

Report to: Council



Date of Meeting 6 December 2023

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

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## Membership of Panels, Forum and Joint Bodies

### Report summary:

To consider the Terms of Reference and membership of the Seaton Beach Management Plan Steering Group and appointment of members to the group.

To also consider the appointment of the Portfolio Holder for Coast, Country and Environment to Chair the Exmouth Beach Management Plan Steering Group.

### Is the proposed decision in accordance with:

Budget Yes  No

Policy Framework Yes  No

### Recommendation:

To agree the Terms of Reference for the Seaton Beach Management Plan Steering Group and the membership of the group.

To agree to appoint the Portfolio Holder for Coast, Country and Environment to the Exmouth Beach Management Plan Steering Group.

### Reason for recommendation:

To ensure compliance with the Council's Constitution in setting up a Joint Body and appointing members to serve on them.

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Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Communications and Democracy
- Economy
- Finance and Assets
- Strategic Planning
- Sustainable Homes and Communities
- Culture, Leisure, Sport and Tourism

**Equalities impact** Low Impact

The role of the Steering Groups are to advise on the development and delivery of the Exmouth Beach Management Scheme and Seaton Beach Management Scheme and update the Beach Management Plan project by East Devon DC to act as a 'critical friend' throughout both projects.

**Climate change** Low Impact

**Risk:** Low Risk; The Steering Group will ensure that the project is reviewed to minimise any impacts on the Council.

**Links to background information** None.

**Link to [Council Plan](#)**

Priorities (check which apply)

- Better homes and communities for all
- A greener East Devon
- A resilient economy

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**Report in full**

The Council Constitution requires that the makeup of panels, forum and Joint Bodies is considered by Council.

At the Annual Meeting in May 2023 a number of appointments with councillor nominations were made. Since that time a request has been submitted to set up a Seaton Beach Management Steering Group and the attached terms of reference set out the proposed membership of the group (Appendix 1).

The membership of the Exmouth Beach Management Steering Group was agreed at Annual Council in May 2023 and it is necessary to appoint a Chair of the steering group, namely the Portfolio Holder for Coast, Country and Environment.

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**Financial implications:**

Attendance by Councillors appointed to outside bodies will be an approved duty for the purposes of the Council's scheme made in accordance with the provisions of the Local Authorities (Members' Allowances) Regulations. This means that travel and subsistence claims may be made in respect of expenses incurred where councillors attend outside bodies which can be met from existing budgets.

**Legal implications:**

Appointments to Outside Bodies may be made under the general power in Section 2 of the Local Government Act 2000 - to do anything which is likely to promote the economic, social or environmental wellbeing of the area, unless specifically prohibited.