

Governance & Licensing Service Plan Key Service Objectives for 2023/24

See our website for the full [Governance service plan](#)

3.1 Service priorities we will deliver in 2023/24 which support the Council Plan Priorities; the Poverty Action Plan and Health & Wellbeing. (Carbon reduction activities see section 5 below)	Financial/ corporate resource	Lead Officers
Continue to secure affordable housing (and other planning benefit) through planning and property transactions.	Service budget	Director / Principal Solicitor
Support the Strategic Planning Committee in ensuring appropriate strategic policy direction and delivery of CIL regime	Service budget	Director / Principal Solicitor
Continue to support the Development Management function in securing the right development in the right place, and taking effective enforcement action against unauthorised and harmful development.	Service budget	Director / Principal Solicitor
Provide timely advice on legal strategy / implementation of major projects (including regeneration) and related processes (internal with external resource where required).	Service budget	Director / Principal Solicitor
Continued support to the Joint Habitats Committee (with Exeter and Teignbridge)	Service budget	Director / Principal Solicitor
Provide timely advice and support in relation to site acquisitions / repurposing to support provision of affordable housing and related processes (internal with external resource where required)	Service budget	Director / Principal Solicitor
Deliver a revised Street Trading Policy, being due for full review after 5 years	Service budget	Licensing Manager

Delivery of a revised Taxi & Private Hire Vehicle Policy, being due full review after 5 years to include revised application procedures	Service budget	Licensing Manager
Implementation of a new Cemetery Regulations policy in conjunction with modernising processes for 'Bereavement Services'	Service budget	Licensing Manager
Implementation of a permanent Pavement Licence regime requiring new policy and fee setting through central government legislation	Service budget	Licensing Manager
Deliver licences and consents in accordance with adopted Licensing, Gambling and Taxi policies.	Service budget	Licensing Manager
Ensure all FOI requests / complaints are responded to within the stipulated timescales but with the aim of responding significantly quicker on average	Service budget	Director
Ensure implementation of any decision by Council to change its governance arrangements following the outcomes of the Governance Review Working Party	Service budget	Director
Conduct May 2023 elections safely and effectively	Service budget	Elections Manager
Implement the Induction / Member Development Programme following May 2023 elections	Service budget	Democratic Services Manager
Develop an intranet hub to provide easy access to training information on legal issues for other services	Service budget	Principal Solicitor
Develop and deliver training on governance issues for managers and new starters to ensure compliance with the Council's Constitution	Service budget	Director / Principal Solicitor