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Agenda for Licensing & Enforcement Committee Wednesday, 15 November 2017; 9.30am

[Members of the Committee](#)

Venue: Council Chamber, Knowle, Sidmouth, EX10 8HL

Contact: [Chris Lane](#), 01395 571544 (or group number 01395 517546): Issued 7 November 2017

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- 1 Minutes for 23 August 2017 (pages 2-5)
- 2 Apologies
- 3 [Declarations of interest](#)
- 4 [Matters of urgency](#) – none identified
- 5 To agree any items to be dealt with after the public (including press) have been excluded. There are no items that officers recommend should be dealt with in this way.

Part A - Matters for Decision

- 6 Committee Update – Licensing Act 2003, Gambling Act 2005, Taxis & General Licensing, including Apps A - E (pages 6-19)

[Decision making and equalities](#)

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EAST DEVON DISTRICT COUNCIL

Minutes of a Meeting of the Licensing & Enforcement Committee held at Knowle, Sidmouth on Wednesday, 23 August 2017

Attendance list at the end of the document

The meeting started at 9.30am and ended at 10.30 am

*4 Minutes

The minutes of the meeting of the Licensing & Enforcement Committee held on 28 June 2017, were confirmed and signed as a true record.

*5 Declarations of interest

Councillor Steve Hall

Minute 30

Disclosable Pecuniary Interest – Private Hire Licence Holder

Councillor John O’Leary

Minute 30

Disclosable Pecuniary Interest – Designated Premises Supervisor

*6 Committee update – Licensing Act 2003, Gambling Act 2005 and General Licensing

The Licensing Officer presented the report of the Licensing Manager in his absence - the following issues were highlighted and discussed.

1. Licensing Act 2003

Since 6 April 2017 when the Immigration Act 2016 came into force, the Licensing team had undertaken additional work through examining identity documents for all applicants to work in the UK. Part of the work undertaken by the Licensing team involved compliance inspections visiting licensed premises to ensure that licensing laws are adhered to by licence holders and their staff. From April to August 2017 the team completed 60 compliance visits to premises across the district. This will increase over the coming months and will be reported as the teams embarked upon the busy summer period for festivals and outdoor events.

Gambling Act 2005

The programme of visits to licensed premises and other premises where gaming is permitted continues and whenever a licensed premises inspection occurs, the existence of gaming machines and any issues of compliance were duly considered and inspected.

The licensing team had reminded a number of gambling operators of the need to renew their 10 year gambling permits that were due to expire this year as a number of premises that were licensed in 2007 are coming to the end of their maximum period. On 24 July 2017 an officer visited two licensed gaming premises with staff from the Gambling Commission to assess the progress of renewal applications. Both premises were found to be operating professionally and within the requirements of the Gambling Act and applications to renew both permits had been received from the operators.

2. Taxis

The new Taxi policy introduced on 26 July 2017 saw the introduction of a knowledge test for Hackney and Private Hire drivers. This would be a requirement for all new drivers along with those whose licences lapse if they fail to renew on

time. Officers have worked to create the new knowledge test containing questions on local geography, the Highway Code and numeracy. Work on this would continue to ensure a suitable bank of questions were available for future applicants.

The majority of hackney carriage driver and vehicle licences still fell due for renewal by 31 October each year. Officers had sent out letters to 85 licence holders and to their employers reminding them of the need to have a relevant identity document to confirm their right to work. For the majority of existing drivers being required to renew their licences it would be necessary to conduct individual meetings to confirm right to work in the UK through examining original documents. This would create an increase in working procedures later in the year.

The Licensing team had continued to carry out checks of hackney carriage vehicles parked on the taxi ranks within the East Devon area to ensure that all vehicles complied with the legislation and met the required standards for both licensed drivers and vehicles. During this quarter of the year compliance inspections for vehicles had been undertaken at ranks in Exmouth, Sidmouth and Honiton.

Following a change in the regulations it was now necessary for the Council to publish details of all licensed Wheelchair Accessible Vehicles (WAV's) in its area. The full list of licensed WAV's had been published on the council's website and had been included as Appendix A to the report.

The Committee was informed at the last meeting of enforcement work undertaken by officers earlier this year across the district and also Exeter City. This was necessary following complaints from the trade to ensure that East Devon licence holders were displaying both a roof sign and a hackney carriage plate, particularly when undertaking journeys in Exeter and had led to some drivers receiving formal warnings. Members were reassured that the compliance visits in Exeter had now been completed without further need to continue. Officers would continue to work in partnership with colleagues in other council areas to address specific complaints.

3. General Licensing

The current policy concerning Street Trading Consents was subject of an additional report submitted following a public notice to progress the proposed change in the designation of street trading from prohibited to consent locations. It was noted that training on Street Trading regulations would be arranged for both councillors and officers.

4. Consultations

An officer attended a meeting for members of the Exmouth taxi proprietors and drivers on 24 July 2017 which had seen changes in members and increase in those attending.

Officers attend Licensees meetings within the East Devon area usually quarterly for the exchange of ideas, information and keeping up to date within each area. Attendance by Council, local police and also police licensing staff was keenly sought by the licensing trade to discuss local crime and disorder issues.

5. Member Training

Following requests from committee members for a formal training session to be arranged, a training event was held in the Council Chamber on 14 June 2017 which was delivered by the Institute of Licensing in conjunction with TLT Solicitors. The

feedback received since was positive and would form the basis for further training sessions occurring at the end of committee quarterly meetings in future. It was hoped that additional training for members would be arranged for November.

RESOLVED: that the report be noted;

*7 Taxi Licensing Policy – To seek approval to change the medical policy

Members received the report of the Licensing Manager on the proposal to change the Taxi Licensing Policy to include a change to the medical policy. It was noted that the Council had adopted the Group 2 Medical Standards of fitness to ensure all licensed Hackney Carriage and Private Hire drivers were fit and proper persons. This standard was recommended by the Drivers Medical Unit at the DVLA Swansea. The proposal was to continue with this standard but to amend the Council Taxi Policy in line with national change of the frequency of medical assessments.

Members expressed some concerns about possible delays in taxi drivers reporting changes in their medical circumstances to the Licensing Authority.

RESOLVED: 1. that from 23 August 2017 the Committee adopts a change to the current taxi policy:

- a) For all applicants for hackney carriage and private hire driver licences to undergo a medical at point of application, thereafter,
- b) A medical at the age of 45 and thereafter every 5 years until the age of 65 (annually after 65 years)
- c) For all currently licensed to adopt the same frequency requirements upon completion of their next planned medical review (subject to satisfactory outcome).

2. that the Licensing Manager report to the next Committee meeting on taxi drivers advising the Licensing Authority of changes in their medical circumstances.

*8 Street Trading – Designation of Streets under Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982

Members received the report of the Licensing Manager which explained the response to the Council's public notice of the proposal in respect of changing the current Street Trading designation in East Devon from prohibited to consent streets.

A member of the Committee asked whether Exmouth beach was included in the Street Trading designation and it was agreed that the Licensing Manager be asked to clarify. A request was also made that clarification be given on the fee structure for community events before the next meeting of the Committee. The possible issue of persons obtaining consent for street trading and then sub-letting a pitch was raised and it was acknowledged that this issue would be monitored in future by the Licensing Service.

RESOLVED: that the Committee:

1. Notes the outcome of the public notice of the proposal to change the street trading regime in East Devon and formally resolves to:

2. a) rescind all of the Council's previous resolutions to designate streets as 'Prohibited Streets' and 'Consent Streets' within the district, and
b) Designate all 'streets' in East Devon as being 'Consent Streets' as defined in Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 save for certain streets in Sidmouth which shall be 'Prohibited Streets' (identified in Appendix B to the report) with effect from Monday 2 October 2017.
3. Approve the Street Trading Policy (Appendix C to the report) incorporating an amendment under Point 8 relating to community events.

Attendance list

Councillors present

Steve Hall (Chairman)
John O'Leary (Vice Chairman)
Megan Armstrong
Brian Bailey
Dean Barrow
Colin Brown
Maddy Chapman
John Dyson
Jim Knight
Cherry Nicholas
Bruce de Saram

Also present:

Councillor Pauline Stott

Officers present

Giles Salter Solicitor
Neil McDonald, Licensing Officer
Lesley Carlo, Licensing Officer
Chris Lane, Democratic Services Officer

Apologies

Councillors:
Jenny Brown
Steve Gazzard
Geoff Jung

Chairman Date

Report to: **Licensing and Enforcement Committee**

Date of Meeting: 15 November 2017

Public Document: Yes

Exemption: None



Agenda item: 6

Subject: **Committee Update -
Licensing Act 2003, Gambling Act 2005, Taxis & General Licensing**

Purpose of report: The report provides an update on the activities of the Licensing Service under the Licensing Act 2003, Gambling Act 2005 and Taxi legislation together with other general licensing matters.

Recommendation: **That the report be noted**

Reason for recommendation: To keep the Council's statutory committee up to date with current arrangements and statistics relating to the Licensing Service.

Officer: Steve Saunders, Licensing Manager, Ext. 2787,
ssaunders@eastdevon.gov.uk

Financial implications: There are no financial implications contained within this report.

Legal implications: There are no legal implications requiring comment.

Equalities impact: Low Impact

Risk: Low Risk

Appendices:
Appendix A – Vehicle Inspection Checklist (14 years)
Appendix B – Locations of Taxi Ranks and their Authorisations

Link to Council Plan: Living in, working in, enjoying and funding this outstanding place

1 Licensing Act 2003

1.1 Applications Received, Licences Issued and Notices Given

1.1.1 The numbers of applications received, licences issued and notices given will be provided at the end of the financial year and in conjunction with statistical returns that are provided annually to the Home Office.

1.1.2 Part of the work undertaken by the licensing team involves inspections of licensed premises to ensure compliance with licensing laws and during the previous quarter the team completed 44 premises visits across the district. The summer months represent a demanding period for

the licensing team as most festivals and outdoor events that have been licensed by the team then require visits and inspection whilst taking place.

- 1.1.3 During the first week of August, officers were involved during the Sidmouth Folk Week held this year between 4th and 11th August. Officers attended various venues licensed by Sidmouth Folk Week as well as general licensing visits to other premises within the town. All venues subject of alcohol licensing arrangements were found to be operating in compliance of the law. The team also provides supervision of trading pitches on the esplanade being subject of street trading consents issued earlier in the year.
- 1.1.4 On Friday, 11th August 2017 officers also attended the first day of the Sausage and Cider Festival at Honiton together with the Blackdown Hill Beer Festival near Smeatharpe (aswell as the last day of Sidmouth Folk Week). These events are controlled and licensed through 'time limited' premises licences managed and issued by the licensing team in the months leading up to each event. Officers avoid taking their leave in the run up to and during the summer months to ensure licences are properly issued and visited for compliance purposes.
- 1.1.5 During the previous period, the licensing team introduced a 'paperless' approach to dealing with incoming work and applications that relate to the Licensing Act 2003. This process requires any applications arriving by post to be scanned and uploaded into the Councils database known as Civica. Applications submitted online are no longer being printed off, generated or filed as paper based files. This approach has required training delivered by and within the team. Benefits in the long term are that traditional storage will cease together with costs of printing and retaining files. The removal of paper based files to new office premises will no longer be necessary although some work to back scan historic files exists.

1.2 Hearings

- 1.2.1 The licensing authority continues to offer mediation when representations have been made against a licensing application to establish if an agreed position can be reached between objectors and the applicant. These mediation meetings are often successful and reduce the number of contested hearings.

2 Gambling Act 2005

2.1 Applications Received, Licences Issued and Notices Given

- 2.1.1 The ten year period for club gaming machine permits issued in 2007 means a number of members clubs and family entertainment centres were due for renewal this summer to allow the continued presence of gaming machines. The licensing team managed the renewals successfully by contacting and reminding operators and members clubs months in advance. The application process can be complex and required submission of additional documents, however by planning for each renewal date with the applicants ensured all have been completed within the timescales. Further renewal applications are necessary in the forthcoming year with the licensing team notifying other operators in the same manner.
- 2.1.2 The licensing team works closely and in conjunction with the Gambling Commission when considering new applications and officers undertake joint inspections to those premises subject of renewal applications.
- 2.1.3 The Gambling Commission provides guidance and support to local authorities in the form of a monthly update bulletin on changes and updates in gambling legislation. At the end of each financial year, the commission seeks a statistical return from every authority concerning the number of gambling premises inspections undertaken along with details of any compliance and enforcement activities. The annual return is a statutory requirement for all authorities and the Commission's bulletin in October confirmed that all 380 licensing authorities had submitted returns as expected. The latest bulletin reported that 131 authorities did not conduct any gambling premises visits or inspections during the year 2017/18 as some authorities took the approach that proactive activity was not necessary unless complaints

were reported. That may not be an adequate regulatory approach and this licensing authority continues to conduct proactive visits and inspections of its licensed gambling premises annually in East Devon.

- 2.1.4 Although a matter for the forthcoming period, it is considered worthy to mention that the Government commenced a consultation on 31st October seeking views on proposals related to gaming machines and social responsibility measures regarding maximum stakes, allocation of gaming machines and measures to minimise risk of gambling related harm. Most media coverage concerns the issues surrounding Fixed Odds Betting Machines (FOBT's) in betting offices and the consultation seeks evidence before closing on 23 January 2018.

2.2 Enforcement

- 2.2.1 The programme of visits to licensed premises and other premises where gaming is permitted continues and whenever a licensed premises inspection occurs, the existence of gaming machines and any issues of compliance are duly considered and inspected.

3 Taxis

3.1 Applications Received and Licences Issued

- 3.1.1 The numbers of applications received and licences issued will be provided at the end of the financial year.
- 3.1.2 New applicants can now apply for a hackney carriage or private hire licence throughout the year however there are still a number of current licence holders with dates when their licences expire annually on 31st October. In previous years licences were issued from 1st November and although this procedure changed, it has been necessary for the licensing team to manage those renewals that still occur on that anniversary date. Officers have reviewed and issued 179 driver and vehicle renewal applications during October 2017 being a significant amount of work.
- 3.1.3 The added requirement to provide the right to work in the UK in order to confirm the right to a licence was additional work conducted by officers this year. The legal need was introduced nationally for officers to meet each licence holder and to inspect their original documents. Every licence holders being due for renewal was notified and reminded of the importance of possessing the necessary documentation earlier in the summer. Employers and companies in the district were also contacted to avoid their drivers renewing without their right to work papers. As a result of the early intervention and guidance all licence holders were able to successfully renew within the expiry date of 31st October.
- 3.1.4 The process for checking these requirements identified that one licensed driver retained a right to remain in the UK expiring in February 2018. In line with the legislation a licence can only be issued up to the date that the entitlement ceases.
- 3.1.5 As a consequence of past licensing policies that required all driver and vehicle licences to commence and renew from 1st November, feedback has been received that those who renew both licences on the same date experience financial challenges by having licences that expire together and require renewal fees. The option to consider offering a "once only" vehicle licence for a six month period upon renewal which would then revert to a twelve month licence on subsequent renewal was raised. If the fee remained the exact value for half of the full year licence, introducing a once only six month licence could allow joint renewal dates with costs of both licences being staggered rather than being the same week or month each year. As the members and officers seek close working arrangements with the trade, it is proposed that officers will raise this proposal at a forthcoming meeting between the taxi proprietors, officers and members on 23rd November to establish possible interest before reporting back to the Licensing and Enforcement Committee early next year. There would be no financial loss to the council and in the longer term the option of more licence renewal dates being spread annually could assist the taxi trade and also the staff engaged in renewing licences.

3.1.6 Similar procedures adopted for Licensing Act applications in the summer regarding a 'paperless' approach to dealing with incoming work will be used for taxi related matters. The process commenced on 6th November following conclusion of the main licence renewal period. Any applications and papers arriving by post are being scanned in the Council's post room and then uploaded allowing officers to manage their work digitally and without the need to maintain files in the future.

3.2 Hackney Carriage and Private Hire Policy 2017

3.2.1 Following the introduction of the new taxi policy by this council in July 2017, additional work has been necessary by officers update website information, application forms and other documents to comply with changes.

3.2.2 All applicants for a hackney carriage driver's licence or private hire driver's licence have, prior to any licence being granted, are now required to undertake and pass a knowledge test to ensure that they have a good working knowledge of the East Devon area, as well as Highway Code, relevant legislation and basic numeracy. This has been an additional task for officers to introduce over the summer by generating questions on each subject area. The questions have been tested on volunteers prior to being introduced for applicants and although some applicants have initially failed the test others have passed. The requirement for testing new applicants is considered necessary and work to increase the bank of questions will continue.

3.2.3 The new taxi policy has introduced a further review of currently licensed vehicles upon reaching 14 years from date of manufacture at the point of renewal. Licensed vehicles reaching 14 years of age will be presented for inspection by a licensing officer prior to further renewal of the licence. In circumstances where a vehicle is not considered to be of sufficient standard then the application will be referred to the Licensing Sub-Committee who will decide whether to grant the renewal of the vehicle licence. One licensed vehicle reaching the 14 year anniversary was inspected by officers in August and found to meet the criteria required to renew the licence. The standards and review conducted by officers is similar to the checks required under twice yearly inspections of vehicles being 8 years or older as shown in **Appendix A**. The further review older vehicles under the new policy ensures that vehicles licensed by this council maintain safety standards for the public being carried.

3.3 Enforcement

3.3.1 The licensing team has continued to carry out checks and inspections of hackney carriage vehicles whilst parked on the taxi ranks within the East Devon area to ensure that all vehicles comply with the legislation and meet the required standards. During this quarter the additional demands upon officers through renewing annual licences and implementing the new taxi policy has reduced the inspection capability over the previous period.

3.4 Taxi Rank Update

3.4.1 The work undertaken by officers to introduce the new Hackney Carriage and Private Hire policy included an update concerning locations of current taxi ranks in East Devon being produced in 2016. The full list of approved taxi ranks is shown as **Appendix B**.

3.4.2 Although district councils have responsibility to appoint ranks, it has to be done with the approval of the highway authority (Devon County Council). Before any rank can come into use the highway authority has to designate each rank with a traffic order and also have it signed and marked on the highway along with advertising a public notice. Officers from East Devon District Council and Devon County Council have been working closely over recent months to address differences identified in the records held by both authorities concerning the past approval of the taxi ranks in Budleigh Salterton.

3.4.3 The approval and designation of taxi ranks in the district has been through the authority of byelaws in 1980's and 1990's and the Local Government (Miscellaneous Provisions) Act 1976. Budleigh Salterton has two taxi ranks located in Station Road and Fore Street and although clearly signed and marked, there has been a need to clarify the exact date(s) of the approval for both ranks. This work is still continuing although research of records held by the

highway authority has already confirmed the approval for the Station Road rank was through Byelaws made by East Devon District Council on 24 December 1985 and being in force on 23rd March 1986.

- 3.4.4 The earlier uncertainty over previous approval has been clarified for one rank and work continues in order to confirm the approval details of the second rank in Fore Street which will then be reported back to this committee.

4. General Licensing – Street Trading Consents

4.1 Street Trading Consents Policy

- 4.1.1. The new, revised policy concerning Street Trading Consents came into force on 2nd October 2017 rescinding the Council's previous resolutions and designating all streets in East Devon as being consent streets, save for certain streets in Sidmouth. The new policy relates to any road, footway, beach or other area to which the public has access without payment in the future with some exempt activities.
- 4.1.2. The policy incorporates street trading activities occurring at community events and those events occurring for charitable purposes in the future. Clarification on community based events is specified as being an event that is community-based and run, for non-commercial purposes, such as a fete or school fund raising activity. Where any of the profit is retained by the trader(s) for private gain and not passed to the organisers of the event for use in, or by, the community concerned then the trader(s) will not benefit from a fee exemption (unless a fee is charged to those entering the event). The licensing team is currently working up further guidance at this time.
- 4.1.3 Events involving charitable street trading concern those events that are run or organised by charities and will not amount to commercial trading providing the profits from such events are wholly passed to the charity.
- 4.1.4 Since the implementation of the policy last month, applications have been received from a number of static, roadside food vendors already operating in areas of East Devon where locations were neither consent nor prohibited streets under previous policy. Some were aware of the policy changes as a result of past public consultations undertaken or from direct contact with environmental health officers in their work. Traders submitting applications have supplied necessary documents and the fees required for annual street trading consents in order to continue trading in those locations. It is known that further applications are being prepared by other traders and the uptake and interest so far bodes well at this early stage.
- 4.1.5 The period of guidance and advice to prospective traders being undertaken by officers continues prior to any later enforcement phase. A temporary member of staff has been recruited from an agency in an administrative role to support the licensing team prior to formalising the officer post required in 2018 to deal with the increase in street trading applications expected next year.

5. Consultations and Partnership Working

5.1 Meeting between Members, Taxi Proprietors and Officers

- 5.1.1 A liaison meeting for members, officers and taxi proprietors is planned for 23rd November 2017 in the council chamber here at The Knowle and occurs every six months to allow members of the taxi trade to discuss relevant topics of interest and to exchange views. The Committee's Chairman and Vice Chairman normally attend these meetings and other members are always welcome. The last meeting in April 2017 provided an opportunity to discuss the proposed changes to the taxi policy and national developments such as the right to work requirement.

5.2 Officers attend Licensees meeting

5.2.1 Officers attend Licensees meeting within the East Devon area, usually quarterly for the exchange of ideas, information and keeping up to date with issues within each area. Attendance by council, local police and also police licensing staff is keenly sought by the licensing trade to discuss local crime and disorder issues. Officers have attended the previous meeting with Sid Vale licensees meeting in July prior to Sidmouth Folk Week together with meetings held in Exmouth and Axminster during the summer months.

VEHICLE INSPECTION 14 YEAR OFFICER REVIEW HACKNEY CARRIAGES



Make		Model		Reg.No.		Plate No.	
Rec. Mileage		Date		Fuel		cc (Must be over 1000cc)	
Testable item	Pass	Fail		Testable item	Pass	Fail	
Rear view mirrors			1	Roof Sign -			21
Driver's seat and back rest			2	Number plate condition/spacing			22
Front passenger seat/back rest			3	Hazard warning operation			23
Both doors/internal security			4	Indicators condition operation			24
Footbrake operation/condition			5	Headlamp condition			25
Warning lights (ignition)			6	O/S/R tyre wall/size/vale fit			26
Handbrake operation/condition			7	O/S/R wheel security/condition			27
Light switches			8	Fuel cap			28
Screen wipers/washers operation			9	Tail lights condition			29
Windscreen condition/vision			10	Stop/fog lights condition			30
Horn control/operation			11	Number plate lights and reflector			31
Belt Requirements front/3 rear			12	Number plate condition/spacing			32
Belt condition/operation/anchorage			13	Hackney plate-exterior			33
Interior Light			14	Exterior advertising			34
Door catches/door/window			15	Side-H/lamp type/condition/operation			35
Fire extinguisher			16	N/S/R door security/rear back rest			36
Excise licence – current			17	Vehicle exterior .inc.cleanliness			37
Foot pedal rubbers			18	Hackney No. Interior badge			38
First Aid Kit			19	Vehicle interior including boot			39
Meter operation			20	Exhaust emission (visual)			40
				N/S/R tyre wall/size/valve fit			41
				N/S/R wheel security/condition			42
				N/S/R out-in sills/floor/belt mountngs			43
				N/S/F door security/ext.mirror			44
				N/S/F out-in sills/floor/belt mount			45
				N/S repeater lamp condition (if fitted)			46
				N/S/F tyre wall/size/valve fit			47
				Battery security			48
				O/S/R tyre wall/fit/tread			49
				O/S/F tyre wall/fit/tread			50
				O/S/F wheel condition			51
				N/S/F tyre wall/fit/tread			52
				N/S/F wheel condition			53
				N/S/R tyre wall/fit/tread			54
				N/S/R wheel condition			55

'No Smoking' signs should be displayed to comply with The Health Act (2006)

Saloon and hatchbacks must be fitted with 3 rear seatbelts. People carriers etc must have a belt for every seat.

The vehicle should have 4 doors and boot or rear tailgate. All doors and windows should work correctly.

The fire extinguisher should be readily available for use in emergency and of a suitable type.

The First Aid Kit should contain suitable items for use by passengers.

The body interior including the boot should be in a clean condition with the seats and floor properly covered and maintained fit for public service.

A meter must be fitted and display the correct tariff 1, 2 and 3. A copy of the current tariffs is attached. It should be checked over a measured distance and time.

The body exterior should be free from damage and in a clean condition.

The Hackney plate must be fixed to the **outside** rear of the vehicle on, above or below the bumper and must not be defaced or illegible.

Advertising is allowed on the front doors only. Maximum size must not exceed 70cm x 35cm.

OFFICER REVIEW

I am an officer at East Devon District Council licensing team. I have carried out the visual review of the vehicle schedule overleaf and found the points marked. In order to renew the licence for a vehicle aged 14 years or over it has to be safe, comfortable and in sound condition.

The licence may not automatically be renewed in circumstances where the officer identifies that the vehicle is unsafe, defective or where the condition is unsatisfactory.

In such circumstances notice will be given for not renewing the licence. The licence holder may apply to the councils Licensing & Enforcement Sub-Committee for further renewal and will be given written advice regarding how to do this.

Date of Licence Expiry:

Vehicle suitable to be issued a hackney carriage licence for 12 months:

YES / NO

Signed*:

Date:

Name in BLOCK CAPITALS

Officer Comments

Name of Licence Holder

Comments

Location of Ranks in East Devon and their Authorisations – March 2016

Town	Street	Description	No of Spaces	Date	Authority	
Exmouth 02.03.2010	The Strand	24 Hour Rank On the north-east side of road from a point 11 metres south-east of The Strand's junction with Victoria Road for a distance of 50 metres in a south-easterly direction Restriction: No Waiting At Any Time except taxis	10	09.04.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 02.03.2010 Advertised In place
Exmouth 24.11.2009	The Parade	Evening Only Rank Side of road south from a point 95 metres west of its junction with Albion Street for a distance of 15 metres in a westerly direction Restriction: No Waiting 6pm-midnight and midnight-8am except taxis.	3	08.01.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 24.11.2009 Advertised In place

Exmouth 24.11.2009	Imperial Road	24 Hour Rank Side of road south-west from a point 18 metres north-west of its junction with Rolle Street for a distance of 15 metres in a north-westerly direction Restriction: No Waiting At Any Time except taxis	3	08.01.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 24.11.2009 Advertised In place
Exmouth 24.11.2009	Victoria Road	24 Hour Rank Side of road south from a point 11 metres west of its junction with road from The Strand to Chapel Hill: for a distance of 21 metres in a westerly direction Restriction: No Waiting At Any Time except taxis	4	08.01.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 24.11.2009 Advertised In place
Exmouth 24.11.2009	Esplanade	24 Hour Rank South West side of the Esplanade nearly opposite the Pavilion from a point 43 metres north-west of the southern boundary line of the Beach Gardens for a distance of 13 metres in a north-westerly direction Restriction: No Waiting at Any Time except taxis.	2	08.01.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 24.11.2009 Advertised In place

Exmouth 24.11.2009	Chapel Street	24 Hour Rank West side of Chapel Street from its junction with Church Street for a distance of 13 metres in a northerly direction Restriction: No Waiting at Any Time except taxis.	2	08.01.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 24.11.2009 Advertised In place
Ottery St Mary	Mill Street	North side from a point 55 metres west of its junction with Broad Street to a point 66 metres west of that junction	2	16.03.1988	Byelaw 13A & Section 63(4) LG(MP)Act 1976 In force 01.06.1988	
Honiton 29.09.2009	High Street	24 Hour Rank On the northern side of the High Street, Honiton located 77 metres east of its junction with Dowell Street for a distance of 16 metres in an easterly direction Restriction: No Waiting at Any Time except taxis	4	04.11.2009	Local Government (Miscellaneous Provisions) Act 1976	Committee 29.09.2009 Advertised In place

Honiton 29.09.2009	High Street	24 Hour Rank On the northern side of the High Street, Honiton located 98 metres east of its junction with Dowell street for a distance of 10 metres in an easterly direction Restriction: No Waiting at Any Time except taxis	3	04.11.2009	Local Government (Miscellaneous Provisions) Act 1976	Committee 29.09.2009 Advertised In place
Axminster	Trinity Square	SW side from a point 21.5 metres SE of its junction with the A35, in a South Easterly direction for a distance of 2.5 metres to the North side of the church path	1	30.11.1989	Byelaw 13A & Section 63(4) LG(MP)Act 1976 In force 01.04.1990	
Axminster	Castle Hill	SW side from a point 4 metres NW of its southerly junction with Market Place in a North Westerly direction for a distance of 11 metres	2	30.11.1989	Byelaw 13A & Section 63(4) LG(MP)Act 1976 In force 01.04.1990	

Seaton 02.03.2010	Queen Street	West side of road from a point 61 metres north from its junction with Beer Road for a distance of 6 metres in a northerly direction Restriction: No Waiting At Any Time except taxis	1	07.04.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 02.03.2010 Advertised In place
Seaton 02.03.2010	Fore Street	West side of road from a point 156 metres from its junction with Manor Road for a distance of 12 metres in a southerly direction Restriction: No Waiting At Any Time except taxis	2	07.04.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 02.03.2010 Advertised In place
Seaton 02.03.2010	Fore Street	East side of road from a point 61 metres north of its junction with Marine Place to a point 73 metres north of that junction Restriction: No Waiting At Any Time except for taxis between the hours of 21.00 and 03.00 hours only	2	07.04.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 02.03.2010 Advertised In place

Seaton 02.03.2010	Marine Place	North side from a point 3 meters east of its junction with Seahill for a distance of 15 meters in an easterly direction Restriction: No Waiting At Any Time except taxis	2	07.04.2010	Local Government (Miscellaneous Provisions) Act 1976	Committee 02.03.2010 Advertised In place
Sidmouth	High Street	That length of High Street on its east side from a point 51 metres south of its junction with All Saints Road southwards for a distance of 5 metres.	1	04.03.05	Local Government (Miscellaneous Provisions) Act 1976	Committee 13.12.04 Advertised 04.02.05 In place
Sidmouth	High Street	That length of High Street on its west side from a point 20 metres north of its junction with Old Fore Street northwards for a distance of 10 metres.	2	04.03.05	Local Government (Miscellaneous Provisions) Act 1976	Committee 13.12.04 Advertised 04.02.05 In place
Sidmouth	New Street	That length of New Street on its north side from a point 18 metres west of its junction with Fore Street to a point 38 metres west of that junction.	4	04.03.05	Local Government (Miscellaneous Provisions) Act 1976	Committee 13.12.04 Advertised 04.02.05 In place