

# Meeting not open to the public

**East  
Devon**

District Council

Date: 6 November 2013  
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Councillors:

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Ray Bloxham (Portfolio Holder – Corporate Business)

Andrew Moulding (Portfolio Holder – Strategic Development and Partnerships)

Trevor Cope  
Douglas Hull  
Stephanie Jones  
Graham Troman

Chief Executive (for information)

Deputy Chief Executive – Richard Cohen (for information)

Head of Finance

Community Engagement and Funding Officer

DCC Ali Eastland

## New Homes Bonus Panel

Wednesday 13 November 2013 at 2.00pm

The above meeting will be held in the Room 1, Knowle, Sidmouth, to consider the matters detailed on the agenda below. Officers recommend that the meeting be held in private session as the papers include confidential information as part of the funding bids.

### **A G E N D A**

- |   |   | Page/s |
|---|---|--------|
| 1 | To confirm the notes of the New Homes Bonus Panel held on 13 March 2013.  | 4 - 8  |
| 2 | To receive any apologies for absence.                                     |        |
| 3 | To receive any declarations of interests relating to items on the agenda. |        |

4	6 Month update for the Parishes Together Fund 2012/13	9 – 26
5	Budleigh Salterton and Exmouth joint application for Provision of Gazebos for Community Events	27 - 31

Members remember!

- ❑ You must declare the nature of any disclosable pecuniary interests. [Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners]. You must also disclose any personal interest.
- ❑ You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.

Make sure you say what your interest is as this has to be included in the minutes. [For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.]

- ❑ If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Council's Monitoring Officer or Standards Committee.

Decision making and equality duties

The Council will give due regard under the Equality Act 2010 to the equality impact of its decisions.

An appropriate level of analysis of equality issues, assessment of equalities impact and any mitigation and/or monitoring of impact will be addressed in committee reports.

Consultation on major policy changes will take place in line with any legal requirements and with what is appropriate and fair for the decisions being taken.

Members will be expected to give reasons for decisions which demonstrate they have addressed equality issues.



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The following buses all terminate at the Triangle in Sidmouth. From the Triangle, walk up Station Road until you reach the Council Offices (approximately ½ mile).

**From Exeter – 52A, 52B**

**From Honiton – 52B**

**From Seaton – 52A**

**From Ottery St Mary – 379, 387**

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## EAST DEVON DISTRICT COUNCIL

### Notes of a Meeting of the New Homes Bonus Panel held at the Knowle, Sidmouth on Wednesday 13 March 2013

Present: Councillors:  
Ray Bloxham (Chairman)  
Andrew Moulding  
Graham Troman

Also Present: Councillors:  
Brenda Taylor(Devon County Council)  
Eileen Wragg(Devon County Council)

Officers: Jamie Buckley, Community Engagement and Funding Officer  
Ali Eastland, Locality Development Officer, DCC  
Chris Lane, Democratic Services Officer

Apologies Councillors:  
Trevor Cope  
Douglas Hull  
Stephanie Jones

The meeting started at 10.00 am and finished at 11.30 am.

#### \*11 Minutes

The notes of the previous meeting of the New Homes Bonus Panel held on 1 February 2013 were confirmed as a true record.

#### \*12 Matters Arising

Application from Dalwood and Shute for a project to work on drainage and other flooding issues (Minute 6 of 1 February 2013 refers)

The DCC Locality Development Officer reported that DCC was happy with this application subject to the Devon County Council Flood Team being involved in the planning and were happy with any works.

Application from Axminster Ring and Ride (Minute 7 of 1 February 2013 refers)

Members noted that both Colyton and Uplyme Parish Councils had added their money to the Axminster Ring and Ride project.

#### \*13 Chairman's remarks

The Chairman welcomed all those present to the meeting. A number of amendments were made to the applications as set out on an annex to the agenda:

- On page 24, Chardstock and All Saints application, of the agenda, change £1,203.60 to read £1,205.60.
- On page 26, Honiton and surrounding parishes application, change total cost of the project from £12,600 to read £12,597.20.

## \*13 Chairman's remarks (Cont)

- Page 27, change grant requested from the PTF from £12,600 to £12,597.20.
- Page 27, Town and Parish Councils contributions, delete £12,593 and leave the box blank.
- Page 53, Exmouth Jurassic Coast Team, change of amounts contributed by each Parish after the closing date, Axmouth - £90, Beer - £240, Branscombe - £185, Budleigh - £1,900, Exmouth - £10,800, Seaton - £2,750, Sidmouth - £4,800. The total amount applied for stays the same.
- Page 72, Broadhembury and Payhembury, change £762.57 to read £814. Page 87, Woodbury and Lypstone the split of the £2,381 of funding is £2,282 from Woodbury and £100 from Lypstone.
- Page 96, Rewe and Stoke Canon – change 'grant requesting from the parishes together find' information to read - £950.40 (£342 Rewe and £520 Stoke Canon).

## \*14 Documentation

The Parishes Together Fund guidance notes and application form, circulated with the agenda were noted.

## 15 Application from Budleigh Salterton and Exmouth for Sharing Street Cleaning and Handyman

The Community Engagement and Funding Officer outlined the project which was to purchase equipment and training for the current shared street cleaning and parish handyman service in Exmouth and Budleigh Salterton. The Exmouth Town Ward Members indicated a concern that they had not been sufficiently briefed on the project and felt that there should be follow up on the money spent to make sure that it had been used appropriately. Cllr Bloxham explained that this was part of the funding agreement that parishes sign.

**RECOMMENDED:** that the Budleigh Salterton and Exmouth joint application for sharing Street Cleaning and Handyman be supported.

## 16 Application from All Saints and Chardstock Parish Councils to improve transport links between two parishes in adverse weather conditions

This was a project to improve the transport links between the parishes of All Saints and Chardstock in times of adverse weather by the provision of grit bins and by the introduction of measures to reduce the effects of flooding at Kit Bridge. The Locality Development Officer reported that DCC would not provide maintenance for the 3 grit boxes and the proposed work to Kit Bridge would need to be agreed with the Flood Risk Team.

**RECOMMENDED:** that the All Saints and Chardstock joint project to improve transport links between the two parishes in adverse weather conditions be supported, subject to negotiations between the local Ward Member, both Parish Councils and the Highways Officer and Flood Risk Officer on the best way forward.

- 17 Application from Honiton with surrounding parishes for equipment for various activities

The Community Engagement and Funding Officer and the DCC Locality Development Officer outlined the application to buy full sets of equipment for a range of activities and age groups. Each set would be stored in a metal 'grab box' and would be available free to groups who were working to provide benefits to the people in the contributing parishes.

**RECOMMENDED:** that the application from Honiton with surrounding parishes for equipment for various activities be supported.

- 18 Application for Jurassic Coast Tourism – promoting the Jurassic Coast as an all-seasons tourist destination

The Community Engagement and Funding Officer and the DCC Locality Development Officer outlined the application to promote the Jurassic Coast as an all-seasons tourist destination. The project had a lot of community support and had encouraged the local councils to work together.

**RECOMMENDED:** that the application to promote the Jurassic Coast as an all-seasons tourist destination be supported.

- 19 Application from East Budleigh with Bicton and Otterton extra works and visits by the Parish lengths-man

The DCC Locality Development Officer explained the application from East Budleigh with Bicton and Otterton for extra works and visits by the Parish lengths-man. There was no facility to expand the current DCC Lengths man operation so this work would have to be undertaken by a private contractor.

**RECOMMENDED:** that the East Budleigh with Bicton and Otterton application for extra works and visits by the Parish lengths man be supported, subject to the work being undertaken by a private contractor and the parishes contacting the DCC Highways and Flood Risk Teams to discuss the best way forward.

- 20 Application from Broadhembury and Payhembury to undertake repairs to the surface of Green Lane

The DCC Locality Development Officer explained the application from Broadhembury and Payhembury Parish Councils to undertake repairs to the surface of Green Lane. Members noted that this work would help bring a lane back into use for local residents.

**RECOMMENDED:** that the Broadhembury and Payhembury Parish Councils application to undertake repairs to the surface of Green Lane be supported, subject to negotiations with the DCC Flood Risk Team.

- 21 Application from Beer and Axmouth to undertake a trial programme of works for brook clearance & maintenance, using appointed contractors in Beer & Axmouth

The DCC Locality Development Officer explained that the two parish councils wanted to work together to undertake a trial programme of works for brook clearance and maintenance, using contractors in Beer & Axmouth.

**RECOMMENDED:** that the Beer & Axmouth Parish Council application to undertake a trial programme of works for brook clearance and maintenance be supported, subject to them contacting the Flood Risk Team at Devon County Council.

- 22 Application from Woodbury and Lymptone to restore two tombs at Guiliford Burial Ground

The Community Engagement and Funding Officer explained that the two parish councils wanted to work closely together to restore 3 tombs at Guliliford Burial Ground which was situated in Woodbury Parish on the edge of the boundary between Woodbury and Lymptone Parish Councils. It was owned by Woodbury Parish Council and was open to the public at all times.

Members were concerned that there did not appear to be any demonstration of the two parishes working together or any substantial community benefit. Funding put aside for this project could be better used for the joint project to lay plastic mesh across the entrance to Cliff Field, Lymptone.

**RECOMMENDED:** that the Woodbury and Lymptone Parish Councils application to restore 3 tombs at Guiliford Burial Ground be not supported.

- 23 Application from Woodbury and Lymptone to lay plastic mesh (grasscrete Type) across the entrance to Cliff field, Lymptone

The Community Engagement and Funding Officer explained that the two parish councils wanted to work together to lay mesh (grasscrete type) across the entrance to Cliff Field, Lymptone. Members wished to see consideration being given by Woodbury Parish Council to provision of more funding for this project

**RECOMMENDED:** that Woodbury, Exmouth and Lymptone application to lay mesh across the entrance to Cliff field, Lymptone be approved, with delegated authority being given to the Chairman in consultation with the Community Engagement Officer and DCC Locality Development Officer, should Woodbury Parish Councils wishes to contribute more finding as their main application (12 above) was refused.

24 Rewe and Stoke Canon

a. Installation of a bus shelter at one end of the village at Rewe

The Community Engagement and Funding Officer explained that Rewe Parish Council wished to install a bus shelter at one end of the village at Rewe. Members noted that Rewe had already received Invest in Devon funding for the bus shelter.

**RECOMMENDED:** that the Rewe and Stoke Canon Parish Councils application to install a bus shelter at one end of the village at Rewe be not supported.

b. Renew the ground area of the play park in Stoke Canon

The Community Engagement and Funding Officer explained that Stoke Canon Parish Council wished to renew the ground area of the play park in Stoke Canon. Members discussed whether Rewe and Stoke Canon would wish to put all of their funding towards this project bearing in mind that the bus shelter project had been refused.

**RECOMMENDED:** that the Rewe and Stoke Canon Parish Council application to renew the ground area of the play park in Stoke Canon be supported, .

\*25 Chairman's closing comments

The Chairman reported that he was pleased to see the way in which the parish and town councils were working together and producing useful projects for their communities. He thanked the Community Engagement and Funding Officer and the DCC Locality Development Officer for all the work that they had done with the parishes.

The EDDC part of the NHB funding would be available in 2013/14. It was yet to be confirmed whether the DCC part of the funding would be available in 2013/14, this would be decided after the May elections. There was currently £40,000 unspent from the 2012/13 funding. Members discussed the options from this funding.

The Chairman thanked those present for attending the meeting.

**RESOLVED:** that the £40,000 unspent from 2012/13 be rolled into 2013/14 as a separate fund to spend on providing extra funding for good projects for local communities.



## **East Devon District Council**

### **6 month update for the Parishes Together Fund 2012/ 2013**

It's now 6 months on so we are contacting all the successful projects to see how you are getting on with your project, getting on with spending the money and to ask if you would like any further help from us.

Please could you send us an update, including things like:

- How far along the project is now
- How successful the project has been, what benefit it has been to the community
- The future of the work or project (if relevant)
- If carrying out the project has had all the parishes involved working together
- How much of the Parishes Together Fund money has been spent
- Attach pictures if you have any
- Any barriers to completing your project such as match funding

#### **Axminster Town Council- Axe Valley Ring and Ride** **£11,512.10**

At the moment I am waiting for confirmation from Axe Valley Ring and Ride that they have secured sufficient match funding to enable the purchase of a bus. I understand that they will not know the outcome of their applications to certain grant-awarding bodies until the end of the year, so at the moment the project is in a state of limbo. (As you know some funding bodies have a rolling programme of funding while others do so only once a year at a fixed time).

There was a meeting for all the ward parishes on Monday this week and one of the matters raised was whether any of this year's money could be added to last year's money to enable the purchase of a "better" bus if there was a choice available. In fact, you will be receiving a "kite-flying" application for consideration in the September round, although if approved we would not want to draw down the funding until a later stage and it may be that more parishes wished to be involved.

Once the bus has been secured there will be benefits to the communities in various ways:

- a) Restoration of funding from D.C.C. to cover revenue costs (withdrawn because there was only one bus)
- b) Wider possibilities of non-routine journeys for a group of people who come into the vulnerable category.
- c) N/A
- d) I am not sure in what way the parishes are meant to be working together that they don't already work together! In our area we have the Axminster Area D.A.P.C. which meets on a quarterly basis and provides a regular forum for inter-parish co-operation and working together, and often there are other more local opportunities such as charitable trusts, social groups etc. I appreciate that this is not the case in all parts of the county. I have a sense, talking to colleagues over the past year that each parish would have preferred an

option to spend its allocation within its own boundaries, probably to enhance the village hall. Village halls are visited by residents from neighbouring parishes on a regular basis (classes, film clubs, shows etc) so that the benefits would be cross-community.

- e) No money has been spent so far.
- f) Will be delighted to supply a picture once purchase has been made
- g) Difficulty with match-funding – see comments above and via latest application.

### **Broadhembury and Payhembury- Drainage works to Green Lane £814**

The project on Poffitt/Haskins Lane is due to be completed by the end of October 2013, Payhembury side is finished, Broadhembury side should be by the end of October.

2. It will be of great benefit as this green lane was absolutely un passable (on foot, horseback bicycles or anything).

3. Storm and hurricanes aside this should now last for the next 2 decades.

4. Payhembury and Broadhembury to my knowledge have never worked together on anything before and its been an experience!

5. The cost of the work has been considerable so I'm afraid the full P.T.F. has been spent and more from Counties Rights of Way.

Thank you for all your help explaining last Autumn about the funds to us and we are most grateful it is continuing.

### **Lympstone and Woodbury- Works to Cliff Field playing field entrance £3,310**

Our main contractor was tied up with DCC road works during the summer but he has now completed the first phase of his excavation works.

The materials have been purchased and are on site.

A work party comprising scouts, footballers and parents is now being formed to carry out the next phase which is laying plastic grid blocks.

After that the contractor will spread conditioned topsoil over the area and The Parish Council will sow grass seed.

I hope the work will be finished by the end of the month. We hope to arrange a launch event and will invite you, Exmouth TC and Woodbury PC to come along. I will send a report and pictures when it is all finished and tidied.

I expect all of the money to be spent.

### **Shute and Dalwood- Lengthsman Trial £896.50**

There is nothing to report at preent but now the summer is over this project will be given priority status.

**East Budleigh with Bicton and Otterton- Flooding and drainage scheme  
£1421.20**

We have now completed our community flood plan which has been approved and adopted by all the agencies concerned, we have identified the gullies and drains that should be kept clear, the Parish length man has made his usual visit during the summer months, we have engaged the services of a private length man with all the right qualifications who will clean the drains keep the gullies clear before the rainy season gets underway, he will also be in touch with Otterton Parish Council who have also engaged his services, this will help keep both villages clear clean and flood free.

I will be in touch with you once the first visit has been completed with perhaps a photo of the works.

**Stoke Canon and Rewe- Play area  
£950.40**

Several schemes have been put forward and several quotes have been gained for the work. Council will make a final decision in their November meeting and the work will then go ahead.

**Ottery St Mary Help Scheme  
£12,714**

See attached

**Grit bins and works to Kit Bridge- All Saints and Chardstock  
£1,205.60**

The flood alleviation work at Kit Bridge has been completed with the deeper excavation of existing ditches to allow water that has flooded the road to flow back into the river quicker, and prevent the build up of water that was making this stretch impassable at times. In addition, banks have been constructed to divert any flood water back into the river further downstream. Having enjoyed the driest summer for several years, these measures have not yet been tested, but I'm sure they will in the not too distant future.

The additional grit bins along the route from Chardstock to the A358 at All Saints have been ordered, and we hope will be installed before the winter sets in.

**Out of season Jurassic Coast Tourism brochure- Exmouth Town Council  
£20,585**

See attached draft booklet- is ready to print but they will credit the Parishes Together Fund on it.

### **Setting up Hawkchurch Community Shop £537**

The Community Shop Committee has had their planning application for the new building passed.

### **Grab boxes for young people- Honiton Town Council £12,597.20**

Basically we have now ordered and paid for the majority of the equipment to make up the following boxes

- Film Making
- Forestry
- Summer/outdoor Games
- Winter/Indoor Games
- Arts and Craft
- Duke of Edinburgh equipment
- Marquees/Gazebos

We have spent £10,017.94 (excluding VAT) and as long as HTC are able to claim back all the VAT then there should be funding available to cover the cost of insurance and website.

The website is currently being developed where interested parties can find out about what is available and how to get hold of the equipment as well as individual parishes putting notices in notice boards and newsletters.

I know one or two of boxes have been successfully borrowed so once word gets out there this should really pick up.

### **Beer and Axmouth- trial programme of works for a lengthsmen £775**

I am going to contact the contractor today to organise the work. Both parishes were waiting until the autumn before any work was carried out. So, nothing has actually happened yet! I will feedback and send photos etc.

### **Brampford Speke, Upton Pyne and Cowley- Community Land Trust £702**

The two PCs asked for PTF money so that we could support the joint Community Land Trust project (BSUPC CLT) between our two parishes. We had in mind:

- specifically, some of the money being spent on membership promotion and communication with our two communities, and
- generally, it being used by the CLT to help advance its objects.

The CLT has done lots of communication work with our two communities: regular newsletters in our shared monthly parish magazine, open meetings, door-to-door

letter drops to residents most affected by its affordable housing proposals..... but to date, apart from some printing costs (I believe even hall-hire has been free in these very early days), most of this has been paid for by goodwill and legwork rather than by £. Through these efforts the membership of the CLT has steadily risen to now 42 residents, spread across both parishes. If the planning application is successful this will trigger a round of communication, including a further membership drive - incurring actual £ expenditure.

There are also some basic governance work costs to be covered, and finally some chunky conveyancing costs in respect of the affordable housing project (the CLT has other sources of funding that will help towards these costs).

A probable further application of the PTF money will be towards the preparation & maintenance of the considerable area of amenity land that will come with the first affordable housing project. This land will be owned & managed by the CLT but will be open to all local residents.

Finally, the CLT's ambition is to help deliver a second, community-supported, affordable housing project - this time in Bramford Speke. Undoubtedly, as and when the right opportunity is spotted, this will require £ outlay by the CLT.

- **Equipment and training for the Exmouth and Budleigh handyman £2,119**

See attached information

## **East Devon District Council and Devon County Council Parishes Together Fund - Feedback**

### **Shared Street Cleaning and Parish Handyman**

Exmouth Town Council, Budleigh Salterton Town Council

- **How far along the project is now**

The Exmouth Supplementary Street Cleaner has been working in Budleigh as Parish Handyman one day a week since June 2013. The two Councils have developed a simple reporting system so that the worker knows exactly what it is he is to do, and the completion of tasks is recorded.

The road signage has been purchased and is used.

The worker has gone on the pesticides course at Bicton College, alongside (and arranged through) EDDC Streetscene.

Outstanding tasks: Strimmer course & purchase of strimmer, Chapter 8 course.

- **How successful the project has been, what benefit it has been to the community**

The community has benefitted from jobs getting done which have been outstanding for some time, particularly as weeds in many areas have become very troublesome due to county council cutbacks.

As a result of doing the pesticide course, the worker has enrolled on a GCSE mathematics course to improve his numeracy.

- **The future of the work or project (if relevant)**

The funding has helped – and when the project is complete will help even more, for this project to become a permanent arrangement between the two Councils. Interest in this sort of work has been expressed by other town and parish councils in the area.

- **If carrying out the project has had all the parishes involved working together**

Yes, including Councillors assisting in the works.

- **How much of the Parishes Together Fund money has been spent**

Road Signage: £347

Pesticides Course 15/16/17<sup>th</sup> July : £700 due (awaiting invoice)

**Total Spent so far: £1047**

We are happy to wait until the project concludes before claiming this back.

- **Attach pictures, documents or evidence of success if you have any**

See attached list of works done by the handyman.

- **Any barriers to completing your project such as match funding**

None, although it has been necessary for the Parish Handyman to re-sit his spraying exam as he struggled with the mathematics. Bicton College appear to have messed up billing us for the course anyway.

	Area/Street	Task Required	Date Notified	Date completed	Comments
Notified By					
ETG	GIPSY LANE/JUNCTION WITH EXETER ROAD.	Removal of ALL Graffiti from Traffic Islands & Grey Signal Control Box.	22112012	05/12/2012	
ETG	HULHAM ROAD AT JUNCTION WITH FEATHERBED LANE	Removal of ALL Graffiti from Traffic Islands and Green B.T Boxes.	22112012	06/12/2012	
ETG	EXETER ROAD.FOOTPATH BY SIDE OF SHELL GARAGE WHICH LEADS TO HALSDON AVENUE	Litter pick	22112012	06/12/2012	
ETG	LITTLEMEAD LANE,RIVERMEAD AVENUE	Litter pick	22112012	06/12/2012	
ETG	BANKSIDE	LITTER PICK ROAD AND FOOTPATH TO JUBILEE DRIVE	29112012	12/12/2012	
ETG	MARLEY ROAD	LITTER PICK/SWEEP AND ALSO UNBLOCK ANY SURFACE WATER DRAINS ALONG THE ROAD,INCLUDING FOOTPATH TO DINAN WAY.	29112012	12/12/2012	
ETG	HULHAM ROAD,JUNCTION WITH SEYMOUR ROAD	Remove Graffiti From Street Name Sign	10/01/2013	13/02/2013	
ETG	POUND LANE,OPPOSITE GREENFINGERS GARDEN CENTRE	Remove Graffiti From Grey Box by Pedestrian Crossing & From Litter Bin at Entrance to Valley Park.	24/01/2013	13/02/2013	Graffiti removed from litter bin and dog bin, but rough surface of grey box resisted cleaning.
ETG	Exeter Road, near Haldons Garage	Remove graffiti spray on bus stop and two green boxes	12/02/2013	12/02/2013	Removed red paint
ETG	POUND LANE By READ CLOSE	Remove Graffiti From Sub-Station	18/04/2013	24/04/2013	
ETG	EXETER ROAD By Staddons Garage	Remove remaining Red Spray Paint From Bus Shelter	18/04/2013	24/04/2013	
ETG	MARLEY ROAD By SHACKLETON CLOSE	Remove Graffiti From Green Box.	18/04/2013	24/04/2013	
ETG	HULHAM ROAD AT JUNCTION WITH FEATHERBED LANE	Remove 3 Lots of Graffiti,From Green Boxes Both Sides Of Road and Tags from Traffic Island in between.	18/04/2013	24/04/2013	
ETG	Hulham Road Jct with Dinan Way	Remove Graffiti from Welcome to Exmouth sign and rear of Britain in Bloom sign	07/05/2013	07/05/2013	Cleaned purple graffiti off signs
ETG	BANKSIDE	Remove Graffiti Tags from Street Sign at Entrance , Road Sign & Sub Station.	12/05/2013	14/05/2013	Done
ETG	HOLLYMOUNT CLOSE	Litter Pick at End of Road before entrance to Garages.	12/05/2013	16/05/2013	Done
ETG	GIPSY LANE/JUNCTION WITH EXETER ROAD.	Litter Pick Footpath which leads into BEECHWAY/GRANGE AVE By Side of School	12/05/2013	16/05/2013	Done, but sides need cutting back.
ETG	HULHAM ROAD AT JUNCTION WITH SEYMOUR ROAD	Remove Graffiti From Street Name Sign	12/05/2013	14/05/2013	Done
ETG	HULHAM ROAD AT JUNCTION WITH FEATHERBED LANE	Remove Graffiti From Traffic Island Directional Arrows,ALSO from SIDE of Green Box near to junction with Pound Lane.	03/06/2013	12/06/2013	Removed graffiti from traffic sign, but green box is smudged due to nature of surface
ETG	HULHAM ROAD AT JUNCTION WITH EXETER ROAD	Remove all weeds from around the Bus Shelter and sweep area.	03/06/2013	01/07/2013	Done - mostly dried moss
ETG	SEYMOUR ROAD JCT with HULHAM ROAD	Street sign tagged - remove graffiti	16/07/2013	?	Done
ETG	Exeter Rd from Seafeld Avenue to Courtlands Cross	Clear Litter, particularly from hedge on estuary side of road	30/09/2013	01/10/2013	Done both sides of the road
ETG	Marley Road by Shakleton Close	Remove Graffiti From Green Box.	30/09/2013	02/10/2013	Done - came off easily enough as pen.





# **Budleigh Salterton Town Council**

Council Offices, Station Road, Budleigh Salterton,  
Devon, EX9 6RJ

**Telephone 01395 442245**

Clerk to The Council: Mrs J E Vanstone

Our Ref: JV/ptf

Date: 11 October 2013

Ms J Buckley  
Community Engagement and Funding Officer  
East Devon District Council  
Knowle  
Sidmouth  
EX10 8HL

Dear Jamie

## **Parishes Together Funding**

In February this year, Exmouth Town Council and Budleigh Salterton Town Council put in a bid for funding from the Parishes Together Fund to pay for equipment and training for a Town Handyman.

I had been approached by a local group, Budleigh in Bloom, whose members felt the town was in need of a bit of additional cleaning/tidying up and would benefit from a Town Handyman. As well as planting up the numerous flower beds and planters in the town, Budleigh in Bloom members also clear weeds and litter-pick in readiness for Britain in Bloom judging but were beginning to find there were more weeds and litter than the group could cope with.

Budleigh Salterton Town Council had already discussed employing a Handyman but could not afford to employ someone full time. I knew from conversations with their Clerk, Colin Poole, that Exmouth Town Council was already employing a Town Handyman, so I contacted Colin to see if it was possible if Derek Parsons could come and do some work in Budleigh Salterton.

He agreed to this "job-share" and Derek started working in Budleigh Salterton in June; he works here one day a week. His job-sheet is emailed to Exmouth Town Council each Friday which he then picks up at the start of every week. If he has any queries about any of our tasks, he drops into the office and we point him in the right direction! Derek is paid monthly by Exmouth Town Council who in turn invoice us for the hours worked here.


Derek has been on a weed-spraying course funded by PTF and has purchased additional pieces of equipment to help in his work. He has helped with weeding and litter picking along the seafront, Fore Street and High Street, as well as other areas in the town. In addition to this he has put up some new street signs and is currently putting plot numbers on all the sheds at the newly renovated allotment gardens in the town.

[office@budleighsaltertontowncouncil.gov.uk](mailto:office@budleighsaltertontowncouncil.gov.uk)  
[www.budleighsaltertontowncouncil.gov.uk](http://www.budleighsaltertontowncouncil.gov.uk)



In my opinion the project has been extremely successful and I would certainly recommend that other parishes contact their neighbours and put a bid together. This project has benefited both our towns by improving the environment and has resulted in financial savings for Devon County Council and East Devon District Council through the use of locally employed staff.

Yours sincerely

A handwritten signature in black ink that reads "Jo Vanstone". The signature is written in a cursive style with a long horizontal stroke at the end of the name.

Mrs J E Vanstone  
Clerk to the Council



# OTTERY ST MARY TOWN COUNCIL

Mrs Judith Reynolds Town Clerk

Council Offices, The Old Convent,  
8 Broad Street, Ottery St Mary, Devon EX11 1BZ  
Telephone: 01404 812252



Miss Jamie Buckley  
Community Engagement and Funding Officer  
East Devon District Council  
Knowle  
SIDMOUTH  
EX10 8HL

24<sup>th</sup> September 2013

Dear Jamie

## Update Report on Parishes Together Fund 2012-2013

### Ottery Help Scheme: Spotlight on Ottery Help

The £12,714 was presented to the Ottery Help Scheme on 23<sup>rd</sup> April 2013. Its website shows a photo of the presentation. See [www.otteryhelpscheme.org.uk](http://www.otteryhelpscheme.org.uk) and follow the link to "Parishes Together Funding" which outlines the purpose of the whole project.

A Report on the progress of the Project was presented to the Full Council Meeting of Ottery St Mary Town Council on 5<sup>th</sup> August 2013. Please see the enclosed.

A further financial report from the Scheme shows that up to the end of August 2013 £3,700.18 has been spent. A detailed breakdown of that expenditure has also been provided. Further financial reports will be presented to the Town Council until the completion of the Project at the end of the twelve months.

One aspect of the expenditure to publicise the Help Scheme is the production of an advertising leaflet (see enclosed). This acknowledges the sponsorship by the Parishes Together Fund and lists the 8 Parishes which used their funding. It has been widely distributed throughout the whole area covered.

Judith Reynolds  
Town Clerk

A Helping Hand  
When You Need it Most



## Do You Need Help?

What we can provide ...

**Transport** - to and from medical and health related appointments and therapy sessions.



### Wheelchair Hire

**Bereavement Support** - our service offers individual visiting at home and also runs a monthly support group.



### Voluntary Nail Cutting Services

for those who have a need, but fall outside NHS services.

**Memory Café** - an informal monthly drop-in for people with memory loss and their carers.

**Visiting / Befriending** - volunteers visit those who are housebound. A chat over a cup of tea can make all the difference to someone who lives alone.

**Sitting for Carers** - sitters can provide support for carers to attend medical appointments or that special event.

**Support for people who are feeling lonely or isolated** - Tuesday Group meet monthly to chat and build friendships over a cup of tea.

There are many other individual requests for help, from young families to the elderly. We are only a phone call away. **We help where we can.**

## Do You Want to Volunteer?

Volunteering can make a real difference to your own life and the lives of those around you. It is important that any activity for which you volunteer is right for you.

The Ottery Help Scheme can offer opportunities:-

- Driving to and from appointments
- Working directly with people
- Supporting office administration
- Helping at, or organising, fundraising events
- Supporting general business tasks of the organisation

You will receive support, training and expenses.

[www.otterhelpscheme.org.uk](http://www.otterhelpscheme.org.uk)

## Do You Want to Donate Locally?

The Ottery Help Scheme relies mainly on the generosity of our own locality. We all have our charities that are close to our hearts but donating in the neighbourhood makes a huge difference - your money goes so much further and straight to the heart of your community. We need to increase our regular donors to ensure that we can continue and develop our services over the coming years. Please try to help us.

If you become a Regular Donor you will receive the Ottery Help Scheme newsletter three times a year, keeping you in touch with what we have been doing, and our activities and ideas for the future.

**Our team of volunteers is vital to our work.** Without help we could not provide the variety of services on offer. New volunteers bring fresh enthusiasm, new ideas and vital skills.

## Would you like to Volunteer?

I am interested in Volunteering.

Name: .....

Address: .....

Telephone: .....

Email: .....



You will be invited to an introduction session where you will hear more about Ottery Help Scheme and be able to make a decision about the right volunteering opportunity for you.

Our introduction sessions occur regularly, so we will be in touch soon.

Please return this slip to us or, if it's easier, call or email us.

Call us: **01404 816700**

Email us: [info@helpscheme.eclipse.co.uk](mailto:info@helpscheme.eclipse.co.uk)

Thank you.

## Would you like to Donate?

Please help us to continue our work in the Community.

By Cheque: I would like to make a donation and

have pleasure in enclosing £.....

Name: .....

Address: .....

.....

.....

Telephone: .....

Email: .....

**Gift Aid:** If you are a taxpayer we can claim an extra 25 pence from HMRC. Just tick the box to turn every £1 into £1.25 at no cost to you. I confirm that I am a UK taxpayer and I want all donations I have made or will make to Ottery Help Scheme, Registered Charity No:1150898 to be subject to Gift Aid until I notify you otherwise.

### Regular Donation by Bank Standing Order:

Contact details as above

To: The Manager ..... Bank plc

Bank Sort Code: [ ] [ ] [ ]

Account Number: [ ] [ ] [ ] [ ] [ ] [ ]

Branch Name: .....

Branch Address: .....

Please pay to: Ottery Help Scheme,

Sort Code: 20-30-47,

Ottery Help Scheme Community Account No: 53704289

The sum of ..... (amount in figures)

..... (amount in words)

On ..... (date) and thereafter on the same day

each month / quarter / year (please delete as appropriate)

until I notify you otherwise.

Signed: .....

Date: .....

Please return this form to: Ottery Help Scheme  
Coleridge Medical Centre, Canaan Way, EX11 1EQ



### Getting in Touch

Call us and talk to our friendly staff in the office

**01404 816700**

or email us: [info@helpscheme.eclipse.co.uk](mailto:info@helpscheme.eclipse.co.uk)

or write to us:

**Ottery Help Scheme**

Coleridge Medical Centre

Canaan Way

Ottery St Mary

Devon, EX11 1EQ



Leaflet sponsored by the Parishes Together Fund provided by Devon County Council and East Devon District Council and supported by Ottery St Mary Town Council and the parishes of Newton Poppleford, Aylesbeare, Rockbeare, Talaton, Feniton, Buckerell & Gittisham.

A Helping Hand When You Need it Most

### Do You

### Need Help?

### Want to Volunteer?

### Want to Donate in

### Your Community?



Our aim is to unite and mobilise the goodwill of our community, offering support to local residents where it is needed most in times of illness, difficulty or life-changing circumstance.

[www.otteryhelpscheme.org.uk](http://www.otteryhelpscheme.org.uk)

[www.otteryhelpscheme.org.uk](http://www.otteryhelpscheme.org.uk)

Registered Charity No: 1150898

Limited Liability Company Registered in England No: 8354771

Registered Charity No: 1150898

Limited Liability Company Registered in England No: 8354771

**Report presented to Ottery St Mary Full Council Meeting on 5<sup>th</sup>  
August 2013**

**Parish Together Funding**

**Spotlight on Ottery Help Scheme  
12 Month Project  
April 2013 – March 2014**

**April – July 2013**

23<sup>rd</sup> April – cheque presentation

During May & June the Ottery Help Scheme was promoted via Parish Magazines and local newspapers. Articles appeared in most of the Parish magazines. From these articles we had a number of people in the community expressing interest in volunteering. Out of the 10 volunteers we took 6 of them through the full recruitment process. It was encouraging to see that the articles had made an impact. We also had a number of new people asking for support, mainly transport. 5 from Ottery, 2 from Feniton, 2 from Newton Poppleford, 1 from Rockbeare, 1 from Aylesbeare and 2 from Newton Poppleford

Time has also been spent on the content and design on the new leaflet and banners. It was important that the message we sent out within the leaflet portrayed the aim of 'Spotlight on Ottery Help Scheme Project'. Raising awareness to people who need help, may want to help, or, want to donate locally, throughout Ottery St Mary and the surrounding Parishes of Newton Poppleford, Aylesbeare, Rockbeare, Talaton, Feniton Buckrell & Gittisham.

A number of Parish Council Meetings were attended: Aylesbeare, Talaton, Buckrell and more recently Newton Poppleford informing of the project and making contacts looking at ways to work with individual parishes and their groups and activities to help promote awareness.

We have given talks to groups in Ottery St Mary, Feniton & West Hill, all of which attracted donations. Today (Monday 5<sup>th</sup>) we have been talking to the Ottery St Mary Carers Support Group.

Parish events attended include Aylesbeare & Talaton Fete's and Alfington Garden Event... The Festival Jazz event held in aid of the

Ottery Help Scheme was also a good event to promote at, resulting in a further donation.

Early July the long awaited, Leaflets & Banners arrived. With 'tool kit' in hand first stop was Sainsbury's supermarket. 4 hours handing out leaflets prompted within days, 4 new volunteer enquires and 1 donation. Leaflets have been inserted recently in a number of Parish magazines, West Hill, Newton Poppleford, and Tipton St John again producing positive results. We have in the last couple of weeks received 5 one off donations and another 6 people enquiring about volunteering. As you can imagine this has impacted on our time, but also very positive.

We have organised for more leaflets go out into areas we have not yet covered in the coming months, but need to now focus on supporting volunteers through the recruitment process and dealing with new enquires for support and help.

We are also in the process of installing a new database system which will enable us to manage information in a more effective way and produce figures and statistics with the touch of a button!

**Finances – to date.** A total of £3481 of the grant has been spent to date mainly on salaries, equipment and publicity material. A further amount of approx £500 has been spent on volunteer recruitment, expenses, and related office costs. A detailed breakdown with receipts will be available shortly.

There has been a very positive start to 'Spotlight on Ottery Project' with momentum really now starting to build. We have a number of promotional events booked in for the coming months and will be producing more publicity material to continue to reach out to people in the community.

Thanks once again for your support and giving the Ottery Help Scheme the funds to make this happen.

Jane Davies  
Chief Officer  
Ottery Help Scheme  
5<sup>th</sup> August 2013





Hike, bike, enjoy fresh air and great views

Walking: FREE



Experience the Walk of a Lifetime along the Jurassic Coast - an 'Area of Outstanding Natural Beauty' (AONB) and impressive at any time of year. Exmouth to Axmouth is the home of Britain's most popular National Trail, The South West Coast Path [www.southwestcoastpath.com](http://www.southwestcoastpath.com). Discover outstanding views, tranquil estuaries and

secret coves. Exmouth, with its ancient Triassic rocks, has fantastic walks along the Path. Follow the route through Budleigh Salterton to the red cliffs of Sidmouth. A spectacular route at Branscombe Mouth, famed for smuggling, leads to a chasm where Triassic earth gives way to striking white chalk at Beer Head. Continue over rich red cliffs of Seaton and out over the Axe wetlands. At Axmouth the spectacular Undercliffs NNR, one of the largest active coastal landslip systems in Western Europe, stretches 7 miles eastwards.

**The South West Coast Path**  
One of the top walks in the world!

Golf



Stunning cliff-top golf views, greens running by the coastal path, amazing seascapes, sheltered and undulating fairways can all be found on Devon's stretch of Jurassic Coast. Proper winter greens available in Axmouth, superb golfing on the wooded western slopes of the Sid Valley, or golfing on the cliff top above Budleigh Salterton. Check out [www.axecliff.co.uk](http://www.axecliff.co.uk); [www.sidmouthgolfclub.co.uk](http://www.sidmouthgolfclub.co.uk) or [www.eastdevongolfclub.co.uk](http://www.eastdevongolfclub.co.uk).

Cycling: FREE



Cycling doesn't stop at the end of summer and the East Devon coast is particularly good, alone or in a group. Cycle alongside the estuary into Axmouth, follow the coast through Branscombe, stop off at cafes/pubs, or attractions such as the Donkey Sanctuary. Take a ride on the cycleway from Sidford to Sidmouth seafront, ride from Seaton Promenade on the Stop Line Way route stretching to the county boundary, or try the Exe Estuary Trail in Exmouth, which skirts the beautiful Exe Estuary - your camera will be clicking non-stop. For the more adventurous try a challenging ride on Exmouth's common; plunging down steep hills into Sidmouth; or take the bicycle friendly ferry from Starcross to Exmouth. Check out [www.axevalleypedallers.org.uk](http://www.axevalleypedallers.org.uk) & [www.bikelands.co.uk](http://www.bikelands.co.uk).

East Devon a regular on the Tour of Britain route.

Kite surf on the finest flat water and waves, sea kayak amongst breakers, cycle down plunging hills, or hike across one of the best walks in the world.

Fun and adventure await you on our doorstep.



**Further Information**  
Tourist Information Offices/Centres

**Budleigh Salterton**

Fore Street  
Budleigh Salterton  
Devon, EX9 6NG  
[www.visitbudleigh.com](http://www.visitbudleigh.com)  
[info@visitbudleigh.com](mailto:info@visitbudleigh.com)  
T. +44 (0) 1395 445275

**Seaton**

The Underfleet  
Harbour Road  
Seaton, Devon EX12 2TB  
[www.seatontic.co.uk](http://www.seatontic.co.uk)  
[visit@seaton.gov.uk](mailto:visit@seaton.gov.uk)  
T. +44 (0)1297 21660

**Exmouth**

Town Hall  
St. Andrews Road  
EX8 1AW  
[www.visitexmouth.co.uk](http://www.visitexmouth.co.uk)  
[tic@exmouth.gov.uk](mailto:tic@exmouth.gov.uk)  
T. +44 (0)1395 276167

**Sidmouth**

Ham Lane  
Sidmouth  
EX10 8XR  
[www.visitsidmouth.co.uk](http://www.visitsidmouth.co.uk)  
[ticinfo@sidmouth.gov.uk](mailto:ticinfo@sidmouth.gov.uk)  
T. + 44 (0)1395 516441

# Devon

YOUR GATEWAY TO THE JURASSIC COAST

Year-Round

Outdoor

Adventure



[www.visiteastdevon.co.uk](http://www.visiteastdevon.co.uk)

## The Jurassic Coast



The Dorset and East Devon Coast World Heritage Site, known as the Jurassic Coast, is England's only natural World Heritage Site.

This special place is designated a World Heritage Site because of its incredible geology which represents 185 million years of Earth history in just 95 miles. The oldest Triassic rocks in East Devon are between 250-200 million years old.

There are stunning examples of coastal sea stacks and cliffs, formed from distinctive desert-red sandstone as well as superb striking white chalk landmarks such as Beer Head (c.90 million years).

Whatever your interest you'll find year-round outdoor activities, adventures and stunning new experiences.

[www.jurassiccoast.org](http://www.jurassiccoast.org)



Photo Credits:  
Sidmouth Town Council, Autumn Byes (Top, Second Right)  
Eve Matthews, Seas (Inset Cover, Centre), Snow (Top Right)



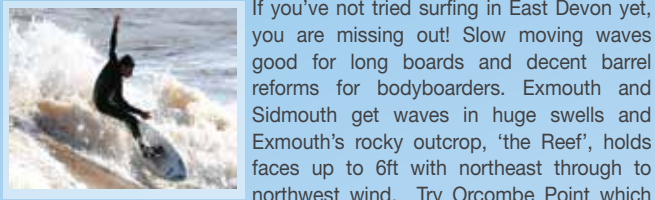
# Stunning new experiences, fun and adventure await you on our doorstep!

Exmouth	
Budleigh Salterton	
Sidmouth	
Branscombe	
Beer	
Seaton	
Axmouth	



## Wet & Wild Days Out

### Surfing



If you've not tried surfing in East Devon yet, you are missing out! Slow moving waves good for long boards and decent barrel reforms for bodyboarders. Exmouth and Sidmouth get waves in huge swells and Exmouth's rocky outcrop, 'the Reef', holds faces up to 6ft with northeast through to northwest wind. Try Orcombe Point which works on a south/-southeast swell as waves peel around the point creating a small barreling wave. During the winter you can bodyboard regularly, or if you want to jump into the sea and learn to surf try Budleigh Salterton's surf schools.

### Canoeing

Touring, white water and sea paddling in canoes and kayaks is popular in the area with many activities/courses available. In Axmouth and Seaton the beautiful river Axe is navigable all year round from the sea at Axmouth up to the A3052 road bridge. On this tidal lower section of the river you'll see bird life such as swans with their young. For local conditions check out [www.axevalecc.co.uk](http://www.axevalecc.co.uk). The Exe Estuary also offers a variety of sea and tidal canoe and kayaking opportunities.

### Kite Surfing



Visit the Exe Estuary at Exmouth any time of the year and you will see colourful kites criss-crossing the sky. The seafront and estuary offer a fantastic combination of flat water and waves - perfect for everyone. Kite surfing is highly addictive and local 'kiters' range in age from 10 to 70. Exmouth has produced world kitesurfers including multiple world champion Stephanie Bridge. Check out [www.edgewaterports.com](http://www.edgewaterports.com) or [www.liquidmotion.co.uk](http://www.liquidmotion.co.uk).

### Angling (Shore and Deep Sea)



Fish from seashores, go mackerel fishing, or try deep sea angling with local fishermen. Check out [www.beeranglingclub.co.uk](http://www.beeranglingclub.co.uk) for details or ask at the landing stage/fish shop in Beer. In Axmouth sea and river fishing permits are available from the Angling Centre and café at the harbour. From Exmouth docks trips offering sea, reef and wreck fishing are available. Or try private boat trips for small groups, or hire the services of a fisherman with fishing boat for mackerel fishing in Branscombe.

### Sailing/Boating



If sailing is your interest, you'll find plenty on offer on Devon's Jurassic Coast. Public access to the water is available from Exmouth, ideally situated for the beautiful Exe estuary, Lyme Bay, Torbay, Dartmouth and Jurassic Coast. The coast offers a wide range of conditions and has produced several Olympian and World Match racing champions. Safe moorings include Axmouth Harbour, Beer, Exmouth Marina and the Exe Estuary - ensure you have up-to-date information about safe access to these havens. Stuart Lines operates river and coastal cruises and self-drives are available in Beer from boatmen on the beach. Check out [www.exe-sailing-club.org](http://www.exe-sailing-club.org), [www.stuartlinecruises.co.uk](http://www.stuartlinecruises.co.uk) & [www.axeyachtclub.co.uk](http://www.axeyachtclub.co.uk).

## Thrilling Runs and Rides

### Riding

East Devon is the ideal place to take a riding holiday. The thrill of exploring our natural environment on horseback in autumn/winter cannot be surpassed. Glinting white houses nestled in Budleigh Salterton, bright red sandstone of Peak Hill and glimpses of fox, deer, squirrels and beautiful blankets of pink heather stretched out as far as you can see. Ride out from Branscombe [www.ridingacademy.co.uk](http://www.ridingacademy.co.uk) or Budleigh Salterton [www.devonriding.co.uk](http://www.devonriding.co.uk) along Woodbury common for awe inspiring views across the Jurassic coast.

### Running: FREE



Whatever your running ability there are plenty of routes on Devon's Jurassic Coast. Run year round through breathtaking countryside along the South West Coast path, cross country and along many roads. Check out the websites for local clubs [www.axevalleyrunners.org.uk](http://www.axevalleyrunners.org.uk) and [www.exmouth-harriers.co.uk](http://www.exmouth-harriers.co.uk), who cater for all ages and abilities year round. For a wild running experience, try the annual Ave Valley Runner's Grizzly in Seaton. Twentyish hilly, boggy, beachy miles of the multiest-terrain. Not the toughest race around, but an experience!



Whatever Your Interest... There are plenty of activities on offer!



Exmouth and the Exe Estuary  
One of the finest kitesurf locations in the country.

[www.visiteastdevon.co.uk](http://www.visiteastdevon.co.uk)

## Explore Nature

### Bird Watching: FREE



Autumn through to the chill of midwinter is a great time for birdwatching on Devon's stretch of Jurassic Coast. The Axe estuary and Exe estuary are teeming with birdlife. Sandbanks and mudflats offer a refuge for wintering wildfowl and you'll see curlews, avocets, oystercatchers, wigeon, teal, black tailed godwits and more. You'll find hides set against the beautiful backdrop of the lower Axe valley and paths across Seaton Marshes; wading birds along the river Otter at Budleigh Salterton; cormorants and seabirds on the cliff face in Beer; special birdwatching tram trips led by local experts from September to November in Seaton [www.tram.co.uk](http://www.tram.co.uk); and Jurassic Coast bird watching cruises onto the Exe Estuary, a SSSI site of international importance for migratory birds - see [www.stuartlinecruises.co.uk](http://www.stuartlinecruises.co.uk).

### Photography & Painting: FREE



Stunning light and amazing scenery on our stretch of World Heritage Coast offer ideal conditions for photographers or painters. Capture the action of kite surfers in Exmouth, stunning red sandstone meeting sea at Sidmouth, or startlingly white chalk at Beer Head. Budleigh Salterton's Pebblebeds, 3-mile beach and nature reserves along the River Otter offer amazing views. An Axmouth visitor's leaflet shows points of natural and historical interest on the Axe Valley wetlands. Check out [www.eastdevon.gov.uk/country-side-axe\\_estuary-page](http://www.eastdevon.gov.uk/country-side-axe_estuary-page).

## **A. Exmouth and Budleigh Salterton**

### **East Devon District Council and Devon County Council Parishes Together Fund Application Form 2012**

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues. Please submit joint applications between Parish/ Town Councils.

Please read the guidance notes thoroughly before completing the application form.

**IMPORTANT-** If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

#### **Section A- Your contact details**

**Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:**

Exmouth Town Council with support of Budleigh Salterton Town Council (letter attached)

**Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):**

Colin Poole  
Exmouth Town Council  
St Andrews Road  
Exmouth EX8 1AW

**Q3 Main contacts phone number:**

01395 276167

01395 442245

**Q4 Main contacts e-mail (IN BLOCK CAPITALS):**

townclerk@exmouth.gov.uk

#### **Section B- About your project**

**Q5 What is your project?**

Provision of Gazebos for community events

**Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?**

Local Councils put on events and often need to provide gazebos for small voluntary and charitable organisations which may not have their own available to use. At the moment these are hired for each occasion at a cost of £80 each, whereas they cost £125 to buy. Exmouth would like to buy 20 gazebos in order to vastly reduce the cost to the taxpayer of providing these. The difference it will make is to hugely reduce the cost of including these small groups in community events and celebrations.

**Q7 How do you know this is needed? Who and how have you consulted?**

This is a straightforward mathematical calculation. We have discussed alternatives with voluntary groups. Several issues came out in the consultation. The cost to voluntary groups of commercial-quality gazebos is difficult - the amount they raise is often relatively modest and is needed for the core work of the group. However, domestic-quality gazebos are discouraged as there are health and safety concerns about stability in inclement weather e.g. at the Christmas Cracker, gazebos need to be properly anchored, pegs cannot be used on paving and anchors do not hold sectional legged gazebos safely. It has therefore proved necessary for commercial-grade 'pop-up' gazebos to be provided.

**Q8 When do you intend to start work on this project and how long is work likely to take?**

The project is straightforward and gazebos would be bought immediately. They would be stored in our existing storage container in Exmouth.

**Section D- Project costs and match funding**

**Q9 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?**

Rock Awnings, Blackburn 3mx3m pop-up gazebos  
Normal price £169 quote for 20 £149.00 each (£124.17 ex-vat)

Easy Gazebos, Brighton 3mx3m pop-up gazebos  
Normal price £179.95 quote for 20 £161.95 each (£134.96 ex-vat)

Total 20 gazebos @ £124.17 = £2483.40

**Q10 Funding from other sources**

None

**Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)**

**Town or Parish Councils contributions** Exmouth = £2483.40, Budleigh Salterton = £0

**Other match funding (please specify below and state whether confirmed)** None

**Total cost of project** £2483.40

**Shortfall (including how you are going to meet the shortfall)** Not applicable

### **Section F- Checklist**

**Please check you have completed all of the information above.**

**You may also wish to include:**

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

### **Before signing, please read**

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

### **Q11 Signature of applicant:**

**Colin Poole**  
**Exmouth Town Council**

### **Q12 Date:**

**The closing dates for applications will be on 30 September 2012, 11 January 2013 and 1 March 2013.**

**At this stage Devon County Council have only been able to confirm their funding of this scheme for one year only.**

**Please complete and return this application form to:  
Jamie Buckley, Engagement and Funding Officer, East Devon District Council,  
Knowle, Station Road,  
Sidmouth, EX10 8HL  
E-mail: [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)  
Phone: 01395 517569**



## **Budleigh Salterton Town Council**

Council Offices, Station Road, Budleigh Salterton,  
Devon, EX9 6RJ

**Telephone/Fax 01395 442245**

Clerk to The Council: Mrs J E Vanstone

Our Ref: JV/ptf

Date: 27 September 2013

Mr C Poole  
Town Clerk  
Exmouth Town Council  
Town Hall  
St Andrews Road  
Exmouth  
EX8 1AW

Dear Colin

### **Parishes Together Funding**

Members of Budleigh Salterton Town Council would like to support Exmouth Town Council in its application for funding to purchase gazebos etc for use by all residents of the town and its surrounding parishes.

Members feel this project is another excellent way in which our two towns can work together for the benefit of our residents.

I trust this letter is sufficient but if you require any further information please do not hesitate to contact me.

Yours sincerely

Mrs J E Vanstone  
Clerk to the Council

[office@budleighsaltertontowncouncil.gov.uk](mailto:office@budleighsaltertontowncouncil.gov.uk)  
[www.budleighsaltertontowncouncil.gov.uk](http://www.budleighsaltertontowncouncil.gov.uk)

