

Report to: Exmouth Queens Drive Delivery Group



Date of Meeting 3rd May 2022

Document classification: Part A Public Document

Exemption applied: None

Review date for release NA

Terms of Reference Amendments

Report summary:

This report summarises the proposed amendments to the Terms of Reference for the Group agreed by cabinet on the 25th November 2020 following the Delivery Group meeting of 17th November 2020..

Attached are the original Terms of Reference (ToR) agreed by Cabinet on 25th November 2020 and then the modified ToR with tracked changes showing what a potential revised version of the Terms of Reference might look like. A clean copy of the proposed new ToR is also attached.

In order for the Group to make recommendations for Placemaking in Exmouth the group need to widen their ToR and have this agreed by Cabinet so that the positions of both the Council and the Group become aligned and Cabinet or Council as relevant can consider recommendations from the Group relating to the whole of Exmouth.

Is the proposed decision in accordance with:

Budget Yes No

Policy Framework Yes No

Recommendation:

Recommendation to Cabinet

That the amended Terms of Reference (Final Revised Terms of Reference) be adopted.

Reason for recommendation:

In order for the Group to make recommendations for Placemaking in Exmouth the group need to widen their ToR and have this agreed by Cabinet so that the positions of both the Council and the Group become aligned and Cabinet or Council as relevant can consider recommendations from the Group relating to the whole of Exmouth.

Changes

1. Name change of the Group to eg Placemaking Exmouth; or Exmouth Place and Prosperity Group or Placemaking in Exmouth Town and Seafront Group
2. Remove the Queen's Drive reference throughout
3. Remove the specific reference to Ocean
4. Amend – 'To liaise with and share information with Exmouth Town Council' – and add 'and relevant Stakeholder groups as appropriate'.

Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Democracy, Transparency and Communications
- Economy and Assets
- Finance
- Strategic Planning
- Sustainable Homes and Communities
- Tourism, Sports, Leisure and Culture

Equalities impact Low Impact

Risk: Low Risk; The risks of these changes being made are very low as they enhance the recommendation making capability of the group to cover all of Exmouth.

Links to background information

[EQDDG Original Terms of Reference](#)

[EQDDG Revised Terms of Reference with Tracked Changes](#)

[Final Revised Terms of Reference](#)

Link to [Council Plan](#)

Priorities (check which apply)

- Better homes and communities for all
- A greener East Devon
- A resilient economy

Report in full

This report summarises the proposed amendments to the Terms of Reference for the Group agreed by cabinet on the 25th November 2020.

Attached are the original Terms of Reference (ToR) agreed by Cabinet on 25th November 2020 and then the modified ToR with tracked changes showing what a potential revised version of the Terms of Reference might look like and then a final amended version.

In order for the Group to make recommendations for Placemaking in Exmouth the group need to widen their ToR and have this agreed by Cabinet so that the positions of both the Council and the Group become aligned and Cabinet or Council as appropriate can consider recommendations from the Group relating to the whole of Exmouth.

Amending the ToR is acceptable but the membership remain the same otherwise annual Council approval would have to be sought.

The amended ToR will have to be signed off by Cabinet

Attachments

Financial implications:

There are no financial implications identified.

Legal implications:

There are currently no further issues to note, any operational actions of the group will need to be considered as they arise