

Date: 1 April 2014  
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Our Reference: DV



To: [All elected Members of the Council](#)  
Honorary Aldermen  
Chief Executive and Deputy Chief Executives

East Devon District Council  
Knowle  
Sidmouth  
Devon  
EX10 8HL

Dear Sir/Madam

DX 48705 Sidmouth

**Meeting of the Council of the District of East Devon on  
Wednesday 9 April 2014 at 6.30 pm**

Tel: 01395 516551

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[www.eastdevon.gov.uk](http://www.eastdevon.gov.uk)

You are called upon to attend the above meeting to be held in the Council Chamber, Knowle, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers expedient.

**Members of the public are welcome to attend the meeting which will start at 6.30 pm.**

- **A period of 15 minutes has been provided at the beginning of the meeting to allow members of the public to ask questions/make statements. If a question does not relate to an agenda item, there is now a requirement (Council meeting 26 February 2014) for the question to be submitted to Democratic Services two working days before the meeting. This arrangement is in place to enable a considered response to be given at the meeting. The speaker is entitled to ask a supplementary question relevant to the advance-notice question. If a member of the public wishes to speak on an agenda item or to make a statement which does not require a response, no notice is required.**
- **All individual contributions will be limited to 3 minutes – where there is an interest group of objectors or supporters, a spokesperson should be appointed to speak on behalf of group.**
- **The public is advised that the Chairman has the right and discretion to control questions to avoid disruption, repetition - to make best use of the meeting time.**

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact Diana Vernon. Contact details are at the top of this page.) **A hearing loop system will be in operation in the Council Chamber.**

Written Questions by Members: Please note that under Procedure Rule 9.2, Councillors may submit written questions to Council Leader or specific Portfolio Holders. Councillors and members of the public are reminded to turn mobile phones to silent during the meeting. If this is not practical due to particular circumstances, please advise the Chairman in advance of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read "Mark Williams".

Chief Executive

Chief Executive: Mark Williams  
Richard Cohen – Deputy Chief Executive  
Denise Lyon – Deputy Chief Executive and Monitoring Officer

Prior to the formal start of the meeting, the Chairman will invite Revd Jeremy White, former vicar of Uplyme, to say a prayer.

This meeting is being recorded for subsequent publication on the Council's website. Audio recording is permitted by press representatives and members of the public from the public area, subject to their notification to the Chairman prior to the start of the meeting of a wish to record all or part of that meeting. If you are exercising your right to speak during Public Speaking, but do not wish to be recorded, please inform the Chairman who will instruct those taking a recording to cease while you speak.

## **AGENDA**

- 1 Public speaking time – standard agenda item (15 minutes). Members of the public are invited to address the Council through the Chairman. (The process is set out on the front of the agenda).

Councillors also have the opportunity to ask questions of the Leader and/or Portfolio Holders during this time slot whilst giving priority at this part of the agenda to members of the public.

- 2 To confirm as a true record the minutes of the meeting of the Council held on 26 February 2014.
- 3 Apologies.
- 4 To receive any declarations of interest relating to items on the agenda.
- 5 To consider any items, which, in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.  
(Note: Such circumstances need to be identified in the minutes).
- 6 To receive any announcements from the Chairman and Leader.
- 7 To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which Officers recommend should be dealt with in this way.
- 8 The Chairman to present Long Service Awards to East Devon District Council staff
- 9 To answer questions asked by Members of the Council pursuant to Procedure Rules No 9.2 and 9.5.
- 10 To consider reports from the Cabinet and the Council's Committees and to receive questions and answers on any of those reports:-

Cabinet	Minutes	183-207, 208-*
†Overview and Scrutiny Committee	Minutes	52-61, 62-70
†Housing Review Board	Minutes	61-76
Development Management Committee	Minutes	60-64, 65-66, 67-*
Planning Inspections	Minutes	20-22, 23-25
Audit and Governance Committee	Minutes	40-50
Licensing and Enforcement Committee	Minutes	12-14
Licensing and Enforcement Sub Committee	Minutes	40-41, 42-49

†The recommendations of the meetings of Overview and Scrutiny Committee and Housing Review Board have already been referred to Cabinet for consideration.

\*Due to meeting timings, the minutes of these meetings were issued after the agenda and minute book had been sent out.

11 **Motion 1 –**

"This council recognises the significant contribution that the local tourism industry makes to the East Devon economy.

It also recognises how local tourism businesses are eager to encourage people to holiday here.

This council therefore resolves to write to its two MPs to urge them to actively lobby for a cut in tourism VAT, with the aim of creating more jobs and attracting more visitors to the area, bringing a welcome boost to the East Devon economy."

Proposed by Claire Wright, Seconded by Susie Bond and supported by Roger Giles, Ben Ingham, Trevor Cope  
(<http://www.cuttourismvat.co.uk/faqs/> )

15 **Leisure East Devon LED Board**

To confirm the appointment of Councillors Peter Sullivan and Tim Wood on the above Board for a further year. Leisure East Devon LED Board holds its annual meeting before this Council's annual meeting on 14 May 2014 when appointments to other Committees, Panels and Outside Bodies are made.

**Decision making and equality duties**

The Council will give due regard under the Equality Act 2010 to the equality impact of its decisions. An appropriate level of analysis of equality issues, assessment of equalities impact and any mitigation and/or monitoring of impact will be addressed in committee reports. Consultation on major policy changes will take place in line with any legal requirements and with what is appropriate and fair for the decisions being taken. Members will be expected to give reasons for decisions which demonstrate they have addressed equality issues.

**Members and co-opted members remember!**

□ You must declare the nature of any disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.

□ You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.

Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.]

□ If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Council's Monitoring Officer or Standards Committee.

## Getting to the Meeting – for the benefit of visitors



The entrance to the Council Offices is located on Station Road, Sidmouth. **Parking** is limited during normal working hours but normally easily available for evening meetings.

The following **bus service** stops outside the Council Offices on Station Road: **From Exmouth, Budleigh, Otterton and Newton Poppleford – 157**

The following buses all terminate at the Triangle in Sidmouth. From the Triangle, walk up Station Road until you reach the Council Offices (approximately ½ mile).

**From Exeter – 52A, 52B**

**From Honiton – 52B**

**From Seaton – 52A**

**From Ottery St Mary – 379, 387**

Please check your local timetable for times.

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The Committee Suite has a separate entrance to the main building, located at the end of the visitor and Councillor car park. The rooms are at ground level and easily accessible; there is also a toilet for disabled users.

**For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546**