

EXISTING CONDITIONS (ANNEXE 2) – TO BE REMOVED

1. All staff will be trained in licensing matters and emergency procedures.
2. The Premises Supervisor will maintain close control over alcohol related activity.
3. CCTV will be installed operated and maintained to the satisfaction of the Police and Local Authority.
4. CCTV recordings will be retained for one month.
5. The CCTV equipment will be checked on a regular basis.
6. If the CCTV equipment is inoperative the Police and the Local Authority will be informed as soon as possible and immediate steps to be taken to restore the equipment to full working order.
7. A notice will be displayed at the entrance to the premises advising that CCTV is in operation.
8. A proof of age policy to the satisfaction of Police and Local Authority will be enforced.
9. An anti drug policy, agreed by the Police and local authority, will be in force.
10. The electrical system, including portable appliances will be inspected and tested annually by a competent person to ensure safety. A competent person will be a qualified electrician who is registered with the ECA or NICEIC.
11. All safety certificates and inspection reports will be kept on site and made available for inspection by officers of relevant statutory bodies.
12. The Forecourt safety signs will be prominently displayed.
13. All safety certificates are kept on site and can be made available for inspection.
14. A supply of first aid equipment and materials will be available for the use of patrons based on a risk assessment carried out by the licensee.
15. Telephone access to the emergency services will be maintained.
16. Gangways, exit routes and steps will be maintained in good order.
17. Safety glass will be used in all windows.
18. Waste bins will be provided for the use of customers.
19. Delivery of goods will be limited to the normal working day.
20. Use of outdoor lighting (other than security lights outside the store) will cease at 11:00 pm.

PROPOSED NEW CONDITIONS

PREVENTION OF CRIME & DISORDER

1. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
4. The precise positions of the camera may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

PUBLIC SAFETY

There will at all times be adequate levels of staff maintained at the premises. Such staff levels will be disclosed, on request, to the licensing authority and police.

PREVENTION OF PUBLIC NUISANCE

Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.

PROTECTION OF CHILDREN FROM HARM

1. The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form or method of identification that complies with any mandatory condition that may apply to this licence.
2. Signage informing customers of the age verification policy adopted at the premises will be prominently displayed.

ADDITIONAL CONDITIONS AGREED BETWEEN THE APPLICANT & POLICE

1. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive training in age restricted sales.

Induction training must be completed and documented prior to the sale of alcohol by the staff member.

Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

Training records will be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

2. An incident book/register shall be maintained to record:

- all incidents of crime and disorder occurring at the premises
- details of occasions when the police are called to the premises

This book/register shall be available for inspection by a police officer or other authorised officer on request.

The book/register shall be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.

3. All cashiers shall be trained to record refusals of sales of alcohol in a refusals book/register. The book/register will contain:

- details of the time and date the refusal was made;
- the identity of the staff member refusing the sale;
- details of the alcohol the person attempted to purchase.

This book/register shall be available for inspection by a police officer or other authorised officer on request.

The book/register shall be retained at the premises or at the offices of the licence holder for a minimum period of 12 months.