

# Agenda for consultative meeting of the Personnel Committee Tuesday, 30th November, 2021, 2.00 pm



## Members of Personnel Committee

Councillors I Thomas (Chair), V Ranger (Vice-Chair),  
M Allen, M Armstrong, P Arnott, D Bickley,  
K Blakey, F Caygill, B De Saram, I Hall,  
P Hayward, R Lawrence, J Loudoun,  
N Hookway and C Pepper

East Devon District Council  
Blackdown House  
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Honiton  
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Tel: 01404 515616

[www.eastdevon.gov.uk](http://www.eastdevon.gov.uk)

**Venue:** online via zoom

**Contact:** Debbie Meakin [dmeakin@eastdevon.gov.uk](mailto:dmeakin@eastdevon.gov.uk)  
(or group number 01395 517546)  
18 November 2021

**Important - this meeting will be conducted online and recorded by Zoom only.  
Please do not attend Blackdown House.  
Members are asked to follow the [Protocol for Remote Meetings](#)**

This meeting is being recorded by EDDC for subsequent publication on the Council's website and will be streamed live to the Council's Youtube Channel at <https://www.youtube.com/channel/UCmNHQruge3LVl4hcgRnbwBw>

Public speakers are now required to register to speak – for more information please use the following link: <https://eastdevon.gov.uk/council-and-democracy/have-your-say-at-meetings/all-other-public-meetings/#article-content>

Between 27<sup>th</sup> July 2021 to 17<sup>th</sup> January 2022, the Council has delegated much of the decision making to officers. Any officer decisions arising from recommendations from this consultative meeting will be published on the webpage for this meeting in due course. All meetings held can be found via the [Browse Meetings](#) webpage.

- 1 Public speaking
- 2 Minutes of the previous meeting 2 September 2021 (Pages 3 - 6)  
To agree the minutes of the previous meeting held on 2 September 2021.
- 3 Apologies
- 4 Declarations of interest  
Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

- 5 Matters of urgency  
Information on [matters of urgency](#) is available online.
- 6 Confidential/exempt item(s)  
To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.
- 7 **Recruitment and retention update** (Pages 7 - 14)
- 8 **Apprentice pay policy** (Pages 15 - 21)
- 9 **People data reporting proposals** (Pages 22 - 27)
- 10 **Worksmart review update** (Pages 28 - 32)
- 11 **Personnel Forward plan** (Page 33)

[Decision making and equalities](#)

**For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546**