

Agenda for New Homes Bonus Panel Tuesday, 13 December 2016; 10.00am



Date: 5 December 2016
Contact name: Chris Lane
Contact number: 01395 517544 (group number 01395 517546)
E-mail: clane@eastdevon.gov.uk

East Devon District Council
Knowle
Sidmouth
Devon
EX10 8HL

DX 48705 Sidmouth

Tel: 01395 516551
Fax: 01395 517507

www.eastdevon.gov.uk

To: Members of the New Home Bonus Panel

Councillors:

Thomas Wright (Portfolio Holder – Corporate Business)
Andrew Moulding (Portfolio Holder – Strategic Development and Partnerships)

Michael Allen
David Barrett
Marcus Hartnell
Douglas Hull
Geoff Jung
Christopher Pepper

Community Engagement and Funding Officer
DCC Ali Eastland

New Homes Bonus Panel
Tuesday 13 December 2016 at 10.00am

The above meeting will be held in the Room 1, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

A G E N D A

	Page/s
1 To confirm the notes of the New Homes Bonus Panel held on 20 July 2016.	3 - 4
2 To receive any apologies for absence.	
3 To receive any declarations of interests relating to items on the agenda.	
4 To note the following documentation:	
5 Parishes Together Fund Guidance Notes	5 – 8
6 Exmouth and Honiton tourism project -£37,089.50 Exmouth and Honiton Town Councils	9 – 14
7 Whimble and Rockbeare allotment provision- £2,384.50 Whimble and Rockbeare Parish Councils	15 - 32
8 Sidmouth youth mental health- £2,700	33-38

Sidmouth Town Council 20 - 25

- | | | |
|----|---|-------|
| 9 | Yarcombe drainage project - £440
Yarcombe Parish Council | 39-44 |
| 10 | Musbury drainage project - £503.80
Musbury Parish Council | 45-58 |
| 11 | Uplyme drainage project - £1,504.80
Uplyme Parish Council | 59-62 |
| 12 | Broadhembury drainage project - £617.10
Broadhembury Parish Council | 63-70 |

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546

EAST DEVON DISTRICT COUNCIL

Notes of a Meeting of the New Homes Bonus Panel held at Knowle, Sidmouth on Wednesday 20 July 2016

Present: Councillors:
 Thomas Wright (Chairman)
 Michael Allen
 David Barratt
 Marcus Hartnell
 Douglas Hull
 Geoff Jung
 Andrew Moulding
 Christopher Pepper

Also Present: John Dyson
 Dawn Manley
 Helen Parr

Officers: Jamie Buckley, Community Engagement and Funding Officer
 Ali Eastland, Locality Development Officer, DCC
 Chris Lane, Democratic Services Officer

The meeting started at 2.00pm and finished at 2.25pm.

- *1 Minutes
The notes of the previous meeting of the New Homes Bonus Panel held on 22 March 2016 were confirmed as a true record.
- *2 Documentation
The Parishes Together Fund guidance notes and application form, circulated with the agenda were noted.
- 3 Application from Broadclyst and Poltimore Parish Councils and Cranbrook Town Council - Smartwater - £1,400
The Community Engagement and Funding Officer outlined the project which was to mark property with Smartwater and installing signage to deter theft from sheds and outbuildings. The Chairman indicated that when the scheme went live that he would like the maximum amount of publicity to ensure that potential thefts were deterred. Ali Eastland, DCC, reported that there would also be funding support for the project from the Local Action Group.

RECOMMENDED: that the Broadclyst and Poltimore Parish Councils application to mark property with Smartwater and installing signage to deter theft from sheds and outbuildings, be supported on the provision that when it does live the Parish councils aim for maximum publicity

- 4 Application from Colyton, Southleigh, Farway and Northleigh Parish Councils – Ditches and Drainage - £3,510
The Community Engagement and Funding Officer outlined the project which was to pay for ditching and drainage work required in the Parishes. The Chairman reported that there was the possibility of additional funding for this project.

RECOMMENDED: that the application for £3,510 for ditching and drainage work required in the Parishes be supported.

- 5 Application from Monkton and Upottery Parish Councils – Parish Noticeboards - £196
The Community Engagement and Funding Officer outlined the application to purchase parish notice boards for Monkton that would advertise events being held in Upottery.

RECOMMENDED: that the application from Monkton and Upottery Parish Councils to purchase parish notice boards, be supported.

- 6 Application from Sidmouth Town Council – Junior Netball Club in Sidmouth - £1,846.62

The Community Engagement and Funding Officer outlined the application for the purchase of equipment for junior netball club in Sidmouth. Once the club was up and running then it was expected that the club would be funded by subscriptions.

RECOMMENDED: that the application for the purchase of equipment for junior netball club in Sidmouth, be supported on the provision that:

1. The Keith Owen fund match funding is forthcoming.
2. We receive written information as soon as possible from Newton Poppleford Parish Councillor an alternative parish council clearly explaining the benefits to their own parish of this project in as much detail as possible.
3. That the club agrees to put the Devon County council and East Devon district Council logos on the team kit. If the printing of these extra logos incurs any extra costs the town council are to send details of these costs and we can arrange to pay them in addition to the Parishes Together Fund grant.

Parishes Together Fund 2016 / 2017

Guidance Notes



Parishes Together Fund- An Introduction

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

How much can you apply for?

There is a funding pot of £1.10 per elector in each parish involved. The numbers of electors is taken from the electoral register as it stood in February 2016. This can be found at www.eastdevon.gov.uk/grants-and-funding/parishes-together-fund

For example if you are in Beer (1,097 electors) and decide to work with Seaton (6,068 electors), you would have 7,165 electors in total. 7,165 electors X £1.10 per elector = £7,881.50

You can apply for funding for more than one project, as long as you don't apply for more than the funding you are eligible for (£1.10 per elector).

We will pay for grants of over £4,000 upon receipt of invoices and receipts, all other grants will be paid up front. If you are claiming for over £4,000 and the organisation paying for the project is VAT registered so is able to claim back VAT, you must only claim for the net amount (total amount minus VAT).

Who can apply

Only Town and / or Parish Councils can apply for this funding. If you have a project you would like funded and are not a Town or Parish Council speak to your Town / Parish Councils and they may wish to get involved and apply on your behalf. To find out how to contact your local council:

http://www.eastdevon.gov.uk/parish_and_town_councils.htm

Town and Parish Councils searching for projects that would help their local area that need funding often find it useful to contact their local voluntary and community groups.

Which projects are eligible for a grant?

1. All applications must involve two or more Town or Parish Councils, the aim of the funding is for Town and Parish Councils to work together on projects. Following a decision of collective support for an application,

nominate a lead council to complete the application form. The officer managing the fund and the decision-makers must be satisfied that the project will benefit more than one Town or Parish and that they are working together.

2. Every Town or Parish Council involved must make a proportionate financial contribution to the project from their own funding.
3. Applications must show towns and parishes involving their communities to try to solve local issues. Projects that create useful networks across parishes involved will be looked on favourably.
4. Grants are for capital (one off costs, costs of a permanent item, structure etc) and / or revenue costs (day to day costs, temporary items, events etc). We will not fund unsustainable projects, salaries for ongoing posts, individuals, private businesses or for profit enterprises or revenue costs for existing projects.
5. Funds cannot be used directly for on-going staff costs or day to day running of a project, unless this is during a transition phase with documented evidence of how the project will become sustainable post transition.
6. Funds should not be used to support projects that are the direct responsibility of another agency.
7. Funds will not be allocated retrospectively. Work must not start on the project before you have received a letter offering you the grant.
8. You can't apply for funding for the same project twice.
9. All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.
10. Please send supporting documents where possible. This could include things such as; quotes for project costs, details of offers/ grants from any other funder/ organization, photographs, specifications and drawings, extracts from your Parish Plan(s), evidence of consultation e.g. letters of support.

The exception to the rules above - ditches and drainage projects

The only exception to the 10 rules above happens when when you are applying for funding for ditches and drainage projects in relation to the prevention of flooding.

Applications for ditching and drainage work are exempt from rules numbers 1, 2, 6 and 8 above. This means you can apply as individual parishes for ditches and drainage projects, you can apply even though Devon County Council are responsible for ditches and drainage, and you can apply more than once.

As well as the remaining rules above, the following are additional rules for ditches and drainage works in relation to flooding:

1. Proposed work will need to increase frequency or be of a higher standard than that currently offered by Devon County Council.
2. Work will need to be carried out subject to the guidance available from DCC Highways:
<https://new.devon.gov.uk/roadsandtransport/maintaining-roads/self-help-and-community-support/>
3. All ditches and drainage works must be approved by Devon County Council's Flood Risk Team and the Environment Agency before being carried out.

When to apply?

The closing dates for applications are 24 June 2016, 4 November 2016 and 8 February 2017. The fund is confirmed for this year only. Once the deadline is reached incomplete applications will not be assessed.

How will we assess your application?

Once the deadline has passed all applications undergo an eligibility check. If your application is incomplete or ineligible we will not take it any further.

Once your application has been passed as eligible it will be presented to a group made up of EDDC Councillors and a Devon County Councillor, for a decision to be made. They will take into account a number of factors such as:

- Evidence of local need
- How Parishes are working together
- Evidence of community support
- How well the project has been thought out and planned
- Project costs and any match funding

You will be told in writing whether your grant application has been successful or not. Successful applicants will receive a grant offer letter which must be signed and sent back to us within three months.

All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.

What else can I send to help support my application?

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Who do I contact?

If you have any queries or to send in your application form and supporting documents please use the following contact details:

Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth EX10 8HL

Phone (01395) 517569

E-mail jbuckley@eastdevon.gov.uk

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017 (re-worked 15/16 form)

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues. Please submit joint applications between Parish/ Town Councils.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:

Exmouth Town Council
Honiton Town Council

Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):

Lisa Bowman, Clerk, Exmouth Town Council, 44 Rolle Street, Exmouth, EX8 1AW.

Q3 Main contacts phone number:

Exmouth: 01395 276167

Q4 Main contacts e-mail (IN BLOCK CAPITALS):

TownClerk@exmouth.gov.uk

Section B- About your project

Q5 What is your project?

Title: Pilot project for the support and enhancement of year-round tourism promotion to support economic growth in Honiton and Exmouth.

Aim: To develop and improve our physical and digital tourism promotion solutions for the purpose of attracting and welcoming tourists to Exmouth and Honiton.

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?

Tourism in Devon is vital to the county, supporting 62,541 jobs within the local economy, which equates to 12% of the total workforce in Devon, but discretionary spending on tourism promotion by the County and District Councils is virtually non-existent. Tourism promotion in East Devon, specifically, is highly fragmented and very diverse in its makeup, with Town and Parish Councils increasingly being called upon to offer substantive support to tourism promotion in their areas. This is the case in Exmouth, where the TIC service provided by Travelworld was wound up in November 2013, having proved financially unviable. Honiton's TIC also ceased trading in February 2016, when its business model failed. Exmouth and Honiton Town Councils are both now therefore in a position of having to support tourism services in their respective Towns. The nature of destination marketing has also shifted with the increased uptake of the internet; more potential visitors are now using the internet to search for holiday information and then making their bookings online. However, there is still a strong demand for printed material, particularly when visitors are actually in an area. The easy availability of information to customers is therefore essential in not only converting the holiday booking in the first place but also in ensuring that the visitor gets the most out of their holiday.

We would like to set up a pilot project to meet the needs of visitors and potential visitors for digital and hard copy information and to maximise the effectiveness of the East Devon TIC network in providing cross-district information.

We will do this via

1. Physical tourist information provision in Exmouth and Honiton
2. Building new complementary, dedicated tourism websites for each town
3. Engaging potential customers via social media
4. Printed collateral in the form of new town guides, shoppers' guides, maps, food and wine trails etc.
5. Employment of a part-time facilitator to develop our destination management plan and ensure that Exmouth and Honiton are effectively represented and promoted via partnership working with Visit England, Visit Devon, Visit South West, Devon Tourism Awards, Heart of Devon etc.

Q7 How do you know this is needed? Who and how have you consulted?

A recent report by the All Select Committee for Culture Media & Sport has established that ultimately, it is for distinctive destinations themselves to step up to the bar when it comes to attracting tourists; as James Berresford of Visit England put it: "My organisation is there but to provide a platform, information, support and guidance, not to do the job of destinations. Destinations are best placed to do the jobs themselves."

<http://www.publications.parliament.uk/pa/cm201415/cmselect/cmcomeds/614/61405.htm>

Following the demise of the TIC in Exmouth, Exmouth Town Council commissioned a report in 2014 via an officer for the Association of City and Town Management, which identified short, medium and long term aspirations for a tourism offer in Exmouth. The report was based on formal and informal discussions with many stakeholders and residents, including Town Team and Tourism Forum members, local businesses and accommodation providers. The report recommended a phased approach, starting with a temporary pop-up beach-hut being used as a physical TIC but ultimately resulting in the leasing of bespoke premises and the appointment of a Tourism and Destination Marketing Officer who could develop the physical and digital tourist information service for Exmouth, manage associated social media accounts and establish / contribute to a district wide partnership which would develop destination marketing for a wider area. Exmouth Town Council has successfully implemented most of the short-term recommendations but is now looking to develop its offer further following the recommendations of the report. The Town Team and Tourism Forum are still fully supportive.

In 2016, Exmouth's Coastal Community Team commissioned Professor Nigel Jump to produce an economic plan for Exmouth. This involved extensive consultation with the community and the resulting plan highlighted a number of strategic goals and actions, including **the promotion of the visitor economy; in all its aspects of environmental, leisure, accommodation and entertainment, specifically with regard to raising spend per visit for day and staying tourists and other visitors.** The plan also highlighted the need to add value to the visitor economy supply chain, including establishing Exmouth **as complementary rather than competitive with other local visitor market locations.**

Furthermore, Honiton Town Council has more recently carried out a feasibility study identifying the tourism needs for towns such as Honiton and Exmouth. There are significant synergies within the respective reports in terms of identifying a way forward and this has prompted the collaboration of Honiton and Exmouth Town Councils, which have undertaken a further review of the recommendations when putting together this proposal.

The project will start as soon as the funding has been secured. The intention is to start working on the websites asap (with a view to going live in Spring 2017) and simultaneously to commission the production of the Town Guides and other printed materials so that they are ready for distribution before the start of the holiday season. The early appointment of a facilitator to coordinate these efforts will be key as there is no existing capacity within the respective Town Councils to pull these aspects together into a cohesive marketing plan. By sharing resources (e.g. website designer), we hope to gain an economy of scale which will have significant benefits and maximise all available resources in terms of expertise and financial resources.

Section C Project costs and match funding

Q9 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

Physical Provision

Subject to EDDC approving the transfer of the current TIC building in Lace Walk to Honiton Town Council under the existing arrangements (peppercorn rent of £1 and no rates) then Honiton Town Council with the assistance of a local organisation, Devon Freewheelers will provide a physical provision in Honiton. The running costs and general maintenance of the building. E.g. electricity, telephone, security, as well as a member of staff, will be provided by Devon Freewheelers in return for office space equivalent of one small room. The intention is to offer this service for 6 days (7 in the summer months) of the week from 9am to 5pm. The aim is for Devon freewheelers to have a more central office location and keep its Heathpark site as their depot for its emergency vehicles. The Town Council will assist with start-up funds to ensure a new fresh image is created and the office equipment updated. It is anticipated this cost will be in the region of £2,000. Failing that Honiton Town Council will ensure there are various information points (unmanned) throughout the Town, such as in the museum or retail units within the High Street. This will be a limited service but it will still have the potential to deliver a basic tourist information service.

Exmouth's TIC is currently co-located with a taxi operator in The Strand and manned by a team of volunteers. If funding is approved, Exmouth Town Council would look to lease separate premises in the Town Centre. The associated cost, including rates and utilities will be in the region of £15,000 per annum, excluding fit out / refurbishment costs, and the Town Council will make up any shortfall in funding via its precept / reserves.

Dedicated and Interactive Websites

Tim Mann has provided quotes for defining, designing and implementing new, complementary campaign-driven websites for the two towns. The start-up, build costs are estimated in the region of £2500 for each town with annual service costs of approximately £750 per town, including search engine optimisation which will ensure that the sites are highly visible. The design and implementation costs have been greatly reduced due to a shared vision and shared template for the respective websites and there is further scope for collaboration in terms of targeted campaigns – e.g. – a year-round programme of events across the district, promotion of a food / vineyard trail which incorporates both towns.

Printed Collateral

New town guides will be produced for both towns by an independent publishing company on a cost neutral basis, whereby associated print costs will be covered by the sale of advertising space in the respective guides. There is also potential for advertising space to be sold (e.g. for places to eat and stay) on the websites which will bring in further revenue. In addition, further collateral to tie in with the campaigns, such as shopper's guides, town maps, food and wine trails will be commissioned and printed for use in both towns and associated costs are anticipated to be in the region of £5000.

Part-time Facilitator

A part-time facilitator, who will be employed for 10 hours per week will be needed to oversee the set-up of the physical offering, liaise with the web designer regarding content and then develop wider partnership working. The shared cost is anticipated to be in the region of £12,000 per annum which will be split between the two towns.

Training

The use of social media to engage with customers is critical for this project to succeed and it is envisaged that approximately 4 hours of training from a professional consultant will enable the part-time facilitator to fully optimise the use of social media to promote the towns. The shared costs are likely to be in the region of £500 for a half day training session.

We hope that the package of web based and printed tourism promotions in the two towns (and the wider East Devon countryside) will make East Devon more compelling to visitors than either of the two individual destinations alone. Many visitors to the area visit other towns as part of their itinerary and spend money more widely across the area; we will aim to improve the quality of the visitor experience by developing connections across the district.

Q10 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

Other match funding (please specify below and state whether confirmed)

Honiton	9,848.30
Exmouth	27,241.50
Total requested:	37,089.80

Shortfall (including how you are going to meet the shortfall)

Honiton Town Council has this year provided £10,000 in the budget towards tourism. Some of the funds will be required to cover the cost of outstanding expenditure associated with former staff of Honiton Tourist Information Centre Ltd. The remainder of the funds will be used to address any shortfalls in setting up the new Tourist Information Centre/points. Future on-going costs for Honiton Tourist Information service will be met by Honiton Town Council through future precept collection as well as income derived from advertising space from the website.

Exmouth Town Council has precepted £10,000 in the current year's budget towards tourism and it is committed to developing its offer further. The Town Council will fund future costs for associated premises and dedicated staff costs via its precept.

When and where appropriate, we envisage bidding for other sources of public/private funding to enable us to monitor and track our outcomes in terms of visitor footfall and spending via an on-going survey programme, and other economic benchmarks.

Section D- Checklist

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

It is understood that EDDC is subject to Freedom Of Information Act 2000 (Government, 2000) and that our information will be made public unless it is subject to the Data Protection Act 1988 (Government, 1998); any exempt information will be redacted prior to publishing.

By submitting this application, the applicants confirm we have read and agree with EDDC's FOI policy (East Devon District Council, 2016)

Q11 Signature of applicant:



Q12 Date: 18/11/2016

Please complete and return this application form to:

Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road,

Sidmouth, EX10 8HL E-mail: jbuckley@eastdevon.gov.uk Phone: 01395 517569

Whimbleton District Council and Devon County Council Parishes Together Fund Application Form 2016/2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Whimble Rockbeare

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Mrs Geraldine Turner (Gerri) Clerk to Whimble Parish Council Penraddon, Hand and Pen, Whimble, EX5 2PX

3. Main contacts phone number:

01404 823385

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.
whimbleparishcouncil@gmail.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Provision of allotments. East Devon District Council has transferred an area of land in Whimple, next to the new properties in Heberton Close, to Whimple Parish Council for the creation of new allotments. The Land Registry Transfer Plan is attached. The ground needs thorough preparation as it is currently stony and is overgrown with long grass and weeds. The processes involved are: 1. Initial grass cut of the allotment area using tractor and mower, this will be a double cut. 2. Application of a total weed control to allotment area, not to include any banks or ditches, using Roundup. 3. Strimming of the allotment area. 4. A JCB to scrape off grass and any stones etc. excavating large hole and burying all arisings. 5. Rotovating the area. 6. Setting out new allotments. 7. Supplying and connecting a water trough for metered water supply.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

The site in Whimple is adjacent to some newly constructed affordable properties and several of the owners have asked for an allotment when they are available. Rockbeare is a 5-minute drive away so the allotments will be easily accessible. A hard-standing parking area was created by the builders of the affordable properties so there is already parking provision.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Whimple and Rockbeare both have allotments already but in each village the allotments are all taken and there is a waiting list. Some people have been waiting for a few years but allotment turnover is slow! Once people have an allotment they tend to keep it for several years - some of the Whimple allotments have had the same tenant for 24 years! Whimple Parish Council has advertised the fact that there will be new allotments available in the Whimple News and more names have been added to our waiting list as a result. Further advertisements will go in the next few issues of this bi-monthly magazine.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

As soon as funding is secured. The time it takes depends on the weather but it is intended that the allotments can be ready for cultivation for the next growing year, in March/April 2017.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some lunding to kick start a project or is it work that the results of will last for a long time. If it is successlul and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Although this will be a one-off event, the results will last for a long time as the allotment tenants will maintain the ground in a good condition. No longer term funding should be required.

10. Is your project about ditch and drainage works in relation to flooding?

Yes

No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input type="radio"/>
Environment Agency	<input type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Ground preparation £2,184.25 +VAT Quote from Plandscape attached. Water trough £67.26 +VAT
Mole Valley Farmers website page attached. Pipes+fitting - estimate £500.00 +VAT Cost of pipes and fitting
water trough unknown at present as position not known until groundwork completed. Total (estimated)
£2,751.51 +VAT

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Whimble	1,625.80
Rockbeare	
759.00	

Town or Parish Councils contributions: 2,384.80

Other match funding (please give more details below and state whether confirmed):

Total cost of project: 2,751.51

Shortfall (please specify below how this shortfall will be met): 366.71

Any shortfall will be met from the parish precept.

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

G Turner, Clerk to Whimble Parish Council

16. Date:

3/11/16

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Jamie Buckley

From: Whimble Parish Council [whimbleparishcouncil@gmail.com]
Sent: 03 November 2016 17:20
To: Jamie Buckley
Subject: Whimble PTF Application
Attachments: 2016.06.24 Completed Land Registry Transfer Plan (TP1) dated 24-06-2016 - 00100151.pdf; 2016.09.16 Confirmation to go ahead from Rockbeare.docx; 2016.09.19 Plandscape quote no. ARDK120.doc; Mole Valley Farmers water trough.docx

Hi Jamie,

Many thanks for your help earlier.

I have now submitted our application. Do let me know if anything is unclear or you require any further information.

Please find attached:

Completed Land Registry Transfer Plan

Confirmation from Rockbeare Parish Council

Quote from Plandscape

Mole Valley Farmers website page showing water trough

I can also supply the Options Agreement between EDDC and Whimble PC if required (it's rather long!)

As discussed on the phone, I have included an estimate of £500 +VAT for pipes and fitting the water trough. We cannot obtain a quote until the position is known and we won't know that until the groundwork has been completed.

Best wishes

Gerri

Jamie Buckley

From: Whimble Parish Council [whimbleparishcouncil@gmail.com]
Sent: 04 November 2016 10:31
To: Jamie Buckley
Subject: Whimble PTF amendment

Hi Jamie,

Further to our conversation please could you amend our application as follows:

Section 5

Remove point 7 about the pipes and fitting the water trough

Section 12

Remove the Mole Valley Farmers water trough quote and my estimate for pipes and fitting it
Amend the total required to just the Plandscape quote of £2,184.25 +VAT

Section 13

Amend the Total Cost to 2,184.25 and the Shortfall to 0.00

Also you can ignore the Mole Valley Farmers attachment I sent in the email.

So sorry – and thank you!

Best wishes

Gerri

Dear Mrs Turner,

I write to advise you of the decision of Rockbeare Parish Council, made on 27th July 2016.

At that meeting, Members considered the suggestion that a joint application, with Whimple Parish Council should be submitted for allotment work.

It was pointed out to the meeting that there is currently a waiting list for allotments at Rockbeare. It was resolved that Rockbeare Parish Council would proceed with the joint submission, with the proviso that residents of Rockbeare Parish Council Area shall be permitted equal access to the Whimple allotment waiting list.

I look forward to hearing from you in relation to this matter, at your convenience.

Yours sincerely,
Carolyn Y. May



EMAIL Whimble Parish Council

19th September 2016

Our Ref: ARDK120 revised

Dear Whimble PC

Re: New Allotments – Quote No EX4387

Thank you for the opportunity to quote for the following work: -

To supply materials and labour to: -

1. Initial grass cut of the allotment area using tractor and mower, this will be a double cut
2. Total weed control of allotment area not to include any banks or ditches using Roundup
3. Strim Allotment area
4. Supply JCB to scrape off grass and any stones etc. excavating large hole and burying all arisings
5. Rotovate area
6. Set out new allotments, sizes to be supplied by the parish council

For the total Cost £2,184.25 + VAT

If you have any queries please do not hesitate to contact us.

I hope that this is acceptable to you and look forward to receiving your written order, should you wish these works to be carried out.

Yours sincerely

Andy Ricketts
Manager

Plandscape is the trading title of Landscaping & Grounds Maintenance Ltd
Members of the Institute of Groundsmanship
Registered in England No. 23653473
Registered Office: Unit 3a Vulcan Estate Water Lane Exeter EX2 8BY





Unit 3a Vulcan Estate Water Lane Exeter EX2 8BY

t: 01392 479157 f: 01392 479159

e: admin@plandscape.co.uk

www.plandscape.co.uk

EMAIL Whimble Parish Council

19th September 2016

Our Ref: ARDK120 revised

Dear Whimble PC

Re: New Allotments – Quote No EX4387

Thank you for the opportunity to quote for the following work: -

To supply materials and labour to: -

1. Initial grass cut of the allotment area using tractor and mower, this will be a double cut
2. Total weed control of allotment area not to include any banks or ditches using Roundup
3. Strim Allotment area
4. Supply JCB to scrape off grass and any stones etc. excavating large hole and burying all arisings
5. Rotovate area
6. Set out new allotments, sizes to be supplied by the parish council

For the total Cost £2,184.25 + VAT

If you have any queries please do not hesitate to contact us.

I hope that this is acceptable to you and look forward to receiving your written order, should you wish these works to be carried out.

Yours sincerely

Andy Ricketts
Manager

Plandscape is the trading title of Landscaping & Grounds Maintenance Ltd
Members of the Institute of Groundsmanship
Registered in England No. 23653473
Registered Office: Unit 3a Vulcan Estate Water Lane Exeter EX2 8BY



Land Registry
Transfer of part of registered title(s)

TP1

Any parts of the form that are not typed should be completed in black ink and in block capitals.

If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

Leave blank if not yet registered.

When application for registration is made these title number(s) should be entered in panel 2 of Form AP1

Insert address, including postcode (if any), or other description of the property transferred. Any physical exclusions, such as mines and minerals, should be defined.

Place 'X' in the appropriate box and complete the statement

For example 'edged red'.

For example 'edged and numbered 1 in blue'.

Any plan lodged must be signed by the transferor.

Give full name(s) of all of the persons transferring the property.

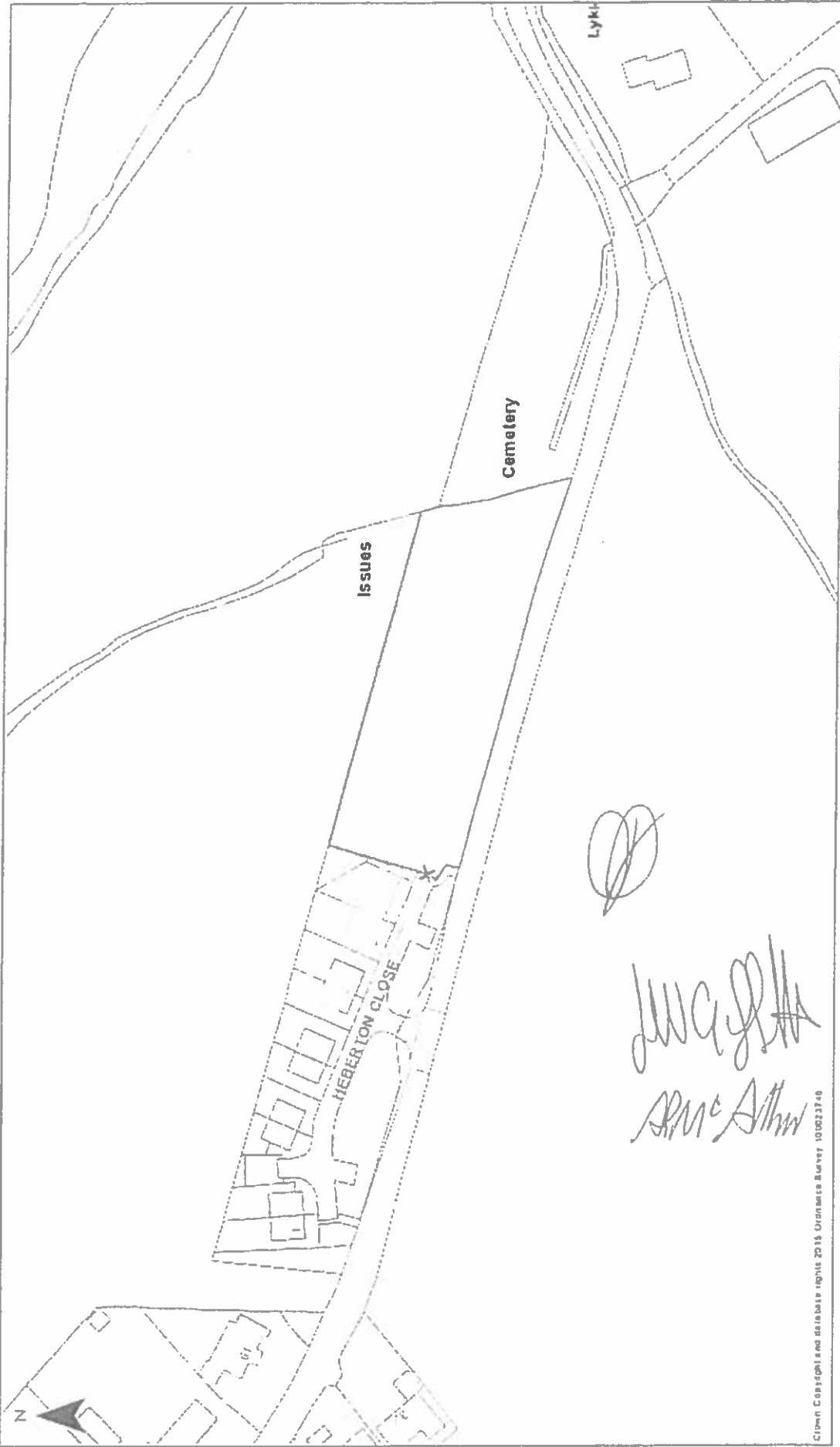
Complete as appropriate where the transferor is a company.

Give full name(s) of all the persons to be shown as registered proprietors.

Complete as appropriate where the transferee is a company. Also, for an overseas company, unless an arrangement with Land Registry exists, lodge either a certificate in Form 7 in Schedule 3 to the Land Registration Rules 2003 or a certified copy of the constitution in English or Welsh, or other evidence permitted by rule 183 of the

	<p>1 Title number(s) out of which the property is transferred:</p> <p>DN363215</p>
	<p>2 Other title number(s) against which matters contained in this transfer are to be registered or noted, if any:</p> <p>None</p>
	<p>3 Property:</p> <p>Land on the north side of Grove Road, Whimple, Devon</p> <p>The property is identified</p> <p><input checked="" type="checkbox"/> on the attached plan and shown: edged red</p> <p><input type="checkbox"/> on the title plan(s) of the above titles and shown:</p>
	<p>4 Date: 24th June 2016</p>
	<p>5 Transferor:</p> <p>EAST DEVON DISTRICT COUNCIL</p> <p><u>For UK incorporated companies/LLPs</u> Registered number of company or limited liability partnership including any prefix:</p> <p><u>For overseas companies</u> (a) Territory of incorporation:</p> <p>(b) Registered number in the United Kingdom including any prefix:</p>
	<p>6 Transferee for entry in the register:</p> <p>WHIMPLE PARISH COUNCIL</p> <p><u>For UK incorporated companies/LLPs</u> Registered number of company or limited liability partnership including any prefix:</p> <p><u>For overseas companies</u> (a) Territory of incorporation:</p> <p>(b) Registered number in the United Kingdom including any prefix:</p>

Land at Grove Road, Whimble



© Crown Copyright and database right 2015 Ordnance Survey 100023748

1:1,250



Map Title: SY04975E Full Reference: SY04907 97029

Land Registration Rules 2003.

Each transferee may give up to three addresses for service, one of which must be a postal address whether or not in the UK (including the postcode, if any). The others can be any combination of a postal address, a UK DX box number or an electronic address.

Place 'X' in the appropriate box. State the currency unit if other than sterling. If none of the boxes apply, insert an appropriate memorandum in panel 12.

Place 'X' in any box that applies

Add any modifications

Where the transferee is more than one person, place 'X' in the appropriate box

Complete as necessary

The registrar will enter a Form A restriction in the register *unless*

- an 'X' is placed
 - in the first box, or
 - in the third box and the details of the trust or of the trust instrument show that the transferees are to hold the property on trust for themselves alone as joint tenants, or
- it is clear from completion of a form JO lodged with this application that the transferees are to hold the property on trust for themselves alone as joint tenants

Please refer to *Joint property ownership and practice guide 24. private trusts of land* for further guidance. These are both available on the GOV.UK website.

Use this panel for:

- definitions of terms not defined above
- rights granted or reserved
- restrictive covenants
- other covenants
- agreements and declarations
- any required or permitted statements
- other agreed provisions

The prescribed subheadings may be added to, amended, repositioned or

7 Transferee's intended address(es) for service for entry in the register:

PENRADDON, HAND & PEN, WHIMPLE, EX5 2PX

8 The transferor transfers the property to the transferee

9 Consideration

- The transferor has received from the transferee for the property the following sum (in words and figures):
One pound (£1.00)
- The transfer is not for money or anything that has a monetary value
- Insert other receipt as appropriate:

10 The transferor transfers with

- full title guarantee
- limited title guarantee

11 Declaration of trust. The transferee is more than one person and

- they are to hold the property on trust for themselves as joint tenants
- they are to hold the property on trust for themselves as tenants in common in equal shares
- they are to hold the property on trust:

12 Additional provisions

Definitions

Intended Use: use wholly and exclusively as and for the purpose of allotments available for use by domestic horticultural cultivation by residents of the Parish of Whimple at a nominal charge to them.

omitted.

Any other land affected by rights granted or reserved or by restrictive covenants should be defined by reference to a plan.

Property: the land described in Panel 3 of this Transfer and for the avoidance of doubt it is intended and agreed that the Property does not include any land that is subject to the lease dated the 10th January 2014 which is registered under title number DN642001.

Retained Land: the land comprised in title number DN363215 but excluding the Property

Any other land affected should be defined by reference to a plan and the title numbers referred to in panel 2

Rights granted for the benefit of the property

To pass over and along the roadway known as Heberton Close which is shown shaded brown on the plan attached hereto (together with all others entitled) to the Property (and each and every part of it) with or without vehicles at all times and for all purposes connected with the domestic use of the allotments by local residents SUBJECT TO the Transferee and their successors in title paying a reasonable proportion of the costs of maintaining repairing and renewing the said roadway

Any other land affected should be defined by reference to a plan and the title numbers referred to in panel 2.

Rights reserved for the benefit of other land

None

Include words of covenant.

Restrictive covenants by the transferee

The Transferee for itself and its successors in title covenants with the Transferor and its successors in title for the benefit of the Retained Land and every part of it and so as to bind the

Property and every part of it not at any time to use the whole or any part of the Property otherwise than for the Intended Use

Include words of covenant

Restrictive covenants by the transferor

None

Insert here any required or permitted statements, certificates or applications and any agreed declarations and so on.

Positive covenants by the transferee

The Transferee covenants with the Transferor and its successors in title at all times from the date of this Transfer:

- (a) to maintain good, sufficient and stockproof fencing along all boundaries between the Property and the Retained Land; and
- (b) to observe and perform the restrictive covenants and all other incumbrances contained or referred to in the Registers of title number DN363215 and to indemnify the Transferor and its successors in title against all consequences of any failure to do so.

The transferor must execute this transfer as a deed using the space opposite. If there is more than one transferor, all must execute. Forms of execution are given in Schedule 9 to the Land Registration Rules 2003. If the transfer contains transferee's covenants or declarations or contains an application by the transferee (such as for a restriction), it must also be executed by the transferee.

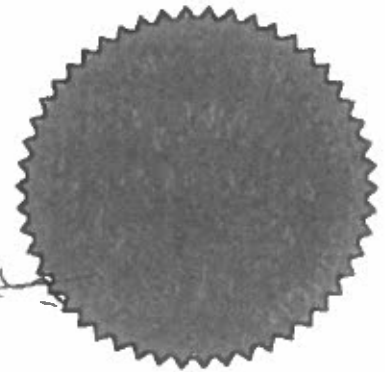
If there is more than one transferee and panel 11 has been completed, each transferee must also execute this transfer to comply with the requirements in section 53(1)(b) of the Law of Property Act 1925 relating to the declaration of a trust of land. Please refer to Joint property ownership and practice guide 24: private trusts of land for further guidance.

13 Execution

Executed as a Deed by
**EAST DEVON DISTRICT
COUNCIL**, in the
presence
of:

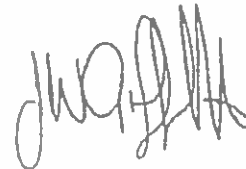


Authorised Officer



19402

Executed as a Deed by
**WHIMPLE PARISH
COUNCIL**
in the presence of:



Chairman / Deputy
Chairman



Councillor

WARNING

If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

Failure to complete this form with proper care may result in a loss of protection under the Land Registration Act 2002 if, as a result, a mistake is made in the register.

Under section 66 of the Land Registration Act 2002 most documents (including this form) kept by the registrar relating to an application to the registrar or referred to in the register are open to public inspection and copying. If you believe a document contains prejudicial information, you may apply for that part of the document to be made exempt using Form EX1, under rule 136 of the Land Registration Rules 2003.

© Crown copyright (ref: LR/HO) 08/15

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Sidmouth Town Council (Including the areas of Sidmouth, Sidford, Sidbury and Salcombe Regis) and Newton Poppleford

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Christopher Holland Town Clerk Sidmouth Town Council Woolcombe House Woolcombe Lane Sidmouth EX10 9BB

3. Main contacts phone number:

01395 512424

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

town.clerk@sidmouth.gov.uk

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

1 Identify and facilitate a group of young people to meet together with trained personnel to discuss issues around young people's mental health and self harming and to identify over a period of time what support is needed in the Sid Valley. These young people to be drawn from EDDC's Early Help, the Sidmouth Youth Centre, Sidmouth College and young people attending 'The Project'. 2 To provide regular sessions with a trained counsellor for one to one support and a small group in Sidmouth. 3 To use the information gained to develop bids and/or further applications for funding larger scale Sidmouth focussed provision. Initial sessions to identify the young people will be funded from other sources. The grant would be used for accommodation and employment of specialist staff for 32 weeks of a two hour session, plus some one to one sessions where this is needed and to cover the costs of extra activities that might help to reach the young people, like an away day.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

There is no support that focuses specifically on children and young people's mental health and self harming in Sidmouth and the valley. Over the last year a group of people working directly with children and young people have considered available data, existing support and signposting and possible reasons that these young people self harm. They have concluded that: 1 Young people need to be involved in the design and development of their own support requirements to meet young people's mental health and self harming needs. 2 The areas and type of self harming are changing. 3 There is a need for support at a very local level that provides contact outside of school. Children and young people need to be able to discuss the issues around their needs in a face to face environment with a skilled practitioner as soon as possible after the need is identified. The sooner that help is provided, the more likely that long term mental health problems can be avoided. The impact on school attainment, families and long term health cannot be over stated.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

At a meeting of the Sidmouth Health and Care Forum in summer 2015 the issue of self harming in young people was raised and considerable concern expressed at the reported high levels and need to address what has become a serious problem. A Public Health Devon Needs Assessment 2015 highlighted over 14,000 incidents of self harm in young people in Devon in 2014. A focus group was established from members of the Sidmouth Forum and a wider membership of relevant agencies, including Sidmouth Children's services, EDDC Community Development, Sidmouth College and Sid Valley Practice. While there are providers of statistics and support initiatives in Devon and East Devon, there is no support that focuses specifically on children and young people's mental health and self harming in Sidmouth and the valley.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

From November 2016 until August 2017.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The grant is needed to start up the project and identify the needs with children and young people in Sidmouth. Outcomes of this early work will inform future applications for funding with other partners who can deliver the specialist activity. The project is working directly with Public Health Devon in response to their 'Self Harm Needs Assessment 2015'. This work will be a case study and method of best practice that can be rolled out across the county. PHD will look to fund future

10. Is your project about ditch and drainage works in relation to flooding?

- Yes
- No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input type="radio"/>
Environment Agency	<input type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Core project costs: 32 weeks of 2 hour sessions at £60 per session including staff and accommodation = £1920
Contingency 8 sessions of £60 per session if we need extra groups = £480 Contribution to additional activities
£300 Total request £2,700

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £2700

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

£2700 from STC allocation.

Town or Parish Councils contributions: 0
Other match funding (please give more details below and state whether confirmed): 0

Total cost of project: £2700
Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Christopher E Holland

16. Date:

26/10/16

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Yarcombe Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Sarah-Jane Martin, Yarcombe Parish Council, C/O The Belfry Hotel, Yarcombe, Honiton, Devon, EX14 9BD

3. Main contacts phone number:

07980 893120

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

yarcombe.clerk@yahoo.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

The clearance of ditches and dykes and provision of an extra channel of drainage

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

During the last Winter, our Parish Council meetings were attended by several locals complaining of flooding in the local lanes due the ditches not having been cleared for many years. Additionally, when it rains, the ditches are filling up with rubble, washed down from the fields above which has year on year compounded the problem. It will make the difference of reduced flooding and stress to locals plus if the water can readily flow away, the roads are kept in a better state.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

This is needed through having received complaints at Parish Council meetings as per the above. Particularly hard hit has been Mr Ford, email info@land-own.demon.co.uk who suggested the need for the clearance of the ditches.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

Immediately. We have advertised for a local contractor who may want to undertake the initiative.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

We are hoping to clear the ditches with a local contractor and some volunteers who together will seek to provide some extra drainage. We are hoping that the work undertaken will last a long time, especially if then periodically maintained which we look to achieve with our Parish Council funds.

10. Is your project about ditch and drainage works in relation to flooding?

- Yes
- No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input checked="" type="radio"/>
Environment Agency	<input type="radio"/>	<input checked="" type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

£500.00

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £440.00

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Yarcombe Parish Council £440.00

Town or Parish Councils contributions: 110.00

Other match funding (please give more details below and state whether confirmed):

Total cost of project: 550.00

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Sarah-Jane Martin

16. Date:

03.11.16

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

MUSBURY PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

JANE BISHOP CLERK< MUSBURY PARISH COUNCIL ENDELLION AXMINSTER RD MUSBURY EX13 8AZ

3. Main contacts phone number:

01297 552681

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

clerk@musbury.eastdevon.gov.uk

Section B - About your project

5. What Is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Improvement of drainage and ditches in Musbury Phase 2 Keeping the drainage channels and ditches clear is an ongoing process. Recent cutbacks on Highways spending at both District and County levels have meant that efforts have understandably been concentrated on problem areas and annual maintenance schedules We want to continue the work already started, supported by Parishes Together funding, to try to ensure that sites do not reach critical levels. The aim this year is to continue to bring the ditches and gullies and other easements up to standard and to roll out a maintenance schedule to prevent, rather than cure, problems building up.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

In last year's application we made the case for funding to keep Musbury's drainage channels and ditches clear – its history of problematic drainage, an antiquated combined drainage system with small-bore pipes, plus the proximity of many fields with substantial run-off We said that "while Musbury does not suffer from the levels of deep flooding experienced in other areas, nonetheless there are pockets in the more low-lying roads where flooding can and does occur on a regular basis. Even on higher ground the combined system (of sewage and surface runoff) can cause very unpleasant repercussions for the residents if drains are blocked and water does not flow freely. While there are always some people who will help in an emergency Musbury cannot simply rely on volunteers. This project will give residents greater confidence that everything is being done to protect them from flooding"; The work has begun but has not yet been completed. We of course do not know what weather this area will experience over the autumn and winter when rainfall is typically at its highest levels, but we want to be ready. Whenever it rains heavily there are problems with blocked drains and standing pools of water. Substantial weed growth at road edges, uncut verges and overhanging branches exacerbate the problems caused by accumulated

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The original drains in Musbury are Victorian or earlier (late C18th). They were intended to work in tandem with specific ditches which obviously need to be kept clear for an effective system. Volunteers have recently carried out a comprehensive survey of the drainage channels within Musbury and produced a schedule of work which has been forwarded to Highways for consideration and action. A copy is attached.(sent by email separately) This work programme was supported by • Chris Khan, Environment Agency Flood Risk Management team, • Victor Gough, Community Road Warden Scheme, DCC Highways Services Team • Jessica Bott, DCC Senior Flood and Coastal Risk Officer.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

The work is ongoing.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Money given in 2015/16 allowed Musbury to make a strong start on getting the village more resilient against the threat of flooding. If we are successful this year, and assuming a reasonable winter weather-wise, it is expected that the bulk of the 'backlog' work will be completed. The need to maintain the flood readiness will remain. It is expected that any further costs will come from the precept, from any grant money sources and by harnessing the good will of volunteer labour.

10. Is your project about ditch and drainage works in relation to flooding?

- Yes
- No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input checked="" type="radio"/>	<input type="radio"/>
Environment Agency	<input checked="" type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

We would expect to spend all our £503.80 grant (if this application is successful) on this project plus another £200 top-up from the Parish Council. At the end of this second phase we would expect to have restored Musbury to a more flood-proof state. Two of our councillors are shortly to take the necessary chapter 8 training so we would hope to have the necessary manpower available within the village to continue to work with those residents who currently clear routes close to their property on a purely voluntary basis. Some jobs will obviously be more skilled than others. We note that Bales/ Future Industrial Services charge £85 per hour for a gulley sucker and 2 men

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes 503.80

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions: 200.00

Other match funding (please give more details below and state whether confirmed):

Total cost of project: 703.80

Shortfall (please specify below how this shortfall will be met): 703.80.

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Jane Bishop

16. Date:

1 November 2016

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Musbury Drainage System.

Musbury has over 100 surface water metal drain gratings, a large proportion of which need immediate cleaning, some appear not to have been cleaned for years.

To put the system into good working order will need work and expenditure.

The original village drains are Victorian or earlier, those in the Street may originate from when the stream culvert was constructed in the late C18th.

It is important to note that modern cleaning methods (Gulley sucking) will not be effective with many which will need digging out as well. The original system was intended to work in conjunction with specific ditches some of which also need attention.

Apart from a general clearing of all of the drains, two areas that need rapid attention are -

1. No 16 in the schedule, Combyne Lane,.The ditch between the Old rectory and South Cross Cottages needs re-digging, the edge of the lane opposite the ditch needs to be "ploughed" back and critically the drain outlet opposite "Knap Orchard" leading under the hedge and into the field adjacent needs to be dug out. When this is done it will alleviate the excess flow including much gravel coming down Rosemary Lane into The Street and down onto the main road.

2. No 53 in the schedule, Mounthill Lane. The run- off gulley and the drain opposite need clearing. It would also be beneficial if the hedge above is cut back and the drainage gulley cleared. This will roughly halve the amount of water coming down the lane and into the swirl chamber in Doatshayne Lane.

During the survey we were unable to identify exactly how the drainage from Yonder Mount , Higher and Lower Doatshayne and Doatshayne Close was dealt with.

It appears that it flows into the Goyle at the back of the houses in Doatshayne Close.

At the Old Axminster Road end of this goyle, behind the Northfields garages is a very large collector sump with outlet into the conduit by Brook Cottage.

The top end of the goyle has now been filled and we could find no outlet from above, this may be causing problems in lower Doatshayne ?.

03/09/2016.

Musbury Drainage.

The Street.

No 1- Golden Hind,next to main road. no outlets visible.- Blocked.

No 2- Musbury Garage ,Corner Street/Main road,oily sludge.- Satisfactory.

No 3- Golden Hind, Adjacent Garden Gate,- Completely Blocked.

No 4- Adjacent Garage "Green". Very deep drain,- Satisfactory.

No 5- Adjacent Golden Hind garden, opposite Marlborough Close entrance.-
Blocked solid.

No 6 and 7- Either side Marlborough close entrance. Deep drains, connected to sewer?.-
-Satisfactory..

No 8- Adjacent Baxters Farm street wall. no outlets visible , probably flows to stream
culvert.-Blocked.

No 9- Corner Malvern House, opposite New Cottage. Very deep, connected to culvert.
-Satisfactory.

No10- Malvern House front gate, Connected to culvert.- Blocked.

No 11.-Adjacent "Rose Villa"Very deep pipe sump connected to drain no 12 ,outlet into
stream culvert. Satisfactory.

No 12.- Adjacent "Monmouth House" back gate. surface drainage, outlet to No 11-
Satisfactory

Rosemary Lane.

No 13-Corner Rosemary Lane/Street. Connected to culvert.cement waste visible, Blocked.

No 14- Corner Pump Cottage. Fed from drain 15 opposite, probably feeds no 13
.-Satisfactory.

No15- Adjacent rear wall May House. Grid Tarred in. contains Water and Sludge. Drain
clear. -Grid choked with vegetation.

Lane Gulley- the cemented gulley down this lane is choked with growth which pushes
water into road.- Needs clearing.

Combpyne Lane.

No16- Opposite Knap Orchard driveway. Combined drain and excess flow outlet,
the drain flows out under hedge into field. this outlet is completely full of gravel/ road
grit,the drain itself -Blocked.

The excess flow channel through low stone wall at base of hedge into field is clear but the expansion of the base of hedge immediately above it obstructs flow into it.

This unsatisfactory drain causes most of the problems with excess flow down Rosemary Lane and the Street. Approx three years ago was inspected by Highways Engineer Mr Brown? who undertook to rectify.

There is a small drain at the north side of the driveway opposite, it is not clear where this connects but may go into a manhole connecting with a pipe running between No16 and No17.

No17-Adjacent Old Rectory Drive stone wall. This drain connects with No16 -surface flow from the lane above is almost completely diverted away from it by the projecting wall constructed 10/15 years ago. the drain is Blocked.
There is a 4/6 inch pipe running along the base of the front wall of the property connecting into the drain. the entrance to the pipe and the drain are unsatisfactory.

Combpyne Lane Ditch.-The drainage ditch running from the afore mentioned pipe to South Cross Cottages is very unsatisfactory the ditch has collapsed in several places. but below 1 South Cross Cottages has been well cleared by a parishoner.

No18.- Opposite no1 South Cross Cottages. Metal grid Drain appears OK, but unable to find the outlet in the field.(assuming drain outlet is similar to Nos 16 and 19).

No19.- At the corner of "Strap Southern" driveway. This metal grid drain has a 12" inlet (approx) from above and similar outlet pipe under road into field opposite. This outlet feeds into a sump which has been cleared by a parishoner. The spoil heap indicates the volume of material washed into this drain.

Blacksmiths Hill.

No 20- There is a 4' land drain through wall at "Rosemount" No action needed.

Gulleys. The cement gulleys down the hill need no action. Most of the water from this section flows direct into the stream.

No 21.- Adjacent "Yew Tree Cottage". Metal grid cover, seems OK, unable to identify outlets, probably direct to stream. Grid needs lifting to confirm state of drain.

No 22.-On the corner of "Crossways". This drain outlet appears to have an inlet from Blacksmiths Hill with an outlet pipe running under the small front garden of Crossways and flowing into the Street via a pipe outlet by garden Gate. Appears OK.

Church Hill.

No23.- Metal Grid, at corner of Old Post Office, Inlet pipes from Blacksmiths Hill and Church Hill / Axminster Road? Looks Satisfactory.

No 24.- Outside "Missals", Metal Grid tarred in, wet, half full sump obscures pipes
Needs cleaning.

No 25.- Outside John Anderson`s House, Metal Grid, appears to have constant water flow, outlet downwards. Satisfactory.

No 26.- By John Anderson`s garden gate. Metal Grid, Wet drain, pipe down to 3. Needs cleaning.

No 27.- Above No 26 on "Stables" side. Metal Grid, Sump half choked , Running water from above.(28), outlet to 26, small unidentified 3rd outlet?. Needs cleaning.

No 28.- At lower end of "Stables", Metal Grid, sump half choked, Running water inlet pipe from above, outlet pipe downwards, roof gutter drain flows in. Needs cleaning.

No 29.- School parking corner. Water running from pipe through stone wall of parking. Deep sump, Satisfactory.

No 30.-" Musbury Barton" verge. Hinged cover side entry drain, probably inlet from 29. outlet to "Barton" and presumably stream. Satisfactory.

The Church Hill Gulleys are Satisfactory.

Doatshayne Lane.

No 31.- School car park, West side, bottom corner . Metal grid, modern round sump, excess of 4ft deep. several inlet pipes from direction of school and Doatshayne lane. Running water. Satisfactory.

No 32.- Above 31, Metal Grid drain , sump half full. Needs cleaning.

No 33.- Drain in corner of "Churchfield House", private land, probably feeds to 29.

No 34.- Adjacent "Adcroft", just below small stream outlet through wall. Metal grid, inlet and outlet pipes from above and below, 3/4 choked, Needs cleaning.

No 35.- Corner "Adcroft" wall, opposite "Garden House". Metal grid , sump over 4ft 6ins deep. Large inlet/outlet pipes, modern. Satisfactory.

Nos 36 - 37. Unadopted Cul de sac, Opposite Adcroft Rise. Two very deep modern drains, Feed into large sump in garden below.

- No 38.- Entrance Adcroft Rise, RH side, Metal grid, deep sump, modern, Needs cleaning,
- No 39.- Outside No 5 Adcroft rise. Metal grid, modern, very deep sump. Satisfactory.
- No 40.- Entrance Adcroft Rise, LH side, Metal grid, modern deep square sump, large inlet pipe from Mounthill lane, outlet across road to swirl chamber adjacent 41. Satisfactory.
- No 41.- Opposite Adcroft Rise, Main collector drain, modern, double metal grid. Swirl chamber feeds into sump, outlet into Goyle alongside Northfields. Needs cleaning.
- No 42.- Corner Mounthill Lane/ Doatshayne Lane. Metal Grid, Satisfactory.

Mounthill Lane.

- No 43.- Adjacent "Pennys Cottage", New drain. Satisfactory.
- No 44.- Opposite entrance to "Westbank", New Drain. Needs cleaning out.
- No 45.- 35 yds above on left, newly re-conditioned drain, satisfactory
- No 46.- Ditto but no top inlet pipe discernable.
- Nos.- 47, 48, 49, 50, A series of older metal grid drains at intervals up the lane as far as "Bryn Close" some obscured by the expanding hedge, all need cleaning.
- No 51.- About 150 yds above 50, large square relatively new metal grid drain, satisfactory.
- No 52.- about 25 yds up the lane metal grid, full sump, needs cleaning.
- No 53.- At the very sharp bend halfway up the hill. opposite the gateway where the lower footpath goes off is a metal grid drain on the right, this connects to a pipe under the road, which flows into a deep run off into the adjacent field. This run off has been kept clear by the Length's man in the past, this location is fairly crucial to Musbury drainage as it takes the run off from the very top of the hill. if this is blocked then it probably doubles the volume of water running to the bottom of Mounthill lane.
- Nos.- 54, 55, 56, 57, 58. Above the bend are five old metal grid drains at about 40 yard intervals on the RH side going up. The hedge has so overgrown the lane and the gully blocked with debris over this section that it was difficult to identify and examine them. they appear to be inter connected and running into No 53. Water is running through some which were located by the sound of the running water.

Above the topmost grid the drainage is surface or ditch to the top of the hill, just below the Day Lewis seat are short lengths of ditch both sides which may have been connected to the system, both are overgrown and the LH side ditch has recently been badly damaged by a tractor.

Old Axminster Road.

No 59.- Outside No3 ,deep drain, iron grid, outlet pipe runs North. Needs clean.

No 60.- Outside No3,- Ditto -, may need digging out.

Nos 61, 62,- each side of main road outside Rookery Cottages entrance. Older iron grids, probably connected under road. No inlets or outlets visible except for new? blue plastic pipe into L H, both need cleaning.

No 63.- Outside "Kasheen" Metal grid, only one outlet visible N side. Needs clean.

No 64,- Outside "Mountfield" entrance, same vintage as 63 , no outlets visible but if connected to South then electricity pole appears to have destroyed pipe.

No 65.- Opposite "Mountfield" entrance, Vintage as 63, three connecting pipes N,S, and possibly to 64.

No 66.- Next to "Old Forge" entrance. Has appearance of being significant at some stage ! Various pipes from several directions, does one connect into stream under road?.

No 67.- Outside "Mountfield Lodge", Vintage as and connected to 66. needs clean.

No 68.- Large deep drain outside "Alamo" garage entrance.This drain is above the culvert that connects to the Northfields Goyle. The large concrete pipe exits towards Marlborough road. No attention needed at present.

No 69.- Outside "Cartref" entrance gate, metal grid,deep drain.Opposing Inlet /outlet visible.

No 70.- Opposite "Cartref" entrance, drain not easily visible ,hedge is very encroaching into road and needs cutting back, the cement gulley beneath the hedge needs clearing.Connects to 69?.

No 71.- At entrance to "Westways", old ,very heavy metal grid. inlet from 70, no outlet visible. Blocked.

Nos 72, 73.- Each side of Northfields entrance, very deep,metal grid drains.These drains as are all of the drains on the Northfields estate are modern and satisfactory.

No 75.- Corner of "Valley View, main road drain before construction of Marlborough Road,
Page 5.

No76 .- A large double drain at the entrance to the allotments, raised up and not very effective. One chamber has land drain from allotment inlet, other separate chamber, has outlet into what appears to be telephone pit or similar in main road, but may be culvert taking old buried stream from Yonder mount entrance.

Higher/Lower Doatshayne.

Nos 77 &78.- metal grid, deep drains at either side of the entrance slope to Higher Doatshayne. These probably connect into a drain collecting from Lower Doatshayne.

Nos 79 to 84, a total of six drain grids equidistant along Higher Doatshayne. 1960`s vintage 3/4 feet deep, need cleaning. The outflow from the top level of drains appears to run in a 6 inch pipe into a drain in Lower Doatshayne?.

Nos 85 to 88, four drains along the east side of Lower Doatshayne, fairly shallow (12 inches).

These plus the grating under the pipe draining from the higher level appear to flow through a pipe under the road and into a sump in the garden below (No 7).

No 89.- A surface collection drain on the west side of the road by No 8 Hedge. An outlet pipe runs into the garden of no 8 and presumably connects with the outlet from the sump in no7. We assume that this water then drains/drained? into the goyle that runs behind the houses in Doatshayne Close. It is quite likely that this outlet has subsequently been blocked.

No 90.- Deep (4 ft) drain on North side of exit from Higher Doatshayne. Modern round sump, with outlet to South?.

Collector 91.-At the exit from Higher Doatshayne, opposite Doatshayne Close, is a large stone built chamber, it has a large connection to the winter stream and overgrown ditch running down from the hill above, a small inlet, presumably a land drain, on same side and a large outlet running towards Doatshayne Close. There is no indication where this drains to, it may run down to 76 referred above, or alternatively to the goyle behind Doatshayne Close.

Yonder Mount.

Yonder Mount has a relatively modern system with a main pipe under the centre of the road into which the drains are connected.

No 92.-R H side of entrance, deep modern drain with outlet towards Doatshayne Close.

No 93.-L H side of entrance , deep modern drain, stoppered outlet towards Doatshayne Close, wet slight water flow.

Nos 94 & 95, Drain either side of road, 30 yds up .

No 96.- At bend of road.

Nos 97,98 99.- Along the West side of road before it narrows.

No 100.- At place where road narrows, different style of grill,very deep, no sign of outlet with stagnant water.

No 101.- smaller deep drain by first bungalow.

No102.- Smaller shallow drain by second bungalow, choked.

Doatshayne Close

This Cul de Sac is believed to be unadopted but is included for completeness.

103. L H side. very deep ,wet and stagnant.

No 104.- Adjacent boundary No1 and 2. 3 ft 6 ins, deep, wet and very muddy.Outlet towards houses.

No105.- By turning space. filled with mud to 12 ins. No outlet visible.

No 106.-At very bottom, surface drain outlet towards main road.

Northfields Goyle.

This natural goyle running down between Northfields and the back of Doatshayne Close has a very large sump with three manhole grids, at the bottom end, behind the row of garages. It was obviously constructed to take a large flow of water. The outlet probably runs under the old main road and connects to the large concrete pipe that surfaces by Brook Cottage.

This survey has not detailed the drains in Marlborough Close,all of which are recent and in good condition.

Marlborough Main Road and Whitford road were not inspected due to traffic difficulties.

Uplyme drainage and ditches

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications between Parish/ Town Councils. (Single Parish application)

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:
Uplyme Parish Council

**Q2 Main contacts name, Town or Parish Council they represent, and address
(including postcode):**

Ricky Neave, Clerk to Uplyme Parish Council, 55 Shearwater Way, Seaton, Devon, EX12 2FT

Q3 Main contacts phone number:
07413947067

Q4 Main contacts e-mail (IN BLOCK CAPITALS):
CLERK@UPLYMEPARISHCOUNCIL.ORG

Section B- About your project

Q5 What is your project?
Drainage and ditches maintenance

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?

The drainage and ditches service provided by the County Council is inadequate and inefficient of resources. The drains, buddles and grips in the parish are often blocked or overgrown. If our Chapter 8 qualified drainage and ditches person can be funded to do more work in the parish, it will contribute greatly towards reducing flooding, making the lanes safer to drive on and making the parish more resilient against flooding.

Q7 How do you know this is needed? Who and how have you consulted?

Simple observation, especially after excessive rain, which recently flash flooding occurs more often - the lanes today are covered in gravel and debris which will soon wash into the drains and grips again. The Council has been involved in extensive consultation with DCC Flood Risk, EDDC's engineers and others about how to mitigate flooding on the roads, and has this year been running a pilot lengthsman scheme which it hopes to continue. All residents who have been asked (especially those personally affected by drainage problems themselves) have been very positive.

Q8 When do you intend to start work on this project and how long is work likely to take?

Work began last April 2016 and will be ongoing and continuing annually.

Section D- Project costs and match funding

Q9 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

Our contractor is able to provide services at £210/day for a team of 2. (We put last year's contract out to tender and only one response was received, as there are so few qualified people who have spare time.) There is no specific budget as such - there is so much work needed to rectify years of past neglect that the more funding received, the better the job that can be done. The Parishes Together monies will fund almost 7 days of work per year.

Q10 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

Uplyme - ~~£1,457.50~~ £1,504-80

Other match funding (please specify below and state whether confirmed)

Town or Parish Council's contribution: £1,800

Other match funding: £0

Total cost of project

£3,257.50

Shortfall (including how you are going to meet the shortfall)

£0

Section F- Checklist

Please check you have completed all of the information above.

You may also wish to include:

- Quotes for project costs (see attached)
- Details of offers/ grants from any other funder/ organisation (not applicable)
- Photographs, specifications and drawings (not applicable)
- Extracts from your Parish Plan(s) (not applicable)
- Evidence of consultation e.g. letters of support (not applicable)

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

Q11 Signature of applicant: Ricky Neave

Q12 Date: 04/11/2016

Extra information – Uplyme drainage application

- We can only fund works that have not already started. Please could you confirm that all the works funded by any grant you are given will be in the future, and none of the money will be used to fund works retrospectively? – A) This is for the forthcoming year as we need to continue the good work done in the past, recently we were flooded in Uplyme which highlighted the need for future work re: Ditches and Drainage
- You have £1,504.80 available by my calculations, £1.10 for each of your 1,368 electors. Do you wish to apply for the full amount? A) Yes please, as per quotation, Our contractor is able to provide services at £210/day for a team of 2. (We have a dedicated Lengthsman to hand who is currently our grounds contractor). There is no specific budget as such - there is so much work needed to rectify years of past neglect that the more funding received, the better the job that can be done. The Parishes Together monies will fund almost 7 days of work per year
- Please could you confirm that before any works will be carried out they will be approved by Devon County Council's flood risk team and the Environment Agency? A) I believe so, it is in the consulted neighbourhood plan and DCC are aware of the need for works to be done.

My reply:

Thanks for the answers. Just to confirm that Devon County Councils flood risk team and the Environment Agency would need to be consulted and approve the works before they are started. This is a condition of any of the grants being given for drainage and flood prevention works.

Thanks
Jamie

Miss Jamie Buckley

Community Engagement and Funding Officer
East Devon District Council
Office: (01395) 517569
Mobile: 07875 284638
jbuckley@eastdevon.gov.uk



Fluxy's

Garden Services Ltd



Uplyme Parish Council
Horseman's Hill Barn
Gore Lane
Uplyme, Lyme Regis
Dorset
DT7 3RJ

INVOICE

Invoice No	581
Invoice Date	22/03/2016
Account Ref	UPL001

Hours/Qty	Description	Unit Price	Total
1.00	As per specification of works for the Lengthsman Contract	1,530.00	1,530.00

Bank Details



Please make cheques payable to 

Invoice	£1,530.00
----------------	------------------

Company Registration Number: 09163129

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Broadhembury

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

K.V. Granger, Grange Lodge, Broadhembury EX14 3LJ

3. Main contacts phone number:

01404 841223

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

k.j.granger@broadhembury.plus.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Our project this year is flood relief i.e. cleaning culverts, ditches etc.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Flood relief in vulnerable area

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Local parishioners

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

When approval for grant has been given

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

We understand that flood relief work will have to come from our precept if we cannot return to this for another PTF application

10. Is your project about ditch and drainage works in relation to flooding?

- Yes
- No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Environment Agency

Have already got full approval

Will get full approval if
application is successful before
starting work

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

This present year we do not anticipate any extra cost that cannot be covered by our PTF and precept

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

~~£650~~ £617-10

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Broadhembury

Town or Parish Councils contributions:

None

Other match funding (please give more details below and state whether confirmed):

None

Total cost of project:

~~£650~~ £617-10

Shortfall (please specify below how this shortfall will be met):

None

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

K.V. Granger

16. Date:

10.11.16

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Broadhembury Drainage extra information

Dear Keith,

Thanks for your attached application to the Parishes Together Fund. Please could you just answer the following for me by **8am Thursday 1 December**:

- In question 11 you have not ticked anything for the Environment Agency option. Please let me know whether you already have their approval, or will get full approval before starting work.
- Please describe the issues within your community you are trying to solve. For example, if there are areas that flood which areas flood, what impact does this have on the local community? For example question 6, why is it a vulnerable area?
- Question 7, has this request come from any other groups or organisations? Do you have any evidence that this is what is wanted?
- What exactly will the funding go towards. For example a contractors time or contracting someone to do a particular area for a set amount of money? Money to train volunteers and buy them equipment? If it's to buy a contractors time, how much time would you get for £650? If you don't know please call a contractor and ask if they would be willing to undertake the works and if so how much time would you get or how much of your project area they would complete?
- How will the areas needing the work most be identified?
- Question 12 you say that you do not anticipate extra costs that can't be covered by this funding and the precept. How much of your precept are you anticipating putting towards this project?
- Broadhembury has £617.10 available to apply for, whereas Q13 states you are applying for £650. The maximum you can apply for is £617.10.

Answers:

1. I will contact Environment Agency for approval immediately and before we start culvert/ditch clearing work.

2. Broadhembury, Kerswell, Luton, and Colliton sit at the foot of the Blackdown Hills with all its run off water, the rivers Tale and Weaver run through the Parish making it essential culverts, ditches are maintained regularly far more often than a County lengthsman twice a year.

3. Parishioners, 3 out of our 4 settlements are regularly flooded.

4. Our PTF would go along way towards general rubbish clearing of culverts etc. we have contacted a retired farm worker who is willing to undertake this at £12 per hour, no heavy machinery required. We estimate 50=60 hours during autumn and winter.

5. Areas prone to flooding are well known to all of us living here.

6. Very little at present as our gentleman who is willing to help with this lives in the parish and willing to help with this for the sake of the community, also we try to keep our Precept to a bare minimum.

7. £650 was an estimate as to our cost, we appreciate our fund allocation is a little less at £617.10, maybe you could adjust the form for us.

PS As a small county parish council we have obtained grants over the past 2/3yrs for flood relief work within the parish of approx. £8000 for larger work and now need to keep this work operating as it should free of debris.

