

**Agenda for an Extraordinary meeting of Council
Wednesday, 18th December, 2019, 5.30 pm**

To: All elected Members of the Council; Honorary Aldermen

Venue: Council Chamber, Blackdown House, Honiton

Contact: Susan Howl, Democratic Services Manager;
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(or group number 01395 517546)
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East Devon District Council
Blackdown House
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Dear Sir/Madam

**Extraordinary Meeting of the Council of the District of East Devon on
Wednesday, 18th December, 2019 at 5.30 pm**

You are called upon to attend the above meeting to be held in the Council Chamber, Blackdown House, Honiton. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers expedient.

Yours faithfully

A handwritten signature in black ink, appearing to be "M. Howl", written over a white background.

Chief Executive

1 Apologies

2 Honorary Aldermen and Alderwomen (Pages 3 - 9)

To consider conferring the title of Honorary Alderman/Alderwoman to the following in recognition of their eminent service to East Devon District Council as a past Member of the Council.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the democratic services team know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

[Decision making and equalities](#)

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Roger Giles (24 years) 1995 – 2019

Positions of responsibility

- Vice Chairman of the Scrutiny Committee (2005-2007),
- Chairman of the Scrutiny Committee (2007-2009, and 2015-2019),
- Recycling Member Champion (2011/13),
- Member of Public Health (1995/6, 1998/2002); Environment & Planning (1995/2002); Coastal Area Planning (1995/2003); Tourism & Transportation (1995/99); Amenities (1996/97); Economy & Employment (1997/98); Finance & Personnel (1999/2002); Environment Overview (2002/04); Employment Appeals (2002/03, 2007/2009); Audit & Accounts (2003/07); Strategic Overview (2004/05); Overview/Scrutiny Co-ordinating Committees (2009/15).

Appointment to Panels and Forums

- Sustainable Development Task & Finish Forum (2003/04),
- East Devon Floods Recovery Group (2009/11),
- East & Mid Devon Crime & Disorder Scrutiny Panel (2015/17).

Peter Burrows (13 years) 2003–2007, 2010–2019

Positions of responsibility

- Chairman of the Scrutiny Committee (2005-2007),
- Member of Overview (2003/04); Overview/Scrutiny Communities (2010/13); Economy Overview (2003/05); Development Control (2003/04); Development Management (2014/19); Strategic Overview (2004/05); Audit & Accounts (2006/07); Licensing and Enforcement Committee (2011/15); and Strategic Planning: 2016/17.

Appointment to Panels and Forums

- Seaton Town Hall Advisory Forum (2003/07, 2010/11),
- Tourism Advisory Forum (2003/04),
- Seaton Town Centre Regeneration Scheme Forum (2003/07),
- Seaton Regeneration Programme Board (2015/16).

Douglas Hull (36 years) 1979–1987, 1991-2019

Positions of responsibility

- Vice Chairman of the Housing Review Board (2009/10/11),
- Member of Economy & Employment (1979/80, 1991/2002), Policy & Resources (1979/80), Estates (1979/80), Public Health (1980/2002), Tourism (1980/84), Industry (1980/87), Property Services (1982/83, 1986/87), Manpower Services (1983/86), Amenities (1979/80, 1984/87), Rural Area Planning (1991/ 2003), Tourism & Transportation (1991/2002), Communities Overview (2002/04), Housing Applications Appeals Review (2002/04), Licensing & Enforcement (2003/07, 2016/17), Strategic Overview (2004/05), Housing Review Board (2005/18), Standards Committee (2011/12, 2012/19), Employment Appeals (2015/18).

Appointment to Panels and Forums

- Axe Valley Sports Centre Advisory Forum (2002/12),

- Tourism Advisory Forum (2002/04),
- Axe Valley Indoor Sports Centre Forum (2002/04),
- Axminster Guildhall Forum (2002/04),
- International Folk Festival Advisory Forum (2003/04),
- Sidmouth Folk Festival Working Party (2005/06),
- New Homes Bonus Panel (2012/19)
- Community Fund Panel (2015/19)
- Arts & Culture Forum (2015/2016) (Chairman)

Paul Diviani (20 years) 1999 – 2019

Positions of responsibility

- Chairman of the Council: 2007/09,
- Economy Portfolio Holder: 2002/05,
- Economy & Regeneration Portfolio Holder: 2005/07,
- Leader of the Council: 2011/18,
- Strategic Development Portfolio Holder: 2018/2019

Member of:

- Rural Area Planning: 1999/2002 (Vice-Chairman), 2002/03,
- Amenities: 1999/2002,
- Leisure Services: 2001/02,
- Housing: 1999/2002,
- Executive Board/Cabinet: 2002/07, renamed CABINET: 2011/18 (Chairman & Leader.),
- East Devon Partnership: (Economy Portfolio Holder),
- Development Control: 2003/04,(now Development Management): 2009/11 (Chairman),
- Planning Inspections: 2009/11 (Chairman),
- Strategic Planning: 2018/19 (as Chairman)
- Interviewing (Chief Officers) Committee: 2011/18 (Chairman),

Appointment to Outside Bodies

- Blackdown Hills (AONB) Joint Advisory Committee: 1999/2019,
- Council for the Protection of Rural England: 1999/2002
- South West Tourist Consultative Committee: 2002/05,(as Economy Portfolio Holder)
- Local Government Association Rural Commission: 2006/15 (with vote),
- Local Government Association General Assembly: 2011/18,
- Local Govt. Association People & Places Board: 2014/15, 2015/18 (as Leader representing South West Districts),
- Devon Historic Buildings Trust: 2010/11,
- South West Councils: 2011/14,
- Health and Wellbeing Board: 2011/13,
- Police & Crime Panel – Devon & Cornwall: 2012/17
- SPARSE – Rural Special Interest Group: 2012/18,
- Heart of the South West Local Enterprise Partnership Board: 2013/18 Devon District Representative
- Local Enterprise Partnership – Community Interest Company (CIC): 2013 (nominated by Devon Districts' Forum to be their Representative on the Board).

Appointment to Panels and Forums

- Rural Aid Panel
- Axe Valley Sports Centre Advisory Forum
- Honiton Street Market Advisory Forum
- Tourism Advisory Forum
- International Folk Festival Advisory Forum
- Axe Valley Indoor Sports Centre Forum
- Traffic and Parking Liaison Forum
- Exmouth: Camperdown Depots Panel
- Local Plan Panel
- New Community Forum
- Axe Valley Sports Centre Advisory Forum
- Exmouth Joint Forum
- Sidmouth Folk Festival Working Party
- Asset Management Forum
- East Devon Business Forum (previously Business Advisory Council):
- Tourism Advisory Forum
- Office Accommodation Working Party
- Budget Working Party

Joint Bodies

- East Devon Local Strategic Partnership
- STRATA Joint Executive Committee (EDDC, Exeter City & Teignbridge authorities)
- Exeter and East Devon Enterprise Zone Board
- Exeter and Heart of Devon Growth Board
- Greater Exeter Strategic Plan
- Regeneration Board – Exmouth
- South East Devon Habitat Regulations Executive Committee

Jill Elson (36 years) 1979–1995, 1999-2019

Positions of responsibility

- Portfolio Holder – Communications (2002/03),
- Portfolio Holder – Communities (2003/11),
- Portfolio Holder Sustainable Homes & Communities (2011/19)
- Member of Amenities (1979/83, 1993/95, 1999/2000, 2000/2002), Economy & Employment (1979/80), Exmouth Town Committee (1979/92, 1992/94 (Vice-Chairman), 1994/95 (Chairman), Environmental Protection (1986/87), Executive/ became CABINET (2002/19), Public Health (1980/81, 1987/91 (Chairman), (1999/2002), Property Services (1980/81), Housing (1981/82), Industry (1981/84), Tourism (1982/91), Transportation (1983/86 (Vice-Chairman), (became Tourism & Transportation) (1991/92) (Vice-Chairman), 1992/1993 (Chairman), (1999/2002) (Vice-Chairman), Finance & Resources (1983/86),

Appointment to Panels and Forums

- Community Safety (2004/06 (Chairman),
- E-Government Member Panel (2002/03),
- Elizabeth Hall Advisory Forum (2003/13)

- Exmouth Joint Forum (2003/05 (Vice-Chairman), 2005/06 (Chairman), 2006/07, 2007/08,
- Exmouth Sports Centre Advisory Forum (2005/08),
- Exmouth Pavilion Advisory Forum (2005/08),
- Office Relocation Working Party (2012/13)
- Budget Working Party (2013/19)
- Capital Strategy & Allocation Group (2018/19),
- Community Infrastructure Levy (CiL) Working Group (2018/19).

Appointment to Joint Bodies

- East Devon Local Strategic Partnership (2011/12)
- Exmouth Regeneration Board (2011/19),
- Woodbury, Exmouth & Budleigh (WEB) Community Health & Wellbeing Board (2016/19).

Graham Godbeer (12 years) 2007- 2019

Positions of responsibility

- Portfolio Holder Economy: 2010/13,
- Chairman of the Council: 2013/15
- Member Procurement Champion/Lead Councillor: 2015/18
- Licensing & Enforcement Vice Chairman (2007/09) Chairman (2009/10)
- Overview Vice Chairman (2015/17), Chairman (2017/19),
- Standards Chairman (2013/15),
- Employment Appeals Vice Chairman (2010/11),
- Strategic Planning Vice Chairman (2016/18),
- Member of Corporate Overview (2008/09), Scrutiny (2007/08, 2018/19), Overview/Scrutiny Co-ordinating (2009/10), Overview/Scrutiny Economy (2009/10), Executive Board (2010/11) renamed CABINET (2011/13).

Appointment to Outside Bodies

- East Devon AONB Partnership (2010/11, 2012/19),
- Exeter Science Park Board of Directors (appointed as Council's EDDC Director on the Board. 2012/13),

Appointment to Panels and Forums

- Colyton Grammar School Sports Centre Advisory Forum (2007/12),
- Asset Management Forum (2010/13),
- East Devon Business Forum (2010/13),
- Exmouth & Seaton Regeneration Programme Boards (2010/13),
- Office Accommodation/Relocation Working Party (2011/13),
- Community Infrastructure Levy (CIL) Working Group (2017/18).

Steve Hall (12 years) 2007- 2019

Positions of responsibility

- Member Champion (Customer Services) (2008/11),
- Licensing & Enforcement Vice Chairman (2007/11), Chairman (2011/19),

- Member of Development Management (2007/10), Overview/Scrutiny Co-ordinating (2009/11), Overview/Scrutiny Service Delivery/Performance (2009/10) (Chairman), Audit and Corporate Governance Committee (2011/19), Overview (2018/19).

Appointment to Outside Bodies

- Devon Conservation Forum (2007/08),
- East Devon Primary Care Trust – Budleigh Salterton (2007/09), became Devon Primary Care Trust – Health & Care Teams (2009/10),
- Budleigh Salterton Traffic Forum (2008/09, 2009/12),
- East Devon Citizens' Advice Bureau (2018/19).

Appointment to Panels and Forums

- Exmouth Pavilion Advisory Forum (2008/11)

Appointment to Joint Bodies

- East Devon Floods Recovery Group (2009/10),
- East & Mid Devon Crime & Disorder Scrutiny Panel (2010/11),
- LED Leisure Management Ltd (2016/17).

John Humphreys (12 years) 2007- 2019

Positions of responsibility

- Member Champion Asset Management (2010/11)
- Member Champion/Lead Councillor – Exmouth Town (2013/18),
- Lead Councillor-Parks & Open Spaces (2018/19)
- Member of Housing Review Board (2007/10), Licensing & Enforcement (2007/11), Overview/Scrutiny delivery/performance (2010/11) (Chairman), Overview and Scrutiny Committee (Vice Chairman) (2011/15), Overview (2015/19), Audit & Governance (2015/19).

Appointment to Outside Bodies

- East Devon Citizens Advice Bureaux Management Committee (2007/08) (now Citizens Advice Service East Devon (2008/13) stood down due to commitments as Mayor of Exmouth,
- Lower Exe Mooring Authority Management Committee (2009/11),

Appointment to Panels and Forums

- Exmouth Pavilion Advisory Forum (2008/11)

Appointment to Joint Bodies

- Exmouth Regeneration Programme Board (2013/17),
- East and Mid Devon Crime and Disorder Scrutiny Panel (2011/12, 2015/17).

Jim Knight (18 years) 1991–2003, 2005-2019

Positions of responsibility

- Member of Coastal Area Planning (1999/2003), Housing (1999/2002), Economy & Employment (1999/2002), Economy Overview (2002/03), Housing Applications Appeals Review (2002/03) (Chairman) now Housing Review Board (2006/17),

Employment Appeals (2002/03, 2015/17), Corporate Overview (2005/08), Overview/Scrutiny Co-ordinating (2009/10), Overview (2017/18), Development Management (2018/19), Licensing & Enforcement (2005/07, 2009/17) (Vice chairman) (2017/19).

- Scrutiny Vice-Chairman (2007/09).

Appointment to Panels and Forums

- Colyton Grammar School Sports Centre Advisory Forum (2002/03),
- Seaton Town Hall Advisory Forum (2002/03, 2005/11),
- Seaton Town Centre Regeneration Scheme Forum (1999/2003, 2006/07)
- Axe Valley Indoor Sports Centre Forum (2002/03),
- Local Joint Panel (2001/03),
- Exmouth & Seaton Regeneration Programme Boards (2010/14),
- Community Fund Panel (2011/15),
- Disciplinary Panel – to consider disciplinary matters relating to statutory officers (2015/17).

Appointment to Joint Bodies

- County Committees including: East Devon Highways & Traffic Orders Committee (2013/14).

Pauline Stott (20 years) 1999-2019

Positions of responsibility

- Deputy Portfolio Holder Communities (2005/06)
- Vice Chairman of the Council (2007/08)
- Member Champion (Deputy) Race Equality Champion (2003/06),
- Appointed as Director of Queens Drive Exmouth Community Interest Co. (2017/19)
- Lead Councillor-Council Housing (2018/19),
- Lead Councillor-Customer Services (2018/19),
- Housing Review Board (2009/10, 2010/19 (Chairman),
- Member of Western Area Planning (1999/2003), Tourism & Transportation (1999/2002), Amenities (Vice Chairman) (1999/2002), Communities Overview (2002/04, 2004/05 (Chairman), Employment Appeals (2002/07) (Vice-Chairman), (2010/19), Development Control (2003/04) became Development Management (2009/10), Housing Allocations (2003/05), Licensing & Enforcement (2006/07, 2010/19), Executive Board (2005/07), Corporate Overview (2007/08), Planning Inspections (2009/10), Overview/Scrutiny Co-ordinating (2010/11), Standards (2015/17).

Appointment to Outside Bodies

- East Devon Arts Association (1999/2006),
- East Devon Sports Council Management & Projects Team) (Treasurer) (2000/11),
- Exmouth Citizens Advice Bureau Management (2004/05),
- East Devon Primary Care Trust – Health & Care Teams (Exmouth) (2007/08) became Devon Primary Care Trust – Health & Care Teams (2008/10),

Appointment to Panels and Forums

- Exmouth Sports Centre Advisory Forum (2002/07),
- International Folk Festival Advisory Forum (2002/03), became Sidmouth Folk Festival Working Party (2005/06),

- Elizabeth Hall Advisory Forum (2003/08),
- Exmouth Pavilion Advisory Forum (2004/11),
- Disciplinary Panel (2005/13).

Appointment to Joint Bodies

- East Devon Highways and Traffic Orders Committee (2011/19),
- Norman Lockyer Observatory Management Committee (1999/2005, 2005/19 (Chairman).

Mark Williamson (12 years) 2007-2019

Positions of responsibility

- Member Champion/Lead Councillor for Procurement (2007/15),
- Member Champion/Lead Councillor - Neighbourhood Planning (2015/18),
- Appointed as Director of Queens Drive Exmouth Community Interest Co. (2017/19)
- Lead Councillor – NPPF (National Planning Policy Framework (2018/19)
- Audit & Governance Chairman (2015/19),
- Development Management (2009/11, 2011/13 (Chairman), 2013/19),
- Member of Development Control (2007/09), Planning Inspections (2007/09, 2011/13 (Chairman), 2013/15), Licensing and Enforcement (2008/13), Overview/Scrutiny Co-ordinating (2009/10), Overview/Scrutiny Communities (2009/11), Overview (2018/19).

Appointment to Outside Bodies

- Salisbury – Exeter Lineside Consortium of Authorities (2007/12)
- Devon and Exeter Project Rail Working Party (2010/13)
- PETROC (formerly East Devon and North Devon College Corporation Board) (2009/11),
- SWAP (South West Audit Partnership Ltd.) 2015/19 (as Audit & Gov. Chairman).

Appointment to Panels and Forums

- Exmouth Joint Forum (2007/08),
- Greater Exeter Strategic Plan – Joint Informal Advisory Reference Forum membership (2016/2017) (West of EDDC area)

Appointment to Joint Bodies

- Exmouth & Seaton Jurassic Coast Interpretation Centres (Board of Trustees) (2009/11),
- Exmouth Regeneration Programme Board (2015/16).

Note: a resolution to confirm the title must be passed by not less than two-thirds of the Members of Council voting thereon.

EAST DEVON DISTRICT COUNCIL

Minutes of the Extraordinary meeting of Council held at Council Chamber, Blackdown House, Honiton on 18 December 2019

Attendance list at end of document

The meeting started at 5.30 pm and ended at 5.50 pm

43 Honorary Aldermen and Alderwomen

The Council was asked to consider conferring the title of Honorary Alderman or Alderwoman on former Councillors for their eminent service to East Devon District Council. The Chairman made individual reference to the service each had rendered to the Council and their valued contribution to the Council and community.

Councillor Ben Ingham proposed that the title of 'Honorary Alderman' or 'Honorary Alderwoman' be conferred to the following former Councillors;

Roger Giles, who represented Ottery St Mary and served as an EDDC Councillor for 24 years between 1995 – 2019.

Peter Burrows, who represented Seaton and served as an EDDC Councillor for 13 years between 2003 – 07, and 2010 – 2019.

Douglas Hull, who represented Axminster and served as an EDDC Councillor for 36 years between 1979 – 87, and 1991 – 2019.

Paul Diviani, who represented Yarty and served as an EDDC Councillor for 20 years between 1999 – 2019, including as Chairman and Leader.

Jill Elson, who represented Exmouth and served as an EDDC Councillor for 36 years between 1979 – 1995 and 1999 – 2019.

Graham Godbeer, who represented Coly Valley and served as an EDDC Councillor for 12 years between 2007 – 2019.

Steve Hall, who represented Budleigh Salterton and served as an EDDC Councillor for 12 years between 2007 – 2019.

John Humphreys, who represented Exmouth and served as an EDDC Councillor for 12 years between 2007 – 2019.

Jim Knight, who represented Seaton and served as an EDDC Councillor for 18 years between 1991 – 2003 and 2005 – 2019.

Pauline Stott, who represented Exmouth and served as an EDDC Councillor for 20 years between 1999 – 2019.

Mark Williamson, who represented Exmouth and served as an EDDC Councillor for 12 years between 2007 – 2019.

Councillor Andrew Moulding seconded the proposal and spoke of all the achievements of former Councillors, some of whom he had known for many years. He wished them all and their families every happiness for the future.

The Chairman put the proposals to the vote.

The vote was carried by a majority with one abstention.

RESOLVED: that the title of 'Honorary Alderman' or 'Honorary Alderwoman' be conferred on the following in recognition of their eminent services to East Devon District Council as past Members:-

Roger Giles
Peter Burrows
Douglas Hull
Paul Diviani
Jill Elson
Graham Godbeer
Steve Hall
John Humphreys
Jim Knight
Pauline Stott
Mark Williamson

(The resolution was required to be passed by not less than two-thirds of the Members of the Council voting thereon.)

Attendance List
Councillors present:

S Hughes (Chairman)	N Hookway	M Chapman
V Ranger (Vice-Chairman)	O Davey	D Barrow
P Jarvis	L Jeffery	P Faithfull
S Jackson	T McCollum	I Hall
S Chamberlain	J Rowland	M Howe
P Arnott	D Bickley	B Ingham
K Blakey	K McLauchlan	G Jung
K Bloxham	S Hawkins	G Pratt
F King	A Moulding	M Rixson
F Caygill	D Key	E Rylance
A Colman	C Gardner	P Skinner
P Millar	S Bond	B Taylor
T Woodward	C Brown	I Thomas

Officers in attendance:

Mark Williams, Chief Executive
Richard Cohen, Deputy Chief Executive
Henry Gordon Lennox, Strategic Lead Governance and Licensing
Simon Davey, Strategic Lead Finance
John Golding, Strategic Lead Housing, Health and Environment
Karen Simpkin, Strategic Lead Organisational Development and Transformation
Susan Howl, Democratic Services Manager

Councillor apologies:

M Armstrong
C Wright
J Whibley
V Johns
D Ledger
J Bailey
P Hayward

M Allen
D Manley
I Chubb
A Dent
S Gazzard
H Parr
G Pook
B De Saram
P Twiss
E Wragg
T Wright

Chairman

Date: