

Agenda for consultative meeting of the Audit and Governance Committee

Thursday, 23rd September, 2021, 2.30 pm



Members of Audit and Governance Committee

Councillors S Hawkins (Chair), M Armstrong, D Barrow, F Caygill, S Gazzard, P Hayward, N Hookway, G Pook and P Twiss

East Devon District Council
Blackdown House
Border Road
Heathpark Industrial Estate
Honiton
EX14 1EJ

Venue: Online via the Zoom app.

DX 48808 HONITON

Tel: 01404 515616

Contact: Amanda Coombes 01395 517543; email
acoombes@eastdevon.gov.uk

www.eastdevon.gov.uk

(or group number 01395 517546)

Tuesday, 14 September 2021

Important - this meeting will be conducted online and recorded by Zoom only.

Please do not attend Blackdown House.

Members are asked to follow the [Protocol for Remote Meetings](#)

This meeting is being recorded by EDDC for subsequent publication on the Council's website and will be streamed live to the Council's Youtube Channel at <https://www.youtube.com/channel/UCmNHQruge3LVl4hcgRnbwBw>

Public speakers are now required to register to speak – for more information please use the following link: <https://eastdevon.gov.uk/council-and-democracy/have-your-say-at-meetings/all-other-public-meetings/#article-content>

Between 27th July 2021 to 17th January 2022, the Council has delegated much of the decision making to officers. Any officer decisions arising from recommendations from this consultative meeting will be published on the webpage for this meeting in due course. All meetings held can be found via the [Browse Meetings](#) webpage.

1 Public speaking

Information on [public speaking](#) is available online

2 Minutes of the previous meeting (Pages 4 - 7)

Minutes for 18 March 2021

3 Apologies

4 Declarations on interest

Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

5 Matters of urgency

Information on [matters of urgency](#) is available online

6 Confidential/exempt item(s)

To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.

Matters for Decision

7 **Internal Audit Outturn Report 2020-21 - SWAP** (Pages 8 - 25)

Report from the cancelled meeting of 29 July 2021

8 **Internal Audit Annual Opinion Report 2020/21 - SWAP** (Pages 26 - 43)

Report from the cancelled meeting of 29 July 2021

9 **Internal Audit Plan Progress September 2021 (2021/22)** (Pages 44 - 57)

10 **Revenue and Capital Outturn Report 2020/21** (Pages 58 - 76)

Report from the cancelled meeting of 29 July 2021

11 **Risk Review Summer 2021 Part 1** (Pages 77 - 118)

Report from the cancelled meeting of 29 July 2021

12 **Partnership Review 2020/21** (Pages 119 - 122)

13 **Section 106 and CIL update** (Pages 123 - 125)

Report from the cancelled meeting of 29 July 2021

14 **External Audit Plan 2020/21 - Grant Thornton** (Pages 126 - 146)

Report from the cancelled meeting of 29 July 2021

15 **Grant Fraud Assurance report** (Pages 147 - 156)

This report is to provide an update of the measures taken to protect against fraud & error for the administration of Covid-19 grants.

16 **Informing the Audit Risk Assessment 2020/21** (Pages 157 - 190)

This report informs the areas of the auditor risk assessment that the Council's external auditors are required to make under auditing standards.

17 **Audit and Governance Forward Plan** (Pages 191 - 192)

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546