

Agenda for Scrutiny Committee

Thursday, 18th July, 2019, 6.00 pm

Members of Scrutiny Committee

Councillors: A Dent (Chairman), K Bloxham (Vice-Chairman), T McCollum, K McLauchlan, C Pepper, V Ranger, J Rowland, E Rylance, J Whibley, M Chapman, I Chubb, B De Saram, C Gardner, P Jarvis and F King

Venue: Council Chamber, Blackdown House, Honiton

Contact: Susan Howl, Democratic Services Manager;
01395 517541; email showl@eastdevon.gov.uk
(or group number 01395 517546)
Tuesday, 9 July 2019



East Devon District Council
Blackdown House
Border Road
Heathpark Industrial Estate
Honiton
EX14 1EJ

DX 48808 HONITON

Tel: 01404 515616

www.eastdevon.gov.uk

1 Public speaking

Information on [public speaking](#) is available online

2 Minutes of the previous meeting (Pages 4 - 7)

3 Apologies

4 Declarations of interest

Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)

5 Matters of urgency

Information on [matters of urgency](#) is available online

6 Confidential/exempt item(s)

To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which officers recommend should be dealt with in this way.

7 Decisions made by Cabinet called in by Members for scrutiny in accordance with the Overview and Scrutiny Procedure Rules

There are no items identified

8 Update on IT issues

At the meeting of the Scrutiny Committee on 6th June, a discussion took place on IT services required by Councillors, particularly in relation to iPads. Following discussions with Strata and the Strategic Management Team, a modification programme was agreed which would be progressed by Councillor Thomas and Councillor Bailey on behalf of the Committee and Councillors generally. Councillor Thomas and the Strata IT Director, Laurence Whitlock, will be present to provide an update on progress, and the development of a Training Strategy for Councillors.

9 Joint Scrutiny and Overview Committee meeting on Service Planning 5 September 2019 (Pages 8 - 50)

On 5 September, a Joint Scrutiny & Overview Committee meeting will take place focussing on Service Plan objectives, as part of the linked processes of Service Planning and Budget Setting at East Devon District Council. The Chairman of the Scrutiny Committee has accordingly invited all Portfolio Holders to attend, with the relevant Strategic/Service Lead officer.

Portfolio Holders and relevant officers will have an opportunity to make a short presentation and answer questions relating to the three top priorities, issues and challenges in the current service Plan Objectives as outlined in the summary which is attached to this agenda.

This will also assist the Scrutiny Committee in understanding the budget allocated to each of the service areas and how the budget deficit might impact service delivery going forward, providing committee members with a focus on the key issues.

At its meeting on Thursday 18th July at 6pm, Committee will be having preparatory discussions in advance of the joint meeting in September.

10 Quarterly Monitoring of Performance - 4th Quarter 2018/19 January - March 2019 (Pages 51 - 101)

This report provides performance information and progress against the promises and priorities as outlined in the Council Plan. This cumulative quarterly information will be used to provide an annual review of performance against the Council Plan in the Annual Report.

It is for Members to consider performance against delivery of the actions/priorities in the Council Plan, key service objectives from service plans and performance measures for the 4th quarter of 2018/19 so that issues can be addressed in a timely way.

11 Forward Plan 2019/20 (Pages 102 - 112)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the democratic services team know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for

you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546