

Agenda for Asset Management Forum

Thursday 10 March 2016, 9.30am



Venue: Committee Room, Knowle, Sidmouth, EX10 8HL

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- 1 [Public speaking](#)
- 2 Notes for 11 February 2016 (pages 3-4)
- 3 Apologies
- 4 [Declarations of interest](#)
- 5 [Matters of urgency](#) – none identified
- 6 Confidential/exempt items – there is one item which officers recommend should be dealt with in this way.

Part A Matters for Decision

- 7 **Asset Devolution** – Councillor Geoff Pook, Chairman of Asset Management Forum
- 8 **Data** – Verbal update by Donna Best, Principal Estates Surveyor
- 9 **The Vice Chairman to move the following:**
“that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part B)”.

Part B Matters for Decision

- 10 **Workspace delivery on Council owned land** – Presentation by Donna Best, Principal Estates Surveyor

Reasons for consideration in Part B:

- 1) Para 3 Schedule 12A Information relating to the finance or business affairs of any particular person

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EAST DEVON DISTRICT COUNCIL

Report of a Meeting of the Asset Management Forum held at Knowle, Sidmouth on Thursday, 11 February 2016

Present: Councillors:
Geoff Pook
Paul Diviani
Andrew Moulding

Officers:
Donna Best
Richard Cohen
Chris Lane
Su Percival
Kristian Hawkes – SWAP

Also present: Councillors:
Mike Allen
Megan Armstrong
David Chapman
Alan Dent
Cathy Gardiner
Rob Longhurst
Helen Parr

Apologies: Matthew Booth
Simon Davey
Laurelie Gifford
Philip Skinner
Ian Thomas

The meeting started at 9.40am and finished at 11.35am.

1 Notes

Members noted the report of the meeting held on 14 January 2016.

2 EDDC Workspace Provision

Donna Best, Principal Estates Surveyor reported on the current workspace provision on council owned land and opportunities to increase provision for small and start up business in the district.

Members noted that the Carter Jonas report had demonstrated the need for the provision of small workspace in East Devon.

During discussions the following points were raised;

- The recent Treasury Management review had indicated that EDDC should be looking at using some of its reserves to invest in assets to make a better return on the assets and reserves;
- The current planning permission for workshop provision at Fosseyway and at Colyford Road, Seaton should be revisited to try and find a viable solution to deliver;

- Investigation should be made over which sites would be better for disposal to make a capital return to enable reinvestment in the other sites;
- Possibility of investigating joint ventures with private sector partners;
- The B&Q building in Exmouth was currently empty and the possibility of a joint venture for small workshop space with Clinton Devon Estates was suggested;
- Any small workshop scheme eventually recommended to Cabinet would need a good business case;
- Importance of having an officer to take this project forward. There was a question raised about the capacity of officer resources from Exeter City or Teignbridge Councils to assist;
- Many of the workspace opportunities had previously been delayed owing to the previous uncertainties around the office relocation project and the cost of finance;

RESOLVED that Donna Best, Principal Estates Surveyor be requested to produce a spreadsheet with each opportunity listed and information known, to enable further discussions in respect of increased workspace provision on council owned land.

RECOMMENDED

that a future meeting be held to consider opportunities further .

- 3 Data Management – Update on Strata project
Donna Best, Principal Estates Surveyor, reported that the Finance Service had started their project to try and allocate non specific costs to property records. There had also been a meeting with John Golding, Strategic Lead – Housing, Health & Environment regarding housing land and infrastructure assets.

- 4 Date of next meeting
The next meeting of the Asset Management Forum would be held on **Thursday 10 March 2016** at 9.30am in the Committee Room, Knowle, Sidmouth.