

# Agenda for Cabinet

## Wednesday, 3rd March, 2021, 6.00 pm



### Members of Cabinet

Councillors M Armstrong, P Arnott (Chair), P Hayward (Vice-Chair), G Jung, D Ledger, M Rixson, J Rowland, J Loudoun, S Jackson and N Hookway

East Devon District Council  
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**Venue:** Online via the Zoom app.

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(or group number 01395 517546)  
Tuesday, 2 March 2021

**Important - this meeting will be conducted online and recorded by Zoom only.  
Please do not attend Blackdown House.  
Members are asked to follow the [Protocol for Remote Meetings](#)**

This meeting is being recorded by EDDC for subsequent publication on the Council's website and will be streamed live to the Council's Youtube Channel at <https://www.youtube.com/channel/UCmNHQruge3LVI4hcgRnbwBw>

Public speakers are now required to register to speak – for more information please use the following link: <https://eastdevon.gov.uk/council-and-democracy/have-your-say-at-meetings/all-other-virtual-public-meetings/#article-content>

1 Public speaking

Information on [public speaking is available online](#)

2 Minutes of the previous meeting (Pages 4 - 15)

3 Apologies

4 Declarations of interest

Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

5 Matters of urgency (Pages 16 - 18)

Information on [matters of urgency](#) is available online

### **Exeter Science Park Ltd (ESPL) - Letter of comfort/support**

The Council has been asked along with all shareholders to provide ESPL with a letter of comfort/support. A template letter has been provided given with a request that this is returned to the Company by the 5 March in order for the accounts to be filed for year ending 31st March 2020 as a going concern and to demonstrate the commitment of shareholders.

6 Confidential/exempt item(s)

To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.

7 Forward Plan (Pages 19 - 20)

8 Minutes of Strata Joint Executive Committee held on 25 January 2021 (Pages 21 - 24)

9 Minutes of Exmouth Queen's Drive Delivery Group held on 25 January 2021 (Pages 25 - 34)

10 Minutes of Community Grant Panel held on 26 January 2021 (Pages 35 - 40)

11 Minutes of LED Monitoring Forum held on 27 January 2021 (Pages 41 - 44)

12 Minutes of Car Parking TaFF held on 2 February 2021 (Pages 45 - 51)

13 Minutes of Car Parking TaFF held on 11 February 2021 (Pages 52 - 58)

14 Minutes of Scrutiny Committee held on 4 February 2021 (Pages 59 - 67)

### **Matters for Decision**

15 **Cranbrook Town Council - Community Governance Review** (Pages 68 - 85)

A request has been received from Cranbrook Town Council requesting that the Council undertake a community governance review under section 80 of the Local Government and Public Involvement in Health Act 2007. The purpose of the review would be to assess whether the current boundaries of the town should be expanded in anticipation of further planning approvals for housing and related development in the neighbouring parish areas but adjacent to Cranbrook itself.

16 **Cranbrook Sports Pavilion delivery** (Pages 86 - 87)

At the Cabinet meeting of 6 January 2021, Members resolved to require the New Community partners (Cranbrook consortium of developers) to deliver the sports changing rooms secured under the current s106 agreement and for the land and building along with other specific negotiated s106 monies to be paid to Cranbrook Town Council. Cranbrook Town Council have now requested that they would like for a financial sum to be paid to them in lieu of direct delivery of the changing rooms by the New Community partners.

17 **Proposed Independent Review of Council Management Structure** (Pages 88 - 93)

At the December 2020 Cabinet meeting the Leader announced that he wished to initiate an independent review of the Council Management Structure and the Chief Executive was instructed to prepare a report. Accordingly this report sets out the procurement considerations for Cabinet and Council to consider.

18 **Housing Options team staffing requirement** (Pages 94 - 96)

To address a staffing requirement within the Housing Options team.

19 **Sidmouth and East Beach BMP Exemption to standing orders** (Pages 97 - 102)

To notify Cabinet of the standing orders exemption used for the new additional work required on the Sidmouth and East Beach BMP.

20 **Appointment of Surveying/Valuation Consultant Exemption to standing orders** (Pages 103 - 108)

To inform members of the appointment of Lambert Smith Hampton as Surveying/ Valuation Consultants to undertake the valuation and negotiations of land parcels within Cranbrook town centre.

[Decision making and equalities](#)

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