

# Meeting not open to the public

**East  
Devon**

District Council

Date: 12 February 2014  
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East Devon District Council  
Knowle  
Sidmouth  
Devon  
EX10 8HL

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To: Members of the New Home Bonus Panel

Tel: 01395 516551  
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Councillors:

[www.eastdevon.gov.uk](http://www.eastdevon.gov.uk)

Ray Bloxham (Portfolio Holder – Corporate Business)

Andrew Moulding (Portfolio Holder – Strategic Development and Partnerships)

Trevor Cope  
Douglas Hull  
Stephanie Jones  
Graham Troman

Chief Executive (for information)  
Deputy Chief Executive – Richard Cohen (for information)  
Head of Finance  
Community Engagement and Funding Officer  
DCC Ali Eastland

New Homes Bonus Panel  
Wednesday 19 February 2014 at 10.00am

The above meeting will be held in the Room 1, Knowle, Sidmouth, to consider the matters detailed on the agenda below. Officers recommend that the meeting be held in private session as the papers include confidential information as part of the funding bids.

## **A G E N D A**

- |   |  | Page/s |
|---|--|--------|
| 1 | To confirm the notes of the New Homes Bonus Panel held on 22 January 2014. | 4 - 6  |
| 2 | To receive any apologies for absence.                                      |        |
| 3 | To receive any declarations of interests relating to items on the agenda.  |        |

4	To note the following documentation:	
	Parishes Together Fund Guidance Notes	7 – 9
	Application form	10 – 13
	Analysis Parish electorate total for February 2013	14 – 19
5	Sidmouth Seagull Control – an application from Sidmouth Town Council; to show how gulls could be controlled and managed in seaside towns with the use of specially bred hawks	20 – 23
6	Ottery St Mary – 1. Ottery St Mary Help Scheme 2. Citizens Advice Bureau Workshops 3. Computer Workshops	To Follow

Members remember!

- ❑ You must declare the nature of any disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.
- ❑ You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.

Make sure you say what your interest is as this has to be included in the minutes. [For example, ‘I have a disclosable pecuniary interest because this planning application is made by my husband’s employer’.]

- ❑ If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Council’s Monitoring Officer or Standards Committee.

#### Decision making and equality duties

The Council will give due regard under the Equality Act 2010 to the equality impact of its decisions.

An appropriate level of analysis of equality issues, assessment of equalities impact and any mitigation and/or monitoring of impact will be addressed in committee reports.

Consultation on major policy changes will take place in line with any legal requirements and with what is appropriate and fair for the decisions being taken.

Members will be expected to give reasons for decisions which demonstrate they have addressed equality issues.



**From Ottery St Mary – 379, 387**

Please check your local timetable for times.

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The Committee Suite has a separate entrance to the main building, located at the end of the visitor and Councillor car park. The rooms are at ground level and easily accessible; there is also a toilet for disabled users.

**For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546**

## Getting to the Meeting – for the benefit of visitors

The entrance to the Council Offices is located on Station Road, Sidmouth. **Parking** is limited during normal working hours but normally easily available for evening meetings.

The following **bus service** stops outside the Council Offices on Station Road: **From Exmouth, Budleigh, Otterton and Newton Poppleford – 157**

The following buses all terminate at the Triangle in Sidmouth. From the Triangle, walk up Station Road until you reach the Council Offices (approximately ½ mile).

**From Exeter – 52A, 52B**

**From Honiton – 52B**

**From Seaton – 52A**

## EAST DEVON DISTRICT COUNCIL

### Notes of a Meeting of the New Homes Bonus Panel held at the Knowle, Sidmouth on Wednesday 22 January 2014

- Present: Councillors:  
Ray Bloxham (Chairman)  
Trevor Cope  
Douglas Hull  
Stephanie Jones  
Graham Troman
- Also Present: Councillor:  
John Hone (Devon County Council)
- Officers: Jamie Buckley, Community Engagement and Funding Officer  
Ali Eastland, Locality Development Officer, DCC  
Chris Lane, Democratic Services Officer
- Apologies Councillors:  
Andrew Moulding  
Peter Bowden

The meeting started at 10.00 am and finished at 10.50 am.

#### \*8 Minutes

The notes of the previous meeting of the New Homes Bonus Panel held on 13 November 2013 were confirmed as a true record.

#### \*9 Declarations of interest

<b>Panel Member</b>	<b>Minute number</b>	<b>Type of interest</b>	<b>Nature of interest</b>
Ray Bloxham		Personal	Resident of Cranbrook.

#### \*10 Chairman's remarks

The Chairman welcomed all those present to the meeting.

#### \*11 Documentation

The Parishes Together Fund guidance notes and application form, circulated with the agenda were noted.

#### 12 Application from Cranbrook Community Forum

The Community Engagement and Funding Officer outlined the application which was for equipment of the Cranbrook Community forum and establishment of a community fund for the residents of Cranbrook. There was concern expressed that there was no evidence of support from surrounding parishes and confirmation of this support was needed. However, Members wished to express their support for this project and to emphasise that if the application was approved Parishes Together Funding would not be taken from surrounding parishes.

12 Application from Cranbrook Community Forum **(Cont)**

- RECOMMENDED:**
1. that an email be sent out on behalf of the Panel to all parish councils surrounding Cranbrook asking if they would wish to support Cranbrook Community Forums application for Parishes Together Funding;
  2. that a decision on this application be deferred until the meeting of the Panel on Wednesday 19 February 2014.

13 Application from Bishops Clyst, Clyst St George and Farringdon Parish Councils for a project to install a third water tap at the Council allotments

The Community Engagement and Funding Officer and the DCC Locality Development Officer outlined the application which was to install a third water tap at Council allotments. The application had encouraged all the parishes to work together.

- RECOMMENDED:** that the Bishops Clyst, Clyst St George and Farringdon Parish Councils application for funding of £595 for a project to install a third water tap at the Council allotments be supported.

14 Application from Kilmington, Shute and Whitford Parish Councils

The Community Engagement and Funding Officer and the DCC Locality Development Officer outlined the application which was to open up a small section of woodland between the two parishes to allow increased public access using logs from the clearance as seating for the public. Both parishes had worked well together on this project.

- RECOMMENDED:** that the Kilmington, Shute and Whitford Parish Councils application for £1,320 of funding be supported.

15 Application from Exmouth Town Council

The DCC Locality Development Officer outlined the application for the provision of mobile CCTV provision in Exmouth. The project had a lot of community support and also had the support of surrounding parishes. The Community Engagement and Funding Officer reported that the camera recording was of double-HD quality.

- RECOMMENDED:** that the Exmouth Town Council application for £10,200 of funding for mobile CCTV equipment be supported.

- \*16 Application from Stoke Canon and Rewe Parish Councils  
Members received photographs of work which had been undertaken to renew the ground area of the play park at Stoke Canon. This application had received support at the meeting on 13 March 2013 (Minute no 24 (b) refers).

- \*17 Dates of future meetings

Wednesday 19 February 2014 at 10.00am

Monday 17 March 2014 at 10.00am

# Parishes Together Fund 2013/ 2014

## Guidance Notes



### **Parishes Together Fund- An Introduction**

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

### **How much can you apply for?**

There is a funding pot of £1.10 per elector in each Parish involved. The numbers of electors is taken from the electoral register as it stood in February 2013. This can be found at [www.eastdevon.gov.uk/parishestogetherfund](http://www.eastdevon.gov.uk/parishestogetherfund)

For example if you are in Beer (1,087 electors) and decide to work with Seaton (5,960 electors) and Colyton (2,628 electors), you would have 9, 675 electors in total. 9,675 electors X £1.10 per elector = £10,642.50

Every Town or Parish Council involved must make a proportionate financial contribution to the project from their own funding.

### **Who can apply**

**All applications must involve two or more Town or Parish Councils**, the aim of the funding is for Town and Parish Councils to work together on projects. Following a decision of collective support for an application, nominate a lead Council to complete the Application Form.

Only Town and/ or Parish Councils can apply for this funding. If you have a project you would like funded and are not a Town or Parish Council speak to your Town/ Parish Councils and they may wish to get involved and apply on your behalf. To find out how to contact your local council:  
[http://www.eastdevon.gov.uk/parish\\_and\\_town\\_councils.htm](http://www.eastdevon.gov.uk/parish_and_town_councils.htm)

### **What projects are eligible for a grant?**

Grants are for capital (one off costs, costs of a permanent item, structure etc) and/ or revenue costs (day to day costs, temporary items, events etc).

Applications must show towns and parishes working together and involving their communities to try to solve local issues. Projects that create useful networks across the Parishes involved will be looked on favourably.

All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.

### **What we will not fund?**

We will not fund unsustainable projects, salaries for ongoing posts, individuals, private businesses, revenue costs for existing projects.

### **When to apply?**

The closing dates for applications are 30 September 2013, 15 December 2013 and 1 March 2014. The fund is confirmed for this year only. Once the deadline is reached incomplete applications will not be assessed.

### **How will we assess your application?**

Once the deadline has passed all applications undergo an eligibility check. If your application is incomplete or ineligible we will not take it any further.

Once your application has been passed as eligible it will be presented to a group made up of EDDC Councillors and a Devon County Councillor, for a decision to be made. They will take into account a number of factors such as:

- Evidence of local need
- How Parishes are working together
- Evidence of community support
- How well the project has been thought out and planned
- Project costs and any match funding

You will be told in writing whether your grant application has been successful or not. Successful applicants will receive a grant offer letter which must be signed and sent back to us within three months.

All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.

### **Additional guidance on specific questions**

Question 5

#### **What is your project?**

Outline what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Question 6

#### **Why do you want to carry out this project, why is it wanted and what difference will it make?**

Outline what impact/ difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Question 7



**How do you know this is needed? Who and how have you consulted?**

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Think about the likely future needs of the Parishes. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Question 9

**What is the total cost of your project, and how have you arrived at that cost?**

If you are applying for more than £4,000, invoices and/ or receipts must be provided for all goods and services etc before the funding is given to you.

Question 10

**Funding from other sources**

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

If you have any queries please contact Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth EX10 8HL, phone (01305) 517569 or e-mail [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)

# East Devon District Council and Devon County Council Parishes Together Fund Application Form 2013/ 2014

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications between Parish/ Town Councils.

Please read the guidance notes thoroughly before completing the application form.

**IMPORTANT-** If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

## Section A- Your contact details

**Q1** Name(s) of Town and Parish Council(s) involved in submitting this application:

**Q2** Main contacts name, Town or Parish Council they represent, and address (including postcode):

**Q3** Main contacts phone number:

**Q4** Main contacts e-mail (IN BLOCK CAPITALS):

## Section B- About your project

**Q5** What is your project?

**Q6 +Why do you want to carry out this project, why is it wanted and what difference will it make?**

**Q7 How do you know this is needed? Who and how have you consulted?**

**Q8 When do you intend to start work on this project and how long is work likely to take?**

**Section D- Project costs and match funding**

**Q9 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?**

**Q10 Funding**

**Total grant you are requesting from the Parishes Together Fund** (please state name of each Town or Parish Council and how much they are each applying for from their own fund below) .....

Town or Parish Councils contributions .....

Other match funding (please specify below and state whether confirmed).....

Total cost of project .....

Shortfall (please specify below how this shortfall will be met) .....

**Section F- Checklist**

**Please check you have completed all of the information above.**

**You may also wish to include:**

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

**Before signing, please read**

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

**Q11 Signature of applicant:**

**Q12 Date:**

**The closing dates for applications will be on 30 September 2013, 15 December 2013 and 1 March 2014. At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.**

**Please complete and return this application form to:**

**Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL**

**E-mail: [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)**

**Phone: 01395 517569**

# East Devon District Council

## Analysis Parish Electorate Totals for February 2013 Register

District	Polling District	Electorate
All Saints	TA - All Saints	432
	<b>Total for All Saints</b>	<b>432</b>
Awliscombe	TB - Awliscombe	395
	<b>Total for Awliscombe</b>	<b>395</b>
Axminster	TC - Axminster (Town)	3,471
Axminster	TD - Axminster (Raymonds Hill)	490
Axminster	TE - Axminster (Weycroft)	1,067
	<b>Total for Axminster</b>	<b>5,028</b>
Axmouth	TF - Axmouth	404
	<b>Total for Axmouth</b>	<b>404</b>
Aylesbeare	AA - Aylesbeare	466
	<b>Total for Aylesbeare</b>	<b>466</b>
Beer	TG - Beer	1,087
	<b>Total for Beer</b>	<b>1,087</b>
Bicton	AB - Bicton	123
	<b>Total for Bicton</b>	<b>123</b>
Bramford Speke	MA - Bramford Speke	265
	<b>Total for Bramford Speke</b>	<b>265</b>
Branscombe	TH - Branscombe	418
	<b>Total for Branscombe</b>	<b>418</b>
Broadclyst	AC - Broadclyst	2,370
	<b>Total for Broadclyst</b>	<b>2,370</b>
Broadhembury	TI - Broadhembury	561
	<b>Total for Broadhembury</b>	<b>561</b>
Buckerell	TJ - Buckerell	194
	<b>Total for Buckerell</b>	<b>194</b>
Budleigh Salterton	AD - Budleigh Salterton	4,259
	<b>Total for Budleigh Salterton</b>	<b>4,259</b>
Chardstock	TK - Chardstock	683
	<b>Total for Chardstock</b>	<b>683</b>

# East Devon District Council

## Analysis Parish Electorate Totals for February 2013 Register

District	Polling District	Electorate
Clyst Honiton	AE - Clyst Honiton	216
	<b>Total for Clyst Honiton</b>	<b>216</b>
Clyst Hydon	AF - Clyst Hydon	215
	<b>Total for Clyst Hydon</b>	<b>215</b>
Clyst St. George	AG - Clyst St. George	606
	<b>Total for Clyst St. George</b>	<b>606</b>
Clyst St. Lawrence	AH - Clyst St. Lawrence	56
	<b>Total for Clyst St. Lawrence</b>	<b>56</b>
Clyst St. Mary	AI - Clyst St. Mary	498
	<b>Total for Clyst St. Mary</b>	<b>498</b>
Colaton Raleigh	AJ - Colaton Raleigh	532
	<b>Total for Colaton Raleigh</b>	<b>532</b>
Colyton	TL - Colyton - Colyton	1,924
	TM - Colyton - Colyford	704
	<b>Total for Colyton</b>	<b>2,628</b>
Combe Raleigh	TN - Combe Raleigh	198
	<b>Total for Combe Raleigh</b>	<b>198</b>
Combpyne Rousdon	TO - Combpyne Rousdon	281
	<b>Total for Combpyne Rousdon</b>	<b>281</b>
Cotleigh	TP - Cotleigh	173
	<b>Total for Cotleigh</b>	<b>173</b>
Dalwood	TQ - Dalwood	341
	<b>Total for Dalwood</b>	<b>341</b>
Dunkeswell	TR - Dunkeswell	1,255
	<b>Total for Dunkeswell</b>	<b>1,255</b>
East Budleigh	AK1 - East Budleigh	579
	AK2 - East Budleigh	74
	<b>Total for East Budleigh</b>	<b>653</b>

# East Devon District Council

## Analysis Parish Electorate Totals for February 2013 Register

District	Polling District	Electorate
Exmouth	AL1 - Exmouth Brixington (North)	3,753
Exmouth	AL2 - Exmouth Brixington (South)	1,139
Exmouth	AM1 - Exmouth Halsdon (North)	2,703
Exmouth	AM2 - Exmouth Halsdon (South)	2,620
Exmouth	AN1 - Exmouth Littleham (Central)	687
Exmouth	AN2 - Exmouth Littleham (North)	948
Exmouth	AN3 - Exmouth Littleham (West)	4,075
Exmouth	AO1 - Exmouth Town (North)	2,777
Exmouth	AO2 - Exmouth Town (South)	1,921
Exmouth	AP1 - Exmouth Withycombe Raleigh (East)	2,403
Exmouth	AP2 - Exmouth Withycombe Raleigh (West)	2,864
	<b>Total for Exmouth</b>	<b>25,890</b>
Farringdon	AQ - Farringdon	283
	<b>Total for Farringdon</b>	<b>283</b>
Farway	TS - Farway	208
	<b>Total for Farway</b>	<b>208</b>
Feniton	TT - Feniton	1,411
	<b>Total for Feniton</b>	<b>1,411</b>
Gittisham	TU - Gittisham Village	173
Gittisham	TV - Gittisham Vale	302
	<b>Total for Gittisham</b>	<b>475</b>
Hawkchurch	TW - Hawchurch	428
	<b>Total for Hawchurch</b>	<b>428</b>
Honiton	TX1 - Honiton St. Michael's (Town)	3,914
Honiton	TX2 - Honiton St Michael's (West)	981
Honiton	TY - Honiton St. Paul's	3,715
	<b>Total for Honiton</b>	<b>8,610</b>
Huxham	MB - Huxham	64
	<b>Total for Huxham</b>	<b>64</b>
Kilminster	TZ - Kilminster	705
	<b>Total for Kilminster</b>	<b>705</b>
Luppitt	UA - Luppitt	367
	<b>Total for Luppitt</b>	<b>367</b>
Lympstone	AR - Lympstone	1,544
	<b>Total for Lympstone</b>	<b>1,544</b>
Membury	UB - Membury	420
	<b>Total for Membury</b>	<b>420</b>



# East Devon District Council

## Analysis Parish Electorate Totals for February 2013 Register

District	Polling District	Electorate
Monkton	UC - Monkton	151
	<b>Total for Monkton</b>	<b>151</b>
Musbury	UD - Musbury	456
	<b>Total for Musbury</b>	<b>456</b>
Netherexe	MC - Netherexe	41
	<b>Total for Netherexe</b>	<b>41</b>
Newton Poppleford and Harpford	AS - Newton Poppleford (Harpford)	548
Newton Poppleford and Harpford	AT - Newton Poppleford (Newton Poppleford)	1,016
Newton Poppleford and Harpford	AU - Newton Poppleford (Venn Ottery)	153
	<b>Total for Newton Poppleford and Harpford</b>	<b>1,717</b>
Northleigh	UE - Northleigh	137
	<b>Total for Northleigh</b>	<b>137</b>
Offwell	UF - Offwell	337
	<b>Total for Offwell</b>	<b>337</b>
Otterton	AV - Otterton	505
	<b>Total for Otterton</b>	<b>505</b>
Ottery St. Mary	AW - Ottery St. Mary (Town)	3,730
Ottery St. Mary	AX - Ottery St. Mary (North)	550
Ottery St. Mary	AY - Ottery St. Mary (Tipton St. John)	743
Ottery St. Mary	AZ - Ottery St. Mary (West Hill)	1,629
	<b>Total for Ottery St. Mary</b>	<b>6,652</b>
Payhembury	UG - Payhembury	537
	<b>Total for Payhembury</b>	<b>537</b>
Plymtree	UH - Plymtree	486
	<b>Total for Plymtree</b>	<b>486</b>
Poltimore	BA - Poltimore	238
	<b>Total for Poltimore</b>	<b>238</b>
Rewe	MD - Rewe	347
	<b>Total for Rewe</b>	<b>347</b>
Rockbeare	BB - Rockbeare - Rockbeare	490
Rockbeare	BC - Rockbeare - Marsh Green	188
	<b>Total for Rockbeare</b>	<b>678</b>

# East Devon District Council

## Analysis Parish Electorate Totals for February 2013 Register

District	Polling District	Electorate
Seaton	UI - Seaton	5,960
	<b>Total for Seaton</b>	<b>5,960</b>
Sheldon	UJ - Sheldon	154
	<b>Total for Sheldon</b>	<b>154</b>
Shute and Whitford	UK - Shute and Whitford	495
	<b>Total for Shute and Whitford</b>	<b>495</b>
Sidmouth	BD - Sidmouth (Salcombe Regis)	1,039
Sidmouth	BE - Sidmouth (Sidbury)	807
Sidmouth	BF - Sidmouth (Primley)	1,783
Sidmouth	BG - Sidmouth (Sidford Village)	1,327
Sidmouth	BH - Sidmouth (North)	2,227
Sidmouth	BI - Sidmouth (South)	1,916
Sidmouth	BJ - Sidmouth (East)	804
Sidmouth	BK - Sidmouth (West)	1,791
	<b>Total for Sidmouth</b>	<b>11,694</b>
Southleigh	UL - Southleigh	178
	<b>Total for Southleigh</b>	<b>178</b>
Sowton	BL - Sowton	572
	<b>Total for Sowton</b>	<b>572</b>
Stockland	UM - Stockland	543
	<b>Total for Stockland</b>	<b>543</b>
Stoke Canon	ME - Stoke Canon	509
	<b>Total for Stoke Canon</b>	<b>509</b>
Talatton	BM - Talatton	461
	<b>Total for Talatton</b>	<b>461</b>
Uplyme	UN - Uplyme	1,383
	<b>Total for Uplyme</b>	<b>1,383</b>
Upottery	UO - Upottery	565
	<b>Total for Upottery</b>	<b>565</b>
Upton Pyne	MF - Upton Pyne	375
	<b>Total for Upton Pyne</b>	<b>375</b>
Whimble	BN - Whimble	1,404
	<b>Total for Whimble</b>	<b>1,404</b>

## East Devon District Council

### Analysis Parish Electorate Totals for February 2013 Register

District	Polling District	Electorate
Widworthy	UP - Widworthy	245
	<b>Total for Widworthy</b>	<b>245</b>
Woodbury	BO - Woodbury (Woodbury)	1,367
Woodbury	BP - Woodbury (Exton)	534
Woodbury	BQ - Woodbury (Woodbury Salterton)	479
	<b>Total for Woodbury</b>	<b>2,380</b>
Yarcombe	UQ - Yarcombe	409
	<b>Total for Yarcombe</b>	<b>409</b>
	<b>Total for Report</b>	<b>104,351</b>

# East Devon District Council and Devon County Council Parishes Together Fund Application Form 2013/2014

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications between Parish/ Town Councils.

Please read the guidance notes thoroughly before completing the application form.

**IMPORTANT-** If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

## **Section A- Your contact details**

### **Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:**

Sidmouth Town Council with support of Exmouth Town Council and Seaton Town Council.

### **Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):**

Christopher Holland  
Sidmouth Town Council  
Woolcombe House  
Woolcombe Lane  
Sidmouth  
EX10 9BB

### **Q3 Main contacts phone number:**

01395 512424

### **Q4 Main contacts e-mail (IN BLOCK CAPITALS):**

TOWN.CLERK@SIDMOUTH.GOV.UK

## **Section B- About your project**

### **Q5 What is your project?**

Seagull controlling measures for 2014 commencing immediately.

### **Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?**

This issue and potential solutions was raised by East Devon District Council at its excellent Seagull Summit meeting held last year when Jonathan Marshall from Gull Patrol gave a presentation showing how gulls could be controlled and managed in seaside towns with the use of specially bred hawks. Sidmouth, Exmouth and Seaton all suffer from an increasing problem with damage and perceived danger from aggressive seagulls. Damage is caused by seagulls nesting on properties and danger is caused to individuals by seagulls 'dive-bombing' people walking along the seafront or eating at seaside cafes or on The Esplanade. The impact on tourism can only be guessed at but considerable feedback from visitors and increased complaints about gulls has led to this project being put forward by the largest coastal towns in East Devon.

The seagull controlling measures will disrupt and disturb seagulls during the nesting and mating season encouraging them to nest in their natural habitat on the cliffs rather than on residential and business premises. No harm comes to the gulls themselves who are encouraged to nest somewhere they consider 'safer' elsewhere along the cliffs and away from the targeted area. The project will not only be effective in terms of control but will result in positive publicity for each town in terms of public relations and education by the hawk handler. Both EDDC Environmental Health and Communications offices are keen to promote the humane solution as a good news story for the Council's involved if the project goes ahead. The potential for education of visitors, residents and schools is great.

**Q7 How do you know this is needed? Who and how have you consulted?**

The seagull problem is well recognised as a long standing issue in seaside towns and affects both residents and visitors. Considerable feedback from visitors and increased complaints about gulls has been received in recent years. Over the years many residents have written to the Town Councils, District Council and local newspapers regarding this problem. The areas highlighted for control are the principle tourist areas of each town.

**Q8 When do you intend to start work on this project and how long is work likely to take?**

In order to be effective the control measures need to start early in the nesting/mating season, therefore, this work will have to commence immediately for 26 weeks with 3 visits per week, per area.

**Section D- Project costs and match funding**

**Q9 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?**

Quotation attached to show supply of seagull controlling measures for 26 weeks at £15,600 plus set up fees of £2,000. Total project costs of £17,600

**Q10 Funding from other sources**

None. Sidmouth Town Council and Seaton Town Council have made funds available from earmarked reserves if necessary to cover their share of the project. However, all three Councils are hoping that PTF can cover the project in total.

**Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)**

Town or Parish Councils contributions

Sidmouth	£5,900
Exmouth	£5,850
Seaton	£5,850

**Other match funding (please specify below and state whether confirmed)**

As per Q10.

**Total cost of project**

£17,600

**Shortfall (including how you are going to meet the shortfall)**

Not applicable

**Section F- Checklist**

**Please check you have completed all of the information above.**

**You may also wish to include:**

- Quotes for project costs (see attached)
- Details of offers/ grants from any other funder/ organisation (not applicable)
- Photographs, specifications and drawings (not applicable)
- Extracts from your Parish Plan(s) (not applicable)
- Evidence of consultation e.g. letters of support (not applicable)

**Before signing, please read**

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

**Q11 Signature of applicant:**

**Christopher E Holland  
Sidmouth Town Council**

**Q12 Date:**

5 February 2014

**Please complete and return this application form to:**

**Jamie Buckley, Engagement and Funding Officer, East Devon District Council,  
Knowle, Station Road,  
Sidmouth, EX10 8HL  
E-mail: [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)  
Phone: 01395 517569**

# QUOTE

Date: 19<sup>th</sup> January 2014

## Gull Patrol

Jonathan Marshall

Tel: 07866 748977

jonmarshal@hotmail.com

### Customer

Chris Holland

Town Clerk

Sidmouth Town Council

Sidmouth

Devon

	DESCRIPTION	AMOUNT
	To supply Seagull controlling measures for the duration of 26 weeks.  Commencing 27 <sup>th</sup> January 2014 @ 3 visits per week, per area.  AREA: Sidmouth, Seaton and Exmouth @ 5,850.00 each.	15,600.00
	Set up fees @ 667.00 (rounded up) each * 2	2,000.00
	<b>TOTAL</b>	<b>17,600.00</b>

1.	Customer will be invoiced after indicating acceptance of this quote.
2 *	Payment will be due prior to delivery of service and goods.
3.	Please email the signed quote to the address above.
	<i>Customer Acceptance. (sign below)</i>
	_____ Date: ____/____/2014