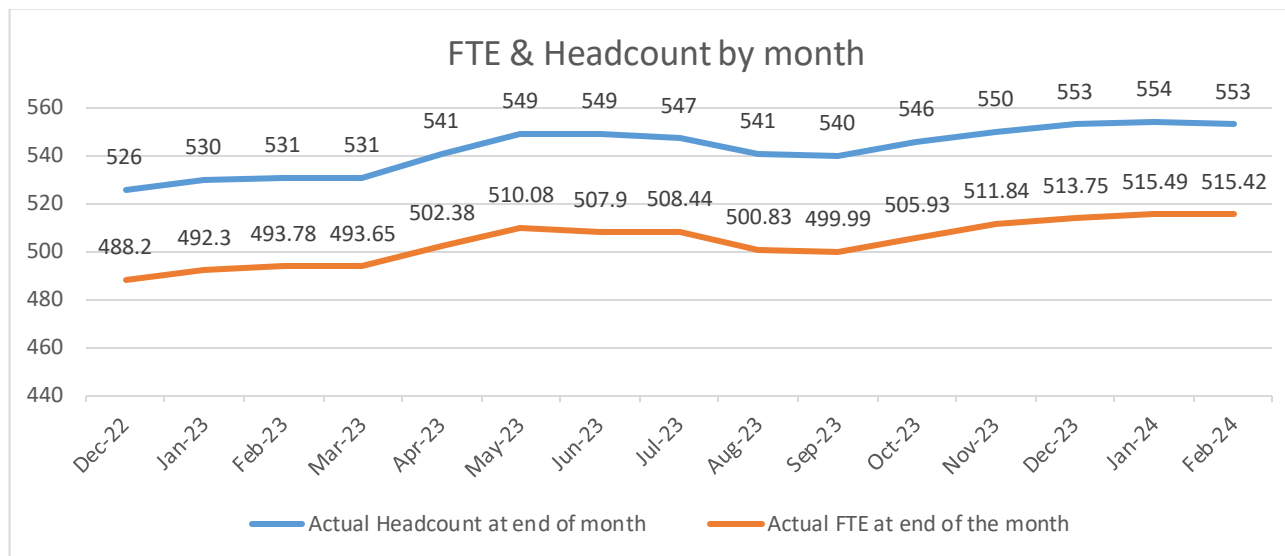


East Devon District Council People Data

Data as at: 29.02.24

Headcount

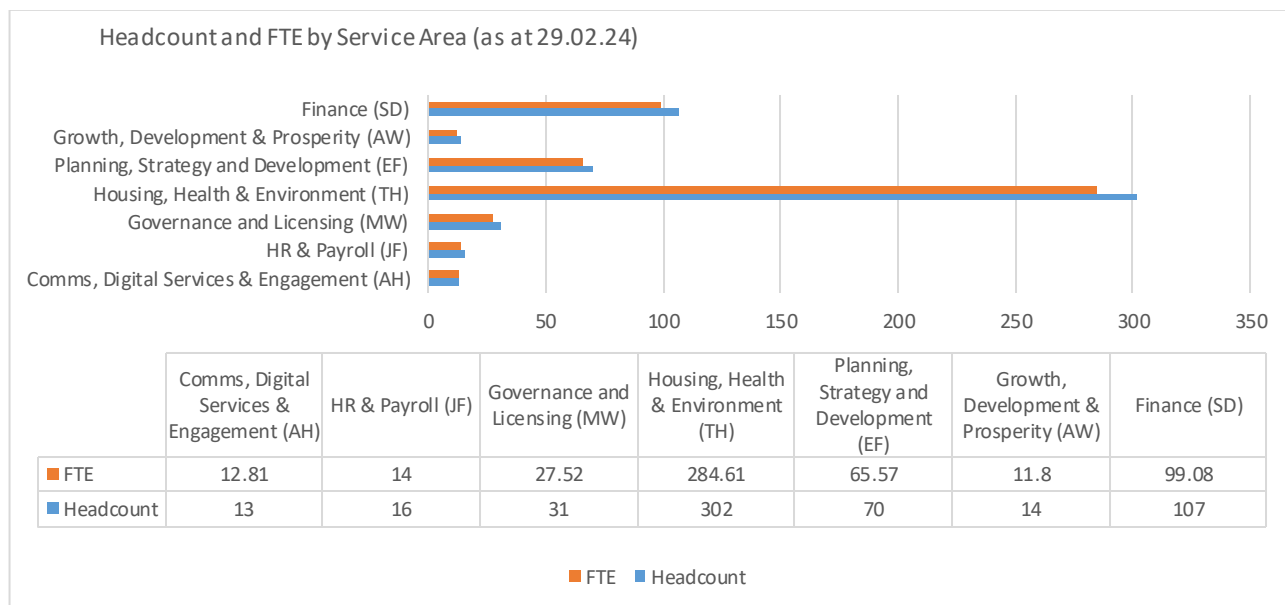


Actual Headcount:	553
Full Time Equivalent:	515.42
Budgeted FTE for 2023/24:	557.3

This data incorporates permanent, fixed term and apprentice employees. It excludes casuals, agency workers and contractors.

Headcount is the actual number of employees.

Full Time Equivalent (FTE) measures employees in a way that makes them comparable although they may work a different number of hours per week. The unit is obtained by comparing an employee's average number of hours worked to the average number of full time hours. A full-time person is therefore counted as 1 FTE, while a part-time worker is a proportion of 1 FTE. For example, a part-timer employed for 18.5 hours a week where full-time work consists of 37 hours, is counted as 0.5 FTE.



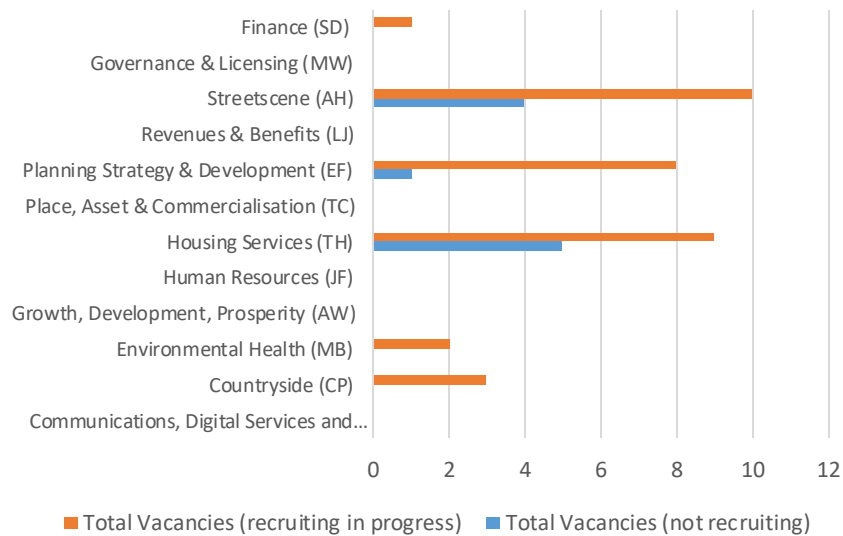
	Comms, Digital Services & Engagement (AH)	HR & Payroll (JF)	Governance and Licensing (MW)	Housing, Health & Environment (TH)	Planning, Strategy and Development (EF)	Growth, Development & Prosperity (AW)	Finance (SD)
FTE	12.81	14	27.52	284.61	65.57	11.8	99.08
Headcount	13	16	31	302	70	14	107

■ FTE ■ Headcount

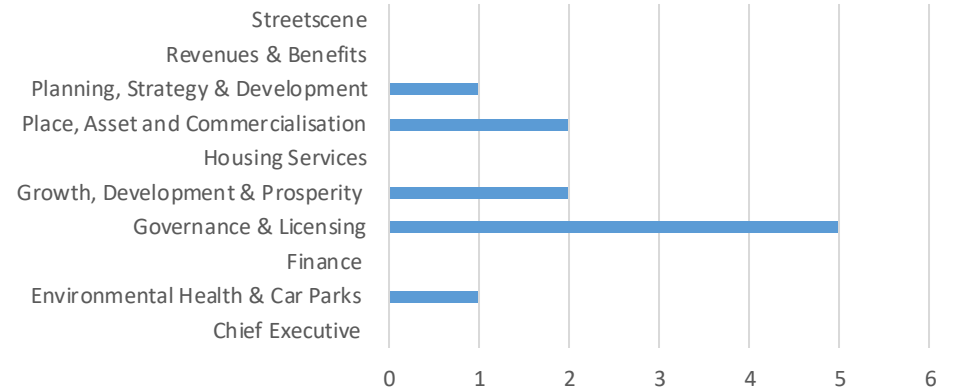
Vacancies, Agency Workers, Market Supplements and

	This month	Last reporting period
Total Vacancies for EDDC (Recruiting in Progress & Not Recruiting)	44 (7.95%)	29 (5.26 % of headcount)
Total number of Market Supplements	11	11
Average length of time a Recruiting in Progress vacancy is vacant	61.69 days	72.83 days
Total Positions filled by Agency	32	39

Vacancy data by Service (as at 01.03.24)



Positions by Service Subject to a Market Supplement (as 01.03.24)



Last Reporting Period – this was 31 December 2023, as reported to Personnel Committee in January 2024.

NOT Recruiting Vacancies - Vacancies that are not currently part of the recruiting process, where a valid Authority to Recruit is in place or the position has been vacant for less than 1 month. This may be because they are on hold or recruitment is being prepared.

Recruiting in Progress - Vacancies being recruited to.

Average length of time a vacancy is vacant – this counts the number of calendar days a Recruiting in Progress Vacancy has been vacant. The count is from either when the post became vacant or when a new post was added to the HR system. It is only possible to calculate this figure for the Council as a whole due to HR system capabilities.

Agency - The number of posts that are currently filled by Agency Workers. The numbers by Service or costs are not held centrally in the HR system.

Market Supplement – An additional payment made in excess of the job evaluated grade because of recruitment issues linked to market pressures, as per the Market Supplement Policy. Based on the number of people rather than vacant positions that may attract a market supplement.

Turnover

Cumulative Voluntary Turnover as at 29.02.24	Projected Voluntary Turnover	Cumulative Non-Voluntary Turnover as at 29.02.24	Projected Non Voluntary Turnover	Cumulative Turnover (Voluntary & Non-Voluntary)	Projected Turnover (Voluntary & Non Voluntary)
8.12%	8.85%	1.99%	2.17%	10.11%	11.02%

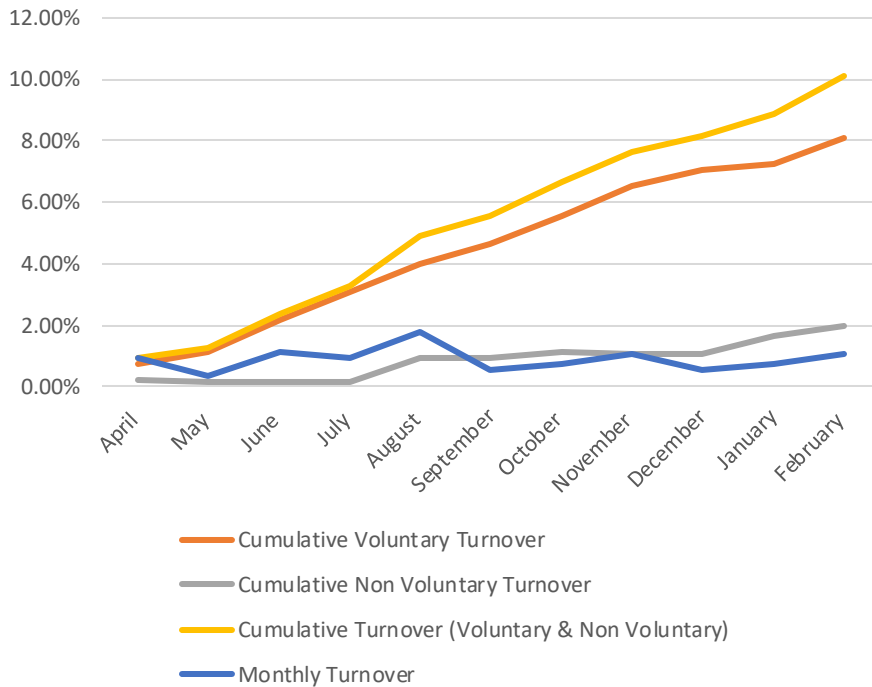
Employee turnover is measured by the percentage of leavers during a period and is shown as a cumulative month on month trend.

Voluntary turnover only includes resignations.

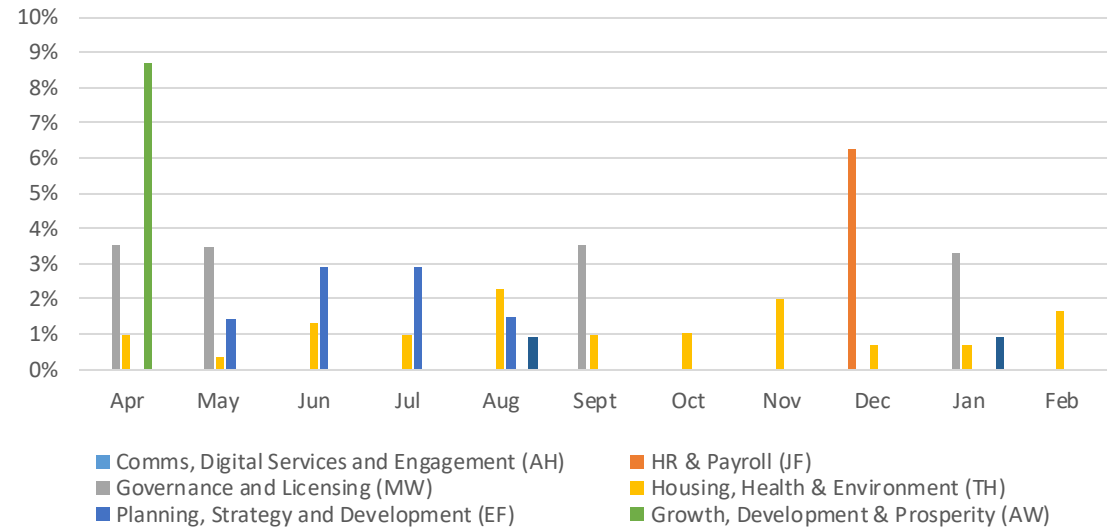
Non-voluntary Turnover includes dismissals, redundancy, end of fixed term contracts, and ill health retirement.

Projected turnover figures are estimates for the whole year based on information to date, this figure will fluctuate and stabilise as we progress through the fiscal year.

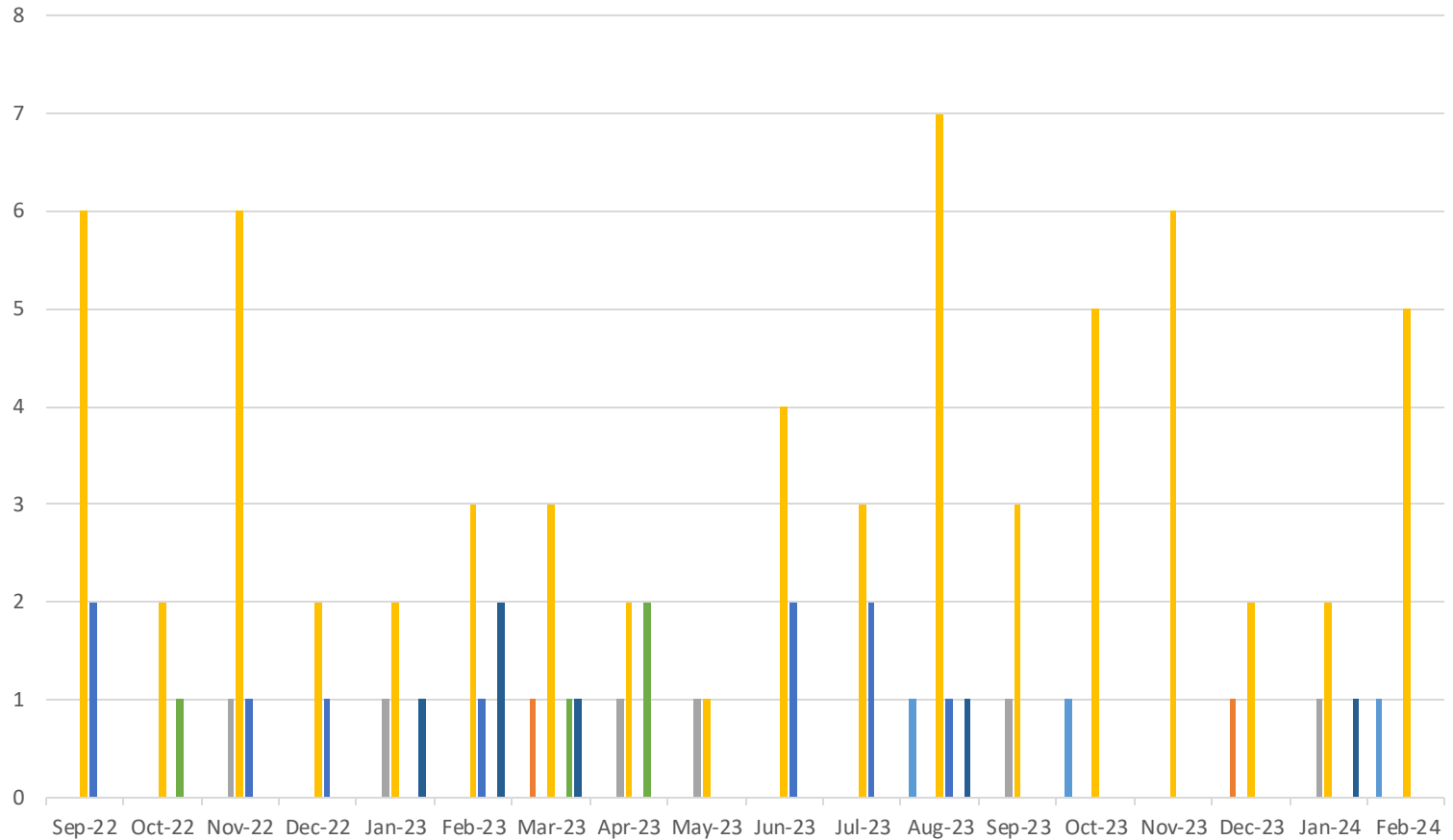
Culmulative Turnover % by Type per month (April 23-February 24)



Voluntary Turnover % by Service by Month April 23 -February 24



Actual Leavers by Service for the period December 22 to February 24

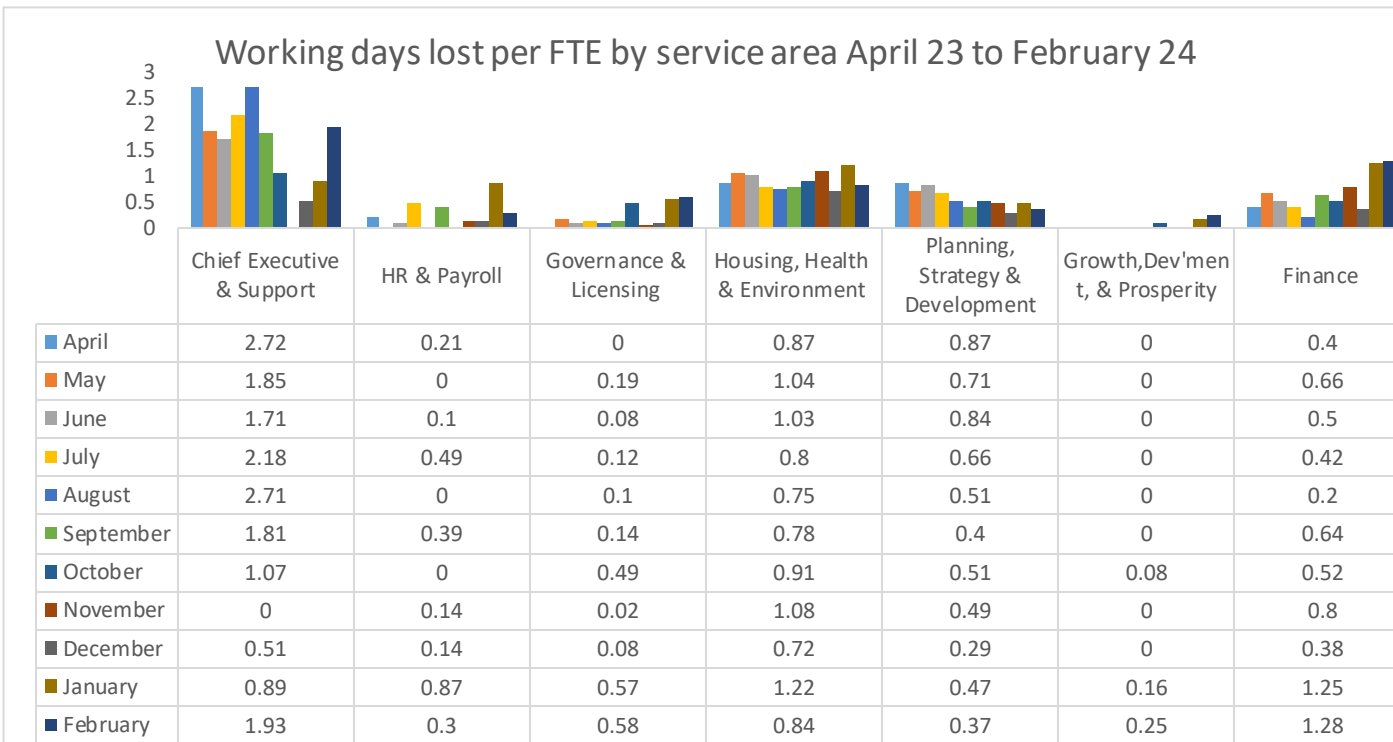


	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24
Chief Executives/Comms	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	1
HR & Payroll (JF)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0
Governance and Licensing (MW)	0	0	1	0	1	0	0	1	1	0	0	0	1	0	0	0	1	0
Housing, Health & Environment (TH)	6	2	6	2	2	3	3	2	1	4	3	7	3	5	6	2	2	5
Planning, Strategy and Development (EF)	2	0	1	1	0	1	0	0	0	2	2	1	0	0	0	0	0	0
Growth, Development & Prosperity (AW)	0	1	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0
Finance (SD)	0	0	0	0	1	2	1	0	0	0	0	1	0	0	0	0	1	0

- Chief Executives/Comms
- HR & Payroll (JF)
- Governance and Licensing (MW)
- Housing, Health & Environment (TH)
- Planning, Strategy and Development (EF)
- Growth, Development & Prosperity (AW)
- Finance (SD)

Sickness Absence

Working days lost per FTE (Apr 23 to February 24)	Working days lost per FTE (Apr 23 to February 23)	Working days lost per FTE for last Reporting Period (December 2023)	This reporting period (February 2024)
8.95 (0.81 days per month) *	4.90 (0.98 days per month)	0.77 days	0.81 days



Top 3 reasons for absence	
Short term (<8 days)	<ol style="list-style-type: none"> 1. Cold/Flu 2. Phased Return 3. Covid (Positive Test)
Medium term (>8 days, <2 months)	<ol style="list-style-type: none"> 1. Other Muscular -Skeletal Problems 2. Personal stress, anxiety, fatigue 3. Stomach, Kidney, Liver, Digestion
Long term (>2 months)	<ol style="list-style-type: none"> 1. Personal Stress/Depression/Anxiety 2. Other Muscular-Skeletal Problems 3. Neurological Headaches/migraines

**Based on current information the projected figure for end of year absence per FTE is currently 9.76 days per FTE, the annual target is 8.5 days per FTE*

FTE days lost to Covid-19 (Positive Test) June 22- February 24

