

# East Devon Action on Poverty Fund

## Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

## Confirmations

**1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant.** You won't be able to fill in the application form without confirming this.



**2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.**

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



## A. Checklist

**3. If you answer 'No' to any of the following questions you are not eligible for this funding:**

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

**4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:**

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

## B. About your organisation

### 5. The name of your organisation:

Re:store Axe Valley CIC

### 6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

### 7. Your position within the organisation:

Director

### 8. Postal address of your organisation:

Marshlands Centre, Harbour Rd, Seaton EX12 2LT

### 9. Email address of your organisation:

info@restoreseaton.co.uk

### 10. Web address of your organisations website (if you have one):

<https://restoreseaton.co.uk/>

## C. About you

### 11. Your name:

[REDACTED]

### 12. Your email address, if different to the email address of your organisation above:

[REDACTED]

### **13. Describe the project, item or activity for which the funding will be used:**

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk) or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Using those who receive free school meals as a criteria, we are aiming to bring some Christmas Cheer to local families who need a little support in these challenging times, providing a hamper with food, treats, a children's book & high street vouchers to spend in local businesses. Previously run in 2020, the Christmas Cheer scheme helped 108 families and 185 children in the Axe Valley catchment area with the support of the local community, councillors, businesses and schools. The overwhelming success of the 2020 scheme is reflected in the positive feedback received from schools and recipients: "Thanks so much. What a lovely gesture. I'm struggling financially at the moment so this means a lot" "Our families were overwhelmed by the generosity and were very emotional with it all. Thank you so so much to you and all of your wonderful volunteers." "How wonderful, the present will go under the tree as we have not been able to do much this year for my child and are so grateful for this". The more support and funds we can raise the more families and children we can provide a little Christmas Cheer for.

### **14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?**

This must be a minimum of 100 words, if it is not, your application will be returned to you.

With the current cost-of-living crisis the project is more essential than ever and will benefit an increasing number of children and families who need support and help. Working with 10+ schools in the Axe Valley area we estimate the numbers of children who will benefit will exceed 200 this year, which will help reduce the mental and financial burden facing families during the holiday season. Working with local volunteers and community groups it helps to increase a sense of belonging and togetherness and increases the opportunity for those in the community looking to volunteer for local causes. The scheme is supported by local businesses who in turn benefit with the issuing of vouchers for the children to spend locally.

## 15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Re:store Axe Valley CIC was set up to continue what was established by the Seaton Coronavirus Community Group and to build on the fantastic help provided by volunteers, along with the strong sense of community that has emerged during the Coronavirus emergency. The response and achievements show the desire in the local community to support each other, and particularly the most vulnerable, as the area recovers from the pandemic and faces uncertain financial hardships. The project will help improve the standard of living and daily lives of residents in East Devon who are experiencing poverty by providing some much needed support during these difficult times in the form of a Christmas hamper and presents for Children. It will help alleviate issues that can lead households on low incomes to experience financial pressures by helping ease the stress and financial burden that low income families endure during the holiday season. The high costs of housing and goods and services, and the difficulty meeting basic needs can be assisted by supplying families with a Christmas Hamper which includes basic food items and 'luxury' treat items that can have a significant impact on household budgets which allows families to re-allocate funds to other areas of increasing expenditure such as rising fuel

## 16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / item / activity: December 2022

Spend the East Devon Action on Poverty grant: This must be within 12 months of finding out you have been successful in your application. March 2023

## E. The costs of your project

**17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?**

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk) or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

**18. Can your organisation claim VAT back on what you spend on this project / activity?**

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

**19. Please tell us about the costs and funding for your project:**

Total cost of project / item / activity:

Please tell us how you've arrived at this cost:

The scheme in 2020 helped 108 families with Christmas Cheer hampers and 185 children with Christmas gifts and vouchers. With the increase in living costs and the estimated 200+ children who will benefit from the scheme in 2022 the budget has increased from the actual spend of £6100 in 2020 to

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

**20. Match funding**

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

- Tesco Community Grants may give us up to an extra £1,000.
- Devon and Cornwall Police Community Resilience Fund, applied for £2,000
- We have started a crowdfunding campaign which we hope will meet any current shortfall.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

- We have started a crowdfunding campaign which we hope will meet any current shortfall.

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: [REDACTED]

Date: 21 July 2022

Thanks for your application. Please click on the 'submit' button below to send it to us.



# Re:Store Axe Valley CIC

## Queries and answers

- 1. Q3. You have stated that you don't have any quotations as this does not apply, and have left question 17 blank. As stated on the application form / guidance notes to take your application to the next stage we would need some sort of independent details of the costs of you expanding your operation (so not just you stating what your costs would be, but some independent evidence) please. It could for example simply be print outs of what three examples of a typical hamper could contain from Amazon / websites, with costs listed and then multiply this by the numbers of hampers you would send out. Costs must be backed up by some sort of evidence please.**

Please find attached a breakdown of costs.

Also received by the Community Engagement and Funding Officer and available on request are pdfs of the projected costs of some of the hamper items via researching online – Tesco (food), The Branded Company (Blankets), The Range (Family Game), Globe Packaging (Boxes), Owl & Pyramid (Books – 2020 cost).

- 2. Q3. You have stated that the question regarding a safeguarding policy does not apply to you. Please could you confirm that at no point does your organisation have any direct contact with the people you are helping. If you do have direct contact, please send us your safeguarding policy.**

Re:store Axe Valley CIC are in the process of finalising our safeguarding policy however for this scheme we will have no direct contact with the families or children who are in receipt of the hampers. All the hampers are being delivered to the local schools who will arrange collection/distribution to the applicable families from the school. Under GDPR Re:store will not have any specific data relating to the families or children who receive the hampers as it is all done anonymously in conjunction with the schools. If you still require our safeguarding policy I can arrange a meeting with the other directors and issue this.

- 3. Q15. Please could you have a look at our Poverty Reduction Strategy and list (in bullet points) all of the specific aims within that which your project helps to meet: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/> You have already covered off why it meets those aims I think.**

For some reason not all of the text that was written for question 15. of the application has come across in the pdf you sent me. Here is the complete answer that was part of the application:

*Re:store Axe Valley CIC was set up to continue what was established by the Seaton Coronavirus Community Group and to build on the fantastic help provided by volunteers, along with the strong sense of community that has emerged during the Coronavirus emergency. The response and achievements show the desire in the local community to*

*support each other, and particularly the most vulnerable, as the area recovers from the pandemic and faces uncertain financial hardships.*

*The project will help improve the standard of living and daily lives of residents in East Devon who are experiencing poverty by providing some much needed support during these difficult times in the form of a Christmas hamper and presents for Children.*

*It will help alleviate issues that can lead households on low incomes to experience financial pressures by helping ease the stress and financial burden that low income families endure during the holiday season.*

*The high costs of housing and goods and services, and the difficulty meeting basic needs can be assisted by supplying families with a Christmas Hamper which includes basic food items and 'luxury' treat items that can have a significant impact on household budgets which allows families to re-allocate funds to other areas of increasing expenditure such as rising fuel and energy costs.*

*The success of the project in 2020 and the support and appreciation from the local residents, businesses, councillors and recipients highlights the importance of helping those in need and providing some Christmas Cheer. By supporting the project the Council are helping "coordinate and facilitate community action and mutual aid to help address poverty, focusing on the strengths and assets that communities bring to the table."*

*Of the five strategic objectives of the EDDC Poverty reduction Strategy the Christmas Cheer 2022 scheme will:*

*\* Help people on low incomes to maximise their household incomes and minimise their costs by helping relieve some of the burden that families encounter during the festive period by helping them with food and gifts in the form of the hamper.*

*\* Strengthening families and communities, including supporting groups of people that are most likely to experience poverty by identifying those most in need and working with the schools and local community to ensure they benefit most from the scheme.*

*\* Improving health outcomes for people on low incomes, including access to good diet by providing access to fresh fruit and vegetables in the hamper and information about local support and services offered by Save Food Hub and Seaton Food Bank.*

*The scheme gives support in the form of food and gifts for the family & children during a difficult time, which offers help with one of the highlighted effects of poverty as outlined by the JRF research:*

*"Poverty means not being able to heat your home, pay your rent, or buy the essentials for your children. It means waking up every day facing insecurity, uncertainty, and impossible decisions about money. It means facing marginalisation – and even discrimination – because of your financial circumstances. The constant stress it causes can overwhelm people, affecting them emotionally and depriving them of the chance to play a full part in society."*

*By supporting a community project such as this the Council can help gather awareness in the local community towards those who are struggling and help facilitate community action towards making a significant difference during a difficult holiday period.*

*Working with the schools in the Axe Valley area we are able to understand which demographic areas of the local area are in need of the most support and feed this relevant information to local services so they can utilise for their action plan.*

*The financial support from the EDDC Action on Poverty Fund will recognise the value of a strong community and voluntary group network and help support the health & well-being objectives (both financially and mental) that the Christmas Cheer scheme offers.*

ITEM	COMPANY	QUANTITY	PRICE PER ITEM	TOTAL COST	NOTES
Embroidered Blanket	The Branded Company	200	£6.19	£1,238.00	additional blankets to help others in need
Books	Owl and Oyamid	175	£5.32	£931.00	2020 cost. Local bookshop discount applied
Christmas Table Top Games	Lagoon	200	£3.99	£798.00	Hopefully will get a reduced price
£5 Gift Vouchers		200	£14.00	£2,800.00	Each child will have 3x £5 gift vouchers to spend locally. Included local vendor discounts
Food Hamper	Tesco	150	£19.22	£2,883.00	Price will be reduced due to large quantities/deals with supermarket/discounted items
£10 Butcher Vouchers	Taste of Devon Butchers	150	£10.00	£1,350.00	Discount from local butcher applied

**£10,000.00**