

Planning Service Plan Key Service Objectives for 2023/24

See our website for the full [Planning service plan](#)

3.1 Service priorities we will deliver in 2023/24 which support the Council Plan Priorities; the Poverty Action Plan and Health & Wellbeing. (Carbon reduction activities see section 5 below)	Financial/ corporate resource	Lead Officers
To progress the Local Plan through to a publication draft in accordance with the timetable set out within the local development scheme and in accordance with members aspirations outlined in the Council Plan including zero carbon development, promoting walking and cycling, bio-diversity net gain, affordable housing, promoting a green and resilient economy and the diversification of town centres.	Within budget	Service Lead/Planning Policy Manager
Ensure that site allocations within the new local plan are robust and clear about the infrastructure that must be delivered to support them and secure its timely delivery.	Within budget	Service Lead/Planning Policy Manager
Complete production of the evidence base to support the new Local Plan including a viability assessment, sustainability appraisal, habitat regulations assessment etc.	Within budget	Planning Policy Manager
Continue to collect and spend Community Infrastructure Levy monies to deliver the infrastructure needed to support new development.	Within budget	Development Manager
Continue to work with Neighbourhood Planning Groups and support them delivering Neighbourhood Plans that reflect the aspirations of their community and where appropriate support them in delivering the growth allocated in the plan.	Within budget	Planning Policy Manager

To continue to enforce against unauthorised and harmful developments quickly and effectively.	Within budget	Development Manager
To determine planning applications for the expansion at Cranbrook and secure the range of uses needed to create the vibrant town envisaged by policy.	Within budget	Development Manager
To determine applications for the expansion areas at Cranbrook to maintain a supply of housing plots and meet the aspirations for growing the town to approx 7800 homes.	Within budget	Development Manager
Ensure that all new homes inspected by our building control service are built to appropriate standards ensuring that high quality homes are provided.	Within budget	Building Control Manager
Ensure that new developments are required to deliver appropriate levels of open space and promote walking and cycling to deliver better health and wellbeing outcomes.	Within budget	Development Manager
Investigate the potential for the wider use of development orders and other tools such as design codes and masterplans to provide clarity to the development industry and secure higher quality developments.	Within budget	Development Manager
Support and enable the delivery of self and custom build plots in the district.	Within budget	Service Lead/Planning Policy Manager
Complete work on and adopt a new Playing Pitch Strategy for the district that clearly identifies the needs for enhanced provision and plots a course towards their delivery.	Within budget	Planning Policy Manager

To provide a responsive and pro-active dangerous structures service to ensure that action is taken against any dangerous structures in a timely manner for 24/7, 365 days a year.	Within budget	Building Control Manager
To engage fully with communities on planning applications and policies through neighbourhood planning including through the implementation of the Neighbourhood Planning communications strategy.	Within budget and neighbourhood planning government grants	Development Manager/Planning Policy Manager
To report on our delivery of high quality new and improved play areas, open spaces and sports pitches funded from development proposals.	Within budget	Development Manager
To continue to work to reduce the carbon emissions involved in the operation of the service by seeking to minimise the need to travel both to and from the offices but also to site visits and explore opportunities to travel more sustainably where such travel cannot be avoided.	Within budget	All
Ensure all protected trees in the district are appropriately protected and where appropriate action is taken against those undertaking unauthorised and harmful works to protected trees.	Within budget	Development Manager
Develop an updated mitigation strategy to address the impacts of development on the Exe Estuary and Pebblebed Heaths arising from the new developments proposed in the new Local Plan	Within budget	Planning Policy Manager
Develop a mitigation strategy for phosphate levels arising from development affecting the River Axe.	Government grant funding	Service Lead/Planning Policy Manager
To secure all necessary habitats and flood mitigation measures to mitigate the impacts of developments. To refuse all of the development that don't deliver necessary habitat and flood mitigation measures	Within budget	Development Manager

To continue to apply existing Local Plan and neighbourhood plan policies and government policy to secure the most low carbon, energy efficient new developments we can to minimise additions to the carbon footprint of the district.	Within budget	Development Manager
Where appropriate to enable the early delivery of preferred allocations within the new Local Plan to help to bolster the housing land supply and address the 5 year housing land supply shortfall.	Within budget	Development Manager
Working with our neighbouring authorities within the Greater Exeter area to agree and adopt a joint infrastructure list to accompany the non-statutory strategic plan.	Within budget	Service Lead
To manage the efficient and orderly transfer of data in the local land charges system to the Land Registry.	Within budget	Economy Practice manager
To investigate measures to give members better insight into the work of the Planning Enforcement Officers in their wards.	Within budget	Development Manager
To progress the actions in the Heritage Strategy including production of a local list.	Within budget	Planning Policy Manager

3.2 Service development / project * (this will be monitored in SPAR)	Expected outcome	Resources required
To produce and consult on a publication draft of the new Local Plan.	To have completed consultation on the final draft of the Local Plan and have submitted it for examination.	Planning Policy Team Service Lead
Link to Council Plan priorities	Greener East Devon	

	Better Homes and communities A resilient economy	
Milestones	Due date	Lead officer
1. Review responses to the draft plan consultation and report detailed comments and proposed plan changes to Strategic Planning Committee	July 2023	Planning Policy Manager
2. Review implications of the Levelling up and Regeneration Act and make recommendations on main changes to the Local Plan arising from them.	July 2023	Planning Policy Manager
3. Produce a revised draft of the Local Plan for review by Strategic Planning Committee.	October 2023	Planning Policy Manager
4. Consult on publication draft of the new Local Plan	November – December 2023	Planning Policy Manager
5. Collate responses to publication draft consultation	February 2024	Planning Policy Manager
6. Submit Local Plan for examination in public	March 2024	Planning Policy Manager

3.2 Service development / project * (this will be monitored in SPAR)	Expected outcome	Resources required
To review and adopt a new Statement of Community Involvement	A revised SCI that meets Members expectations and learns from recent experience.	Planning Policy Team Development Manager

Link to Council Plan priorities	Better Homes and communities	
Milestones	Due date	Lead officer
1. To review recent experience with the Local Plan consultation and issues raised previously with consultation on planning applications.	June 2023	Planning Policy Manager
2. Produce a revised draft of the Statement of community involvement and report this to Strategic Planning Committee for review.	July 2023	Planning Policy Manager
3. Consult on the proposed changes to the Statement of Community Involvement.	September 2023	Planning Policy Manager
4. Make any amendments further to the consultation responses and report back to Strategic Planning Committee for adoption.	October 2023	Planning Policy Manager