

Agenda for Community Fund Panel

Thursday 18 January 2018, 10.00am



Venue: Committee Room, Knowle, Sidmouth, EX10 8HL
[View directions](#)

Contact: [Chris Lane](#), 01395 517544 (or group number 01395 517546): Issued 10 January 2018

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- 1 [Public speaking](#)
- 2 Minutes for 8 August 2017 (pages 2-3)
- 3 Apologies
- 4 [Declarations of interest](#)
- 5 [Matters of urgency](#) – none identified
- 6 Confidential/exempt items – there are no items which officers recommend should be dealt with in this way.

Part A Matters for Decision

- 7 **Guidance notes for the Community Building Fund** (pages 4 – 7)
- 8 **Woodbury Village Hall** (pages 8 – 33)
- 9 **Newton Poppleford Pavilion** (pages 34 - 89)

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If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

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[Decision making and equalities](#)

EAST DEVON DISTRICT COUNCIL

Report of a Meeting of the Community Fund Panel held at Knowle, Sidmouth on 8 August 2017

Present: Councillors:
Paul Carter
Douglas Hull
Geoff Jung
David Key
Ian Thomas

Also present: Jamie Buckley, Engagement and Funding Officer
Chris Lane, Democratic Services Officer

Apologies: Councillor Marianne Rixson

The meeting started at 10:00am and ended at 10.25am.

*1 Election of Chairman

RESOLVED that Councillor Ian Thomas be elected Chairman of the Panel for the ensuing year.

*2 Notes of Meeting held on 20 February 2017

The notes of the meeting held on 20 February 2017 were accepted as a true record. The Chairman Councillor Ian Thomas wished to highlight the concerns he had raised regarding the operation of the Rent Support Grant scheme and his desire to see changes to this scheme.

*4 Background papers

The Community Building Funding Guidance Notes and application form had been included as a link with the agenda papers. Each year EDDC allocated a sum of money to be given in grants for community buildings in villages. The scheme used to be administered by the Community Council of Devon but was now administered by EDDC.

5 Consideration of applications received.

The Engagement and Funding Officer had applied the Community Council of Devon scoring system for guidance and to help summarise the background details of the applications.

The Panel was asked to consider:

- The importance of the project
- Whether match funding arrangements were in place
- What the works would mean for the hall/community shop and its users
- The current stage of the project
- Whether three quotations had been submitted as part of the application and, if not, the reasons given.

Members of the Panel were advised that there was £21,250 was available for 2017-18. To date the Panel had not allocated any funding.

a) Applications recommended for approval	EDDC recommended contribution
Brampford Speke Village Hall–new entrance gates to the village hall grounds, new fencing and a handrail.	£1,772
Newton Poppleford Pavilion – replace kitchen and make bigger.	<p>£5,000</p> <p>The Panel were concerned that the application was incomplete and further information was required. They deferred the application for demonstration of match funding, receipt of the correct number of quotes and demonstration that the scheme met the correct criteria for the scheme and gave delegated authority to the Chairman in consultation with the Engagement and Funding Officer to approve, subject to other members being notified by email.</p>

East Devon District Council

Community Building Funding

Guidance Notes

2017



Please read the guidance notes thoroughly before completing the application form

The Community Building Fund- An Introduction

Each year East Devon District Council allocates a sum of money to be given in grants for community buildings in Parish Council areas.

Always ensure you have the most up to date version of the guidance notes and application form before applying to us.

Who can apply?

- This grants scheme is open to all multi-use community buildings within Parish Council areas covered by East Devon District Council. Community shops in Parish Council areas can also apply.
- Community buildings and community shops that are within an area covered by a Town Council are not eligible to apply. So if your community building or community shop is in an area covered by Budleigh Salterton Town Council, Exmouth Town Council, Ottery St Mary Town Council, Axminster Town Council, Seaton Town Council, Honiton Town Council, Sidmouth Town Council you cannot apply.
- Community buildings must be multi-use (minimum of three separate user groups), with open community access, and owned and / or managed by the community.
- You must have permission from all the relevant bodies to carry out the project before you apply. For example, if the Parish Council owns the building then you must have their permission before you apply.

How much can you apply for?

Grants are available of between £1,500 and £5,000, but we will only contribute up to 1/3 of total project costs. Total project costs cannot exceed £750,000.

Match funding should make up 2/3 of the total project costs, this should include a contribution from your Parish Council.

We pay grants upon receipt of valid invoices and receipts. If the organisation paying for the project is VAT registered so is able to claim back VAT, you must only claim for the net amount (total amount minus VAT).

What projects are eligible for a grant?

Grants are available for capital projects only (not to help with running costs, routine repair or maintenance).

What we will fund

- Providing a new/ replacement building
- Serious structural defects i.e. roof and walls
- Adapting the building for disabled access
- Kitchen refits
- Modernising/ improving outdated facilities
- Environmental/ green projects e.g. solar panels, ground source heating, wind turbines etc

What we will not fund

- Single use buildings e.g. sport club or church
- New curtains or carpets
- Ground works
- Removable items such as kitchen appliances, crockery, chairs and tables
- Community buildings outside of EDDC boundaries
- Community buildings in Town Council areas

When to apply?

Closing dates for applications are ??? (please bear in mind that there is only limited funding available so if all is granted in July there will be no funding available in November). Any applications received after the deadline will be deferred until the next round. Once the deadline is reached there is a critical timescale, so incomplete applications will not be assessed and will be returned to the applicant.

Please ensure that your match funding is in place before applying to us. As a general rule this grants scheme operates as a final funder. Please be aware that other organisations and authorities may have different timescales for their grants schemes.

How to apply?

1. Read through all of the guidance notes to ensure your application is eligible. Early contact with EDDC will ensure feedback for your application.
2. Fill in the application form using the guidance notes to complete the questions. Make sure to attach all the documents specified in the application form otherwise your application will be returned to you as incomplete.
3. Submit your application before the deadline. Do not leave applying until the last minute.

How will we assess your application?

Once the deadline has passed all applications undergo an eligibility check. If we find that your application is incomplete we will not proceed any further. This could include an incomplete form, missing documentation or ineligibility against our criteria i.e. match funding.

Once your application has passed its eligibility check, all eligible application forms will be presented to the EDDC Community Fund Panel of Councillors for decision.

The whole process takes approximately 10 weeks. You will be notified in writing whether your application has been successful or not. Successful applicants will receive a grant offer letter and form which must be completed within 3 months to secure the grant.

For further information:

Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, SIDMOUTH, EX10 8HL Email: jbuckley@eastdevon.gov.uk
Telephone: 01395 517569

How to complete the application form

Please read the guidance notes thoroughly before completing the application form

A - Your contact details

The majority of this section is self explanatory but please note

3	The main contact will be the person contacted on all issues regarding the grant application
6	If you have applied to the EDDC Community Buildings Grants Scheme within the last two years and been unsuccessful within the last two years then you can re-apply. If you have received an EDDC Community Buildings Grants within the last two years, you are not eligible to submit another bid until after this period.

B - The legal status and management of your community building

The community building must be multi-use (minimum of three separate user groups), with open community access, and owned and/ or managed by the community.

9	Your community building should be a charity governed by a trust deed based on either the Charity Commission approved village hall or community centre model trusts. Whatever form of governing document is used by your hall, it must be enclosed with your application.
10	The holding/ custodian trustees are distinct from your management committee which runs the community building. Their details should be laid out in your governing document.
11	The community building must be freehold or with a remaining lease of 28 years or more.

C - About your project

13	Outline what is involved in your project. What do you intend to do?
14	Outline what impact the project will have for your users and the community
15	All projects are required to provide evidence of need for the project. Letters of support from user groups and partners would be appropriate for most projects. For a new building, a big extension or big refurbishment project we will expect you to have reviewed the present and likely future needs of the community, undertaking a consultation exercise such as a survey or community consultation, and to have held public meetings or exhibitions.
16 17	Applicants must make sure that they obtain planning and building regulation approvals where these are required.
18	You should not start working on a project until you have received a written offer of a grant from EDDC. Starting work before this could make your application ineligible. EDDC would expect funded projects to be completed and grant money claimed within a year of the grant offer.

D - Project costs and match funding

19	Grants are not available for land purchase alone, this must form part of an overall
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	<p>plan to build a hall within a reasonable timescale. When land or buildings are being purchased grants will not be awarded on a price higher than that recommended by the District Valuer.</p> <p>A grant cannot be awarded to cover costs already incurred, or contracted for, except where fees have been paid for professional services in connection with a project which is awarded a grant.</p>
20	<p>Complete the match funding table with appropriate amounts from each funder, state whether or not it has been confirmed and a date when this has or will happen. Any letters from funders confirming their grants should also be enclosed with the application.</p> <p>Your contribution- This should include any funds from your reserves, local fundraising and donations.</p> <p>Grant from EDDC- Grants are available of between £1,500 and £5,000, but we will only contribute up to 1/3 of total project costs.</p> <p>Grants are discretionary. Each application is considered on its merits and an offer is dependent on the amount of money available from EDDC in any one year and on a number of factors used to assess your application. The total amount of funding requested usually exceeds the amount available and so even sound projects will sometimes have to be turned down.</p> <p>The shortfall is the difference between your total costs and your total match funding including the grant requested from EDDC. You have to make clear how you will be addressing this difference. The same applies for funding which has not yet been approved. This grant scheme will only fund applications with the majority of their match funding in place. To be considered an application should have a shortfall and/ or unconfirmed funds of no more than 15% of the total cost up to a maximum of £20,000.</p>

E - Your Finances

Please enclose a copy of your latest annual accounts. We encourage community buildings to follow good practice and generate reserves to meet the costs of unforeseen costs and emergencies. If you are holding significant reserves which are not allocated for specific purposes please explain why you are not contributing more to this project. If you are in deficit please explain how you are addressing this and the longer term sustainability of your community building.

F - East Devon District Councillor comments

Please ensure you include comments about your project from your East Devon District Ward Councillor(s). If you don't know who your EDDC Councillor is you can find out online here: www.eastdevon.gov.uk/council-and-democracy/who-is-my-councillor/

G - Application Checklist

Essential Documents- Please ensure that the essential documents listed are enclosed with the application. If these documents are not received by the deadline, your application will not be assessed.

Optional Documents- These are a number of items which are optional for inclusion. Only enclose additional documents if they support or provide evidence for your application.

For more information

Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, SIDMOUTH, EX10 8HL Email: jbuckley@eastdevon.gov.uk Telephone: 01395 517569

FORM 1: FIRST STAGE ELIGIBILITY CHECK

Name of Group: Woodbury Village Hall

Application Eligibility		
Criteria	Yes	No
Is the application form <i>complete</i> ?	X	
Is the form <i>signed</i> ?	X	
Group Eligibility		
Criteria	Yes	No
Is the group a registered charity and standard Village Hall?	X	
Is there a copy of the group's governing document? E.g. trust deed, mem & arts, constitution.	X	
Is there a long-term lease (i.e., 28 yrs or more from time of application) or is the land free-hold?	X	
Is there a copy of the most recent annual accounts?	X	
Is there less than one year's running costs in reserve?		X
Project Eligibility		
Is it an admissible type of project?	X	
Are there drawings or builders specifications, if applicable?	X	
Is the proposal not solely for land purchase?	X	
Have the works not yet started? NB: earlier phases and professional fees are admissible.	X	
Is it for capital works only?	X	
Will there be likely spend in 12 months from time of approval?	X	
Costs Eligibility		
Are there 3 quotes or a 'bill of quantities'?	X	
Is the grant requested no larger than £5 000 ?	X	
Is the overall project no larger than £750 000?	X	
a. Is the grant requested no larger than 1/3 of the overall project costs?	X	
b. Is there 1/3 of the funds from the group? NB. This is flexible, as long as the whole 2/3 is not from sole, large source e.g. lottery	X	
Do funding gained and cost of project match?		X

ASSESSOR Comments:

They have only just over a years running costs in reserve. Have applied for £25,000 of funding from elsewhere – outcome is unknown as yet but application can't wait until June deadline.

FORM 2: PRIORITY ASSESSMENT

Minimum score for each = 0, Maximum score for each = 5

	ITEM	Max. Score	Score Given
1	To what extent is the hall, itself, needed by the local community?	5	4
Comments: The hall is used over 70 hours a week for a wide variety of activities. There are two church halls in Woodbury that can be hired, one tends to be for Christian activities and the other is very small. Maytree pre-school use the village hall, and the hall is used as a polling station.			
2	To what extent are the works needed?	5	5
Comments: Disabled access appears to the hall is difficult, down a narrow alley involving a right angled bend. This also causes difficulties for parents with buggies. Will also allow the Du Buisson room used by the pre-school and as a polling station to have their own access.			
3	To what extent has the project been developed with community support?	5	4
Comments: Most requested improvement at the AGM. Application includes letters of request and support from hirers.			
4	How well is the project planned (including works, advice and disability access)?	5	5
Comments: Three quotes have been obtained and are summarised.			
5	How realistic is the funding package?	5	2
Comments: Have applied for £20,000 from Viridor and £5,000 from the Norman Family Trust, don't know if they've been successful.			
Total Score:		25	20

ASSESSOR Comments:
 Hall is well used and better disabled access is needed and supported. Have applied for the remaining £25,000 but don't know if they have been successful as yet.

FORM 3: SUMMARY SHEET FOR COMMITTEE

Name of Hall: Woodbury Village Hall

The hall is very well used by various user groups. Project is for better disabled access and also provide a dedicated entrance for the side room used by the pre-school. Hall is well used and better disabled access is needed and supported. Have applied for the remaining £25,000 but don't know if they have been successful as yet.

Total Project Cost:	Award Requested	Recommendation
£48,420	£5,000	£

Funding Package:

Unconfirmed Funds:

£25,000

Shortfall:

£0

<u>Funds Applied For or Raised</u>	<u>Amount</u>	<u>In hand?</u>
Parish Council	£2,500	
Fundraising	£0	
Hall contribution	£6,000	
Grant:		
Awards for All	£10,000	Confirmed
Viridor Credits	£20,000	Unconfirmed
Normal Family Trust	£5,000	Unconfirmed
Total (if we give our grant)	£48,500	

Priority Scoring:

ITEM	SCORE (0-5)
1. Need for Hall	4
2. Need for proposed works	5
3. Local support	4
4. Planning of project	5
5. Funding package	2
TOTAL SCORE:	20

Assessment Summary:

East Devon District Council Community Building Fund Application Form 2017

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and all supporting documentation has been attached before submitting your application.

A - Your contact details

1 Name of your community building:

Woodbury Village Hall

2 What Parish is your community building in?

Community buildings in Town Council areas are not eligible.

Woodbury

Ensure you put your official contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 23 for further information.

3 Main contacts name, position on the Committee, and address (including postcode):

Mr Pat Browne

4 Main contacts phone number:

01395232805

5 Main contacts e-mail (IN BLOCK CAPITALS):

ruthandpatb@aol.com

6 Have you made any applications for, or been awarded, funding through East Devon District Councils Community Buildings Grants Scheme in the last two years?

Yes

No

If yes, please give details:

7 Do you have permission from the relevant bodies to carry out this project?

For example if the Parish Council own the building then you need to have their permission.

Yes

No - if no, you are not eligible for this funding.

B - The legal status and management of your community building

8 Are you a registered charity?

- Yes No

If yes, what is your number?

1155239

9 Is your governing document a....

- Trust Deed Lease Conveyance
 Other (please specify) Charity Commission Scheme

Articles of Association

10 In whom is the property vested? E.g. who are the holding/ custodian trustees?

- Named trustees Parish Council Official Custodian for Charities

11 Is your community building:

- Freehold Leasehold- please tell us how many years remain on the lease:

12 Are there any restrictive covenants in your governing document?

- Yes No

If yes, please specify:

C - About your project

13 What is your project?

New Disabled Access, ramp and porch with electric doors and alterations to interior to provide wider doors.

14 Why do you want to carry out this project, why is it needed and what difference will it make?

The existing disabled access to the hall is a difficult narrow path to the back of the hall, involving a right angled bend impossible to navigate with motorised wheel chair and without assistance. The Hall recently acquired a small piece of land to the side which provides sufficient space to have a proper ramped access, meeting all requirements. The Du Buisson room is used as a polling station for local and national elections, for disabled voters to access, they must be guided across the badminton court interrupting play to reach the ballot box. Embarrassing and inconvenient. The new access will enable all our residents to partake in activities in the hall, we have a significant number of elderly (WI, bridge bowls), and it will also provide a dedicated outside door to The Du Buisson room used daily by Maytree pre-school

15 How do you know this work is needed? Who and how have you consulted?

At the members AGM in April, it was the most requested improvement, since then groups and individual members have written letters of request and support. The plans have been displayed and have been favourably received.

16 Has planning approval been given?

- Yes- Planning application reference: _____
- Not required
- No- If no, why not:
ref 17/1722/FUL

17 Has building regulation approval been given?

- Yes
- Not required
- No- If no, why not:

18 When do you intend to start this project and how long is work likely to take?

18/07/18 12 weeks The work has to fit in with pre-school holidays as interior work is required

D - Project costs and match funding

19 Can you claim the VAT back on any of your project costs?

- Yes - please apply for the costs without including the VAT you can claim back
- No - please apply for the project costs inclusive of VAT

20 Project costs (£)

Purchase of land	
Purchase of building	
Construction work	£48 420
Adaptation/ repair work	
Fixtures and fittings	
Car park	
Other (please specify below)	
Professional Architect Fees	
Professional Surveyor Fees	
Professional Solicitor Fees	
Disability access audit	
Safety planning supervisor	
Planning application/ Building Regulations	
VAT	
Inflation/ contingency	
Total Cost	48 420

Please send us copies of quotations for the project, we would expect quotations from a minimum of three companies.

21 Match Funding (£)

Grant you are requesting from EDDC	5000	
Your contribution	6000	
Grant from Parish Council- is this confirmed? confirmed	2500	
Other (please specify below)	35000	
Viridor credits £20 000 applied Noran family Trust £5000 applied Awards for All £10 000, applied		
Awards for All £10,000 = successful Viridor Credits, can't apply for next stage until April 2018 as they need work to start within three months of success. Norman Family Trust - find out end February.	48500	
Total		
Shortfall	£	0

Norman Trust will meet end of February to decide on allocation of funds. Viridor are final funders as work has to start 3 months after agreement to fund, thus I cannot make stage 2 application until April. Unfortunately as The work must take place during summer holidays and your June meeting is too late, I have to put this application in now, thus EDDC will be early funders.

E - Your finances

Please send your most recent set of approved annual accounts to us

F - East Devon District Councillor comments

- 22** Please ask your East Devon District Council Ward Member(s) for their comments on your project and write their name(s) and comment(s) in below:
If you don't know who your EDDC Councillor is you can find out online here: www.eastdevon.gov.uk/council-and-democracy/who-is-my-councillor/

Councillor Ben Ingham I write to confirm my support for your community building fund application for a new disabled access and associated works at Woodbury Village Hall. The application being for £5,000 from EDDC towards as total cost of £48,000. Good luck and best wishes - Ben

Section F- Checklist

Application checklist:

- Copy of governing document
- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Copy of most recent set of approved annual accounts

Optional documents for inclusion:

- Photographs, specifications and drawings
- Extract from your Parish Plan
- Evidence from consultation e.g. letters of support from users
- Other

Please send all accompanying information by post or by e-mail to us:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

- 23** Please click in the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published. Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>
If you don't tick this box your application can't go forward.



- 24** Signature of applicant:

Pat Browne

25 Date:

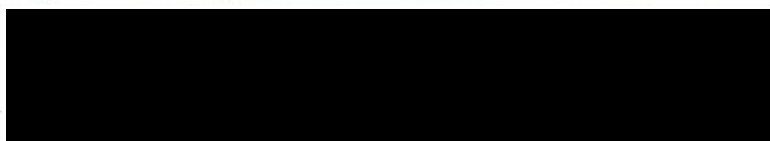
09/12/17

information/freedom-of-information/

If you don't tick this box your application can't go forward.



24 Signature of applicant:



25 Date:

8/12/17

Please complete this application form in full and click on the 'submit' button below to send your answers to us



Woodbury Village has two Churches, which can be used for concerts etc, Christ Church tends to be used for Christian activities. St Swithun's hosts secular events. The Church Rooms is an independent charity available to all at a modest rent but has maximum capacity of 40 seated. There are also small public halls in Exton (s Andrews) and Woodbury Salterton. However Woodbury Village Hall can seat 192 theatre style, has a full sized badminton court, top range audio visual equipment, fully fitted kitchen with all requirements. Thus it is fully booked, weekends are not booked out for regular bookings to enable use for one off events. Full list of all bookings can be found on www.woodburyvillagehall.org.uk/calendar. It is a well organised and well equipped and is much in demand, fortunately we have storage space, groups Pre-school, woodturners, short mat bowls can store their equipment ready for use. The hall is used over 70 hours per week by 15 different organisations on a regular weekly basis, with another 6 on a monthly basis. Sporting Badminton, karate, dancing line body blast, ballroom, social education pre school, history, gardening, WI, entertainment film, a adult parties, weddings, anniversaries, children's parties (one of the few halls to host bouncy castles) Halloween scouts and guides party. New Year' eve party.

Maytree pre school operate in the Du Buisson room on most days using main hall when free on Monday, Wednesday and Friday. At the moment entrance to Du Buisson Room is via main entrance, this is shared access with hall and used by Badminton groups at the same time as preschool. The entrance is stepped and difficult with buggies etc. The new disabled access to side of hall will lead directly to Du Buisson Room and will have a covered area by the porch, thus parents and carers can wait for children under cover.. This is an advantage as there is always concern over shared use of the hall with young children present. Also at election time, the Du Buisson Room is used as polling station, present poor disabled access is through the hall, causing significant disruption if pre school is in session in the hall.

Dear Sirs,

I understand that there is an application to provide additional disabled access to the Woodbury Village Hall. As I have a sister who is wheelchair bound, I have great sympathy for people with mobility problems and therefore wish to support this application. Also, we have a number of elderly people who play bridge at our club and I am sure that this would certainly make it easier for them to gain access to the hall.

I do hope that the application is successful.



Secretary to the Woodbury Bridge Club

Hello Pat,

The Parish Council considered grant applications at its meeting on Monday night.

After considering all of the grant applications, the Council decided to offer the Village Hall a grant of £2,500 towards its major works scheme

Regards

Tony

Tony Le Riche & Leigh-Anne Kendall
Joint Clerks
Woodbury PC
Greenside,
Greenway,
Woodbury,
EX5 1LP

Tel: 01395 233791

Email: woodburyparishcouncil@gmail.com

<http://woodbury-pc.org.uk>



Dear Mr Browne,

Thank you for applying to Viridor Credits for funding for your project "Woodbury Village Hall, Devon - New Disabled access to Hall ". We are pleased to inform you that your project has passed Stage 1 and we now invite you to complete the next part of the Application, entitled "Stage 2".

In order to complete Stage 2 you will need full details of the current and future use of the facility and how the local community will access it, proof of support from the community for your project, a full and complete breakdown of all costs including three like-for-like, current quotations for the work and a maintenance and management plan plus photos of the site.

The Applicant must not enter into any contract or obligation that incurs expenditure against the Project prior to consideration by the Steering Group and before approval of the Project activities by ENTRUST (England and Wales) or by Viridor Credits (Scotland). This may affect any offer of funding.

If your project is based in England or Wales and your organisation is an Enrolled Environmental Body, you will need to obtain approval of your project by the regulator of the Landfill Communities Fund, ENTRUST prior to submitting stage 2. You can do this by logging on to ENTRUST online via www.Entrust.org.uk.

Please click on the following link to continue with the submission of your project:
[Gain access to the part "Stage 2"](#)

You will need to ensure that Stage 2 is submitted before the relevant closing date for your region.

Kind Regards

The Team at Viridor Credits.



Viridor Credits Environmental Company

First Floor, Aintree House
Blackbrook Park Avenue

Taunton
Somerset
TA1 2PX

Tel: 01823 476476

Web: www.viridor-credits.co.uk



[Join us on Twitter](#)

10 October 2017

Dear Pat

For many years, ever since [REDACTED] was wheelchair-bound, I have been very conscious of the lack of suitable disabled access to the Village Hall.

You will, no doubt, remember how [REDACTED] struggled to get [REDACTED] chair into the Hall and the only way was to negotiate the VERY narrow pathway round to the emergency doors at the side. As you will know, this pathway goes past the front doors of the Hall where the entrance steps and the pathway are only a couple of inches wider than the wheelchair wheels – very hazardous.

It was necessary to disturb the users of the Hall in order to get to any function in the Du Buisson Room, and this was very embarrassing. In addition, if a disabled person wished to use the disabled toilet facility, the same disturbance took place.

When [REDACTED] mobility deteriorated badly, I was forced to push [REDACTED] in [REDACTED] wheelchair, or [REDACTED] drove his scooter, again having to negotiate the narrow footpath and disturb main HALL users. I was very apprehensive of the situation and only relaxed when [REDACTED] was safely away from the steps!

I am aware that a disabled entrance is on the programme of improvements and cannot urge the Committee enough to treat the matter with the utmost urgency. The population of the Village includes many elderly people and eventually, quite a few of these will be using wheelchairs, rollalong trolleys, or, like myself, crutches.

One very important point to consider is that any slope MUST be shallow enough for anyone pushing a wheelchair to negotiate without struggling. Inevitably, these people will also be elderly. Also, perhaps a roof over all or the top of the slope would be a great advantage as it is almost impossible to negotiate any slope with any kind of rapidity! Another bonus would be a space in which to park the various items whilst not in use. Most fold up, thus the space required need not be very large.

May I suggest that the Committee places an article in the Woodbury News advising the villagers of what is to happen and ask for their comments. There may well be some I haven't mentioned here. If I can help at all, just ask.

Yours sincerely



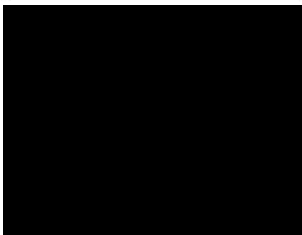
16/11/17

Dear Directors of Woodbury Village Hall

Woodbury Garden Club welcome plans for additional disabled access with ramps and electric doors.

We currently have a member who uses a wheeled walking frame and this will help her retain her independence in accessing the hall.

Yours Faithfully



Woodbury Garden Club Secretary



19 November 2017

To Whom It May Concern

I am a dog trainer with Exeter Dog Training Club and operate a puppy socialisation/training class in Woodbury Village Hall and I am writing in support of the installation of a new disabled access to Woodbury Village Hall

Over the last 10 years of running this class, also participating in the Competition Training Class also held in Woodbury Village Hall I have experienced problems in disabled dog handlers accessing the venue, both those temporarily and permanently disabled.

In the past 18 months alone I have had 3 disabled dog handlers, one on crutches, one with walking frame and one completely reliant on her wheelchair for mobility. The main problem being the narrow pathway to the present disabled access and then having to manoeuvre their crutches/walking frame/wheelchair in a position where someone can assist them in gaining access. One particular wheelchair user broke down in tears because she thought she was being a burden to us because of the problems in gaining access and exiting the hall.

As well as dog training classes the village hall is used by numerous organisations some with a mature membership, not least Woodbury WI, who would benefit from a more accessible and less hazardous entry and exit route.

The installation of a disabled access on the site identified on the plans would enable more mobility impaired persons to access our village hall facilities and feel more part of the community.



One other important reason for an easily accessible entry for those with mobility problems

**WOODBURY VILLAGE HALL,
FLOWER STREET,
WOODBURY**

TENDER REPORT

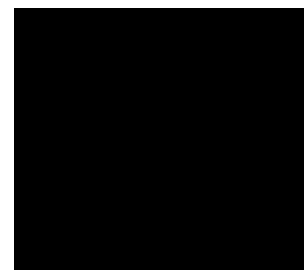
for

**New lobby &
access ramp**

on behalf of

**Directors of
Woodbury Village Hall**
Charitable Trust

8th December 2017



Introduction

The tender documents for these works were prepared and sent out to 3 contractors on the 16th November 2017. The tender return date was the 8th December 2017.

Contractors invited to submit a tender

The following contractors were sent tender documents:-

Devon Minor Works Ltd.	14 Pinbrook Units, Exeter EX4 8JH
B&L Construction Services Ltd.	Unit 1a, Peek House Trading Estate, Venny Bridge, Exeter EX4 8JN
Montgomery-Coates Ltd.	Station Road, Sidmouth, Devon EX10 8NN

All of the contractors acknowledged receipt of the documents and confirmed that they would be submitting a tender. Montgomery-Coates passed the documents on to their parent company, Skinner Construction Limited.

Tenders received

Tender envelopes were opened on the 8th December 2017 at 1.00pm and the following tenders had been received:-

Devon Minor Works Ltd.	£28,620.00 incl. vat Revised to £48,420.00 incl. vat	Commence date to be confirmed Complete 12 weeks
B&L Construction Services Ltd.	£58,587.00 incl. vat	Commence date to be confirmed. Completion 9 weeks
Skinner Construction Ltd.	£97,500.58 incl. vat	Commencement date to be confirmed Complete To be agreed

Report

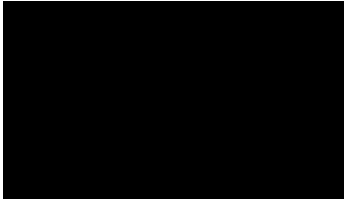
It was clear that the lowest tender was incorrect and when asked Steve Coomber of Devon Minor Works confirmed that he had not included the provisional sums listed in the schedule of works.

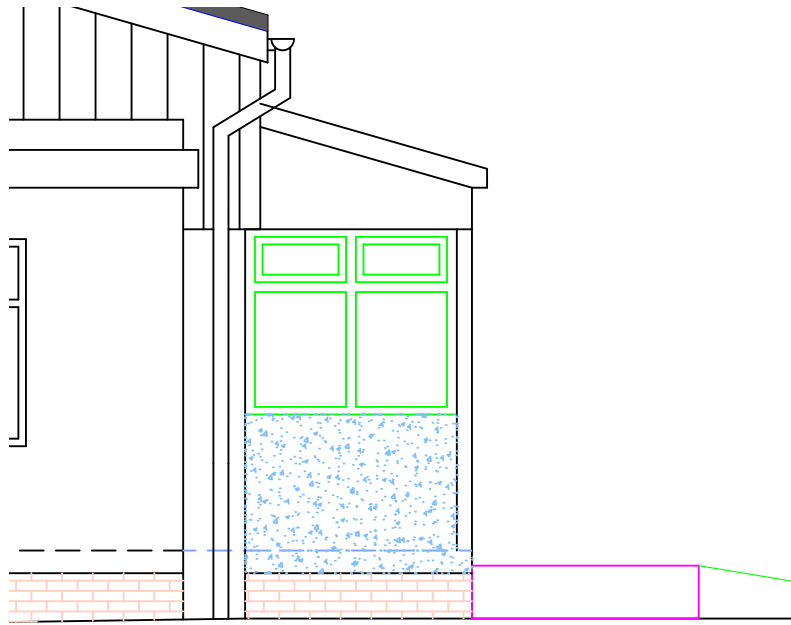
As the other two tenders are considerably higher I asked Devon Minor Works to submit a revised tender which they have done in the sum of £48,420.00 including vat.

Conclusion

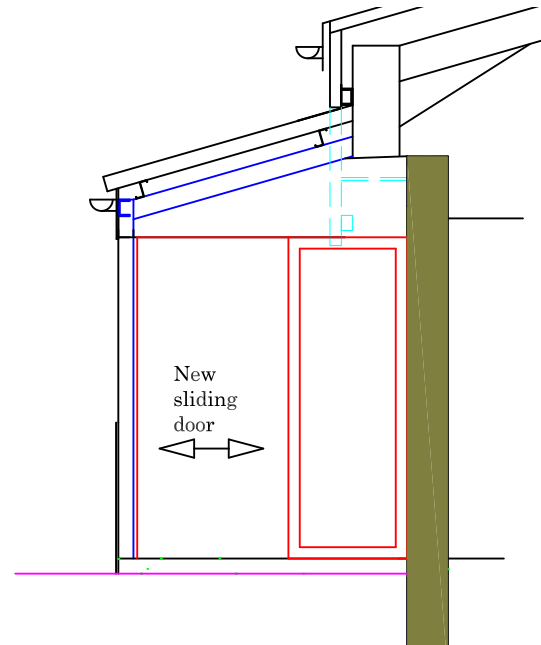
It is my opinion that:-

1. The tender from Skinner Construction is not a competitive tender.
2. The revised tender from Devon Minor Works is competitive and that it represents an accurate cost for the works.



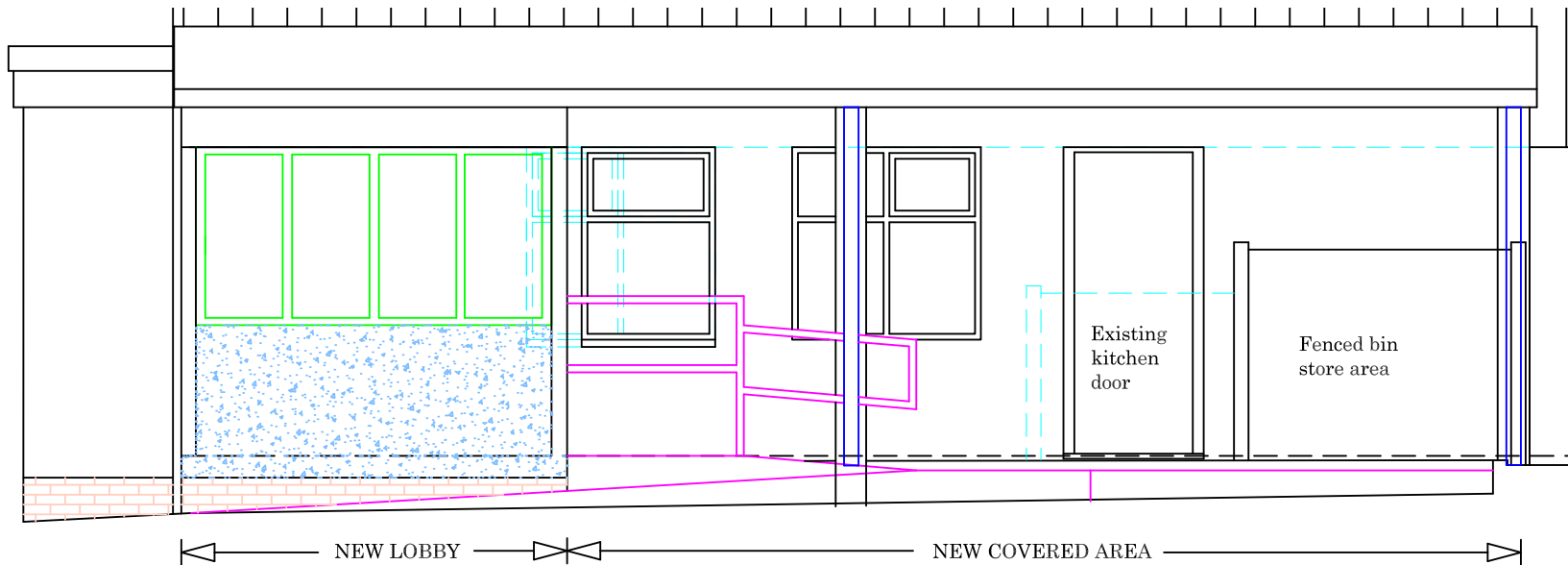


South Elevation

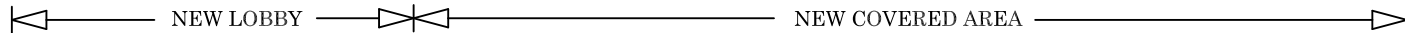


North Elevation

Rev - A - 20th July 2017 - Planning submission
 Rev - B - 12th October 2017 - minor
 amendments to plan and omit front steps.



East Elevation

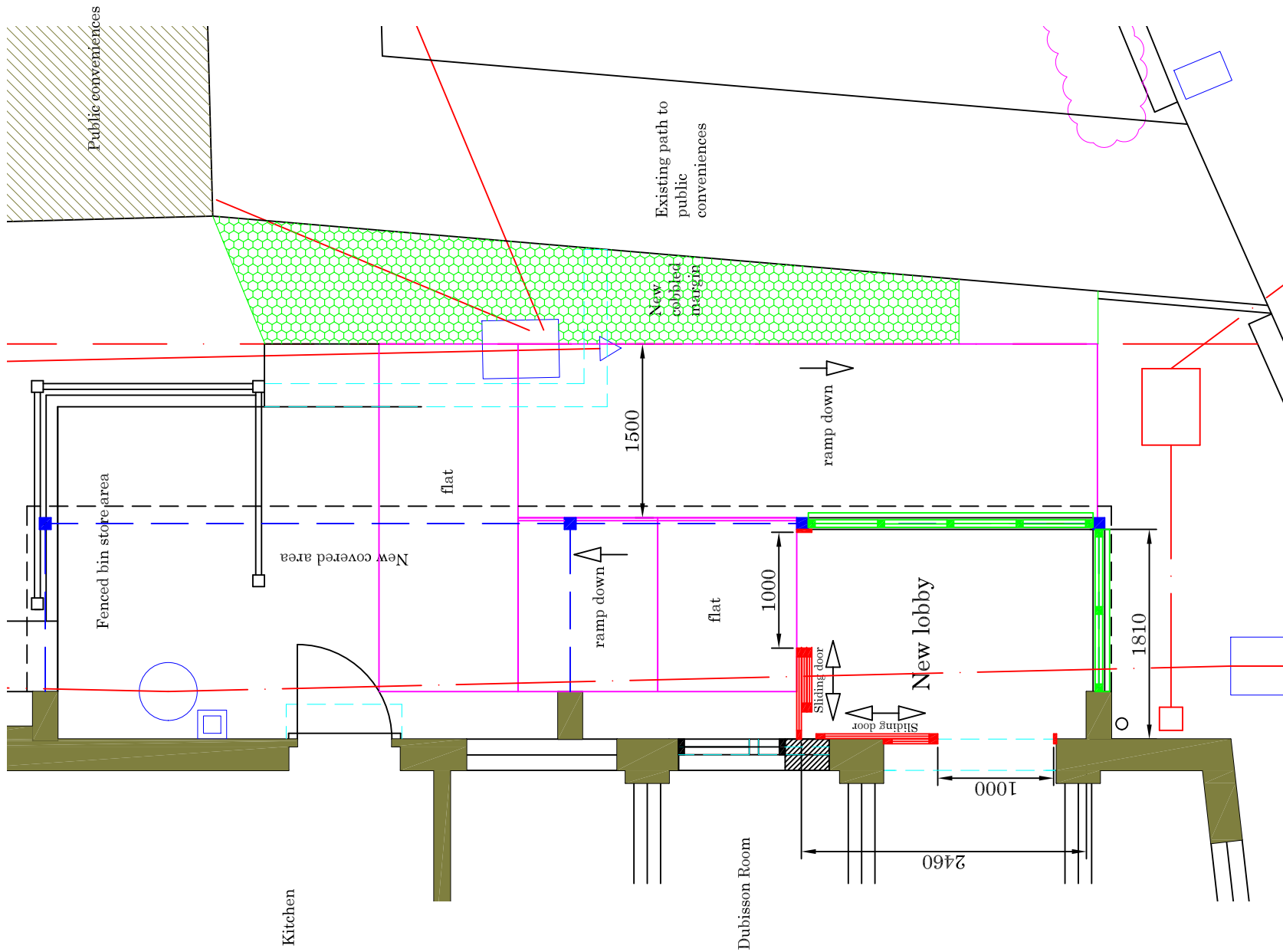


Scale 1:50

Title
**WOODBURY VILLAGE
 HALL**
 Proposed access ramp &
 lobby - Proposed elev'ns

Date	Paper
July 2017	A4

Drawing No.	Rev.
17.06.05	B



Scale 1:50

- Rev - A - 17th July 2017 - Inner door amended to sliding door
- Rev - B - 20th July 2017 - Planning submission
- Rev - C - 12th October 2017 - minor amendments to plan and omit front steps.



Title
WOODBURY VILLAGE HALL
 Proposed access ramp & lobby - Floor Plan

Date July 2017	Paper A4
Drawing No. 17.06.03	Rev. C

Woodbury Village Hall	1155239	
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Receipts and payments accounts

Charity Commission

For the period from	01/01/2016	To	31/12/2016	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings	24,680		-	24,680	17,940
Fund Raising	669		-	669	234
Way Leaves	16		-	16	16
legacy grant		10,250	-	10,250	15,737
piano appeal			-	-	1,250
interest on deposit accs	42		-	42	750
			-	-	34
A1 Sub total (Gross income for the Annual Return)	25,407	10,250	-	35,657	35,961
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
		-	-	-	-
		-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	25,407	10,250	-	35,657	35,961
A3 Payments					
Cost of fund raising events			-	-	-
Utilities	3,466		-	3,466	3,394
Insurance and licences	1,431		-	1,431	1,283
Caretaking	5,868		-	5,868	4,685
Materials	1,787		-	1,787	1,292
Maintenance on building	1,928		-	1,928	2,488
Secretarial/advertising	318		-	318	278
piano			-	-	1,640
Development plan	22,238	21,934		44,172	382
Limited company legal work	13		-	13	3,571
Development building			-	-	4,723
Telephone and broadband	671		-	671	657
A3 Sub total	37,720	21,934	-	59,654	24,393
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	37,720	21,934	-	59,654	24,393
Net of receipts/(payments)	- 12,313	- 11,684	-	- 23,997	11,568
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,184	-	-	40,184	-
Cash funds this year end	27,871	- 11,684	-	16,187	40,184

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds	Current account	2,192	-	-	2,192	1,231
	Business call account	8,581	-	-	8,581	33,562
	COIF charities deposit	5,414	-	-	5,414	5,391
	Total cash funds	16,187	-	-	16,187	40,184

Receipts and payments account(s)

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets	None	-	-	-	-	-
		-	-	-	-	-
	Total				-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets	None		-	-	-
			-	-	-
	Total		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use	Building	Unrestricted	-	655,000	722,400
	Contents	Unrestricted	-	43,000	20,700
			-	-	-
	Total		-	698,000	743,100

Categories	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities	None			-	-
				-	-
	Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Notes In 2016 the Village hall was revalued by Allied Westminster surveyor, hence a lower valuation of fixed assets.

Photos of current access





FORM 1: FIRST STAGE ELIGIBILITY CHECK

Name of Group: Newton Poppleford Pavilion

Application Eligibility		
Criteria	Yes	No
Is the application form <i>complete</i> ?	X	
Is the form <i>signed</i> ?	X	
Group Eligibility		
Criteria	Yes	No
Is the group a registered charity and standard Village Hall?	X	
Is there a copy of the group's governing document? E.g. trust deed, mem & arts, constitution.	X	
Is there a long-term lease (i.e., 28 yrs or more from time of application) or is the land free-hold?	X	
Is there a copy of the most recent annual accounts?	X	
Is there less than one year's running costs in reserve?		X
Project Eligibility		
Is it an admissible type of project?	X	
Are there drawings or builders specifications, if applicable?	X	
Is the proposal not solely for land purchase?	X	
Have the works not yet started? NB: earlier phases and professional fees are admissible.	X	
Is it for capital works only?	X	
Will there be likely spend in 12 months from time of approval?	X	
Costs Eligibility		
Are there 3 quotes or a 'bill of quantities'?	X	
Is the grant requested no larger than £5 000 ?	X	
Is the overall project no larger than £750 000?	X	
a. Is the grant requested no larger than 1/3 of the overall project costs?	X	
b. Is there 1/3 of the funds from the group? NB. This is flexible, as long as the whole 2/3 is not from sole, large source e.g. lottery	X	
Do funding gained and cost of project match?		X

ASSESSOR Comments:

They have over a year's running costs in reserve, but this will go towards the project.

FORM 2: PRIORITY ASSESSMENT

Minimum score for each = 0, Maximum score for each = 5

	ITEM	Max. Score	Score Given
1	To what extent is the hall, itself, needed by the local community?	5	4
Comments: There is also a Village Hall in Newton Poppleford but this is a much older building with little car parking and is used by other organisations. The Pavilion is very busy with a wide variety of activities.			
2	To what extent are the works needed?	5	5
Comments: The kitchen is inadequate and not fit for purpose, and is harming the sustainability of the community building.			
3	To what extent has the project been developed with community support?	5	4
Comments: Users have requested the improvements and that's where the project has come from. No letters of support included.			
4	How well is the project planned (including works, advice and disability access)?	5	5
Comments: Three quotes have been obtained for the building works and two for the kitchen fit out. Planning approval has been given.			
5	How realistic is the funding package?	5	4
Comments: The vast majority of other funding (£34,472.38) has been raised by the hall themselves. They are only slightly short.			
Total Score:		25	22

ASSESSOR Comments:

Hall is well used and a better kitchen and more usable space is needed and supported. Vast majority of other funding is in hand.

FORM 3: SUMMARY SHEET FOR COMMITTEE

Name of Hall: Newton Poppleford Pavilion

The hall is very well used by various user groups. Project is for an extension and kitchen refurbishment to be housed in part in the extension. Current kitchen is so poor it often isn't used and is affecting the sustainability of the hall. The vast majority of the project costs have been raised by the hall. The small shortfall will be / has been met by fundraising over the Christmas period.

Total Project Cost:	Award Requested	Recommendation
£41,768	£5,000	£

Funding Package:

Unconfirmed Funds:
£0

Shortfall:
£295.62

<u>Funds Applied For or Raised</u>	<u>Amount</u>	<u>In hand?</u>
Parish Council	£0	
Fundraising & Hall contribution	£34,472.38	
Grant:		
Locality Budgets (DCC)	£2,000	
Total (if we give our grant)	£41,472.38	

Priority Scoring:

ITEM	SCORE (0-5)
1. Need for Hall	4
2. Need for proposed works	5
3. Local support	4
4. Planning of project	5
5. Funding package	4
TOTAL SCORE:	22

Assessment Summary:

East Devon District Council

Community Building Fund Application Form 2017

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and all supporting documentation has been attached before submitting your application.

A - Your contact details

1 Name of your community building:

The Pavilion Newton Poppleford

2 What Parish is your community building in?
Community buildings in Town Council areas are not eligible.

Newton Poppleford and Harpford

Ensure you put your official contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 23 for further information.

3 Main contacts name, position on the Committee, and address (including postcode):

Paul Hayward, Clerk to the Parish Council and Secretary to Newton Poppleford
Playing Field Foundation
c/o Plumtree, North Street, Axminster, EX13 5QF

4 Main contacts phone number:

07934430413

5 Main contacts e-mail (IN BLOCK CAPITALS):

theclerk.nph@gmail.com

6 Have you made any applications for, or been awarded, funding through East Devon District Councils Community Buildings Grants Scheme in the last two years?

Yes

-
-
- No

If yes, please give details:

7 Do you have permission from the relevant bodies to carry out this project?
For example if the Parish Council own the building then you need to have their permission.

- Yes
- No - if no, you are not eligible for this funding.

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East Devon District Council

Community Building Fund Application Form 2017

B - The legal status and management of your community building

8 Are you a registered charity?

Yes

No

If yes, what is your number?

300848

9 Is your governing document a....

Trust Deed

Other (please specify)

Lease

Charity Commission Scheme

Conveyance

10 In whom is the property vested? E.g. who are the holding/ custodian trustees?

Named trustees

Parish Council (SOLE Trustee as per Scheme Deed 2000)

Official Custodian for Charities

11 Is your community building:

Freehold

Leasehold- please tell us how many years remain on the lease:

12 Are there any restrictive covenants in your governing document?

Yes

No

If yes, please specify:

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C - About your project

13 What is your project?

To extend the main Pavilion on two sides to create a larger kitchen area and an additional storage area, allowing the existing storage facility to become a secondary function room, so as to maximise letting availability of the facility. In addition, the kitchen will be replaced with a more commercial orientated version with equipment that allows for commercial events to be undertaken.

14 Why do you want to carry out this project, why is it needed and what difference will it make?

The use of the building has moved from being predominately sports based, to a multi-use facility with multiple users all of whom require different services and amenities. The current kitchen is inadequate and not fit-for-purpose and the lack of a secondary function room restricts the usage during sports season and thus reduces the earning capacity and profitability / viability of the venue. The Council, as sole management trustee, has recently implemented a series of Governance Changes to ensure the longevity of the venue and this project will allow the charity to continue its scheme purpose of providing leisure, sport and recreational facilities to the residents of the entire parish; the Pavilion's central location is perfectly suited to this end.

15 How do you know this work is needed? Who and how have you consulted?

Users have repeatedly asked the Council to upgrade the kitchen facilities and the inability of the Pavilion to accommodate more local groups due to scheduling conflicts in a single hall has prompted Council to bring this project to fruition. The recent PopStock Community event, attended by over a thousand residents,

See Appendix A

16 Has planning approval been given?



Yes- Planning application reference: _____



Not required



No- If no, why not:

16/3016/FUL

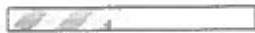
17 Has building regulation approval been given?

- Yes
- Not required
- No- If no, why not:

Currently being applied for via Technical Surveyor

18 When do you intend to start this project and how long is work likely to take?

End January - estimated 12/13 week build and then 4 week kitchen fit out.



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Community Building Fund Application Form 2017

D - Project costs and match funding

19 Can you claim the VAT back on any of your project costs?



Yes - please apply for the costs without including the VAT you can claim back



No - please apply for the project costs inclusive of VAT

20 Project costs (£)

Purchase of land	
Purchase of building	
Construction work	31125
Adaptation/ repair work	
Fixtures and fittings	£10,690 + £2,553
Car park	
Other (please specify below)	

Professional Architect Fees	
Professional Surveyor Fees	
Professional Solicitor Fees	
Disability access audit	
Safety planning supervisor	
Planning application/ Building Regulations	
VAT	
Inflation/ contingency	
Total Cost	

Total cost = £41,768 minus VAT (explained below)

Total cost minus VAT = £44,368
 Cost of items not needed for a while to complete project e.g. second oven = £2,600

Please send us copies of quotations for the project, we would expect quotations from a minimum of three companies.



21 Match Funding (£)

Grant you are requesting from EDDC

Your contribution £34,472.38

Grant from Parish Council- is this confirmed?

Other (please specify below)

Match Funding (£)

NPPFF has raised the lion's share of the project funding already and is continuing to do so to allow for commercial kitchen install. DCC Locality is adding £2000

Total £41,472.38

Shortfall £295.62

We will raise this shortfall by continuing to fundraise whilst building works are going on.



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East Devon District Council Community Building Fund Application Form 2017

E - Your finances

Please send your most recent set of approved annual accounts to us



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East Devon District Council Community Building Fund Application Form 2017

F - East Devon District Councillor comments

- 22 Please ask your East Devon District Council Ward Member(s) for their comments on your project and write their name(s) and comment(s) in below:
If you don't know who your EDDC Councillor is you can find out online here:
www.eastdevon.gov.uk/council-and-democracy/who-is-my-councillor/

Cllr. Val Ranger:
Comments: <i>See appendix A.</i>



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East Devon District Council Community Building Fund Application Form 2017

Section F- Checklist

Application checklist:

- Copy of governing document
- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Copy of most recent set of approved annual accounts

Optional documents for inclusion:

- Photographs, specifications and drawings
- Extract from your Parish Plan
- Evidence from consultation e.g. letters of support from users
- Other *minutes 9/11/2017 relating to apply*

Please send all accompanying information by post or by e-mail to us:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

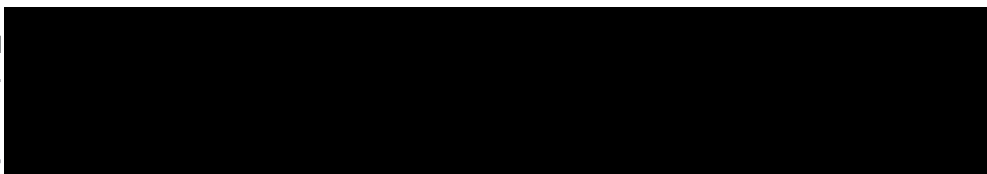
23 Please click in the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.





24 Signat



25 Date:

Please complete this application form in full and click on the 'submit' button below to send your answers to us



Powered by 

Basically in Newton Poppleford itself there are 2 community buildings. The Pavilion and the Village Hall. The Pavilion ad you know is owned by the NPPFF charity.

As well as the building it also owns the sports fields. This includes 3 junior football pitches and 1 adult pitch ad well as cricket table which is used by 3 cricket clubs. The footballers pitches ate used by 2 football clubs. The Pavilion is used for a variety of uses and includes as follows. Monday evening is Brownies and Guides, Tuesday morning is an art group, Tuesday evening is a beginners and advanced tap dancing classes, Wednesday has keep fit in the morning and table tennis on the evening. Thursday afternoon has the garden Club and the Newton Poppleford Art Society, Friday had the WI and the Lunch Club. Outside of this the hall is used by various groups like the ramblers, rehab service personnel, and various private parties and even used by Devon Social Services for various meetings. I am hoping to break into the budget wedding market which needs goof kitchen facilities. There are enough changing room facilities for 2 teams with a small separate room for the referee. It also has 2 tennis courts on its land which are maintained by the local tennis club with just under 100 members. It is used also by the local school for its Christmas & Summer Fete. Also it used the sports ground and tennis courts while the school is being rebuilt and has lost its sports area during the rebuilding period.

In addition we run at least 2 large scale community events every year at the Pavilion including a big bonfire event on November 5th. And a summer event. Theses events attract crowds in excess of 700 people.

The Village Hall is a much older building with little car parking and is in the centre of the village. They are the venue for the bridge club, whist drive, Short mat bowels, parish council meetings. It has a stage and is used for the annual village Pantomime.

To make up the shortfall we will run bimonthly Sunday Roast dinners which make £500 a time as my wife and I donate the food. We will run a quarterly pudding evening, we often cater parties and donate the proceeds like the forthcoming Burns Night on January 27. We are still pushing our 100 which asks residents to donate £100 and where this is gift aided we get another £25 from the government. Over the Christmas period we raised £1000 on donations.

Appendix A – Supplementary Information for CBF application

Question 15: (continued)

“ The recent Popstock event, attended by over a thousand residents, highlighted the space issues that the Pavilion faces. The small kitchen was completely overwhelmed by the demand for hot drinks and beverages and the available floor space (with over 40% currently used for storage) was insufficient.

Whilst Trustee Board accepts that there are 2 other halls in the NPH parish area, the Pavilion is uniquely suited to such large scale community events, given the playing field, play area and Webbers Meadow immediately adjacent. The Pavilion is desperately in need of more space and a grant award from the CBF would make this concept a reality “

Question 20:

Three quotations enclosed for works. Preferred Contractor C based on experience of such projects, availability and cost / benefit analysis.

Question 21:

Match funding confirmation from DCC Locality (Cllr. Claire Wright) for £2000.
Email provided.

Part E:

Most recent set of approved accounts; 31/3/17

Part F:

District Councillor comments: via email: Cllr. Val Ranger (Newton Poppleford and Harford)

I support the kitchen restoration project at The Pavilion, Back Lane, Newton Poppleford. This community building is looking very tired and the kitchen is too small for the size of event that could be held there if the kitchen and facilities were upgraded. The proposed work will also allow the building to be more multi-use than it is currently allowing access for a greater number of users and a wider range of events which in turn will help to ensure its long term sustainability.

Val Ranger
Ward Cllr, Newton Poppleford and Harford.
06/12/17

Section F Checklist:

Enclosed as follows:

Copy of Scheme deed dated 3/11/2000
Copies 3 quotations A, B and C
DLL Locality Grant award £2000 – email
Approved Accounts 31/3/2017
Specification AUG2017 – T Hutchings

Site Address:

The Pavilion

Back Lane

Newton Poppleford

EX10 0HA



HEADON
— CONSTRUCTION —

20/09/2017

Subject: Extensions to Pavilion

Dear [REDACTED]

Thank you for the enquiry and requesting a Quote for the 2 extensions to the pavilion.

I have worked the estimate out as per the Specification notes and drawings provided to the level of finish detailed. My estimate for this work totals £25,300.

Considerations:

This estimate is based on the specification provided, any changes to the drawing or to the spec will be treated as modification to the plans and may be subject to an agreed price adjustment.

This estimate is valid for 28 days from today (20/09/2017).

Any Questions with regards to levels of finish or timescales etc. Please don't hesitate to contact me.

I look forward to hearing from you,

Yours sincerely,

[REDACTED]

Headon Construction



WIGHTMAN BUILDERS LTD

EXTENSIONS, ALTERATIONS
PROPERTY MAINTENANCE, GENERAL BUILDING

WEST VIEW, SOUTHERTON, OTTERY ST. MARY, DEVON, EX111SE
TELEPHONE 01395 568946, MOBILE 07790 014449

REGISTERED OFFICE:- Woodbury House, Green Lane, Exton, Exeter, EX3 OPW.
Registered in England No. 4761060
Vat no. 824 9360 17

VISIT OUR NEW WEBSITE AT www.wightmanbuilders.com

07th October

Dear [REDACTED] 2017
Re The Pavilion Newton Poppleford

QUOTE FOR TWO EXTENSIONS AND ALTERATIONS

Thank you for the opportunity to quote for an extension and alterations to the Pavilion, Newton Poppleford. All for the sum of £31,350.00 plus Vat @ 20%. All in accordance with drawings 2005, 2005DS and specification notes.

However there are a number of points to clarify -

1. We have allowed for footings not exceeding 1 metre deep
2. We have not allowed for tiling
3. We have not allowed for patios, paths or steps
4. We have not allowed for painting or decorating

Please visit our new website at www.wightmanbuilders.com

We are a small building company and have been operating for 15 years, we specialise in extensions, attic conversions and alterations, all our work is local and obtained through recommendation from previous clients.

Our work force are competent, qualified and trained tradesmen and I personally project manage all the work undertaken. We are members of the Federation of Master Builders and are Trading Standards approved under the Buy with Confidence Scheme. We have Employers Liability insurance, Public and products liability insurance and Contract Works Cover.

I also wish to bring to your notice that as a member of the National Register of Warranted Builders MasterBond Warranty Scheme you can take out an insurance policy (based on the contract value) if you wish, please contact me for further details if you are interested.

I hope this quote meets with your approval, however if you have any questions or queries please do not hesitate to contact me.

Yours sincerely,

[REDACTED]
Wightman Builders Ltd.

20th September 2017



Dear 

Re: Proposed Extensions to Newton Poppleford Pavillon

In reply to your enquiry, we are pleased to submit our quotation to carry out the work as per the specification notes and plans provided:

All for the sum of **£ 31,125.00** Plus VAT

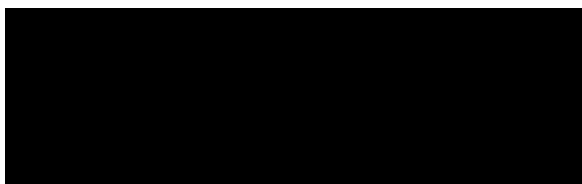
We have allowed for PVCu windows and external escape doors.

Also included the Provisional sums of £ 2,000.00 for plumbing and £ 1,000.00 for electrical work.

These provisional sums can be firmed up when/if we are provided with a full spec of your requirements.

We would be pleased to give our prices for any kitchen fitments should you be interested.

We will await your further contact



From: [REDACTED]
 Sent: 20 June 2017, 16:49
 To: locality budgets - mailbox
 Subject: Re: Newton Poppleford Pavilion Kitchen Extension

Your email arrived 1 day too late for our Trustee meeting yesterday. The trustees want to authorise me to do this but it will need a vote by email. I have already circulated the email to them and when I get 5 positive responses I will sign your email. I find this restriction on income only arrangements very trying when I am fund raising single handed which my wife and I have been doing for 2 years now and we are very nearly there. I am sorry for the short delay and hope to get back to you later in the week.

regards

On Tuesday, 20 June 2017, 14:55, locality budgets - mailbox <localitybudgets-mailbox@devon.gov.uk> wrote:

Thank you for your application to Cllr Wright's locality Budget. To enable me to process the application please can you confirm that you agree our terms and conditions as per our form. These are:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This locality budget grant will be used before 31 March of the relevant financial year and any unspent/uncommitted monies will be returned to Devon County Council promptly without proof of purchase or commitment;
- That I/we will provide Devon County Council with a statement of how the funding has benefited the organisation/local community;
- That I/we acknowledge and understand that approval of any grant relating to this application does not commit the County Council to ongoing funding.

Kind Regards

[REDACTED]
 Members Services Officer
 and Support Officer to Democratic Services & Scrutiny Secretariat
 Devon County Council, Bellair Office, County Hall
 Topsham Road, Exeter. EX2 4QD
 01392 (38)2888
 Disclaimer: <http://www.devon.gov.uk/email>

Please note my work days are Monday to Thursday

From: [REDACTED]
 Sent: 12 May 2017 07:44
 To: locality budgets - mailbox
 Cc: [REDACTED]
 Subject: FW: Newton Poppleford Pavilion Kitchen Extension

[REDACTED] would be grateful if you would process this application.

Many thanks!

From: [REDACTED]
 Sent: 11 May 2017 15:20
 To: [REDACTED]
 Subject: Re: Newton Poppleford Pavilion Kitchen Extension

I have completed the form as requested re your kind offer of a £2000 grant from your locality budget.
 Regards

On Tuesday, 9 May 2017, 15:29, [REDACTED]

No problem [REDACTED] I can see the difficulties that kitchen causes!

I am happy to allocate £2000 from my locality budget for your fighting fund. Please find attached the form which you will need to complete and email back to me.

Newton Poppleford Playing Field Foundation (Reg. Char. 300848)

Receipts & Payments Account for the Financial Year Ended 31st March 2017

	Current Financial Year April 2016 to March 2017				2015/16
	Unrestricted Funds	Designated Funds	EarMarked Funds	Total	Total
	£	£	£	£	£
RECEIPTS					
Regular Hire Income	5,358			5,358	6,206
Function Income	1,187			1,187	834
Bank Interest	4			4	1
Kitchen Fundraising			16,945	16,945	1,169
Other Receipts				0	0
TOTAL RECEIPTS	6,547		16,945	23,492	8,210
EXPENDITURE					
Costs of Generating Funds					
Fundraising					
Support Costs					
Utilities	2,089			2,089	2,291
Maintenance	2,189			2,189	2,011
Cleaning	1,009			1,009	1,032
Equipment	115			115	349
Insurance	637			637	646
Other	98			0	0
Sub-total	6,137	0	0	6,039	6,329
TOTAL PAYMENTS	6,137	0	0	6,137	6,329
NET RECEIPTS-PAYMENTS	410	0	16,945	17,355	1,881

Movements in Funds for the Financial Year Ended 31st March 2017

	Bt'Fwd at 01-04-16	Receipts in Period	Payments in Period	Transfers in Period	Cd'Fwd at 31-03-17
Cash Assets					
Cash at Bank & In Hand					
Petty Cash					
Bank, Trading Current Account	1,913	6,547	-6,137		2,323
	1,913	6,547	-6,137	0	2,323
Fundraising / Capital Accounts	Bt'Fwd	Deposits	Withdrawals	Net Transfers	Cd'Fwd
Bank, Current Account	1,000	1,768			2,768
Bank, Deposit Account	0	15,177			15,177
	1,000	16,945			17,945
Total Cash Assets	2,913	23,492			20,268
Comprising:					
General (Unrestricted) Fund	1,913	6,547	-6,137	0	2,323
Total Unrestricted Funds	1,913	6,547	-6,137	0	2,323
Earmarked Funds					
Capital Projects	1,000	16,945	0	0	17,945
Total Earmarked Funds	1,000	16,945	0	0	17,945
Total Funds	2,913	23,492	-6,137		20,268

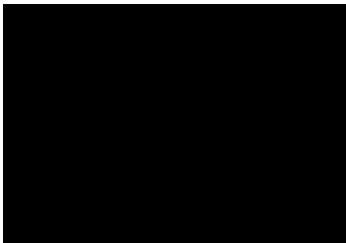
Statement of Assets & Liabilities as at 31st March 2017

	Unrestricted Funds	Designated Funds	Restricted Funds	Total at 31-03-17
Cash Assets	2,323		17,945	20,268
Other Monetary Assets				0
Investments Assets				0
Assets Retained for Own Use	<i>All land and property held in Trust by Newton Poppleford and Harford PC</i>			0
Liabilities				0

SPECIFICATION NOTES

**NEWTON POPPLEFORD PAVILION
BACK LANE
NEWTON POPPLEFORD**

CLIENT: THE HALL COMMITTEE



SPECIFICATION NOTES

1

**NEWTON POPPLEFORD PAVILION
BACK LANE
NEWTON POPPLEFORD**

CLIENT: THE HALL COMMITTEE

DATE AUGUST 2017

The following specification notes are to be read in conjunction with Terry Hutchings Drawing Nos. 2005 + 2005DS + Engineer's details

BRIEF SCHEDULE OF WORKS

(see drg 2005 for numbered references)

NOTE 1

Remove existing window – cut down opening - provide & fix new 900mm wide fire escape door as described later, retaining existing lintol over and make good.

NOTE 2

Remove existing window + cut down opening + provide & fix new internal double doors, retaining existing lintol over and make good.

NOTE 3

As above

NOTE 4

Form new opening with Catnic CG 110 x 100 lintol over + provide & fix new 900mm wide fire escape door as described later and make good.

NOTE 5

Remove existing door + fill in opening with timber stud partitioning as described later.

NOTE 6

Form new opening in existing wall with 150mm deep concrete PC lintol over + provide & fix two 900mm wide "double swing" doors giving separate in and out access into the new Kitchen.

NOTE 7

Existing eaves level load bearing situation to be exposed and investigated by Engineer in order to establish suitability for retention + any remedial works required to be carried out to the satisfaction of the Building Inspector.

NOTE 8

Drainage from new sink to be connected into the existing system in the Gent's Toilet, serving the existing urinals.

NOTE 9

Recess in existing wall to be blocked up + new pier to be built to support new steel beam over. New pier to be keyed into existing wall / new infill blockwork and to be taken down to a 600mm x 600mm x 225mm, 1:3:6 mix concrete foundation at a depth to suit site conditions to be agreed with the Building Inspector on site.

Construct new stud partition in Kitchen as described later, to give a flat surface for fixtures & fittings.

NOTE 10

Expose existing beam in existing kitchen to allow inspection by Engineer. Any remedial works required are to be carried out to the satisfaction of the Building Inspector.

NOTE 11

Remove existing walls shown dotted on the drawing and provide & fix new steel beam over. New beam to be as specified by Engineer and is to be encased with "Gyproc Fireboard" to give 30 min's fire protection.

GENERAL NOTES

NEW CHAIR / TABLE STORE ROOF

Fibreglass roof covering by specialist and conforming to BS 6229 : 2003, on 22mm ply decking, on 25 x 50 tanalised battens to provide air gap, on furring to falls (50mm reducing to 25mm at eaves) on 170 x 47mm C24 roof joists at 400mm c/c, insulated in voids with 126mm Celotex GA 4000 insulation. Eaves on North and South Elevations to have ventilators providing a continuous 25mm air gap.

Ceiling to be of 12.7mm Duplex plasterboard & skim and eaves to be packed with 50mm layers of compressible mineral wool above cavity head closers to reduce thermal bridging. (U value 0.14 W/msq. K).

Roof construction to provide a min U value of 0.16 W/msq. K

NEW KITCHEN ROOF

Fibreglass roof covering by specialist and conforming to BS 6229 : 2003, on 22mm ply decking, on 126mm Celotex GA 4000 insulation on 22mm ply decking on furring to falls (50mm reducing to 25mm at eaves) on 145 x 47mm C24 roof joists at 400mm c/c

Ceiling to be of 12.7mm Duplex plasterboard & skim and eaves to be packed with 50mm layers of compressible mineral wool above cavity head closers to reduce thermal bridging. (U value 0.14 W/msq. K).

Roof construction to provide a min U value of 0.16 W/msq. K

NEW CAVITY WALLS

External render to match existing outer skin, 100mm cavity, insulated with 45mm "Celotex" CW 4000 bats, fixed back with manufacturers fixing system to 100mm Celcon "solar" block inner skin, plaster finished internally.

Walls to have stainless steel ties at 450mm c/c vertically + 750mm c/c horizontally, (plus every course at apertures). They are to provide U values of 0.26 W/m sq. K. and are to generally to comply with the Building Regulations Part A.

FOUNDATIONS

To be 600mm x 225mm , 1:3:6 mix concrete strip, at a depth to suit site conditions to be agreed with the Building Inspector on site, but in all cases, not less than 1.000m deep. Cavities to be filled to 150mm below ground level with weak mix concrete.

FLOORS

Floor finish on 65mm sand / cement screed on 1200g polythene DPM on Celotex GA 3080Z insulation, (fitted vertically at screed edge as shown on Celotex literature), on 100mm 1:2:4 mix concrete oversite on 1200g polythene DPM on sand blinding on minimum 100mm consolidated hardcore.

Floor constructions to provide U values of 0.22 W/m sq. K.

STUD PARTITIONS

Where stud partitions are used, they shall be of 100 x 50mm studwork at 400mm c/c, lined with 12.5mm plasterboard & skim

Note: The studwork wall shown in the Kitchen is to be as above, but lined on the Kitchen side with 12.5 plywood, then 12.5 plasterboard & skim.

GENERIC NOTES:**ONE**

Drawing Nos. 2005 + 2005DS and these Specification notes are to be considered "preliminary", until marked "Approved" by the Local Authority.

TWO

Use "Thermabate" or similar Approved cavity closers at openings.

THREE**Windows**

To be double glazed, with units using low E glass, constructed with 20mm, argon filled gaps, achieving a U value of 1.5 W / m.sq.K and are to generally comply with the Building Regulations Approved Document L1B

Windows to provide 1:20th of the floor area ventilation + 1:10th of the floor area light.

In general, all vapour barriers within the works to be sealed, including penetrations for services, with doors and windows being fitted in a manner that ensures air leakage is kept to a minimum.

FOUR – EXTERNAL DOOR & WINDOW SCHEDULE

Nb. Manufacturer's sizes might vary slightly from those shown below :
Contractor to check prior to ordering

No	Size W x H	Type	Lintol
1	0.900 X 2.000	Fire escape door	Existing
2	0.900 x 2.000	Fire escape door	Catnic CG 110 x 100
3	1.200 x 0.600	Top hung	Catnic CG 110 x 100

Note: Doors numbered 1 and 2 are to be fitted with panic bolts, green "running man" escape symbols and are to have Emergency Lights fitted above them, inside and out.

Further Note: A "Fire Strategy Plan" must be produced by a specialist, indicating the occupancy, useage and management of the Pavilion, alongwith details of the required alarm / escape provisions that will need to be incorporated into the scheme.

FIVE MECHANICAL VENTILATION

Mechanical ventilation to be provided as follows:

Kitchen – 60 lt/s capacity (minimum)

NB: Mechanical vent system to be commissioned by testing + adjusting as necessary and the results submitted to Building Control on completion.

SIX PLUMBING

REGULATION G

All works within the Contract providing cold water, hot water or sanitary appliances shall comply with the Building Regulations Part G and shall be taken from the mains.

G1

Sink to be fed with a supply of wholesome, cold drinking water.

G3

Sink to also be fed with a supply of hot, wholesome water and is to incorporate fittings that are capable of resisting the effects of temperature or pressure changes that could occur in the event of malfunction.

The hot water storage system shall be checked to confirm that it is adequately supported, suitably vented to an expansion tank and controlled to ensure that stored water at no time exceeds 100deg.C.

Should this not be the case, remedial works to be carried out to the satisfaction of Building Control.

Plumbing Contractor to provide "water efficiency calculations" showing compliance with the Building Regulations.

SEVEN DRAINAGE

INTERNAL DRAINAGE

Sink to have 40mm dia waste with 75mm deep seal trap and Internal foul drainage must comply with BS 5572 + Approved Document H

EIGHT

Lighting system:

At least 75% of all new lighting fittings to be energy efficient and all external lights to be automatically turned "off" in daylight.

All switches + socket outlets to be fitted in a zone between 450mm and 1200mm above finished floor level.

All electrical work must meet the requirements of Building Regulations Part P (Electrical Safety) and must be designed, installed, inspected and tested by a person competent to do so.

On completion, an appropriate BS7671 electrical installation certificate must be Issued by a qualified person and submitted to the Council.

NINE
Heating

Existing heating system to be extended to include the new areas and Heating Engineer to produce a full specification for the extension to the system, showing compliance with Regulations J & L, which is to be submitted to and approved by Building Control, prior to installation.

STRUCTURAL ELEMENTS

Elements of the scheme to be as advised by Engineer:

- Existing eaves detail (Note 7)
- Pier construction (Note 9)
- Existing beam in Kitchen (Note 10)
- New steel beam (Note 11)

Jamie Buckley

From: [REDACTED]
Sent: [REDACTED]
To: [REDACTED]
Subject: Kitchen Design & Quotes from 2 suppliers
Attachments: kitchen equipment alsop & pitts quote.pdf; Kitchen equipment alsop and pitts design.pdf; kitchen equipment kcm design.pdf; kitchen fittings quote kcm.pdf

[REDACTED]

placed except for the 3 wall units which will be done by the builder getting local is not so important. The flooring and wall panels will need to be added to both these quotes at £720 for the flooring, £800 for the wall panels, £650 for the fireproof shutters for the hatch and £383 for the hob.

[REDACTED]

Once again many thanks for your patience on this.

Regards
[REDACTED]



✉ 102 Barton Road, Torquay, TQ2 7NY ☎ sales: 01803 310333 ☎ service: 01803 310111
🌐 www.allsopandpitts.co.uk 📧 sales@allsopandpitts.co.uk 📧 service@allsopandpitts.co.uk

Estimate

12/12/2017

Project:
Newton Poppleford Pavillion -
Revised
Mr & Mrs Zirker
C/O Brookfields Bed & Breakfast
Devon EX10 0BU

From:

Estimate Number: 2501A

Job Reference Number: P3642A-LC

Please find attached revised plan and estimate as per your pdf for commercial stainless steel kitchen as discussed.




If you would like any further information or for me to re visit then please do not hesitate to contact me



On the last page of this estimate is an Acceptance Form, to place an order please sign and date the form and return it to us (with any official order that you may normally use), this will act as your acceptance of the estimate.


Kind Regards

Area Sales Manager

Item	Qty	Description	Sell	Sell Total
1	1 ea	CUPBOARD, HOT, ELECTRIC E & R Moffat Model No. FHC3 Light Duty Hot Cupboard, 525 mm, (160) 254 mm plate capacity, variable control, plain top, (1) hinged door, (1) adjustable intermediate shelf, stainless steel construction, 1.0 kW	£328.00	£328.00
	1 ea	2 Year warranty (see warranty sheet for details)		
	1 ea	Contact factory for voltage information		
			ITEM TOTAL:	£328.00
2	1 ea	HOTCUPBOARD Allsop and Pitts Model No. BESPOKE Stainless steel plain top electric hotcupboard 1500 x 650 x 900mm	£1,149.00	£1,149.00
			ITEM TOTAL:	£1,149.00
3	1 ea	WALL BENCH Allsop and Pitts Model No. BESPOKE Stainless steel wall bench complete with shelf under 1800 x 600 x 900	£224.00	£224.00
			ITEM TOTAL:	£224.00
4	1 ea	WALL BENCH Allsop and Pitts Model No. BESPOKE stainless steel wall table complete with undershelf and rear and left hand upstand, 1800 x 650 x 900mm	£283.00	£283.00
			ITEM TOTAL:	£283.00
5	2 ea	CONVECTION OVEN, ELECTRIC Custom Smeg Electric Convection Oven Fan oven ideal for baking or reheating. Stainless steel door & enamelled cavity. Manual timer 0 - 60 mins. Double glass door. Stainless steel construction. Temperature Range: 50 - 250°C. O/S - 600 x 584 x 537mm	£454.00	£908.00
			ITEM TOTAL:	£908.00
6	1 ea	INDUCTION Allsop and Pitts Model No. INDUCTION Induction Hob supplied by others		
7	1 ea	BASE UNIT Allsop and Pitts Model No. BESPOKE Base Unit to accept domestic induction top by others		
8	1 ea	REFRIGERATOR, UPRIGHT (REACH-IN)	£576.00	£576.00

Item	Qty	Description	Sell	Sell Total
		Interlewin Refrigeration Ltd Model No. SD1380 Tefcold Refrigerated Refrigerator, one section, 600 mm wide, 372 litre/13 cu. ft. capacity, (7) adjustable shelves, solid lockable door, temperature display, +2° to +10°C adjustable temperature range, digital display/controller, internal light, off-cycle defrost, white exterior & interior finish, bottom mounted self contained refrigeration, adjustable feet, R134a, MEPS E		
			ITEM TOTAL:	£576.00
9	1 ea	FREEZER, UNDERCOUNTER	£456.00	£456.00
		Interlewin Refrigeration Ltd Model No. UF200 Tefcold Freezer, undercounter, 600mm, 141-litre/5.0 cu.ft. capacity, digital controller & temperature display, solid door with lock, (2) fixed shelves, -10° to -24° adjustable temperature range, static cooling, manual defrost, white interior & exterior, self-contained refrigeration, adjustable feet with rollers to rear, R134a, 150 watts, 2.4 amps		
			ITEM TOTAL:	£456.00
10	1 ea	WALL BENCH	£223.00	£223.00
		Allsop and Pitts Model No. BESPOKE Stainless steel wall bench 1155 x 650 x 900mm , with part void under for freezer. balance with undershelf		
			ITEM TOTAL:	£223.00
11	2 ea	SPECIAL BASE CUPBOARD WITH BANK OF DRAWERS	£969.00	£1,938.00
		Allsop and Pitts Model No. BESPOKE Special stainless steel base cupboard 1800 x 650 x 900, sliding doors, bank of three standard drawers 400 x 400mm		
			ITEM TOTAL:	£1,938.00
12	3 ea	WALL CUPBOARDS	£387.00	£1,161.00
		Allsop and Pitts Model No. BESPOKE stainless steel wall cupboards 1500 x 300 x 540mm with sliding doors		
			ITEM TOTAL:	£1,161.00
13	1 ea	BESPOKE TALL CUPBOARD	£1,384.00	£1,384.00
		Allsop and Pitts Model No. BESPOKE Bespoke stainless steel cupboard, 1400 x 650 x 1800mm high with lockable doors		
			ITEM TOTAL:	£1,384.00
14	1 ea	SINK UNIT	£660.00	£660.00
		Allsop and Pitts Model No. BESPOKE Stainless steel Double Bowl/Double wide down drainer sink unit c/w shelf under & upstands to rear & LHS 2240 x 650 x 900mm		
			ITEM TOTAL:	£660.00
14a	2 pr	TAP, SINGLE PEDESTAL	£37.00	£74.00
		Mechline Developments Model No. WR-500SL3 Packed 1 pr Pegler 3-inch Lever Sink Taps, 1/2", pair, WRAS		
			ITEM TOTAL:	£74.00

Item	Qty	Description	Sell	Sell Total
15	1 ea	DISHWASHER, UNDERCOUNTER  Claseq Glass Dishwashing Systems Ltd Model No. D500DUO Claseq Under Counter Dishwasher, accommodates 500mm x 500mm baskets, (4) button controls, (3) cycle times (180, 300 & 480 seconds), double skinned, built in drain pump, rinse booster pump & chemical pumps, dual wash filter system, self-clean & drain down program & temperature interlock	£1,750.00	£1,750.00
			ITEM TOTAL:	£1,750.00
15a	1 ea	EQUIPMENT STAND  Electrolux Foodservice Equipment Model No. 860418 WTSTAND Equipment Stand, for undercounter dishwasher	£238.00	£238.00
			ITEM TOTAL:	£238.00
16	1 ea	WALL BENCH Allsop and Pitts Model No. BESPOKE Stainless steel wall bench 600 x 650 x 900mm complete with upstand to rear and right hand side and undershelf	£153.00	£153.00
			ITEM TOTAL:	£153.00
17	1 ea	HAND WASH BASIN  Mechline Developments Model No. WS2-L BaSiX Hand Wash Station, 305mm x 270mm x 140mm H overall, 240mm x 110mm x 135mm deep bowl, (2) 3" lever taps, includes: basin, drain boss, 304 stainless steel, WRAS	£63.00	£63.00
			ITEM TOTAL:	£63.00
18	1 ea	FLY KILLER / KILLING GRID  Mechline Developments Model No. CZPEPAT20S CZP Energy Pro 20 Stainless Steel, electric grid, Flying Insect Killer, 288mm W x 105mm D x 256mm H, 40-60 sq. meter range of action, (1) energy saving UV lamp with shatter-proof safety sheath, three-way fixing-hanging, wall-mounted, or stand-alone, UK moulded 3-pin plug, 220-240v/50/1-ph, 16.0 watts, 3 amps, plug and cord, CE, conforming to EU standards	£48.00	£48.00
			ITEM TOTAL:	£48.00
19	1 ea	WALL BENCH Allsop and Pitts Model No. BESPOKE Stainless steel centre table c/w void under 1400 x 600 x 900mm	£206.00	£206.00
			ITEM TOTAL:	£206.00
20	3 ea	WALL BENCH Allsop and Pitts Model No. BESPOKE Stainless steel centre table c/w shelf under 1400 x 600 x 900mm	£203.00	£609.00
			ITEM TOTAL:	£609.00
21	1 ea	WALL BENCH Allsop and Pitts Model No. BESPOKE Stainless steel mobile centre table 900 x 500 x 700mm	£197.00	£197.00

Item	Qty	Description	Sell	Sell Total
			ITEM TOTAL:	£197.00
22	1 ea	GRILL, ELECTRIC (SALAMANDER) Lincat Model No. GR3 Silverlink 600 Salamander, electric, 600 mm, countertop, (5) grill shelf positions, crumb tray, toasting rack, enamelled liner, stainless steel construction, CE	£263.00	£263.00
				
	1 ea	2 Years parts & labour warranty, standard		
	1 ea	230v/50/60/1-ph, 12.0 amps, 2.8 kw, standard		
	1 ea	BR15 Wall mounting brackets	£24.00	£24.00
			ITEM TOTAL:	£287.00
23	1 ea	PVC WALL CLADDING Allsop and Pitts Model No. BESPOKE Hygienic PVC wall cladding - BY OTHERS		
24	1 ea	STAINLESS STEEL CLADDING Allsop and Pitts Model No. BESPOKE Stainless steel wall cladding behind domestic cooker - BY OTHERS		
25	1 ea	INSTALLATION & DELIVERY Allsop and Pitts Model No. INSTALLATION To deliver & install item's detailed within this estimate. To suitably terminated (with appropriate isolation valves/isolators), within 1 metre of final item position as detailed on our services drawing. Allowing for labour & materials to within 1 metre of the final position. Installation to be carried out during 'normal working hours' (Mon-Fri: 9am-5pm) & during one continuous visit. Delivery to a level ground floor site with suitable access to deliver the items within this estimate. Exclusions: Building works, materials outside of 1 metre, installation of extraction system, commissioning at a time other than installation, disconnecting / making-safe, setting aside or disposing of any existing equipment. Any inter-connecting wiring / plumbing unless otherwise stated. Wiring of any fans within extraction canopy, or canopy lights unless otherwise stated.		
			Merchandise	£12,915.00
			Installation	£698.00
			Total	£13,613.00

PRICING

1. The prices in the above estimate are subject to VAT at the current rate.
2. Terms and Conditions: - unless otherwise agreed, we require a 50% deposit on all orders including VAT. The balance is payable and funds are required to be cleared prior to delivery. Please see our BACS details below.
3. This estimate is open for acceptance within 28 days, after which, we reserve the right to invoice at prices ruling on date of dispatch.
4. This estimate is subject to our normal terms & conditions of sale.
5. This estimate is submitted on the understanding that if we should not be successful with our submission on the whole of the order, we reserve the right not to accept any part order.
6. The equipment in this estimate may be leased over a suitable period up to 36 months, please ask if you would like more details on this service.
7. Prices are based on uninterrupted and continuous installation during normal weekday working hours.
8. All prices are subject to a site survey.

BACS DETAILS

Lloyds Bank 30-98-67
A/C 01029445
ALLSOP & PITTS LTD

EQUIPMENT

Refrigeration: the operating temperatures of units are dependent upon the correct working temperatures in kitchen (e.g. 32°C or 43°) & sufficient ventilation and free air circulation beneath, above and behind the cabinet.

All Stainless Steel Items are manufactured with 304 Grade, 1.2mm Thick Stainless Steel tops, 430 Grade 1.2mm Thick Stainless Steel under shelf and 304 Grade, 1.2mm thick Stainless Steel 30 x 30mm square section under frames.

Stainless steel wall shelves will be fitted at a height of 1600mm F.F.F.L, unless otherwise specified by client. Wall shelves require a suitable wall construction e.g. concrete block or brick for fixing to. Wall shelves are designed for light use only, Crockery and heavy item storage should be provided via bench mounted over shelves. Allsop & Pitts reserve the right not to fit wall shelves if an unsuitable construction or fixing method is identified.

The manufacturers Warranty will only be applicable providing that the equipment has been installed as per the manufactures instructions.

Where any Warranty extends beyond 12 months, the second year will only be applicable if the equipment is serviced within the first 12 months following installation.

It is the customers responsibility to complete and return any Warranty/Product Registration Card that is supplied with new equipment. Failure to do so may invalidate any manufacturer held warranty.

Return to base warranties are subject to a delivery charge.

The removal and disposal of existing equipment is not included in this estimate. However should this apply an environmental charge will be made for the safe removal and disposal of the redundant equipment.

Every effort is made to ensure the estimate and drawing sizes are adhered to. Due to site conditions which may vary at any time, sizes and specification may have to be altered. We therefore reserve the right to change specification and sizes without prior notice.

Pictures for illustration purposes only.

DELIVERY AND INSTALLATION

Prices estimated are for delivery to ground floor site with level access only, and exclude Installation. We would however be pleased to provide a separate estimate for Installation if required.

Prices estimated for delivery to ground floor site with level access and connection to suitable live services, tested and certified provided by others, to a maximum distance of 1 metre.

To include labour only, materials will be charged extra or to include labour and materials - to be specified.

Allsop & Pitts require a clear, clean site with live services at time of installation.

The services are to meet current standards. To be live and terminated with isolators or service valves to positions as detailed on our service drawing if provided, or as agreed during site meeting. These services will also need to be suitable to provide the required volumes and pressures of water, gas and electrical loads.

If the water pressure is below 25psi a rinse boost pump will be required.

Any Earth Bonding that is required is not the responsibility of Allsop & Pitts.

If water hardness exceeds 7 degrees clerk a water softener will be required.

WALLS AND FLOORS

Areas to be cleared of fixtures and cleaned before fitting.

Old floor coverings to be lifted unless we quote for doing so

Quotes unless stated do not include for floor preparation. If latexing, hard boarding or ply boarding are required, charges will be made accordingly.

Customer to advise of all safety hazards eg. Electric cable, water pipes prior to us starting work on site.

Prices assume a sheet height of 2400mm.

All joins will be sealed within 'H' section PVC strips with a clear food grade silicone sealant.

The base of the sheets will be started 100mm from floor level and sealed to a joining strip ready to be joined to flooring by others.

All internal and external corners will be heat bent on site.

All mating surfaces will be sealed with a white food grade silicone sealant.

Please be advised that plastic wall cladding is not heat resistant and will perish if subjected to any heat source.

PROJECT CO-ORDINATION

Please see estimate for details.

DRAWINGS

We reserve the right to make a charge covering costs incurred for Scale Drawings where we do not receive an order for the works detailed in this estimate.

MAIN CONTRACTORS

Unless it has been specifically requested there is no allowance for Main Contractors Discount within this estimate.

All equipment and materials within this estimate are covered by at least 12 months warranty, for this reason no Main Contract Retention has been allowed for nor is it accepted by Allsop and Pitts.

Where the order for the works within this estimate is to be raised as part of a main contract Allsop and Pitts will adopt the terms of that contract with regards to valuations and applications for payment.

Acceptance

I herewith accept this Estimate No: 2501A and have read and accept your terms and conditions.

MANDATORY - TO BE COMPLETED BY THE CUSTOMER

Signature _____
Name in Capitals _____
Position _____
Land Line _____ Mobile _____
Email _____

Project Name _____
Estimate No _____

TERMS AND CONDITIONS OF SALE

1. DEFINITIONS

1.1 In these Conditions "BUYER" means the person who accepts a quotation of the Company for the sale of the Goods or whose order for the Goods is accepted by the Company. "GOODS" means the Goods (including any instalment of the Goods or any parts for them) which the Company is to supply in accordance with these Terms. "COMPANY" means Cornwall Catering Equipment Limited seller of the Goods. "TERMS" means these terms and conditions of sale and (unless the context otherwise requires) includes any special Terms or Conditions agreed in writing between the Buyer and the Company.

2. THE SALE

2.1 The Company shall sell and the Buyer shall purchase the Goods in accordance with any quotation of the Company which is accepted by the Buyer, or any written order of the Buyer which is accepted by the Company, subject in either case to these Terms, which shall govern the Contract to the exclusion of any other terms and conditions. 2.2 No variation to these Terms shall be binding unless agreed in writing between the authorized representatives of the Buyer and the Company. 2.3 Any advice or recommendation given by the Company or its employees or agents to the Buyer or its employees or agents as to the storage, application or use of the Goods which is not confirmed in writing by the Company is followed or acted upon entirely at the Buyer's own risk, and accordingly the Company shall not be liable for any such advice or recommendation which is not so confirmed. 2.4 The Company's employees or agents are not authorised to make any representations concerning the Goods unless confirmed by the Company in writing and signed by an officer of the Company. In entering into the Contract the Buyer acknowledges that it does not rely on, and waives any claims or breach of any such representations which are not so confirmed.

3. ORDERS, DESIGNS AND SPECIFICATIONS

3.1 No order submitted by the Buyer shall be deemed to be accepted by the Company unless and until confirmed in writing by the Company's authorised representative. 3.2 The Buyer shall be responsible to the Company for ensuring the accuracy of the Terms of any order (including any applicable design or specification) submitted by the Buyer, and for giving the Company any necessary information relating to the Goods within a sufficient time to enable the Company to perform the Contract in accordance with the Terms. 3.3 The quantity, quality and description and any specification for the Goods shall be those set out in the Company's quotation (if accepted by the Buyer) or the Buyer's orders (if accepted by the Company). 3.4 All drawings and specifications prepared by the Company shall remain its property. No copies or extracts may be taken without the Company's consent. The Company reserve the right to charge for drawings. 3.5 No order which has been accepted by the Company may be cancelled by the Buyer except with the agreement in writing of the Company and on Terms that the Buyer shall indemnify the Company in full against all loss (including loss of profits), costs (including the cost of all labour and materials used), damages, charges and expenses incurred by the Company as a result of cancellation. Any deposit paid to the Company will not be refundable to the extent it represents the Company's reasonable estimation of its losses.

4. PRICE

4.1 Except as otherwise stated under the Terms of any quotation of the Company all prices are given by the Company on an ex-works basis, and where the Company agrees to deliver the Goods otherwise than at the Company's premises, the Buyer shall be liable to pay the Company's charges for transport, packaging and insurance. 4.2 If the Company incurs any costs (including storage charges) as a result of the Buyer's neglect or default, the Buyer shall pay these costs in addition to the price. 4.3 The Company reserves the right, by giving notice to the Buyer at any time before delivery, to increase the price of the Goods to reflect any increase in the costs to the Company which is due to any factor beyond the control of the Company (such as, without limitation, a foreign exchange fluctuation, currency regulation, authorisation of duties, significant increase in both costs of subcontract labour, materials or any other costs of manufacture), or other changes in delivery dates, quantities or specifications for the Goods which is requested by the Buyer. 4.4 All prices are exclusive of any applicable value added tax, which the Buyer shall be additionally liable to pay to the Company.

5. PAYMENT

5.1 The Company shall be entitled to invoice the Buyer for the price of the Goods on or at any time after delivery of the Goods, unless the Goods are to be collected by the Buyer or the Buyer wrongfully fails to take delivery of the Goods in which event the Company shall be entitled to invoice the Buyer for the price at any time after the Company has notified the Buyer that the Goods are ready for collection or (as the case may be) the Company has tendered delivery of the Goods. 5.2 The Buyer shall pay the price of the Goods (without any deduction) upon delivery unless paragraph 5.2.1 applies or the Company shall have agreed to give credit then the price shall be paid within 28 days of invoice date although delivery may not have taken place and the property and the Goods has not passed to the Buyer. The time of payment of the price shall be of the essence of the Contract. 5.2.1 The Buyer, if purchasing via the internet, who does not hold an authorised credit account facility with the Company will be required to pay for the Goods prior to delivery. The Company reserves the right to request cleared funds prior to delivery depending on the nature and the amount of the Goods ordered. 5.3 If the Buyer fails to make any payment on the due date then, without prejudice to any other right or remedy available to the Company, the Company shall be entitled to: (i) cancel the contract or suspend any further deliveries to the Buyer; (ii) appropriate any payments made by the Buyer to such of the Goods (or the Goods supplied under any other Contract between the Buyer and the Company) as the Company may think fit (notwithstanding any purported appropriation by the Buyer) and (iii) charge the Buyer interest (both before and after any judgment) on the amount unpaid at 2% above Lloyds Bank Plc base rate from time to time. Such interest is deemed to accrue on a day to day basis from and including the day of payment. 6.

DELIVERY

6.1 Delivery of the Goods shall be made by the Buyer collecting the Goods at the Company's premises at any time after the Company has notified the Buyer that the Goods are ready for collection or, if some other place for delivery is agreed by the Company by the Company delivering the Goods to that place. 6.2 Delivery of the Goods by the Company will be made by tail-lift to the Buyer's door only, on the ground floor, by one person, unless otherwise agreed. 6.3 Delivery dates mentioned in any quotation, order or other document are approximate only and the Company shall not be liable for any delay in delivery of the Goods howsoever caused. Time for delivery shall not be of the essence unless previously agreed by the Company in writing. The Goods may be delivered by the Company in advance of the quoted delivery date on giving a reasonable notice to the Buyer. 6.4 Where the Goods are to be delivered in instalments, each delivery shall constitute a separate contract and failure by the Company to deliver any one or more of these instalments in accordance with the terms of sale or any claim by the Buyer in respect of any one or more instalments shall not entitle the Buyer to treat the contract as a whole as repudiated. 6.5 If the Company fails to deliver the Goods for any reason other than cause beyond the Company's reasonable control or the Buyer's fault, and the Company is accordingly liable to the Buyer, the Company's liability shall be limited to the excess (if any) of the cost to the Buyer (in the cheapest available market) of similar Goods to replace those not delivered over the price of the Goods. 6.6 If the Buyer fails to take delivery of the Goods or fails to give the Company adequate delivery instructions at the time stated for delivery (otherwise than by reason of any cause beyond the Buyer's reasonable control or by reason of the Company's fault) then, without prejudice to any other rights or remedy available to the Company, the Company may: (i) store the Goods until actual delivery and charge the Buyer for the reasonable cost (including insurance) for storage; or (ii) sell the Goods at the best price readily available and (after deducting all reasonable storage and selling expenses) account to the Buyer for the excess over the price under the contract or charge the Buyer for any shortfall below the price under the contract. 6.7.1 The Buyer is under a duty to inspect the Goods on delivery (or on collection by the Buyer, if appropriate) wherever it is possible to do so. 6.7.2 If inspection is

impossible the Buyer must write on the delivery (or collection) note "Goods not examined". 6.7.3 If the Goods are found to be damaged or defective the Buyer must contact the Company within 48 hours of delivery.

7. RETURN OF GOODS

7.1 Any Goods which have been specially made or specially ordered for a Buyer are non-returnable unless defective. All other Goods will incur a 20% restocking charge and carriage back to the Company. 7.2 Any Goods which are returned will only be accepted, subject to the above, within 7 days of delivery to the Buyer provided that the Goods are returned unused, in perfect condition and in the original packaging. 7.3 The Buyer must contact the Company for authorisation to return Goods. Any Goods returned to the Company without authorisation or which are not within the conditions set out above will be rejected and returned to the Buyer at their cost.

8. RISK AND TITLE

8.1 Risk shall pass to the Buyer so that the Buyer is responsible for all loss, damage or deterioration to the goods:— 8.1.1 if the Company delivers the goods by its own transport or in accordance with the specific contractual obligation arranges transport for the goods at the time when the goods or a relevant part thereof arrive at the place of delivery or 8.1.2 in all other circumstances at the time when the goods or a consignment or other part thereof leaves the premises of the Company or if earlier any airport or forwarding agents office.

8.2 Title to the goods or any relevant part thereof shall only pass to the Customer upon the happening of any one of the following events:— 8.2.1 the Customer has paid the Company all sums due and payable by it to the Company under this contract and all other prior contracts between the Company and the Customer or, 8.2.2 when the Company serves on the Customer notice in writing specifying that title in the goods or such part thereof has passed. 8.3 The Company may recover goods in respect of which title has not passed to the Customer at any time and the Customer hereby licenses the Company its officers, employees and agents to enter upon any premises of the Customer for the purpose either of satisfying itself that Condition 8.4 below is being complied with by the Customer or of recovering any goods in respect of which property has not passed to the Customer. 8.4 Until title to the goods has passed to the Customer pursuant to the terms hereof it shall possess the goods as a bailee of the Company on the terms of this Contract. If the Company so requires the Customer shall store the goods separately from other goods and shall ensure that they are clearly identifiable as belonging to the Company. 8.5 The Customer shall only be at liberty to sell the goods or any of them, whether in their original state or combined with other goods, prior to the passing of title on the understanding that if the Customer does sell the goods then the Customer will hold the whole of the proceeds of sale received by it including the proceeds of sale of other goods combined with the goods on trust for the Company. The Company will after all sums owing to the Customer under this contract and any other sums owing by the Customer to the Company under any other contract or contracts in existence between the Company and the Customer at the date of this contract (whether or not such sums are then due for payment), have been settled out of the trust fund account to the customer for surplus sums included in the trust fund.

9. WARRANTY

9.1 Subject to the conditions set out below the Company warrants that the Goods will correspond with their specification at the time of delivery and will be free from defects in material and workmanship for a period of twelve months from the date of their initial use or twelve months from delivery, whichever is the first to expire. Replacement parts are covered of a period of three months on the same basis. 9.2 The above warranty is given by the Company subject to the following conditions: (i) the Company shall be under no liability in respect of any defect in the Goods arising from any drawing, design or specification supplied by the Buyer; (ii) the Company shall be under no liability in respect of any defects from fair wear or tear, wilful damage, negligence, abnormal working conditions, failure to follow the Company's instructions (whether oral or in writing), misuse or alteration or repair of the Goods without the Company's approval or failure to allow the installation of the equipment by the Company's engineers; (iii) the Company shall be under no liability under the above warranty (or any other warranty, condition or guarantee) if the total price for the Goods has not been paid by the due date for payment; (iv) the above warranty does not supersede any manufacturer's warranty; (v) The Company shall be under no liability under the above warranty if the Goods are not serviced and maintained in accordance with manufacturers' and Health and Safety Executive recommendations; (vi) The above warranty does not extend to any glass, door seals, bulbs and consumables supplied by the Company as part of the Goods or otherwise; (vii) Warranty on replacement parts is only valid provided they are fitted by the company's own engineers; (viii) Failure to replace parts on the buyer's insistence will carry an additional charge if found to be the cause of the goods breaking down.

10. EXCLUSION AND LIMITATION OF LIABILITY IMPORTANT

As the potential losses which the Buyer might suffer as a result of any breach of contract by the Company are more readily ascertainable by the Buyer, AND since such losses can be wholly disproportionate to the contract value to enable the Company keep the price as low as reasonably possible it is agreed that the Company limit its liability in accordance with the following provisions: 10.1 Subject as expressly provided in the Terms of sale, and except where the Goods are sold to a person dealing as a consumer (within the meaning of the Unfair Contract Terms Act 1977), all warranties, conditions or other Terms applied by statute or common law are excluded. 10.2 Where the Goods are sold under a transaction with a consumer the statutory rights of the Buyer are not affected by these conditions. 10.3 Any claim by the Buyer which is based on any defect in the quality or condition of the Goods or their failure to correspond to the specification shall (whether or not delivery is refused by the Buyer) be notified to the Company within three days from the date of delivery or (whether defect or failure was not apparent on reasonable inspection) within a reasonable time after discovery of the defect or failure if delivery is not refused and the Buyer does not notify the Company accordingly, the Buyer shall not be entitled to reject the Goods and the Company shall have no liability for such defect or failure, then the Buyer shall be bound to pay the price as if the Goods had been delivered in accordance with the contract. 10.4 Where any valid claim in respect of any of the Goods which is based on any defect in the quality or condition of the Goods or their failure to meet specification is notified to the Company in accordance with these Terms, the Company shall be entitled to repair or replace the Goods (or the part in question) free of charge or, at the Company's sole discretion, refund to the Buyer the price of the Goods (or a proportionate part of the price), but the Company shall have no further liability to the Buyer. 10.5 Except in respect of death or personal injury caused by the Company's negligence, the Company shall not be liable to the Buyer by reason of any representation or implied warranty, condition or other Term or any duty at common law or under the express Terms of the contract, for any consequential loss or damage (whether for loss of profit, loss of contracts, damage to property of the Buyer, costs, expense or other claims with consequential compensation whatsoever which arise out of or in connection with the supply of the Goods, their use or re-sale by the Buyer.

10.6 The Company shall not be liable to the Buyer or be deemed to be in breach of the Contract by reason of any delay in performing or any failure to perform any of the Company's obligations in relation to the Goods, if the delay or failure was due to any cause beyond the Company's reasonable control. 10.7 The company cannot be held responsible for any losses incurred by the buyer in connection with the breakdown or failure of goods.

11. INDEMNITY — CONSUMER PROTECTION ACT 1987

Where the Company incurs any liability, whether by Court proceedings or by a bona fide out of Court settlement (or by arbitration under Clause 13.3), as a result of the claims against the Company under the Consumer Protection Act 1987 in respect of an alleged defect in the Goods, then the Buyer shall indemnify the Company against the liability.

12. TERMINATION OF CONTRACT

12.1 If the Buyer being a Company: 12.1.1 has a petition presented for its winding-up, or 12.1.2 passes a resolution for voluntary winding-up rather than for the purpose of a bona fide amalgamation or reconstruction, or 12.1.3 compounds with its creditors, or 12.1.4 has a receiver appointed of all or any of its assets, or 12.1.5 ceases, or threatens to cease, to carry on business, or 12.2 being an individual or partnership: 12.2.1 becomes bankrupt or insolvent, or 12.2.2 enters into any arrangements with its creditors, or 12.2.3 ceases, or threatens to cease to carry on business, or 12.3 in either case, commits a serious breach of this agreement (and in the case of such a breach being remediable, or fails to remedy it within seven days after receiving notice to do so), then the Company may treat the Contract as being at an end.

13. GENERAL

13.1 Any notice required or permitted to be given by either party to the other under these Terms shall in writing addressed to that other party at its registered office or principle place of business or such other address as may at the relevant time have been notified pursuant to this provision to the Party giving the notice. 13.2 No waiver by the Company of any breach of the contract by the Buyer shall be considered as a waiver of any subsequent breach of the same or any other provision. 13.3 Any dispute arising under or in connection with these Terms or the sale of the Goods shall be referred in accordance with the provisions of the Arbitration Acts 1950-1979 and any statutory modification or re-enactment thereof for the time being in force to a single arbitrator to be appointed by agreement between the Company and the Buyer or in default of agreement by the President for the time being of and under the arbitration rules of the Chartered Institute of Arbitrators. 13.4 The Contract shall be governed by the Laws of England.

Acceptance: _____ Date: _____

Printed Name: _____

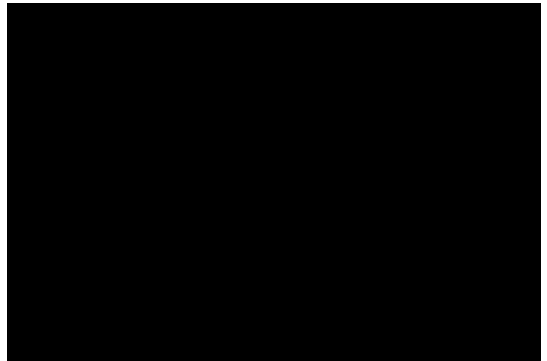
Project Grand Total: £13,613.00



Quote 13/12/2017

Village Pavilion

Full Delivery Address To Be Confirmed
Devon



Quote




13/12/2017

Delivery Address:
 Village Pavilion
 Full Delivery Address To Be
 Confirmed
 Devon

From:
 KCM Catering Equipment Ltd
 Steve Shepherd
 Unit 10 Partnership House
 Withambrook Park Industrial Estate
 Grantham, Lincolnshire NG31 9ST
 Tel: 01476 593062
 Contact: 01476 593062

Quote Reference: 21310B

Item	Qty	Description	Sell	Sell Total
1	1 ea	SINK, DOUBLE BOWL Bridge Catering Fabrications Ltd. Model No. DBU2400A Sink Unit, Double bowl, 2220mm W x 650mm D x 900mm H, 16/304 stainless steel top, 18/430 stainless steel 430 undershelf, (4) 30mm 430 stainless steel square tube legs, 50mm up stand to rear, fully welded construction	£667.00	£667.00
	1 ea	Drainer on left		
	1 ea	WBX4 Extra Upstand to LHS	£16.00	£16.00
	2 ea	Mechline TX-B-306L AquaTechnix Tap, 254mm H, deck mounted, 180mm centres, 150mm swivel spout, 1/2" twin water feed, 21mm tap hole, lever control with posistop feature, water saving diffuser available, WRAS approved	£76.00	£152.00
			ITEM TOTAL:	£835.00
2	1 ea	DISHWASHER, UNDERCOUNTER Sammic Ltd Model No. X-50BD (1302114) X-Tra Dishwasher, undercounter, front loading, 330 mm max glass height, rinse aid/detergent dispensers, (1) 500 mm x 500 mm basket, (1) open basket, (1) plate basket & (1) cutlery basket, high- performance electronic control panel, wash/rinse temperature display, 3 fixed cycle, built-in water softener, drain pump	£1,613.00	£1,613.00
	1 ea	2 Year parts and labour warranty, standard		
	1 ea	1310012 (1310012) Stand, 615W x 615D x 440H mm, for mod 50-60	£136.00	£136.00
			ITEM TOTAL:	£1,749.00
2	1 ea	DISHWASHER, UNDERCOUNTER Sammic Ltd Model No. X-50D (1302110) X-Tra Dishwasher, undercounter, front loading, 330 mm max glass height, rinse aid/detergent dispensers, (1) 500 mm x 500 mm basket, (1) open basket, (1) plate basket & (1) cutlery basket, high- performance electronic control panel, wash/rinse temperature display, 3 fixed cycle, built-in water softener	£1,495.00	<Alternate>
	1 ea	2 Year parts and labour warranty, standard		<Alternate>
	1 ea	1310012 (1310012) Stand, 615W x 615D x 440H mm, for mod 50-60	£136.00	<Alternate>
			ITEM TOTAL: <Alternate>	£1,631.00
3	1 ea	WALL BENCH	£168.00	£168.00

Item	Qty	Description	Sell	Sell Total
		Bridge Catering Fabrications Ltd. Model No. WB900A Wall Bench, 800mm W x 650mm D x 900mm H, 16/304 stainless steel top with 50mm up stand to rear, 18/430 stainless steel undershelf, (4) 30mm 430 stainless steel square tube legs, fully welded construction		
	1 ea	WBX4 Extra Upstand to RHS	£16.00	£16.00
	1 ea	WBX13 250mm Notched Corner to rear RHS	£52.00	£52.00
		ITEM TOTAL:		£236.00
4	1 ea	HAND WASH BASIN Mechline Developments Model No. WS3-KVS BaSiX Hand Wash Station, 300mm x 320mm x 195mm H overall, 260mm x 150mm deep bowl, (1) hands free swivel spout, knee operated & push front operated, includes: basin, drain boss, pre-mixer valve, knee-valve, water hose, tap hole stopper, 304 stainless steel	£105.00	£105.00
				
		ITEM TOTAL:		£105.00
5	1 ea	HOT CUPBOARD, PLAIN TOP Bridge Catering Fabrications Ltd. Model No. HOT1500 Hot Cupboard, electric, plain top, 1400mm W x 650mm D x 920mm H, 16/304 stainless steel top, 18/430 stainless steel 430 undershelf, top hung sliding doors, legs with adjustable feet, 50mm up stand to rear, fully welded construction	£1,110.00	£1,110.00
		ITEM TOTAL:		£1,110.00
6	1 ea	PLATE WARMER CABINET Parry Group Ltd Model No. 1869 MODULAR Plate Warmer, electric, 600mm, 180 plate capacity, thermostatically controlled, (2) doors, (3) chrome wire shelves, stainless steel front & sides, galvanized back, 2.0 kW	£401.00	£401.00
				
		ITEM TOTAL:		£401.00
7	1 ea	WALL BENCH Bridge Catering Fabrications Ltd. Model No. WB1500A Wall Bench, 1500mm W x 650mm D x 920mm H, 16/304 stainless steel top with 50mm up stand to rear, 18/430 stainless steel undershelf, (4) 30mm 430 stainless steel square tube legs, fully welded construction	£220.00	£220.00
		ITEM TOTAL:		£220.00
8	1 ea	WALL BENCH Bridge Catering Fabrications Ltd. Model No. WB2100A Wall Bench, 2000mm W x 650mm D x 900mm H, 16/304 stainless steel top with 50mm up stand to rear, 18/430 stainless steel undershelf, (4) 30mm 430 stainless steel square tube legs, fully welded construction	£275.00	£275.00
	1 ea	WBX4 Extra Upstand to LHS	£16.00	£16.00
		ITEM TOTAL:		£291.00
9	1 ea	CONVECTION OVEN, ELECTRIC, COUNTERTOP RH Hall Model No. ALFA43XUK Smeg Commercial Oven - 4 trays 435 x 320mm - 50-250°C temperature range - Timer 0-60 min + manual - Stainless steel construction - Enamelled cavity - Fan oven ideal for baking and reheating - 2.75kW	£412.00	£412.00
				

Item	Qty	Description	Sell	Sell Total
	1 ea	1 Year on site warranty		
			ITEM TOTAL:	£412.00
10	1 ea	REFRIGERATOR, UPRIGHT (REACH-IN) Blue Badger Wholesale Model No. HR400SS Economy Upright Refrigerator, reach-in, one section, 350 litre capacity, self contained, 600 mm W, -2° to 8°C temperature range, (5) adjustable shelves, digital thermostat controller, external thermometer, door open alarm, (1) solid lockable reversible hinged door, stainless steel exterior finish	£601.00	£601.00
	1 ea	1 year parts only warranty, standard		
	1 ea	Right hinged door, standard		
			ITEM TOTAL:	£601.00
11	1 ea	FREEZER, UNDERCOUNTER Blue Badger Wholesale Model No. HF200SS Economy Undercounter Freezer, 130 litre capacity, digital controller, (2) fixed shelves, replaceable door gaskets, lock, front venting, stainless steel exterior, white abs interior, 13.0 amps	£441.00	£441.00
	1 ea	1 year parts only warranty, standard		
			ITEM TOTAL:	£441.00
12	1 ea	WALL BENCH Bridge Catering Fabrications Ltd. Model No. WB1200A Wall Bench, 1000mm W x 650mm D x 900mm H, 16/304 stainless steel top with 50mm up stand to rear, 18/430 stainless steel undershelf, (4) 30mm 430 stainless steel square tube legs, fully welded construction	£204.00	£204.00
	1 ea	WBX3 Extra Leg with rear tie bar forming void to LHS for undercounter freezer	£70.00	£70.00
			ITEM TOTAL:	£274.00
13	1 ea	CUPBOARD, WALL-MOUNTED Bridge Catering Fabrications Ltd. Model No. WCUP1200 Cupboard, wall mount, 1200mmW x 300mmD x 600mmH, 18/430 stainless steel construction, intermediate shelf, top-hung sliding doors	£385.00	£385.00
			ITEM TOTAL:	£385.00
14	1 ea	WALL BENCH Bridge Catering Fabrications Ltd. Model No. WB1800A Wall Bench, 1800mm W x 650mm D x 900mm H, 16/304 stainless steel top with 50mm up stand to rear, 18/430 stainless steel undershelf, (4) 30mm 430 stainless steel square tube legs, fully welded construction	£258.00	£258.00
	1 ea	WBX2C Bank of 3 Drawers plus 2 x infill panels to RHS	£503.00	£503.00
			ITEM TOTAL:	£761.00
15	1 ea	CUPBOARD, WALL-MOUNTED Bridge Catering Fabrications Ltd. Model No. WCUP1800 Cupboard, wall mount, 1800mmW x 300mmD x 600mmH, 18/430 stainless steel construction, intermediate shelf, top-hung sliding doors	£451.00	£451.00
			ITEM TOTAL:	£451.00
16	1 ea	WALL BENCH	£258.00	£258.00

Item	Qty	Description	Sell	Sell Total
		Bridge Catering Fabrications Ltd. Model No. WB1800A Wall Bench, 1800mm W x 650mm D x 900mm H, 16/304 stainless steel top with 50mm up stand to rear, 18/430 stainless steel undershelf, (4) 30mm 430 stainless steel square tube legs, fully welded construction		
	1 ea	WBX2C Bank of 3 Drawers plus 2 x infill panels to LHS	£503.00	£503.00
			ITEM TOTAL:	£761.00
17	1 ea	CUPBOARD, WALL-MOUNTED Bridge Catering Fabrications Ltd. Model No. WCUP1800 Cupboard, wall mount, 1800mmW x 300mmD x 600mmH, 18/430 stainless steel construction, intermediate shelf, top-hung sliding doors	£451.00	£451.00
			ITEM TOTAL:	£451.00
18	1 ea	WALL BENCH Bridge Catering Fabrications Ltd. Model No. BESPOKE Wall Bench Cupboard, 1400mm W x 650mm D x 1800mm H, 16/304 stainless steel top, 18/430 stainless steel 430 undershelf, (4) 30mm 430 stainless steel square tube legs, 50mm up stand to rear, fully welded construction	£1,062.00	£1,062.00
			ITEM TOTAL:	£1,062.00
Delive ry	1 ea	CARRIAGE KCM Catering Equipment Model No. CARRIAGE Delivery Of All Above Equipment Using Standard Commercial Couriers During Normal Working Hours	£144.00	£144.00
			ITEM TOTAL:	£144.00
			Merchandise	£10,690.00
			VAT 20%	£2,138.00
			Total	£12,828.00

Prices Good Until: 07/01/2018

Leasing

Lease facilities are available (subject to status) for orders over £2500 over a 3 year fixed term period (longer periods available for higher value transactions) through our lease partners. Leasing equipment instead of cash purchasing/bank funding can provide your business with many advantages including...

- Keeping precious cash in your business.
- Maximising your company tax position with up to 100% allowance against taxable profit.
- Budgeting ease with fixed payments and fixed terms.
- Independent funding not interfering with existing bank or other credit arrangements.
- New equipment available now and paid by cash flow rather than cash reserves

An immediate written quotation is available upon request to enable all purchase options to be considered fully. Johnson Reed Business Finance can be contacted on 0161 429 2373, Kennel Equipment Leasing on 01675 469200, or contact our sales team on 01476 593062. For more general information on leasing please visit www.johnsonreed.co.uk and click catering. Leasing is suitable for business users only. If you are not a limited company then please contact Johnson Reed or Kennel Equipment Leasing directly for further details.

Remittance Terms

The Company's standard terms for the sale of catering equipment and any directly associated works are strictly payment with receipt of order. Payment terms and conditions for other works and projects undertaken by the Company may vary and will be clearly stated in an accompanying letter issued on a specific basis. Where a variation to the standard terms has been agreed any account outstanding beyond agreed payment dates will be subject to a surcharge of £20.00 to cover costs incurred. Such accounts will also be subject to any other costs incurred in obtaining settlement. A credit charge of 15% per annum will be made on all invoices not paid by the due date. The Company reserves the right to vary the rate of interest charges.

Title of the good passes to the buyer when payment has been received by the Company. Upon delivery of the goods to the buyer or its agent(s) all risk in the goods passes to the buyer. Where applicable until full payment has been made, The buyer holds the goods in trust for The Company and is responsible for keeping the goods separate from any other assets and in a state of good repair. All goods remain the property of the Company until invoices are paid in full. The customer shall remain a Bailee only until full payment is made. Where applicable no retentions will be applicable without the prior and express agreement of KCM (Catering Equipment) Limited.

Guarantee

All products on this quote and sold within the UK (excluding Northern Ireland) have a commercial warranty of at least 1 year, unless stated otherwise, products sold to areas outside of the UK (or shipped to by others) have a commercial parts only warranty of 1 year, additional carriage may apply in these circumstances. Please complete the manufacturers warranty registration card on receipt of your goods, or a reduction in stated warranty period. This does not apply where installation is being undertaken by KCM.

Many items of commercial catering equipment require installation by a trained professional, individual items of equipment within this quote do not include installation or training unless otherwise stated. Some items of equipment can just be plugged in, others may need electrical, water, waste and gas connections to enable them to function as designed. Please contact us for further information regarding installation for products included in this quote. Where installation is being undertaken on behalf of or by the purchasing party then relevant experience and qualifications should be held by installation engineers, all gas equipment must be installed by a Gas Safe Register engineer holding the relevant certification. Failure to use correctly trained professionals for installation of equipment may invalidate any warranty. KCM reserve the right to request installation and commissioning documentation where this has been completed by a third party. If a product is proven to be defective within the period of warranty, then the arrangements that are applicable to that product and manufacturer should be carried out. Certain products have a return to base warranty arrangement, in the event that such a manufacturers product is defective arrangements shall be made for the product to be collected, loan or replacement equipment cannot be supplied for such repairs. Where parts or equipment is not of the companies' manufacture, our liability is confined to the guarantee given to us by the maker. We do not undertake to pay for the cost of disconnecting or reconnecting any equipment or the carriage charges involved in returning it to us.

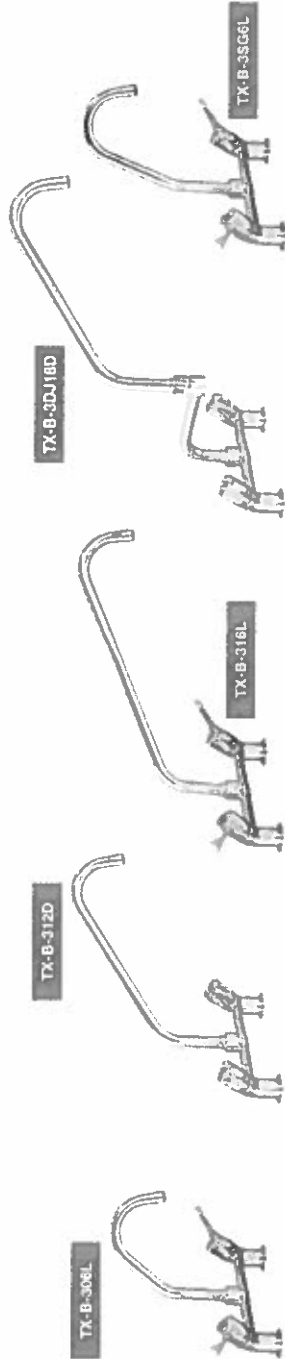
E & OE, this quote is valid until the date shown, please see our separate terms and conditions. Please note that any images shown within this quote are indicative only and may not reflect the exact model and accessories quoted





DECK MOUNTED - B-30 Range

TWIN HOLE TWIN WATER FEED

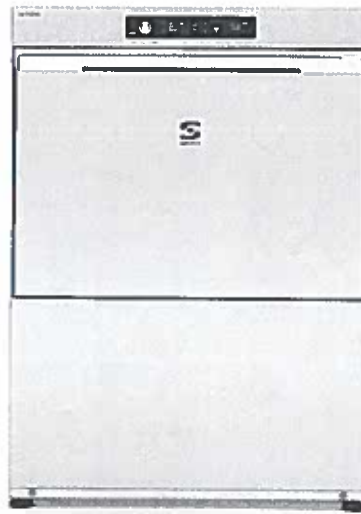


LEVER CONTROLS	150mm spout	300mm spout	400mm spout	450mm double jointed spout	150mm swivel gooseneck spout
Models	TX-B-306L	TX-B-312L	TX-B-316L	TX-B-3DJ18L	TX-B-3SG6L
Description	LEVER operated TX-B-30 base with 150mm swivel spout H : 254mm	LEVER operated TX-B-30 base with 300mm swivel spout H : 310mm	LEVER operated TX-B-30 base with 400mm swivel spout H : 319mm	LEVER operated TX-B-30 base with 450mm double jointed spout H : 413mm	LEVER operated TX-B-30 base with 150mm swivel gooseneck spout H : 314mm

as above with DOME HEAD CONTROLS

Models	TX-B-306D	TX-B-312D	TX-B-316D	TX-B-3DJ18D	TX-B-3SG6D
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1/2" connections. Tap hole O 21mm, 180mm centres. Recommended static water pressure range: 1.5 - 5 bar. For more technical drawings including CAD drawings visit www.mechline.com
 Flow rates for all TX-B-30 models - tested at 3 bar pressure: Fitted with WATER SAVING diffuser: 4.20 l/m Fitted with STANDARD diffuser: 9.33 l/m



Dishwasher X-50

WITH BASKET OF 500X500MM AND USEFUL HEIGHT OF UP TO 330MM

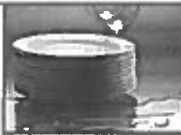
Commercial multi-phase dishwasher with 3 wash cycles, temperatures display and thermal cycle delay.

- For washing glasses, cups, cutlery and small plates.
- Washing with double system of rotating dispersers (top and bottom).
- 3 wash cycles.
- Manufactured from catering grade AISI 304 2B stainless steel and incorporating top quality components.
- Double skinned door with high efficiency seal, ensuring thermal and acoustic insulation, Magnetic door micro-switch.
- Easy to use electronic control panel with anti-moisture seal and wash & rinse tank temperature displays.
- Removable stainless steel rack holders ensure even distribution of wash water without dead zones. Precision positioned water jets guarantee optimum washing result for even the most stubbornly stained glasses. Easy to assemble, boltless rinse spray arms.
- A double filter system provides effective wash pump protection that is easily removed (for maintenance and cleaning) and replaced, without tools.
- Inside of the machine with rounded finished: absence of angles avoiding the accumulation of dirt.
- Completely rounded, stainless steel wire rack support and guide.
- Automatic rinse aid dosing equipment.
- Adjustable washing tank and boiler temperature and security in the boiler.
- Rinse boiler temperature adjustment and a thermal cycle delay option, guaranteeing a minimum final rinse temperature of 85°C for each and every rinse cycle, are incorporated as standard.
- The dual voltage option facilitates connection to single or 3 phase supply within the same appliance.
- Sammic ware washers are designed for easy and fast on-site maintenance.
- 100% tested.

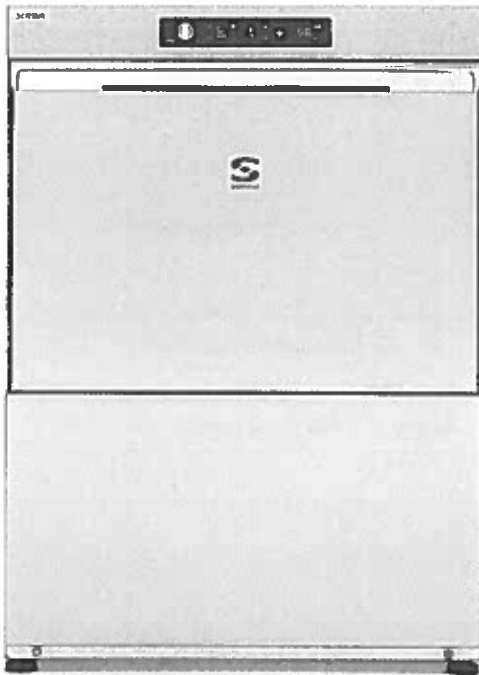


UNE-EN 60335-2-58:1998+A1 99, UNE-EN 60335-1:1997, UNE-EN 55014-1:2002, UNE-EN 61000-2-3:2001, UNE-EN 61000-3-3:1997+C:99, UNE-EN 55014-2:1998

2006/95/EC, 2004/108/EC



Dishwasher X-50


TECHNICAL SPECIFICATIONS

Basket dimensions: 500 mm x 500 mm
Maximum glass height: 330 mm

Cycle length: 120 " / 150 " / 210 "
Production baskets/hour: 30 / 24 / 17

Wash temperature: 0 °C - 65 °C
Rinse temperature: 0 °C - 90 °C
Boiler capacity: 10 l
Wash tank capacity: 26 l
water consumption/cycle: 2.9 l/loading

Pump: 370 W / 0.5 Hp
Tank: 2500 W
Boiler: 3000 W
Total loading: 3370 W

External dimensions

Width: 600 mm
Depth: 630 mm
Height: 835 mm

Net weight: 63 Kg

DEFAULT EQUIPMENT

- Rinse aid doser.
- 1 open basket.
- 1 mixed basket.
- 1 small cutlery basket.

OPTIONAL EQUIPMENT

- Version with drain pump and non-return valve available.
- Variable detergent dosing equipment.
- Stand.
- High feet kit 140-190mm.


Stand for mod.50-60 (615x570x440)
TECHNICAL SPECIFICATIONS

External dimensions (WxDxH)

615 mm x 570 mm x 440 mm

SPECIALLY DESIGNED FOR SAMMIC DISHWASHERS

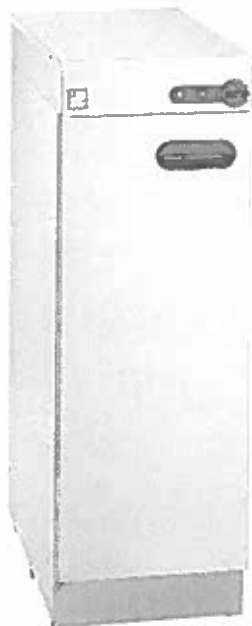
Available in different sizes to fit each Sammic front loading glass- and dishwasher.

- Best quality stainless steel construction.
- Rubber feet.
- Complete with undershelf for dishwasher racks.

DEFAULT EQUIPMENT

OPTIONAL EQUIPMENT





1832

1832/1868 Single Door Electric Plate Warmers / Hot Cupboards

- High grade Stainless steel
- Galvanised back
- Thermostatically controlled
- Designed to heat plates and serving dishes
- Will operate up to 80°C



Model No.	Dims (WxDxH)	Shelves	Rating	Weight	Plate Capacity
1832 - Tall Single Door Plate Warmer	375x600x1115mm	4	2kW (plug)	34kg	Approx. 120
1868 - Short Single Door Plate Warmer	375x600x945mm	3	2kW (plug)	29.5kg	Approx. 90



1869

1863/1869 Double Door Electric Plate Warmers / Hot Cupboards

- High grade Stainless steel
- Galvanised back
- Thermostatically controlled
- Designed to heat plates and serving dishes
- Will operate up to 80°C



Model No.	Dims (WxDxH)	Shelves	Rating	Weight	Plate Capacity
1863 - Tall Double Door Plate Warmer	610x600x1115mm	4	2kW (plug)	49kg	Approx. 240
1869 - Short Double Door Plate Warmer	610x600x945mm	3	2kW (plug)	42kg	Approx. 180



9214

9214 Double Door Electric Plate Warmer / Hot Cupboard

- High grade Stainless steel
- Galvanised back
- Thermostatically controlled
- Designed to heat plates and serving dishes
- Will operate up to 80°C



Model No.	Dims (WxDxH)	Shelves	Rating	Weight	Plate Capacity
9214 - Hot Cupboard	1000x592x825mm	2	2kW, 8.5A 240V (plug)	44kg	Approx. 240x25cm

ALFA43XUK



Professional convection oven, 4 trays 435x320mm

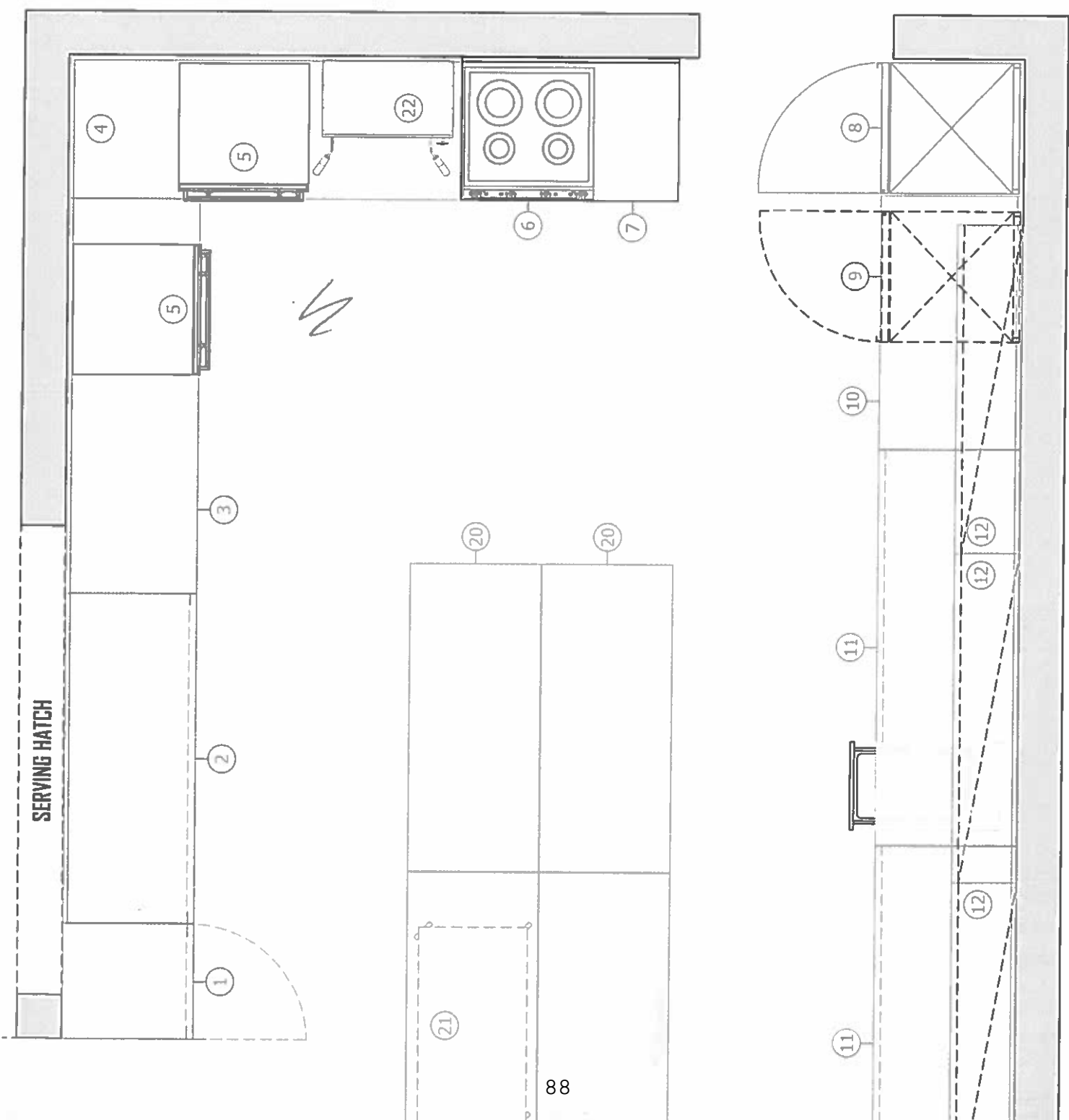
Product Family	Ovens
Type	Convection Ovens
Range	435x320mm trays
Outside dimensions (WxDxH)	602x584x537mm

TECHNICAL SHEET

TECHNICAL DATA

- Power supply: electrical
- Control type: Electromechanical
- Cooking chamber: enamelled
- Capacity: 4 trays
- Tray dimensions (mm): 435x320
- Distance between trays: 80mm
- Number of fans: 1
- Thermostat setting range: 50 - 250°C
- Timer setting range: 0 - 60' / Manual
- Outside dimensions (WxDxH): 602x584x537mm
- Power supply / Total power installed: 230V 1N 50Hz / 2.75kW
- Weight (net/gross): 32/34 kg
- Double glazed cool door, which can be completely opened for cleaning
- Adjustable feet

2	Stainless steel electric hotcupboa
3	Stainless steel wall table
4	Stainless steel wall table c/w extr
5	Table top electric convection oven
6	Induction hob - supplied by custor
7	Base unit - supplied by customer
8	Upright refrigerator
9	Under counter freezer
10	Stainless steel wall table c/w part
11	Stainless steel base cupboard c/w
12	Stainless steel wall cupboards - x
13	Stainless steel full height cupboar
14	Stainless steel double bowl, doub
15	Front-loading dishwasher on stan
16	Stainless steel wall table c/w extr
17	Wash hand basin
18	Fly killer
19	Stainless steel centre table c/w vc



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Scheduled Payments 0

Balance Summary

Balance Information

Account Name	As of date	Cleared Balance(GBP)	Uncleared Balance(GBP)
[REDACTED] NPPFF Main	21/12/2017 11:00:00	2,824.49	2,824.49
[REDACTED] NPPFF Cap Proj Curr	21/12/2017 11:00:00	3,472.38	3,472.38
[REDACTED] NPPFF CAPITAL PROJECT FUND R/C300848	21/12/2017 11:00:00	31,000.00	31,000.00
		37,296.87	37,296.87

If you hold a savings account, the interest rates can be found here

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