

EAST DEVON DISTRICT COUNCIL

CODE OF CONDUCT



REGISTERABLE INTERESTS

I, Sara Pauline Ann Clarke

being a Member/**Co-opted Member** of East Devon District Council,

give notice in this form of those interests which I am required to declare under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and East Devon District Council's Code of Conduct. I understand that I must also declare any interest of a 'Partner' [my spouse or civil partner or of any person with whom I am living as a husband or wife or as if we were civil partners] on sections 1-6 of this form, as defined in the Council's Code of Conduct.

I have also declared my Other Registerable Interests as required by the Code of Conduct, as shown on sections 7 - 12 of this form.

1. Employment, Office, Trade, Profession or Vocation

This section relates to financial benefit from work that you and any **partner** receive. You must enter;

- (i) a short description (e.g. 'Accountant') of every employment, job, trade, business or vocation that you or your **partner** has, for which you receive any financial benefit such as profit, salary or benefit in kind, and
- (ii) the name of the employer or the body, firm or company which you or your **partner** own / have a beneficial interest in or receive financial benefit from.

Role, description and organisation	Partner role, description and organisation
Joint partner in a small micro bakery specialising in sourdough bread. Name of partnership 'Kneaded'	Not relevant

2. Sponsorship

This section relates to money received solely in relation to your election expenses or councillor duties excluding the allowance paid by the Council.

You should give details of any person or body (other than the District Council) who has made any payment to you in respect of your election or any expenses you have incurred in carrying out your duties as a District Councillor.

None

3. Contracts for Goods, Works or Services with the Council

This section relates to any existing ongoing contractual relationship there may be with the District Council. It covers not just a contract between you and the District Council but also where there is a contract between your **partner** and the District Council. It also covers any contract between the District Council and a body in which you or your **partner** are a partner, director (where a body corporate) or in which you have **securities**. Please note that there is no financial limit on the **securities** involved here, unlike in section 6.

Please give details of any existing contracts for goods, works or services between the District Council and you or your **partner** or any body, firm or company in which you are a partner or director or in which you/your **partner** has a beneficial interest in **securities** and where the contract has not been fully discharged.

Co-opted Member	Partner
None	Not relevant

4. Interests in land in the District Council area

This section relates to any property interests you or your **partner** has within the district. It includes all land and buildings and covers freehold ownership and leasehold interests (tenancies) of any length of term. It also covers licences you or your **partner** has (whether alone or jointly with someone else) which allows you to occupy land for a month or longer. You must specify the nature of the interest.

YOU MUST INCLUDE THE PROPERTY THAT YOU LIVE AT AND ANY FURTHER PROPERTY THAT YOU OR ANY PARTNER OWN OR LEASE. It is also likely to include land that you rent for grazing or allotments for example. It does not include interests, such as easements or servitudes, where there is no right to occupy land or to receive an income.

Please give the address or sufficient information to properly describe the land **and you must also provide HMLR title numbers or field numbers** (to enable land to be identified) of any land or property in the District Council's area in which you or your **partner** has a beneficial interest (either as owner, lessee / tenant or licensee including land in which you/they may have a licence, alone or with others, to occupy for a period of one month or longer) and state the nature of that interest.

Co-opted Member	Partner
Lease of residential home from Broadhembury Estate Trust. Hazel Cottage, Broadhembury, EX14 3NG. Rolling 12 month lease	Not relevant

5. Corporate Tenancies: Land leased from East Devon District Council

This section relates to where a commercial body in which you have a beneficial interest is leasing or renting land from the District Council.

Please give the address or other description (sufficient to identify the location) of any land leased or licensed from the Council by any body, firm or company in which you or your **partner** are a partner, director (where a body corporate) or in which you have **securities**. Please note that there is no financial limit on the **securities** involved here, unlike in section 6.

Co-opted Member	Partner
None	Not relevant

6. Interests in companies and securities

This section relates to your financial interests in commercial bodies that operate out of or which own land in the district.

Please give the name of any commercial body which:

- (i) has a place of business or owns land in the District Council's area, and
- (ii) where you or your **partner** has a beneficial interest of more than £25,000 (nominal value) in **securities** or more than 1/100th of the total share issue of that body (whichever is the lower) or if there is more than one class of share, the total nominal value of shares in any class of that body of more than 1/100th of the total shares of that class

You don't need to declare the nature or size of the financial interest.

Co-opted Member	Partner
None	Not relevant

Other Registerable Interests

7. Unpaid directorships

You should specify any directorship for which you are not paid, including the organisation. This includes any directorship (which is unpaid) where you have been appointed to the position by the Council. Such appointments will usually be made at Annual Council but may occur during the year if a new body ask for a representative or it is necessary to make a change.

Name of organisation	Position
None	

8. Council appointed/nominated representative to body of which you are a member or are in a position of general control or management

You should specify any body where you are a member or are in a position of general control or management and to which you have been appointed / nominated to by East Devon District Council. Such appointments will usually be made at Annual Council (e.g. the joint and outside body appointments) but may occur during the year if a new body ask for a representative or it is necessary to make a change.

Body or organisation	Position
None	Not relevant

9. Membership or in a position of general control or management of any other body exercising functions of a public nature

You should specify your membership of any other public body or organisation where you are a member or are in a position of general control or management which exercises functions of a public nature. This would include membership of the County Council or a Parish Council; Health or Fire Authority or any other quasi autonomous non-governmental body.

Name of organisation	Position
Broadhembury Parish Council	Parish Councillor

10. Membership or in a position of general control or management of any body directed to charitable purposes

You should specify your membership of any body where you are a member or are in a position of general control or management which is directed to charitable purposes including any registered charity or Industrial and Provident Society. Examples could include Community Land Trusts or Registered Housing Providers. It might also include being a Freemason who is a member of the Grand Charity and / or have membership of an individual lodge that has charitable status or is a lodge directed towards charitable purposes.

Name of Body	Position
Broadhembury Neighbourhood Community Land Trust	Trustee and Secretary

11. Membership or in a position of general control or management of bodies influencing public opinion or policy (including any political party or trade union)

This covers a very wide range of potential interests. The key question is what is the purpose of the body (i.e. is it to seek to influence opinion or policy) and might it cause you to have a conflict of interest if the District Council is taking a decision or acting in a way that might be seen to be contrary to the purpose or objectives of the body in question. In addition to a political party or trade union other examples might include Professional Associations, Local Action Forums, Civic Societies or Interest Groups such as the National Trust; RSPB; Greenpeace or similar bodies.

Name of body

None

12. Membership of body which might create a conflict in councillor duties (such as membership of the Freemasons or any similar body)

You should specify your membership of any such body which cause you to have a conflict if the District Council was taking a decision or acting in a way that might be seen to be contrary to the purpose or objective of the body in question..

Name of body

None

DECLARATION

I recognise that if I fail to comply with the Code of Conduct for East Devon District Council or:

1. omit any information that should be included in this Notice;
2. give false or misleading information; or
3. do not tell the District Council of any changes to this Notice or new interests I acquire,

there may be a criminal offence and/or the matter may be referred to the Monitoring Officer for investigation.

Signed:

30/09/24

FOR OFFICE USE ONLY

Received and accepted by the monitoring officer on:

Date: