

Date of Meeting 16th September 2021

Document classification: Part A Public Document

Exemption applied: None

Review date for release N/A

Updated Housing Policies

Report summary:

This report is to inform members that the following housing policies have been reviewed by the relevant housing manager to ensure that they continue to reflect current practice and legislation.

Policy name	Responsible Reviewing Officer
Pets Policy	Housing Services Manager
Car Park Management Policy	Housing Services Manager
Anti-Social Behaviour Policy	Housing Services Manager
Succession Policy	Housing Solutions Manager
Allocations Policy	Housing Solutions Manager
Mutual Exchange Policy	Housing Solutions Manager
Responsive Repairs Policy	Property and Assets Manager
Recharge Policy	Property and Assets Manager
Property and Assets Compensation Policy	Property and Assets Manager
Decant Policy	Property and Assets Manager
Gas Safety Policy	Property and Assets Manager
Improvements to Council Properties Policy	Property and Assets Manager
Leasehold Management Policy	Property and Assets Manager
Asbestos Policy and Management Plan	Property and Assets Manager
Adaptations Policy	Property and Assets Manager

Summary of changes to policies

Policy name	Summary of Changes
Pets Policy	More detailed examples added in consultation with tenants, but policy remains in line with tenancy agreement
Car Park Management Policy	Very little change, in consultation with tenants
Anti-Social Behaviour Policy	Very little change, in consultation with tenants
Succession Policy	No substantial changes
Allocations Policy	No substantial changes
Mutual Exchange Policy	No substantial changes
Responsive Repairs Policy	Policy completely changed to reflect the terms of the Integrated Asset Management Contract brief (previously been agreed by HRB)
Recharge Policy	Changes have been made to reflect the types of recharges we will pursue and how this process is managed
Property and Assets Compensation Policy	Monetary values have changed, areas of compensation, and reimbursement payments have been updated (specifically the temporary heater payments)

Decant Policy	No Substantial Changes
Gas Safety Policy	Minor changes to team structures and procedures in line with those changes
Improvements to Council Properties Policy	Changes have been made to reflect the types of recharges we will pursue and how this process is managed
Leasehold Management Policy	Minor administrative changes only
Asbestos Policy and Management Plan	Minor changes to reflect changes in team structure and changes in response to government guidance
Adaptations Policy	Minor administrative changes to reflect change in team roles

Is the proposed decision in accordance with:

Budget Yes No

Policy Framework Yes No

Recommendation:

1. That the HRB note the updated policies detailed in this report and recommend to Cabinet that the policies are formally adopted by the Council

Reason for recommendation:

The changes made to policies are either minor administrative adjustments, improve clarity for the reader or are required reflect wider national guidance and/or regulations

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Portfolio(s) (check which apply):

- Climate Action and Emergencies
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Culture, Tourism, Leisure and Sport
- Democracy and Transparency
- Economy and Assets
- Finance
- Strategic Planning
- Sustainable Homes and Communities

Equalities impact Low Impact

Climate change Low Impact

Risk: Low Risk; Policies are required to reflect current legislation, and can be used as evidence in disputes arising in cases of breaches of tenancy agreements

Links to background information

[Combined Housing Policies](#)

Link to [Council Plan](#):

Priorities (check which apply)

- Outstanding Place and Environment
- Outstanding Homes and Communities
- Outstanding Economic Growth, Productivity, and Prosperity
- Outstanding Council and Council Services

Financial implications:

No specific financial implications on which to comment.

Legal implications:

The policy review is in line with good practice to amend and update current legislative, guidance or best practice changes. There are no other legal implications.