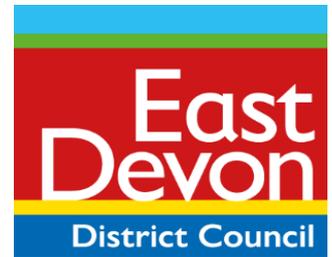


# Agenda for Audit and Governance Committee

## Thursday, 30th January, 2020, 2.30 pm



### Members of Audit and Governance Committee

Councillors: S Hawkins (Chairman), G Pratt (Vice-Chairman), D Barrow, F Caygill, S Chamberlain, S Gazzard, P Hayward, M Rixson, P Twiss and C Wright

**Venue:** Council Chamber, Blackdown House

**Contact:** Amanda Coombes;

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(or group number 01395 517546)

Tuesday, 21 January 2020

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#### 1 Public speaking

Information on [public speaking](#) is available online

#### 2 Minutes of the previous meeting (Pages 3 - 6)

Minutes for 24 October 2019

#### 3 Apologies

#### 4 Declarations on interest

Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

#### 5 Matters of urgency

Information on [matters of urgency](#) is available online

#### 6 Confidential/exempt item(s)

To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.

### Matters for Decision

#### 7 Annual Audit letter - Grant Thornton (Pages 7 - 21)

#### 8 Audit update - Grant Thornton (Pages 22 - 35)

#### 9 Annual Internal Audit report - STRATA (Pages 36 - 37)

#### 10 Internal Audit Activity - Quarter 3 2019/20 SWAP (Pages 38 - 51)

11 **Risk Management review - half year review** (Pages 52 - 54)

12 **RIPA update**

At the meeting of 18 January 2018, Members agreed to receive an update on RIPA activity throughout the year. The RIPA Senior Responsible Officer advised that there had been no requests for RIPA authorisation since the last committee.

13 **Audit and Governance Forward Plan** (Page 55)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the democratic services team know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

[Decision making and equalities](#)

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