

# Governance & Licensing Service Plan key service objectives for 2022-23

See our website for the full [Governance & Licensing Service Plan](#)

<b>Looking forward : what we will do in 2022-23 (service objectives)</b>				
<b>Key Service Objectives (please include consultation or procurement activity required)</b> <i>Please highlight any projects so that they may be recorded and monitored in SPAR. See <a href="#">project guidance document</a> for the definition of a project.</i>	<b>Financial/ corporate resource</b>	<b>Lead Officers</b>	<b>Start date</b>	<b>End date</b>
<b>1) Better homes and communities for all</b>				
Continue to secure affordable housing (and other planning benefit) through planning and property transactions.	Service budget	HGL / AW	Started	Ongoing
Support the Strategic Planning Committee in ensuring appropriate strategic policy direction and delivery of CIL regime.	Service budget	HGL / AW	Started	Ongoing
Continue to support the Development Management function in securing the right development in the right place, and taking effective enforcement action against unauthorised and harmful development.	Service budget	HGL / AW	Started	Ongoing
<b>2) A greener East Devon (to include any climate change objectives)</b>				
Continued support to the Joint Habitats Committee (with Exeter and Teignbridge)	Service budget	HGL / AW	Started	Ongoing
Review of Taxi Policy to help seek to meet climate change targets, to reduce emissions and incorporating the national standards recommended by the Department of Transport	Service budget	HGL / SS	Started	February 2023

<b>3) A resilient economy</b>				
Provide timely advice on legal strategy / implementation of major projects (including regeneration) and related processes (internal with external resource where required).	Service budget	HGL / AW	Started	Ongoing
Provide timely advice and support in relation to site acquisitions / repurposing to support provision of affordable housing and related processes (internal with external resource where required).	Service budget	HGL / AW	Started	Ongoing
Ensure review of street trading regime charging arrangements.	Service budget	HGL / SS	Started	Autumn 2022
Deliver licences and consents in accordance with the Licensing and Gambling Policies and enforce where necessary.	Service budget	HGL / SS	Started	Ongoing
Deliver taxi licences in accordance with the Taxi Policy and enforce where necessary.	Service budget	HGL / SS	Started	Ongoing
<b>4) Other relevant considerations</b>				
Revising the Cemetery Regulations to ensure an updated and fit for purpose regime for burials.	Service budget	HGL / SS	Started	Summer 2022
Review the number of Licensing pages on the website	Service budget	Licensing Manager	May 2021	December 2022
Ensure all FOI requests / complaints are responded to within stipulated timescales but with the aim of responding significantly quicker on average.	Service budget	HGL	Started	Ongoing
Provision of timely strategic governance and legal advice on policy implementation at senior officer / Cabinet briefing level to ensure effective corporate decision making including inputting into and commenting on reports as appropriate.	Service budget	HGL / AW / SH	Started	Ongoing

Ensure implementation of any decision by Council to change its Governance arrangements following the outcomes of the Governance Review Working Party	Service budget	HGL / AW / SH	Started	March 2023
Review the number of Licensing pages on the website	Service budget	Licensing Manager	May 2021	December 2022
Progress the Member Development Working Group and complete review of Member Development / Training and the Member Induction Programme to inform preparation for May 2023	Service budget	SH	Started	February 2023
Conduct thorough planning exercise and risk assessments for 2023 elections – particularly in relation to any residual COVID issues	Service budget	HGL / JH	January 2022	February 2023
Review of approach to Council meetings (virtual / hybrid / normal - including issues such as electronic voting, speaker queuing, webcasting)	Service budget	HGL / SH	Started	Summer 2022
Develop an intranet hub to provide easy access to training information on legal issues for other services	Service budget	AW	May 2021	March 2023
Develop and deliver training on governance issues for managers and new starters to ensure compliance with the Council's Constitution	Service budget	HGL / AW	May 2021	Summer 2022