

, following Report to: **Housing Review Board**



Date of Meeting 22nd January 2026

Document classification: Part A Public Document

Exemption applied: None

Review date for release NA

Mutual Exchange Policy

Report summary:

This report presents the Mutual Exchange Policy which has been reviewed and updated to incorporate any relevant changes in practice, outlining EDDC's approach to managing mutual exchange requests.

Is the proposed decision in accordance with:

Budget Yes ☒ No ☐

Policy Framework Yes ☒ No ☐

Recommendation:

That the Housing Review Board recommends the updated Mutual Exchange Policy to Cabinet for approval.

Reason for recommendation:

The Mutual Exchange Policy has been reviewed and updated to incorporate relevant changes.

Officer: Andrew Mitchell, Housing Solutions Manager

Portfolio(s) (check which apply):

- ☐ Assets and Economy
- ☐ Communications and Democracy
- ☐ Council, Corporate and External Engagement
- ☐ Culture, Leisure, Sport and Tourism
- ☐ Environment - Nature and Climate
- ☐ Environment - Operational
- ☐ Finance
- ☐ Place, Infrastructure and Strategic Planning
- ☒ Sustainable Homes and Communities

Equalities impact Low Impact

Climate change Low Impact

Risk: Low Risk

Links to background information [EDDC Mutual Exchange Policy v3.docx](#)

Link to [Council Plan](#)

Priorities (check which apply)

- ☒ A supported and engaged community
 - ☐ Carbon neutrality and ecological recovery
 - ☐ Resilient economy that supports local business
 - ☐ Financially secure and improving quality of services
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Report in full

This updated policy sets out EDDC's approach managing applications from tenants who wish to carry out a mutual exchange. EDDC is keen to promote mutual exchanges as a way of encouraging and promoting tenant mobility.

The policy was circulated for feedback to senior managers within Housing and also to Legal services. Residents have been consulted through the Resident and Leaseholder Panel, following which there were no changes to the policy content required.

Any amendments to the policy have been minimal and have been listed on the policy document.

Financial implications:

There are no financial implications as a result of this updated policy

Legal implications:

The legal framework is set out within the report and requires no further comment