

Agenda for Annual Council

Wednesday, 22nd May, 2019, 6.00 pm



Members of Annual Council

Councillors: T McCollum, N Hookway, M Howe, K Bloxham, K McLauchlan, C Pepper, A Dent, B Ingham, D Manley, C Brown, F Caygill, S Chamberlain, M Chapman, I Chubb, A Colman, O Davey, S Bond, M Hartnell, M Armstrong, C Gardner, M Allen, I Hall, E Wragg, S Hawkins, P Arnott, P Faithfull, P Hayward, S Hughes, K Blakey, S Jackson, P Jarvis, L Jeffery, V Johns, G Jung, D Key, F King, D Ledger, J Loudoun, B De Saram, J Bailey, T Wright, P Millar, A Moulding, H Parr, S Gazzard, G Pook, G Pratt, V Ranger, M Rixson, J Rowland, E Rylance, P Skinner, B Taylor, I Thomas, P Twiss, J Whibley, T Woodward, D Barrow, C Wright and D Bickley

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(or group number 01395 517546)

Tuesday 21 May 2019

- 1 Election of Chairman of the Council for the ensuing year
The Chairman will ask for nominations for the Office of Chairman of the Council for the ensuing Civic Year.
(The Chairman, if nominated, may not vote on his/her own election).
- 2 Appointment of Vice Chairman of the Council for the ensuing year
The Chairman will ask for nominations for the appointment of the Vice-Chairman of the Council for the ensuing year.
- 3 Public Speaking
Information on [public speaking](#) is available online
- 4 Minutes of the previous Council meeting (Pages 5 - 12)
Minutes of the Council Meeting held on 24th April 2019.
- 5 Apologies
- 6 Declarations of interest
Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)
- 7 Matters of urgency

Information on [matters of urgency](#) is available online

8 Announcements from the Chairman

9 Confidential/exempt item(s)

To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.

10 Election of leader of the Council for the ensuing year

11 Leader's appointment of the Deputy Leader of the Council

12 Leader's appointment to Cabinet

The Leader will recommend the Cabinet members to act as Portfolio Holders.

13 Report by the Chief Executive and Monitoring Officer recommending changes to the Constitution and to seek confirmation of the Committees and their size and terms of reference and to agree the scheme of delegations. (Pages 13 - 17)

To agree proposed changes to the Constitution and to adopt the revised Constitution.

In adopting the amended Constitution, Council will be confirming the current Committee structure and the size and terms of reference of the Committees as set out in Articles 7, 8, 9, and 10 (as amended).

In adopting the amended Constitution, Council will be confirming the scheme of delegations (with the concurrence of the Leader).

RECOMMENDED that Council

1. Approves the Constitution including the amendments to it as shown in the [draft](#) and detailed in this report and thereby agree the Committee structure, their size and terms of reference and the scheme of delegations.
2. Delegates authority to the Monitoring Officer to amend the Constitution during the civic year to reflect legislative changes and to amend any of the details in the 'Existing Name and Area of Wards and Number of Councillors' table as necessary.
3. Delegates authority to the Monitoring Officer to amend the Constitution to reflect the Leader's appointment of Cabinet Members and portfolio areas of responsibility and to revise the Leader's Scheme of Delegations to Portfolio Holders (Part 3 Section 2) so that specific powers align with any changed portfolios where necessary.
4. Delegates authority to Cabinet to determine the Lead Members and their areas of responsibility and to the Monitoring Officer to update the Constitution accordingly.

- 14 To consider the report of the Chief Executive (Pages 18 - 29)
- a) To decide the allocation to different political groups of seats to be filled by the Council in accordance with the political balance rules. (This does not apply to Cabinet)
 - b) To decide the make-up of Panels, Forums and Joint Bodies to be filled by the Council.
 - c) To agree the Membership of the Standards Committee and Housing Review Board as set out in Part C to this report.

RECOMMENDED

- a) that the allocation to different political groups of seats to be filled by the Council be determined as follows in respect of overview, regulatory and other committees:

Independent Group	20 Members	34%
Conservative Group	19 Members	32%
Independent East Devon Alliance	11 Members	18%
Liberal Democrats Group	8 Members	13%
East Devon Green Party	2 Members	3%
Total	60 Members	

- b) that the allocation of seats on individual overview/scrutiny, regulatory and other committees according to proportional balance be as set out in Appendix A;
- c) that the make-up of Panels, Forums and Joint Bodies be as set out in Appendix B;
- d) that the Membership of the Standards Committee and Housing Review Board be as set out in Part C to this report.

- 15 To agree the appointment of Councillors to Committees (Pages 30 - 31)
- 16 To appoint the Chairmen and Vice Chairmen of Committees (Page 32)
- 17 To agree the appointment of Councillors to Panels, Forums and Joint Bodies (Pages 33 - 35)
- 18 To agree the appointment of representatives on Outside Bodies (Pages 36 - 38)
- 19 To approve a programme of ordinary meetings of the Council, Cabinet and Committees for 2019/20 (Page 39)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the democratic services team know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

[Decision making and equalities](#)

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