

# Agenda for consultative meeting of the Audit and Governance Committee

Wednesday, 16th March, 2022, 2.30 pm



## Members of Audit and Governance Committee

Councillors S Hawkins (Chair), M Armstrong, D Barrow, F Caygill, S Gazzard, P Hayward, N Hookway (Vice-Chair), J Kemp, G Pook and P Twiss

East Devon District Council  
Blackdown House  
Border Road  
Heathpark Industrial Estate  
Honiton  
EX14 1EJ

**Venue:** Online via the Zoom app.

DX 48808 HONITON

Tel: 01404 515616

**Contact:** Amanda Coombes 01395 517543; email  
acoombes@eastdevon.gov.uk

**www.eastdevon.gov.uk**

(or group number 01395 517546)  
Tuesday, 8 March 2022

**Important - this meeting will be conducted online and recorded by Zoom only.  
Please do not attend Blackdown House.  
Members are asked to follow the [Protocol for Remote Meetings](#)**

This meeting is being recorded by EDDC for subsequent publication on the Council's website and will be streamed live to the Council's Youtube Channel at  
<https://www.youtube.com/channel/UCmNHQruge3LVl4hcgRnbwBw>

Public speakers are now required to register to speak – for more information please use the following link: <https://eastdevon.gov.uk/council-and-democracy/have-your-say-at-meetings/all-other-public-meetings/#article-content>

Between 8<sup>th</sup> December 2021 to 11<sup>th</sup> May 2022, the Council has delegated much of the decision making to officers. Any officer decisions arising from recommendations from this consultative meeting will be published on the webpage for this meeting in due course. All meetings held can be found via the [Browse Meetings](#) webpage.

### 1 Public speaking

Information on [public speaking](#) is available online

### 2 Minutes of the previous meeting (Pages 3 - 10)

Minutes for 18 November 2021 and 20 January 2022

### 3 Apologies

### 4 Declarations on interest

Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

### 5 Matters of urgency

Information on [matters of urgency](#) is available online

6 Confidential/exempt item(s)

To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.

**Matters for Decision**

7 **Internal Audit Plan Progress (2021/22) - SWAP** (Pages 11 - 27)

8 **Internal Audit Plan and Charter 2022/23 - SWAP** (Pages 28 - 45)

9 **Audit Findings Report - Grant Thornton** (Pages 46 - 81)

10 **Approval of 2020/21 Statement of Accounts and Letter of Representation**  
(Pages 82 - 88)

11 **Full Risk Review November - December 2021** (Pages 89 - 91)

12 **Statement of Accounts 2021/22 - Review of Accounting Policies** (Pages 92  
- 94)

13 **RIPA update**

At the meeting of 18 January 2018, Members agreed to receive an update on RIPA activity throughout the year (Regulation of Investigatory Powers Act). The RIPA Senior Responsible Officer advised that there had been no requests for RIPA authorisation since the last committee.

14 **Audit and Governance Forward Plan** (Pages 95 - 96)

[Decision making and equalities](#)

**For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546**