

Agenda for New Homes Bonus Panel

Monday, 14 May 2018; 1.00pm

Date: 3 May 2018
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To: Members of the New Home Bonus Panel

Councillors:
Iain Chubb (Portfolio Holder – Corporate Business)
Phil Twiss (Portfolio Holder – Strategic Development and Partnerships)

Michael Allen
David Barratt
Simon Grundy
Geoff Jung
Christopher Pepper

Community Engagement and Funding Officer
DCC Ali Eastland



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New Homes Bonus Panel

Monday 14 May 2018 at 1.00pm

The above meeting will be held in the Room 1, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

A G E N D A

		Page/s
1	To confirm the notes of the New Homes Bonus Panel held on 27 March 2018.	2 - 6
2	To receive any apologies for absence.	
3	To receive any declarations of interests relating to items on the agenda.	
4	To discuss and approve new guidance notes for the Communities Together Fund.	7-11
5	To discuss and approve new application form for the Communities together Fund.	12-19
6	Feedback from previously funded Parishes Together Fund projects	20-126

[Decision making and equalities](#)

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EAST DEVON DISTRICT COUNCIL

Notes of a Meeting of the New Homes Bonus Panel held at the Knowle, Sidmouth on Tuesday 27 March 2018

Present: Councillors:
Phil Twiss (Chairman)
David Barratt
Douglas Hull
Geoff Jung

Officers: Jamie Buckley, Community Engagement and Funding Officer
Steve Robinson, Locality Development Officer, DCC
Chris Lane, Democratic Services Officer

Apologies Councillors:
Mike Allen
Iain Chubb
Simon Grundy
Christopher Pepper

The meeting started at 10.00am and finished at 11.30am.

*14 Minutes

The notes of the previous meeting of the New Homes Bonus Panel held on 29 January 2018 were confirmed as a true record.

*15 Declarations of interest

Councillor Geoff Jung

Minute 17

Disclosable Pecuniary Interest – Had been involved with the application

Councillor Roger Giles

Minute 21

Personal Interest – Member of Ottery St Mary Town Council

Councillor David Barratt

Minute 25

Personal Interest – Member of Sidmouth Town Council

*16 Documentation

The Parishes Together Fund guidance notes and application form, circulated with the agenda were noted.

17 Application from Newton Poppleford Parish Council – Bolt on for Defibrillators -- £1,876.80

The Community Engagement and Funding Officer outlined the project which was to provide funding for defibrillators for Combyne Rousdon and Dunkeswell Parish Councils.

Councillor Douglas Hull raised a number of concerns about the scale of purchase of defibrillators across East Devon and their use. In response other members of the

Panel highlighted the amount of training and number of times they had effectively used in the area. However, it was requested that a map be prepared showing the sites across the District where defibrillators were available.

RESOLVED: that information be found or produced that showed community access defibrillators in East Devon.

RECOMMENDED: that the application for £1,876.80 be supported for defibrillators for the parishes of Combpyne Rousdon and Dunkeswell as a bolt on to the previously approved Newton Poppleford application.

- 18 Application from Exmouth Town Council – Publicity - £30,200
This was a project from Exmouth town Council with support of Lympstone Parish Council to produce interpretation panels and leaflets providing information on the Exe Estuary. An issue regarding cyclists speeding through villages was raised.

RECOMMENDED: that the application for £30,200 from Exmouth Town Council be supported on the condition that the EDDC and DCC logos and mention of the Parishes Together Fund is on the leaflets and panels.

- 19 Application from Gittisham Parish Council– Defibrillators- £1,586.50
The Community Engagement and Funding Officer outlined the application from Gittisham Parish Council and Honiton Town Council to fund a defibrillator.

RECOMMENDED: that the application from Gittisham Parish Council for a defibrillator, be supported.

- 20 Application from Honiton Town Council – Creative workshops - £3,722
The Community Engagement and Funding Officer outlined the application by Honiton Town Council with support from Beer and Colyton Parish Council for the provision of workshops by the Thelma Hulbert Gallery along the East Devon Way to celebrate their 25th anniversary.

RECOMMENDED: that the application for the provision of workshops by Honiton Town Council, be supported.

- 21 Application for Ottery St Mary Town Council – Young person's mental health project - £8,362.40

The Chairman explained the application from Ottery St Mary Town Council with support from West Hill and Aylesbeare Parish Council.

RECOMMENDED: that the Ottery St Mary Town Council application, be supported.

- 22 Application from Plymtree Parish Council – Helipad - £2,311
The Community Engagement and Funding Officer outlined the application from Plymtree, Talaton, Broadhembury and Payhembury Parish Councils for a community helipad to enable landing at night.

RECOMMENDED: that the application from Plymtree Parish Council for a helipad, be supported.

- 23 Application from Seaton Town Council – Brown Tourism signage - £3,500

The Community Engagement and Funding Officer outlined the application for brown tourism signage.

RECOMMENDED: that the Seaton Town Council and Axmouth Parish Council application for brown tourism signage, be supported.

- 24 Application from Shute Parish Council – Asphalt project - £716
The Community Engagement and Funding Officer explained the application from Shute Parish Council and Woodbury Parish Council for funding an asphalt project in the parishes. Members noted that Devon County Highways had been informed of and agreed with this project.
RECOMMENDED: that the application from Shute Parish Council for funding for an asphalt project in the parish, be supported.
- 25 Application from Sidmouth Town Council – Help Scheme - £5,000
The Community Engagement and Funding Officer explained the application from Sidmouth Town Council which was a help scheme. The Panel recognised the importance of the community model presented by this project and suggested that funding be increased to £7,155.60 which would also fund the shortfall the project had. The Panel felt that lessons learnt here could be spread around the district.
RECOMMENDED: that Sidmouth Town Council's application for the Sid Valley Help Scheme, be supported, and the grant be increased to £7,155.60. this is on the condition that the Sid Valley Help Scheme contact and share best practice with other towns in East Devon, and that publicity is gained for the Panel's support of this project.
- 26 Buckerell Parish Council – Drainage - £246.40
The Community Engagement and Funding Officer explained the application from Buckerell Parish Council for drainage and ditch work within the parish.
RECOMMENDED: that Buckerell Parish Councils application for funds to carry out drainage and ditch work within the parish, be supported.
- 27 Clyst St George Parish Council Drainage - £683
The Community Engagement and Funding Officer explained that Clyst St George Parish Council wished to carry out gully and drain cleaning in the parish.
RECOMMENDED: that Clyst St George Parish Council's request to carry out drainage and ditch work, be supported.
- 28 Colyton Parish Council- Drainage - £1,292.90
A request from Colyton Parish Council was for drainage work.
RECOMMENDED: that the request from Colyton Parish Council for drainage work, be supported.
- 29 Cotleigh Parish Council- Drainage - £200
A request from Cotleigh Parish Council was for drainage work.
RECOMMENDED: that the request from Cotleigh Parish Council for drainage work, be supported.
- 30 Feniton Parish Council drainage - £1,650
A request from Feniton Parish Council for drainage and ditching work in the parish was considered.
RECOMMENDED: that Feniton Parish Council request to undertake drainage and ditching work in the parish be supported.

- 31 Honiton Town Council- Drainage - £7,411.90
A request from Honiton Town Council was for drainage work.
RECOMMENDED: that the request from Honiton Town Council for drainage work, be supported.
- 32 Luppitt drainage - £415.80
The Community Engagement and Funding Officer explained that Luppitt Parish Council wished to undertake drainage work in the parish
RECOMMENDED: that Luppitt Parish Council's request for funding to undertake drainage work be supported.
- 33 Lympstone Parish Council – Drainage -£1,475
The application from Lympstone Parish Council was to help fund a feasibility study for ditch and drainage works in Lympstone and Woodbury.
RECOMMENDED: that Lympstone Parish Council's request for funding for a flooding feasibility study be supported.
- 34 Membury Parish Council – Drainage - £466.40
The Community Engagement and Funding Officer explained that Membury Parish Council wished to have funding to undertake drainage work.
RECOMMENDED: that Membury Parish Council's request for funding for drainage work, be supported.
- 35 Musbury Parish Council – drainage - £513.70
The application from Musbury Parish Council was to provide drainage work.
RECOMMENDED: that Musbury Parish Council's request to provide drainage work, be supported.
- 36 Offwell Parish Council – Drainage - £387.20
The Community Engagement and Funding Officer explained that Offwell Parish Council wished to apply for financial support for drainage work.
RECOMMENDED: that Offwell Parish Council's request for funding for drainage work, be supported.
- 37 Upottery Parish Council–Drainage - £669.90
The Community Engagement and Funding Officer explained that Upottery Parish Council wished to apply for funding for drainage work.
RECOMMENDED: that Upottery Parish Council's request to fund drainage work, be supported.
- 38 Yarcombe Parish Council drainage - £433.30
The Community Engagement and Funding Officer explained that Yarcombe Parish Council wished to apply for funding for drainage work.
RECOMMENDED: that Yarcombe Parish Council's request to apply for funding for drainage work, be supported, once a quotation had been received for the works.

- 39 Seaton Town Council – Natural Seaton Festival Project - £1,550
The Community Engagement and Funding Officer explained that Seaton Town Council wished to fund workshops to increase the awareness and engagement of children and young people with the Natural Seaton Festival project.
RECOMMENDED: that Seaton Town Council's request (supported by Colyton Parish Council) for funding to organise workshops for the Natural Seaton Festival project, be supported.
- 40 Seaton Town Council – Walkers leaflet project - £750
The Community Engagement and Funding Officer explained that Seaton Town Parish Council with support from Axmouth Parish Council, wished to provide a walkers leaflet project. She also explained that as yet the town Council hadn't sent in a quotation with their application, which we must have first before approving it.
RECOMMENDED: that Seaton Town Council's request to provide a walkers leaflet project, be supported, providing that the town Council send in a quotation for the whole project by Friday 6 April. If the quotation did come through the leaflet should feature the EDDC and DCC logos and Parishes Together Fund wording on it.
- 41 Broadclyst Parish Council – befriending services - £4,869.30
The Community Engagement and Funding Officer explained that Broadclyst Parish Council wished to support Clyst Caring Friends undertaking a befriending services project. The project was also supported by Clyst Honiton, Farringdon and Whimple Parish councils. There were some concerns raised by the Panel about the organisations past by the Panel felt that with the recent changes to CCF and support from Broadclyst Parish Council that the project was worthy of funding.
RECOMMENDED: that Broadclyst Parish Council's request for funding for a befriending services project, be supported.
- 42 Dates of future meetings
Tuesdays 10am – 17 July, 11 December and 21 March 2019.

Communities Together Fund 2018 / 2019

Guidance Notes



Communities Together Fund- An Introduction

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants through the Communities Together Fund. This fund exists to encourage communities to work together; identifying new ideas for their mutual benefit. Projects should benefit, enhance and make a difference to communities.

Projects are more likely to be funded if they involve organisations working together. This could include voluntary and community groups, town and parish councils, community interest companies or registered charities. All applicants must demonstrate how they have explored opportunities to work together with others on the proposed project.

Projects must benefit two or more town or parish council areas. Exmouth, as part of a pilot scheme, are managing their own funding so must not be included when counting how many town or parish council areas your project benefits. Although we will consider applications that include a small benefit to Exmouth as well as a larger benefit to two or more other town or parish councils, where there is a significant benefit to Exmouth or where Exmouth is the only beneficiary you must apply to the Exmouth fund through Exmouth Town Council.

How much can you apply for?

- There is a total funding pot of at least £145,000. An accurate figure will be made available once we have completed the financial year end processes. This made up of £1.10 per elector in East Devon, plus the unallocated funding from the Parishes Together Fund which money was allocated to in the same way.
- You can apply for a maximum of £30,000 and a minimum of £400.
- A minimum of 20% of the total costs of your project must be funded from other sources. For example, for a project that costs £10,000 in total, you can apply to this fund for a maximum of £8,000 and must find a minimum of £2,000 of the money to pay for the project from elsewhere. You should have this extra funding in place before applying to us.

- If the organisation paying for the project is VAT registered and is able to claim back VAT, you must only apply and claim for the net amount (total amount minus VAT).
- We'll pay grants upon receipt of invoices and receipts for the project as outlined in the application form unless you agree an exception with us in advance.
- There is likely to be a lot of competition for the funding, so not all projects will be funded. Have a good think about how much you really need and what other funding you might be able to find from elsewhere.

Who can apply

Four types of organisations can apply:

1. **Town and parish councils.** Your project must benefit two or more town or parish council areas in East Devon, excluding Exmouth who are managing their own funding. Each application must be submitted jointly by two or more parish or town councils with one application form submitted by a lead parish or town council.

The following can also apply, as long as they have a governing document, which needs to be sent with the application:

2. **Charities registered with the Charities Commission.** You'll need to send in accounts from the previous financial year.
3. Properly constituted and regulated **Community Interest Companies** registered with Companies House. You'll need to send in accounts from the previous financial year.
4. **Voluntary and community groups** where someone like a town or a parish council has agreed in writing to be accountable for the project and the funding, and bankroll it. Please send evidence with your application. The accountable organisation will need to send in relevant documents.

Organisation types 2, 3 and 4 please note; all projects must benefit more than two or more town or parish council areas. Exmouth, as part of a pilot scheme, are managing their own funding so must not be included when counting how many town or parish council areas your project benefits. You must have the written support of at least one of the town and parish councils for the areas that would benefit from your project. To find out about town and parish council areas and how to contact them:

http://www.eastdevon.gov.uk/parish_and_town_councils.htm

What we will fund

- Projects that benefit two or more town or parish council areas within East Devon. Exmouth, as part of a pilot scheme, are managing their

own funding so must not be included when counting how many town or parish council areas your project benefits. Although we will consider applications that include a small benefit to Exmouth as well as a larger benefit to two or more other town or parish councils, where there is a significant benefit to Exmouth or where Exmouth is the only beneficiary you must apply to the Exmouth fund through Exmouth Town Council.

- Projects that show communities working together; identifying new ideas for their mutual benefit. Applications are welcome from community projects benefiting, enhancing and making a difference to communities.
- All applicants must show that they have explored opportunities to work with other voluntary and community groups to either identify and/or carry out the proposed project.
- Grants are for both capital (one off costs, costs of a permanent item, structure etc) and / or revenue costs (day to day costs, temporary items, events etc).
- All grant money awarded must realistically be able to be spent and claimed within 12 months of receiving your grant offer letter.

What we won't fund

- Projects that only benefit one town or parish council area within East Devon.
- Projects where there is a significant benefit to Exmouth or where Exmouth is the only beneficiary. In this case you must apply to the Exmouth fund through Exmouth Town Council.
- Unsustainable projects. For example, projects that need to continue beyond the life of the funding but are unlikely to be able to.
- Projects working with vulnerable people where there isn't a Safeguarding Policy and / or appropriately trained staff / volunteers.
- Projects for organisations that have more than 12 months running costs in reserves.
- Projects where planning permission is required but hasn't yet been given.
- Funds can't be given to help with budget shortfalls or to pay off debts.
- Projects that promote religion or politics.
- On-going staff costs or costs for the day to day running of an organisation, unless this is during a transition phase with documented evidence of how the project will become sustainable post transition.
- Regular activity such as grass cutting, ditch and drainage work and other associated 'lengthsman' duties.

- Projects that are the direct responsibility or statutory obligation of another statutory organisation for example Devon County Council, the Church or the NHS.
- Projects that will have already started before grant offers are made by us towards the end of January 2019. Work must not start on the project before you have received a letter offering you the grant.
- Repeat projects. You can't apply for funding for the same project twice, unless there is a compelling business case proving this will help the change to the project becoming sustainable. We also won't fund projects that have previously received funding from the Parishes Together Fund.
- Funds can't be given to benefit individuals or private / for profit enterprises.
- Projects that are eligible for East Devon District Council's Community Buildings Fund: <http://eastdevon.gov.uk/grants-and-funding/community-buildings-fund/>

What to include as part of your application

- All projects that will cost under £5,000 must include a written quotation from at least one contractor (if using a contractor) / supplier. If the total cost of your project is over £5,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If the total cost of your project is over £100,000 you must get a minimum of five written quotations, or detail why this isn't possible. If your project doesn't involve 3rd party quotations please give us as much detail as possible on how you reached your conclusion of costs.
- If you are applying as a voluntary or community group, Community Interest Company or a registered charity you'll need to send us a copy of your governing document. You must also send us the previous year's accounts for your organisation, or evidence that another organisation such as a town or parish council will be accountable for and bank roll your project. Also send us a letter of support from at least one of the town and parish councils that your project will cover.
- If your project involves work with vulnerable people then send us a copy of your safeguarding policy/policies and details of how any staff and volunteers are appropriately trained.
- Please send supporting documents wherever possible. This could include things such as; details of offers/ grants from any other funder/ organization, photographs, specifications and drawings, extracts from your Parish Plan(s) or Neighbourhood Plan(s), evidence of consultation e.g. letters of support, evidence of need for your project.

When to apply?

The closing date for all applications is midnight on Thursday 22 November 2018. The fund is confirmed for this year only. Decisions on applications will be made at the middle or end of January 2019. This is a competitive fund, we don't expect to be able to fund all applications.

Once the deadline is reached incomplete applications will not be assessed.

How will we assess your application?

Once the deadline has passed all applications undergo an eligibility check. If your application is incomplete or ineligible we will not take it any further.

If we have any queries on your application we will send those queries to the main contact for the application by email. They will need to respond by the deadline given or we will not take your application any further.

Once your application has been passed as eligible it will be presented to a group made up of EDDC Councillors and a Devon County Councillor, for a decision to be made. They will take into account a number of factors such as:

- Evidence of local need
- How two or more areas benefit
- Evidence of community support
- How well the project has been thought out and planned
- Project costs and any match funding

You will be told in writing whether your grant application has been successful or not. Successful applicants will receive a grant offer letter which must be signed and sent back to us within one month.

All monies must be spent and claimed within 12 months of receiving your grant offer letter.

All applications and the funding allocated will be published on the East Devon District Council website with personal names and contact details removed. Successful projects will need to complete an evaluation form, which will also be published on our website.

Who do I contact?

If you have any queries or to send in your application form and supporting documents please use the following contact details:

Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth EX10 8HL

Phone (01395) 517569

E-mail jbuckley@eastdevon.gov.uk

East Devon District Council and Devon County Council

Communities Together Fund Application Form 2018

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The fund exists to encourage communities to work together; identifying new ideas for their mutual benefit. Applications are welcome from community projects benefiting, enhancing and making a difference to communities.

Please read the guidance notes thoroughly before completing the application form.

All applications must be with us by midnight on Thursday 22 November 2018.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Names of all the organisations involved in submitting this application:

Please nominate one lead person involved and fill in their details below. This nominated person will receive all communications about the funding and will receive and be responsible for any funding received on behalf of all involved.

Please try and use your official contact details where possible. The contact details below and your application will be made public as part of the agenda and minutes of the decision making meeting. Anything that legally needs to be removed under data protection legislation, our data protection policy, or confidentiality laws will be removed before publication.

If you are a voluntary or community group where someone like a town or parish council has agreed in writing to be accountable for the project and bankroll it please put both your groups details and the accountable organisations details.

2. Main contacts name, organisation they represent, and address (including postcode):

3. Main contacts phone number:

4. Main contacts e-mail:

Please put your official contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

5. Is the lead organisation (the one who will be accountable for the funding):

☐ A charity registered with the Charities Commission

☐ A Community Interest Company registered with Companies House

☐ A town or parish council

If the lead organisation is a registered charity, please put your charity number below:
If the lead organisation is a Community Interest Company please put your registration number below:

Section B - Eligibility checklist

5. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Does your project benefit two or more town or parish council areas within East Devon? Exmouth, as part of a pilot scheme, are managing their own funding so must not be included when counting how many town or parish council areas your project benefits.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Does your project show communities working together; identifying new ideas for their mutual benefit?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Does your project benefit, enhance and/or make a difference to communities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Have you explored opportunities to work with other voluntary and community groups to either identify and/or carry out the proposed project? For example; town and parish councils, Community Interest Companies, registered charities, other voluntary and community groups.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Will a minimum of 20% of the total costs of your project be funded from elsewhere?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you applying to us for funding of between £400 and £30,000?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have one written quotation if the total cost of your project is under £5,000, three written quotes if it is between £5,000 and £100,000, or five written quotes if it is over £100,000?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Will any grant money awarded be able to be spent and claimed within 12 months of receiving your grant offer letter in around January 2019?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If you aren't a town or parish council, do you have the written support of one or more of the parish or town councils in the area your project will benefit?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you; a town or parish council, Community Interest Company registered with Companies House, or a voluntary or community group where someone like a town or parish council has agreed in writing to be accountable for the project and bankroll it?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If you are a town or parish council, are you submitting this application jointly on behalf of two or more parish or town councils?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project eligible for our Community Buildings Fund? eastdevon.gov.uk/grants-and-funding/community-buildings-fund	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has your project received funding from the Parishes Together Fund?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is your project any of the following; promoting religion or politics, unsustainable, the direct responsibility or statutory obligation of another statutory organisation, regular activity such as lengthsman duties, on-going staff costs or costs for the day to day running of an organisation, to fund budget shortfalls or pay off debts, to fund a project where planning permission is needed but hasn't been given.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Will any of the project costs be raised by means of a mortgage or loan secured on a property?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is your project due to start before the end of January 2019?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are a significant amount of the beneficiaries of your project within the Exmouth Town Council area? As part of a pilot project, Exmouth Town Council are managing their own funding so aren't included.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you are ineligible and feel you should be eligible please call us to discuss on 01395 517569.

Section B - About your project

When filling in section B, please remember you will be competing with others for this funding. We can only assess your application on what you submit, so to have the best chance of being successful please read the guidance notes, the notes underneath the question and give us as much information as possible.

7. What is your project?

Should be approximately 350 words.

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what exactly it will pay for.

8. How have you explored opportunities to work with other voluntary and community groups to either identify and / or carry out your proposed project, and how are you committed to working together on the project:

Should be approximately 150 words

For example; town and parish councils, Community Interest Companies, registered charities, other voluntary and community groups.

Send any accompanying evidence you have of this with your application form.

8. Why do you want to carry out this project and what difference will it make?

Should be approximately 150 words

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

9. How do you know this is needed? Who and how have you consulted?

Should be approximately 150 words

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from town and parish councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application. Is there any statistical evidence to support your application?

11. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened. Do not start spending on your project until we have confirmed we have received back your signed copy of your official letter offering the grant, which we would normally send to you a couple of months after the November 2018 closing date. We can't pay for the project if it has been started before this has happened. The project must be completed within 12 months of you receiving a grant offer letter if you are successful.

12. How is your project sustainable?

Should be approximately 100 words

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Section C - Project costs and match funding

16. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and included it as part of your application?

- ☐ Yes - please detail as part of question 17 and send written quote(s) with your application
- ☐ No - you need to do this before submitting your application, even with ditches and drainage projects

17. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include quotes you have received for the project?

Please note that all of the funding will be passed onto the organisation leading the application. It will be up to the applicants to distribute from there.

We'll pay grants upon receipt of invoices or receipts, unless you agree an exception to this with us in advance.

18. Can you claim the VAT back on your project costs?

- ☐ Yes - please apply for the costs without including the VAT you can claim back
- ☐ No - please apply for the project costs inclusive of VAT

19. Funding

You need to have a minimum of 20% of the total project costs from other sources to be eligible.

Total grant you are requesting from the Communities Together Fund:

Other confirmed match funding (please give more details below of where the funding is coming from and how much it is for):

Other unconfirmed match funding (please give more details below of funding that has been applied for and how much it would be for):

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

20. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless the information contained with and within this application is legally classed as confidential or protected under data protection legislation it will be made public, usually in the form of being published on our website. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published. Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>
If you don't tick this box your application can't go forward.

Please check you have completed all of the information above.

You must include:

- Any relevant documents as outlined in guidance notes, for example accounts, governing documents, safeguarding policies.
- The appropriate number of quotations for the cost of your project.

You may also wish to include the following to support your application:

- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from Parish Plan(s) or Neighbourhood Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding will only be paid upon receipt of valid invoices/ receipts.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

21. Signature of applicant (or type name and this will be counted as a signature):

22. Date:

The closing date for applications will be midnight on Thursday 22 November 2018.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

AXMINSTER TOWN COUNCIL

2. Please list all of the town and parish councils involved:

CHARDSTOCK PARISH COUNCIL DALWOOD PARISH COUNCIL

3. What was your project in brief:

TO DELIVER THE OPPORTUNITY FOR YOUNG PEOPLE BASED IN THE AXMINSTER AREA TO GET INVOLVED IN PARTICIPATING ACTIVELY IN MUSIC VIA OUTREACH SESSIONS FROM A LYME REGIS BASED ORGANISATION CALLED B SHARP

Section B: Finance

4. What was the total cost of your project?

£8214

5. How much of the money came from the Parishes Together Fund?

£2741.4

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Other grants obtained by B.Sharp (DAISI), fees charged to participants and other fund-raising by BSharp.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

NO

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

I think the chief benefit of this project was in providing for young people an opportunity to get involved in music. However, the project changed so that in the end the young people benefiting were of primary school age rather than the secondary age group which had been the original target group. I am sure that the skill learned by the young people involved will benefit the community to the extent that the young people will, as they grow older, participate in the many musical events around the area, such as the Beer and Cider Festival which provides an opportunity for young groups to show case their music skills. There was an event staged after the immediate conclusion of the project itself but as neither I nor, to the best of my knowledge, any of the Councillors attended the event, I cannot comment in more detail.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Not once the project was underway but at the initial stages there was much discussion as to what projects might be suitable and strong support from Councillors for this project because of the opportunities it gave for young people to get involved with making music.

14. Did you face any obstacles to completing your project?

- ☒ Yes
- ☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

In comparison with the project relating to delivery of Netball training for young people in the Axminster Area which worked very well, I am not confident that this partner group took on board how the project would operate and the need to provide evidence of how actual expenditure reflected the original purposes for which funding had been agreed and this took some time to iron out.

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

NONE AVAILABLE

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

AXMINSTER TOWN COUNCIL

2. Please list all of the town and parish councils involved:

AXMINSTER TOWN COUNCIL AND ALL SAINTS PARISH COUNCIL

3. What was your project in brief:

THE PROVISION OF A PERMISSIVE PATH TO PROVIDE A SAFE PEDESTRIAN LINK FROM THE MILLWEY AREA OF AXMINSTER TO ALLSAINTS TO REDUCE THE NEED FOR PEDESTRIANS TO WALK ALONGSIDE THE BUSY A358 PARTICULARLY EN ROUTE TO LOCAL PRIMARY AND SECONDARY SCHOOLS ACCESSED OFF STONEY LANE AND LYME ROAD.

Section B: Finance

4. What was the total cost of your project?

£26700.27

5. How much of the money came from the Parishes Together Fund?

£5635.30

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

DEVON COUNTY COUNCIL INVEST IN DEVON FUNDING £19568 AXMINSTER TOWN COUNCIL COMMUNITY BENEFIT FUND £1296.97 AXMINSTER TOWN FOOTBALL CLUB £200

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

TIME OF LANDOWNER IN ATTENDING MEETINGS, LOCAL PROFESSIONALS CONSULTED KEPT THEIR FEES TO MINIMAL LEVELS.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

THIS PROJECT HAS BEEN VERY SUCCESSFUL AND MUCH APPRECIATED BY THE LOCAL COMMUNITY WITHIN AXMINSTER ITSELF AND BY THOSE WHO TRAVEL ON FOOT BETWEEN THE TWO PARISHES. EVEN BEFORE THE PROJECT HAD HAD THE FINAL TOUCHES PUT IN PLACE, SUCH AS SIGNAGE, THE PUBLIC WERE OUT IN DROVES USING THIS PATH. THE BENEFITS ARISE FROM ENCOURAGING PEOPLE TO GO OUT AND TAKE EXERCISE IN THE FIRST PLACE AND ALSO BECAUSE IT ENABLES THEM TO DO SO ON SAFE PATHS SEPARATE FROM BUSY ROAD TRAFFIC. ON OCCASIONS WHEN I MADE SITE VISITS DURING THE CONSTRUCTION PHASE (USUALLY IN MID MORNING) MEMBERS OF THE PUBLIC WALKING ALONG THE NEARBY PUBLIC FOOTPATH WERE KEEN TO TELL ME HOW MUCH THEY APPRECIATED THE PROVISION OF THE NEW PATH AND THAT THEY COULD NOT WAIT TO USE IT. THE HUGE VALUE OF THIS NEW ROUTE IS THAT IT ALLOWS SAFE PEDESTRIAN TRAVEL BETWEEN WEYCROFT AND THE

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

BOTH AXMINSTER TOWN COUNCIL AND ALL SAINTS PARISH COUNCIL HAD RECEIVED REQUESTS FROM RESIDENTS OVER MANY YEARS FOR THE PROVISION OF A SAFE PEDESTRIAN LINK BETWEEN THE TWO PARISHES SO THAT THEY DID NOT NEED TO WALK ALONG THE EDGE OF THE BUSY AND DANGEROUS A358 FROM WEYCROFT TO MILLWEY RISE. EXCERPT FROM MINUTES OF AXMINSTER TRAFFIC MANAGEMENT COMMITTEE MEETING MAY 2007 c) PAVEMENT/FOOTPATH LINK TO WEYCROFT - a letter had been received from residents at Weycroft Mill requesting a pavement linking the mill with Millwey, where there is a pavement. Mr. Wilson said that such a link would be expensive, and, for the number of people who would benefit, would not be given a high priority. He said that it was not an issue which had been raised by either of the primary schools in their travel to school assessments. Cllr. Hull said that there were more children at Weycroft now. He suggested that this was an issue which could be linked into the plans Sustrans have to create a cycle route link into Somerset. He understood that the local landowners were not supportive of the preferred route alongside the railway to Wecroft and that even if they had been, that alignment gave rise to problems in linking the cycle path to the road level. An alternative route parallel to the A358 might

14. Did you face any obstacles to completing your project?

- ☒ Yes
- ☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

INITIAL PROGRESS WAS VERY SLOW IN NEGOTIATING AGREEMENT WITH THE LANDOWNER REGARDING THE PRECISE LINE OF THE PATH AND THE CONDITIONS REQUIRED. THESE NEGOTIATIONS WERE WITH THE LANDOWNER'S VARIOUS PROFESSIONAL REPRESENTATIVES. THE SITUATION IMPROVED ONCE DIRECT DISCUSSIONS WITH THE LANDOWNER TOOK PLACE AND HE WAS REASSURED OVER VARIOUS STICKING POINTS AND AN AGREEMENT REACHED.

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

FUTURE EXPENDITURE IN RELATION TO THIS PROJECT WILL BE BORNE PARTLY BY THE TOWN COUNCIL (CUTTING THE INSIDE OF THE HEDGE, MAINTENANCE OF GATES AND SIGNAGE, PATH SURFACE) AND THE LANDOWNER (CUTTING TOP AND ROAD SIDE OF HEDGE)

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

THESE WILL BE SUBMITTED UNDER SEPARATE COVER.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Chardstock

2. Please list all of the town and parish councils involved:

Chardstock, Membury, Hawkchurch, Dalwood, Kilmington

3. What was your project in brief:

- Mental Health Awareness workshops for young people in schools - Development of The Project's website to improve functionality and make it easier for young people to contact us - run a Youth Mental Health First Aid training day for The Project's peer supporters (volunteers)/DBS checks for new volunteers

Section B: Finance

4. What was the total cost of your project?

3417

5. How much of the money came from the Parishes Together Fund?

1955.55

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

There was a shortfall of £1461.45, which was met from a variety of local donations and fundraising activities. The Project is part funded by Comic Relief, with additional support coming from Axminster Care Service, Axminster Hospital League of Friends, and other clubs, groups, organisations and individuals.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Use of projector and related equipment for the training (loaned to us by Action East Devon); volunteers gave up their time to attend the training day (7 hours)

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The TAP money has allowed the further development of The Project, which has a direct benefit in supporting local young people affected by mental health issues. We identified some areas of work which we regarded as a necessary 'next step' in The Project's development, but which couldn't be afforded out of our existing budget. In successfully being supported by a TAP grant, we have been able to carry out this work, and benefits of this are outlined below: Mental Health Awareness workshops in schools: we worked with young people in a range of year groups at 3 different schools across the locality - Axe Valley Community College, Woodroffe School and Colyton Grammar School. The sessions were aimed at raising awareness and understanding around mental illness, helping young people to understand how they can better look after their mental health, challenging stigma and informing young people where they can find help and support. These sessions received extremely positive feedback, with around 90% saying they had a better understanding of the issue and more confidence in supporting themselves or others. This work is important to young people's

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The parishes came together to support The Project, recognising that we provide a service to young people across the whole of East Devon, but with the majority of young people attending our groups being from Axminster and the surrounding area. The Project relies on donations and fundraising to maintain its vital service for the benefit of local young people, and this funding has helped us to move our service forward. Through this funding, the parishes supported us to launch our training, something which has since gone on to grow into a income-generating strand of work for The Project, helping to make us more sustainable in the future.

14. Did you face any obstacles to completing your project?

☒ Yes

☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

There was some confusion at the beginning of the grant, that notification of the award and payment of the funds was not clear, and we only received the money towards the end of the funding period. Around this time, The Project's coordinator went into hospital for major surgery, and was out of action for several weeks. We requested a carry forward of the funds, which was approved. We had to change part of our original funding request, which was outlined at the time, and related to our proposal digital solutions consultation - a major consultation was carried out by Devon County Council on this subject, so there was no point in duplicating this work. Instead, it was formally agreed that the money could be used to contribute towards the redevelopment of our website. It also took us longer to get into schools to deliver training - initially not all the

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

The TAP grant was used to part-fund some specific activities being undertaken as part of The Project's wider work with young people with mental health issues. Having delivered workshops in schools, we now have built strong relationships with those schools and have since returned to deliver further training, for the benefit of more young people. The website is still being redeveloped, and is due to be launched before the end of the year - this has been significantly delayed by some delivery issues on the part of the company that is doing the work. This has been ongoing for the past year, but the work is now nearing completion.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

The Project appears frequently in the local paper. However, since much of the work funded by Parishes Together was, on this occasion, mainly 'behind the scenes', I am not aware of any press releases that were done specifically about this work. I will, however, check back to see if I can find anything.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Colyton Parish Council

2. Please list all of the town and parish councils involved:

Farway, Southleigh & Northleigh

3. What was your project in brief:

Clearing of ditches

Section B: Finance

4. What was the total cost of your project?

£3510

5. How much of the money came from the Parishes Together Fund?

All

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

n/a

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

n/a

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The project was to clear ditches that had been neglected over the years allowing water to flow onto the roads and lanes throughout the parish and causing the road surface to break up and cause potholes which in turn were an inconvenience to road users including horse riders, cyclist motorists. Treating this problem at source is far more effective then just repairing the potholes, only to have them reappear with the next prolonged period of rainfall so it was a very cot effective use of the parishes together funding.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Individual councils identified the problem areas in their parishes and a contractor with good local knowledge who would be willing to do the work. These were then coordinated by Cllr Clifford from Colyton Parish Council who obtained quotes from each contractor and organised the works .

14. Did you face any obstacles to completing your project?

☒ Yes

☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

Time constraints. We were dealing with contractors who had other commitments so at times it took longer than anticipated for the works to be done, We are still waiting for one ditch in Rosemary Lane to be cleared.

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

This is really an ongoing project. The water will only be kept off the roads if the ditches are maintained , this has given a good start but it may well be that we have to repeat the exercise and request another tranche of money under the PT scheme if it is still running.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Feniton Parish Council

2. Please list all of the town and parish councils involved:

Feniton Parish Council

3. What was your project in brief:

drainage clearance for flooding issues

Section B: Finance

4. What was the total cost of your project?

£1,687.39

5. How much of the money came from the Parishes Together Fund?

£1,653.30

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Feniton Parish Council funded the extra £34.09

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

No

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

It is well documented that Feniton has an on going flooding problem. The £1.6 million Flood Alleviation scheme does not cover Feniton Old Village so it is vital the drains and gullies are kept clear in Broad Road. The water flows down the hill via these gullies from Rutts lane which is situated higher up from the old village. If the gullies and drains block up with the leaves and silt from the fields above, the water spills out onto the road and flows down towards the village putting cottages and houses at risk of flooding. In heavy rain the flow of the water becomes a torrent.

12. Was your project:

- ☒ Working alone on a drainage and ditches project - please move onto question 14
- ☐ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

The Council has submitted a grant application for 2018 for further ditch clearing. Feniton Parish Council understands that this funding is no longer available after 2018 therefore the Council will have to fund this vital work via the Precept.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Gittisham Parish Council

2. Please list all of the town and parish councils involved:

Gittisham

3. What was your project in brief:

drainage and ditching work in the parish

Section B: Finance

4. What was the total cost of your project?

£1,976.61

5. How much of the money came from the Parishes Together Fund?

£512.60

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Parish council reserves.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

The lengthsman used some of his own equipment.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Drainage and water on the roads has been much less of a problem this year, as the lengthsman funding has enabled him to begin to clear a historic backlog.

12. Was your project:

- ☒ Working alone on a drainage and ditches project - please move onto question 14
- ☐ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

There will be a need in future to keep the drains and ditches maintained, as DCC cuts back on its maintenance obligations.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Luppitt Parish Council

2. Please list all of the town and parish councils involved:

Luppitt Parish Council

3. What was your project in brief:

Ditching work throughout the parish

Section B: Finance

4. What was the total cost of your project?

£489.00

5. How much of the money came from the Parishes Together Fund?

£421.30

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Balance was taken from the precept.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

There were no in-kind contributions.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Keeping the ditches clean and free from leaves and other debris ensures that water is kept off the roads thus preventing potholes and damage to the road surface. Luppitt has a parish maintenance programme which is ongoing.

12. Was your project:

- ☒ Working alone on a drainage and ditches project - please move onto question 14
- ☐ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Luppitt has a parish maintenance programme which is budgeted for in the precept. Clearing ditches is an ongoing project.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

None

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Monkton Parish Council

2. Please list all of the town and parish councils involved:

Monkton & Upottery

3. What was your project in brief:

New notice boards

Section B: Finance

4. What was the total cost of your project?

£336 (ex vat as reclaimable)

5. How much of the money came from the Parishes Together Fund?

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Donated by the Parish Council

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Volunteers put the notice boards up

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

I am pleased to say the notice boards have been in regular use, we have used them to advertise the Parish Council meetings/accounts/minutes, the Harvest Supper, Christmas Bingo, Christmas Eve Jolly, skittles matches and various events in Upottery (as advertised in the Upottery Parish Pump) and soon they will be in use to advertise a Quiz Night and the final stage of the Monkton neighbourhood plan. The boards have proved invaluable and we are very grateful - thank you.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Without the funding and the support of Upottery PC we would not have any notice boards and as a direct result would not be able to reach as many parishioners. Not everyone has access to a computer and internet speeds are terrible here. We find that the good old fashioned methods of advertising events on the boards and word of mouth works very well here. Regular 'get-togethers' are great for morale and companionship, the people of Monkton really look forward to meeting up and socialising and this is important in such a rural community.

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

thankfully no ongoing costs are involved.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

n/a

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.



Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Musbury Parish Council

2. Please list all of the town and parish councils involved:

Musbury Parish Council Membury Parish Council Hawkchurch Parish Council Da;wood Parish Council

3. What was your project in brief:

Local highways work to supplement work of reduced lengthsman service

Section B: Finance

4. What was the total cost of your project?

£1122.75

5. How much of the money came from the Parishes Together Fund?

£1122.75

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

N/A

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

No

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The money was largely spent on additional verge cutting, some ditch clearance and other preventative measures. Musbury's was the largest 'share' of the fund using the money to cut grass on the main A358 which had become overgrown and gave a poor impression of the village to drivers and other passers-by. Residents are now able to walk on the grass, where there are no footpaths, from the Axminster end of the village to the 'centre'. The other parishes used monies to do work previously done by the lengthsman.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

the villages shared an objective of improving the look of the villages and making them as flood-resistant as possible. Distances made it impracticable to share much else.,

14. Did you face any obstacles to completing your project?

☒ Yes

☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

As the contact for the lead parish I had some difficulty with two parishes in getting them to spend the money . It took quite a lot of effort and many reminders to get them to cooperate.

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Musbury now has added a component to its precept to keep the verges cut. I understand the other parishes have similarly adjusted their precept totals

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

The grant was mentioned several times in the quarterly Parish News.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Ottery St Mary Town Council

2. Please list all of the town and parish councils involved:

Ottery St Mary Town Council, Talaton Parish Council and Aylesbeare Parish Council

3. What was your project in brief:

Ottery St Mary has taken on the old Station Youth Centre at St Saviours after the Youth Club was closed in 2014

Section B: Finance

4. What was the total cost of your project?

£29,173.38

5. How much of the money came from the Parishes Together Fund?

£10,000

6. Has all the funding from the Parishes Together Fund been spent on your project?

☐ Yes

☒ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Devon County Council Community Capacity Grant - £10,000 Devon County Matchfunding - £10,000

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The main benefit to the town is the re-instated Youth Club, which died after DCC pulled its funding. The Station project was mainly for the provision of a youth club which has been a great success but is now available for local organisations to use which they do. Evidence is the Youth Register which shows approximately 60 attend on a flexi-basis - copies of these are available if need be. Other groups are now using the facility such as the local guides, Silver Band group and 2-3 year old children's groups

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Parish Councils provided financial contribution to the Youth Centre

14. Did you face any obstacles to completing your project?

☐ Yes

☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

The ancillary use of the building by local organisations is just about at capacity. The idea now is to increase the Youth Centre where 25-30 people attend per session. Funded by Space for the payroll of the Youth Leaders. Equipment funding is received from charitable organisations. The original thought process was that 'letting' would fund everything but unfortunately it doesn't. The organisation will be applying for annual grant funding from Ottery St Mary Town Council this year but that is not guaranteed. Next Summer, the Centre is looking at taking 12 of the group from less advantaged families away for the day to the zoo or the coast.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Clarrisa Place, reporter at local newspaper Ottery Herald regularly pops by and includes regular articles. Facebook is also used to promote the project

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Plymtree

2. Please list all of the town and parish councils involved:

Plymtree and Talaton

3. What was your project in brief:

Purchase of marquee for parish events

Section B: Finance

4. What was the total cost of your project?

£720

5. How much of the money came from the Parishes Together Fund?

£520

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

The shortfall for marquee purchase was contributed by Plymtree Parish Council

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

No

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The new marquee has now been used several times at local village events, most notably the Plymtree Village Fayre and Horse Show held on August Bank Holiday Monday 2017. This was an enormous success with about 2000 attendees from east Devon and even wider areas. The new marquee housed the bar which was especially profitable and overall a sum of £6000 was raised for local charities. This sum has since been allocated to the purchase of a new boiler at Plymtree Village Hall, a hot drinks machine for the Community Shop and will also support the forthcoming installation of the night landing site for the Devon Air Ambulance in Plymtree, which in turn will support several neighbouring villages. Photographs of the marquee in full use are seen on the Plymtree Village website and Plymtree Fayre Facebook page.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The project was specifically supported by Talaton PC and the marquee is readily available for use by that parish. Talaton is close to Plymtree and many events, including the Plymtree Fayre, are very much supported and attended by Talaton parishioners.

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

N/A

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

N/A

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

The Plymtree Fayre and Horse show was mentioned in local media before and after the event but since this was a large event it was not relevant to mention the new marquee.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Sidmouth Town Council

2. Please list all of the town and parish councils involved:

Sidmouth Town Council (Including Sidouth, Sldford, Salcome Regis)

3. What was your project in brief:

Since the Youth Centre was closed by Devon County Council and then re-opened by Sidmouth Town Council with a newly commissioned service, it became a long standing aim to increase the variety of equipment and experiences available to the young people attending. On initial closure much equipment was removed by DCC. The project helped identify and replace these items whilst helping develop what was on offer.

Section B: Finance

4. What was the total cost of your project?

£5000

5. How much of the money came from the Parishes Together Fund?

£5000

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Any overspend has been met and will continue to be met by Sidmouth Town Council.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

N/A

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Replacement of the equipment 'lost at closure' has enabled the Youth Centre to offer a number of additional activities to young people such as gardening, crafts, electronics and PC repair/maintenance. The Sidmouth Youth centre provides important facilities to engage teenagers and provide them with a range of life skills that will be beneficial to them as individuals and also to society in the Sidmouth and nearby area

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Newton Poppleford Parish Council supports the Sidmouth Youth Centre Crank it Up Project. A number of youths from Newton Poppleford currently attend Sidmouth College, and may also be interested in going to the Youth Club in Sidmouth. Newton Poppleford currently does not have a Youth Club, but this is an area the Parish Council is investigating, so we are unable to contribute financially to the Sidmouth Club. The Sidmouth Youth club will provide important facilities to engage teenagers and provide them with a range of life skills that will be beneficial to them as individuals and also to society. It is important to provide these opportunities as a number of clubs around the area are oversubscribed due to lack of volunteers.

14. Did you face any obstacles to completing your project?

☐ Yes

☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Sidmouth Town Council are committed to continuing to support young people and the re-opened Youth Centre.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Sidmouth

2. Please list all of the town and parish councils involved:

Sidmouth

3. What was your project in brief:

To set up a Junior Netball Team in the Sid Valley

Section B: Finance

4. What was the total cost of your project?

£3693.25

5. How much of the money came from the Parishes Together Fund?

£3693.25

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The new teams have been set up and there has already been a massive take up by youngsters of the Sid Valley and neighbouring areas. There wasn't such an outlet for youngsters other than via the schools so this provides out of school hours and term time activity. It is providing a healthy and active sport for youngsters using local facilities and from the sheer numbers taking up the sport, it has a secure future.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

This particular Project was a Sid Valley initiative involving Sidmouth, Sidford, Sidbury and Salcombe Regis

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Long term future seems secure with many attendees.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Uplyme Parish Council

2. Please list all of the town and parish councils involved:

Uplyme

3. What was your project in brief:

Drainage and Ditches

Section B: Finance

4. What was the total cost of your project?

£1500

5. How much of the money came from the Parishes Together Fund?

£1500

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

This vital funding assists in the continuing resilience of Uplyme flooding annually after several seasonal evidence of flash flooding, blocked drains, ditches and property being reported as flooding no matter what help we can provide. You can see photographic evidence of this on our website <http://uplymeparishcouncil.org/> . Also additional threats of flooding with the River Lim highlighted by the Environment Agency. Latest ditches and drainage before and after photos sent separately.

12. Was your project:

- ☒ Working alone on a drainage and ditches project - please move onto question 14
- ☐ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

14. Did you face any obstacles to completing your project?

- ☒ Yes
- ☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

Insufficient resources to do more.

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

As we collect history and data on flooding issues we are gaining knowledge of what is required for resilience, costs and gradually increasing this into our budget/precept.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Residents are well aware who funds this vital service and is continually published on facebook, minutes and notice boards.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Whimple

2. Please list all of the town and parish councils involved:

Whimple & Rockbeare

3. What was your project in brief:

Establish new allotments off Heberton Close, Grove Rd, Whimple

Section B: Finance

4. What was the total cost of your project?

2832.30 (further invoice re hedge cutting at the allotments is awaited for work carried out 3/18)

5. How much of the money came from the Parishes Together Fund?

2384.80

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Whimple Parish Council maintenance budget

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

various councillors and the clerk have spent time at the allotments planning and allocating plots

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

We now have an additional 19 allotment plots to rent to both Rockbeare and Whimble residents and already over half of these have been taken up in the last few months. Residents have been offered a rent free period by the PC to get their new allotments established and interest for the remaining plots is increasing as Spring approaches. The residents who have taken the plots have in the main small gardens at their place or residence and without the new allotments were unable to grow their own fruit and vegetables. The plot of land was previously in poor condition and had been used by developers when building Heberton Close. The land is now available to residents in the Parish and will now become an asset for all to have access. The subsequent health benefits for the residents who have taken a plot is a great additional benefit to the new allotments.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

When the project was nearing completion I approached Rockbeare Parish Council and offered plots to their residents who may either already be on their waiting list or may be interested in taking a plot. Adverts were placed in the local magazines and notice boards. I continually to advertise plots to both Parishes

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Ongoing the plots will be self funding by the residents covering the cost of the maintenance of hedges and water rates at the site. In the new financial year residents will pay the full cost of water rates/useage

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

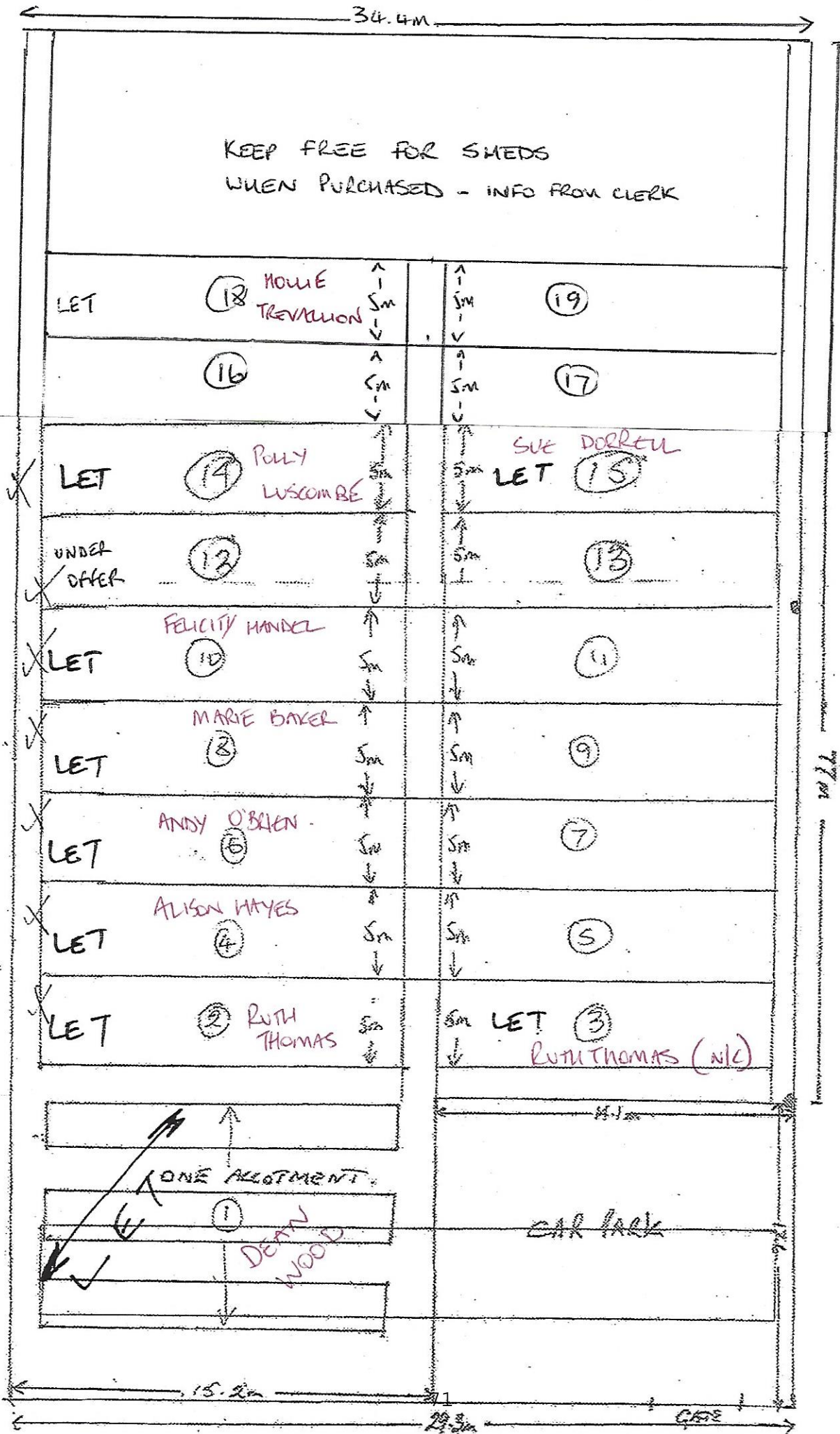
Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

The allotments have been advertised and promoted in Whimble News and I understand the Rockbeare newsletters

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

AB AT 12/3/18 . .





Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Woodbury Parish Council

2. Please list all of the town and parish councils involved:

Woodbury. Woodbury Salterton. Exton

3. What was your project in brief:

Flood Resilience

Section B: Finance

4. What was the total cost of your project?

So far we have spent £5162.28. DCC Highways, EA, Clinton Devon, & other carried out work as well

5. How much of the money came from the Parishes Together Fund?

£4750

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

A grant from Devon CC for the provision of setting up a Resilience Group and a grant from the Communities of Devon plus money from the Parish Council.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Because of the work the Resilience Group carried out in the form of volunteers plus the hiring of heavy equipment, the Environment Agency and Devon County Council Highways came in on works on ditches and drainage at their own costs. Through this further work Clinton Devon Estates and Greendale carried out other works on their land

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The Village of Woodbury Salterton does not have the benefit of the Environment Agency as it is not on a main river. (Woodbury has the benefit of an EA flood relief scheme that was built in the 1960s and Exton being on the Exe Estuary is also covered by the Environment Agency.) Therefore it was agreed to set up a resilience group for Woodbury Salterton. The surface water flooding in the village has increased over the last 15 years and 2 years ago 2 properties were substantially damaged by flood water (£80,000) Although insured residents had to move out for major repairs to be carried out. Funding was provided to set up a Resilience Group to co-ordinate the work required to protect the residential properties from further flooding and for volunteers to have the knowledge and training to react during a flood event. (Closing of roads sandbagging and ensuring the safety of vulnerable people.) Working with local residents (some are flood engineers qualified surveyors and doctors) and Devon County Council Flood Team a series of tasks were identified that required carrying out that would assist in preventing properties

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Assistance has been given by Feniton Flood Group on their lessons learnt, and from the Devon and Cornwall Resilience Forum.

14. Did you face any obstacles to completing your project?

- ☒ Yes
- ☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

The responsibility of flood prevention is fragmented within the Parish and it was difficult to link the various responsibilities. By having a Parish wide plan and discussing it with DCC Flood Team in some locations and EA in others and the Water Board with other issues, plus the Riparian owners it has provided a better joined up understanding of what is required

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

The running costs and training costs will be paid through by the Parish Council, with the maintenance of the streams and culverts down to volunteers labour. Discussions on raising funds for the replacements of the culverts is on-going

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

A presentation of our project was presented to the Devon and Cornwall Resilience Forum in November which will be provided with this report

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

**Woodbury Salterton
Resilience Group**



Spring Line

Woodbury Salterton

Woodbury Common

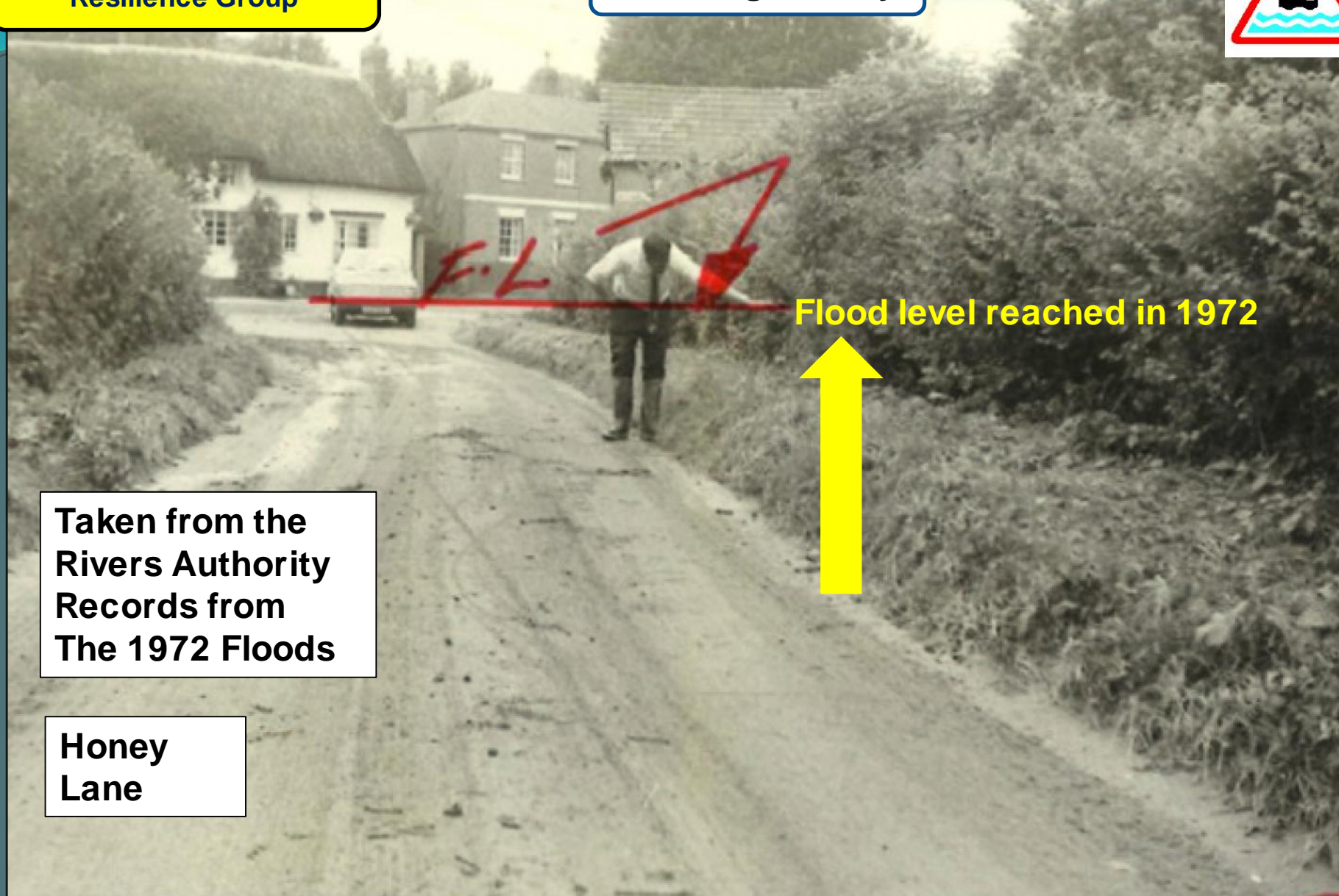
Woodbury

Exton

Exe Estuary

Exmouth

Why did we need a Resilience Group?



Taken from the
Rivers Authority
Records from
The 1972 Floods

Honey
Lane

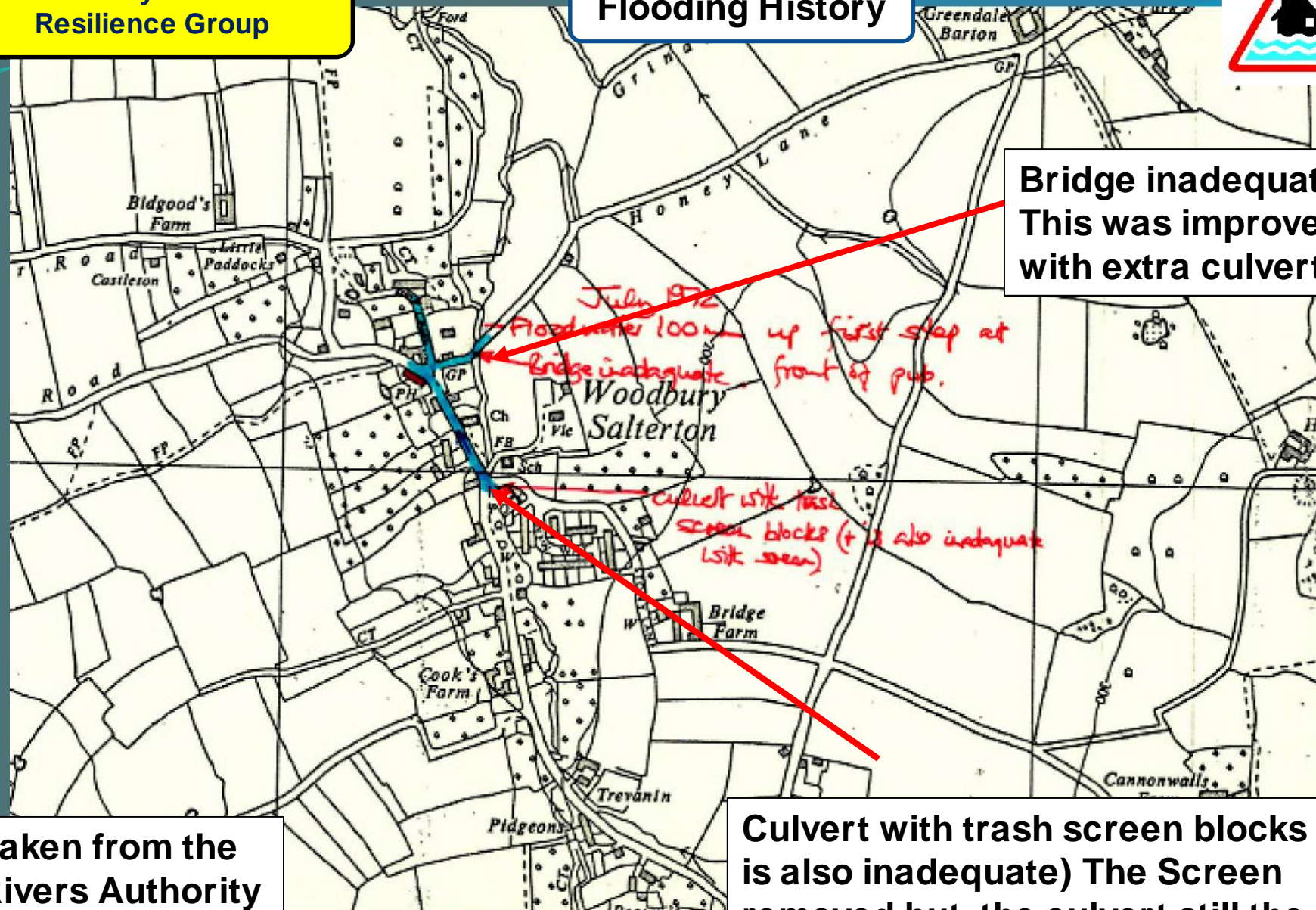


**Primary School
In the middle
of the village**

**Taken from the
Rivers Authority
records from
the 1972 Floods**

Flood level 1972





Bridge inadequate
This was improved
with extra culvert

Taken from the
Rivers Authority
records from
the 1972 Floods

Culvert with trash screen blocks (+
is also inadequate) The Screen
removed but the culvert still the
same as 1972

**Woodbury Salterton
Resilience Group**

Flooding History



**Taken from the
Rivers Authority
records from
the 1993 Floods**

Culvert blocked

**The wood fencing was removed following
these floods**

**Woodbury Salterton
Resilience Group**

Flooding History



**Taken from the
Rivers Authority
records from
the 1993 Floods**

**This fence
has now been
replaced
with a brick wall
to protect the
property**

School Culvert view downstream



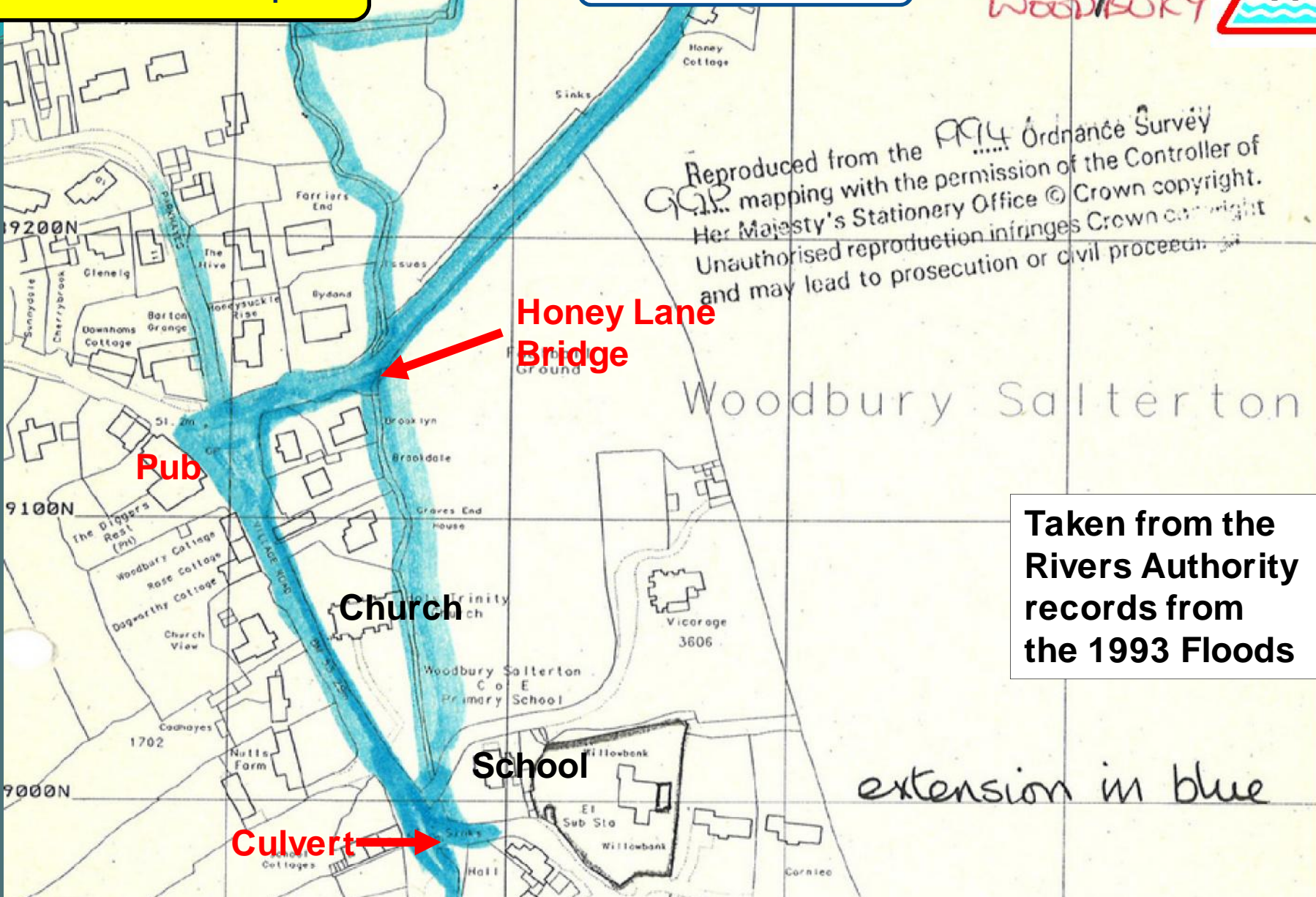
Bridge and stream

Honey Lane

Taken from the
Rivers Authority
records from
the 1993 Floods

**Woodbury Salterton
Resilience Group**

Flooding History



After the Floods in 2000

Taken from the
Environment
Agency
records from
the 2000 Floods

Flooding History



DIY Flood Defence

Woodbury Salterton Resilience Group

Flooding History



Woodbury Salterton

Date visited: 17/11/2008

Visited by: Andy McDowall & Steve Chapman

Flood Sources: Ordinary watercourse out of bank

Flood route/extent (map/diagram):

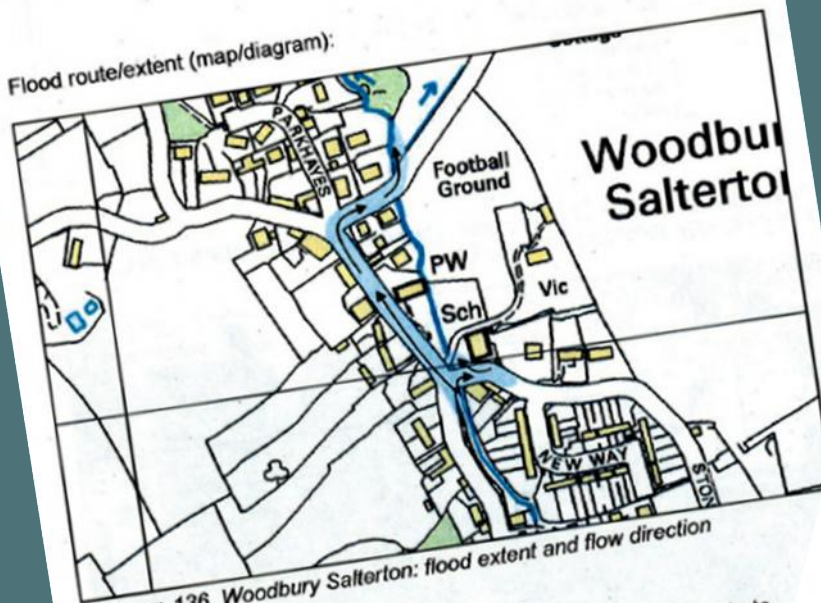


Figure 136. Woodbury Salterton: flood extent and flow direction

Brief summary:

The small stream that runs through Woodbury Salterton was unable to accommodate the large amounts of surface water runoff. At the bridge the village's Church of England School the water backed up, rose, and flooded the road. The water flowed down the road and back into the brook by the football ground. There was no internal flooding to any properties.

Total props affected = 2

Total props flooded internally = 0

Table 31. Properties affected in Woodbury Salterton

Address	Summary of flooding	Internal? Yes/No	Depth	Comments
Salterton House	Minor driveway flooding from ordinary watercourse out of bank at bridge	No	<50mm	
Woodbury C of E Primary School	Minor flooding of playground from ordinary watercourse out of bank at bridge	No	<50mm	

Any additional info inc. photos, maps, diagrams (PLEASE ENSURE ALL PHOTOS ARE GRIDREFERENCED):



Figure 137

Taken from the Environment Agency records from the 2008 Floods



From a Devon CC
report in 2012

....following this report enquiring if residents were interested in setting up a Flood Watch, **but only one resident replied.**

.....a flood Watch scheme is required to be organised through the parish council and DCC Highways.

A meeting is scheduled for DCC chief of highways and District/ County Councillors sometime in January.....

Lesson one

No point in asking people in the middle of a heatwave if they want to be involved in flood measures!

Nothing came from this meeting



The Flood Risk Area of Woodbury Salterton



1972 Flood
1993 Flood
2000 Flood
2008 Flood
2012 Flood
2015 Flood

In 33 years
6 Flooding incidents!

Every 5 years!!

1 in 100 year
incidents?

**Woodbury Salterton
Resilience Group**



Field Gate Corner of Dog Lane and WhiteCross Road

Springs all around us!

**Flooding events every
5 years!
Only 1 resident interested
How were we to get things
going?**



Woodbury Salterton
Resilience Group



Village Road

Dec 2015 Flood



**Village Road up from
Bonds Lane**

Dec 2015 Flood

Woodbury Salterton
Resilience Group



Lesson two

The damage after the
floods!

The replacement of a few
stones turned out to be
a concrete rebuild at
ratepayers expense!





Stream By Stony Lane Junction

Dec 2015 Flood



Stony Lane Junction

Dec 2015 Flood

Woodbury Salterton
Resilience Group



Lesson Three

A stream
clearance
Every Autumn

Stony Lane Junction

Dec 2015 Flood



Dec 2015 Flood



Stony Lane
Culvert
a few days
later



Stony Lane Village Road Junction

Dec 2015 Flood



Village Road by church

Dec 2015 Flood

Woodbury Salterton
Resilience Group



Lesson Four

Allowing cars to
go through
Floodwater
creates a bow
wave

Damages
property

Goes over your
Wellies!!

Village Road from Church Gate

Dec 2015 Flood



**Junction of Village Rd
and Honey Lane**

**There are deep ditches
at the edge of some
roads!"**

Lesson Five

Dec 2015 Flood

**Woodbury Salterton
Resilience Group**



**The only way
the water
could go
down a
residential
Road**

**Water Flow
from
Honey Lane
Bridge**

**Water Flow
from
Higher Road**



**Honey Lane from the
Diggers**

**Water Flow
down
Village Rd**

Dec 2015 Flood

Woodbury Salterton
Resilience Group

The result of the flooding is the family
Had to move out and lived in
temporary accommodation for 6
months while the
ground floor was refurbished



Lesson Six

Our only
emergency
plan strategy
was to provide
sandbags!

We now have
sand bags &
sand bins at
strategic
points.

**The Hive Honey Lane
Ground floor flooded**

Dec 2015 Flood



Had to resort
to using beer
barrels from
the pub
(empty ones!)
and then filled
with water as
we did not
have enough
sandbags



Honey Lane

Dec 2015 Flood



Lesson Seven

**Blocked drains
probably made
this area worse.**

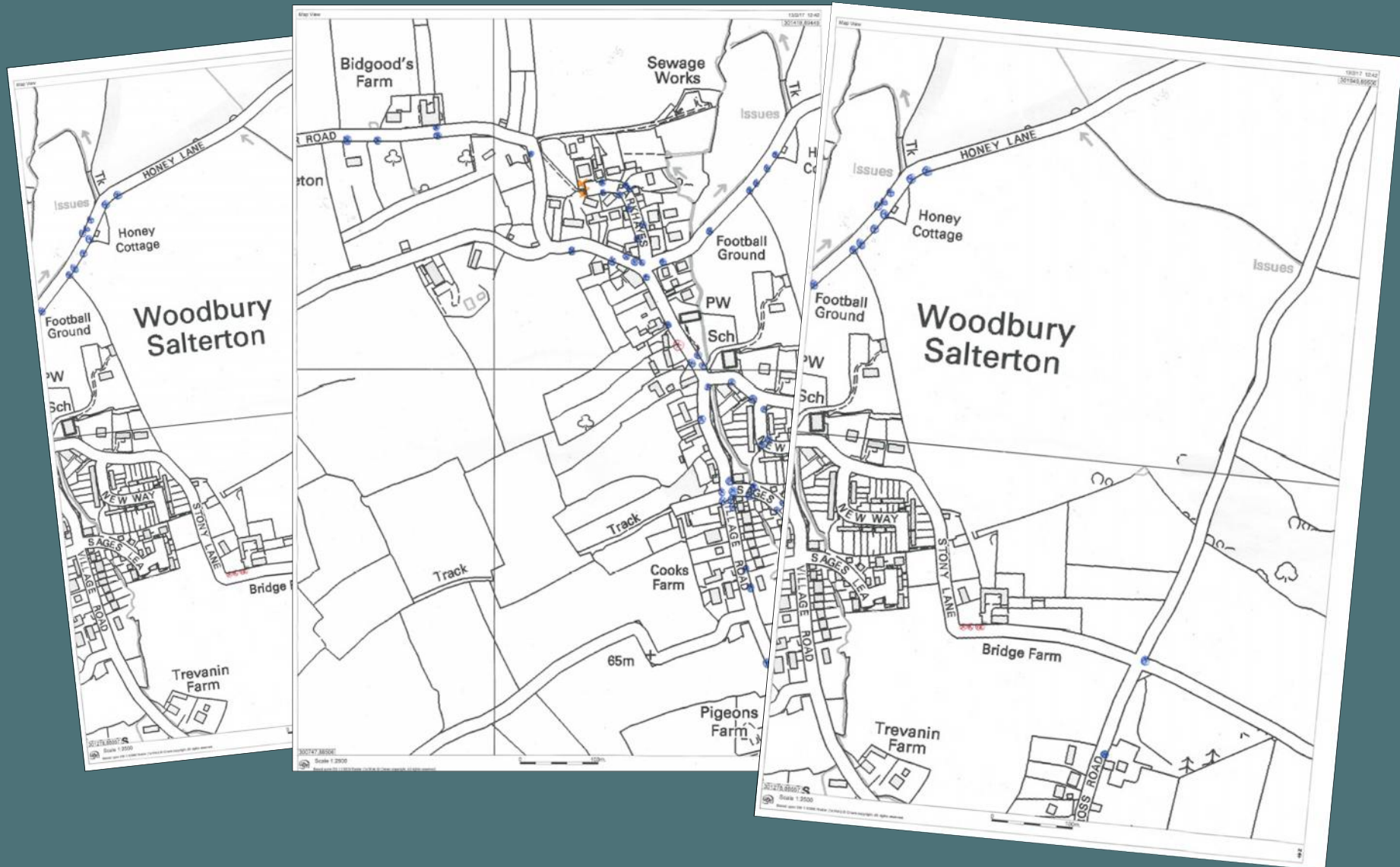
**We are now
aware of all
ditches culverts
and gullies that
DCC Highways
manage.**

Parkhayes

Dec 2015 Flood

**Woodbury Salterton
Resilience Group**

**Up to date Highways Gully Map
(work in progress on the gullies
Still requiring engineering!)**



Woodbury Salterton
Resilience Group



Lesson Seven

Plenty of willing
volunteers and
basic tools.
But poor
communication
and no plan!



Dec 2015 Flood



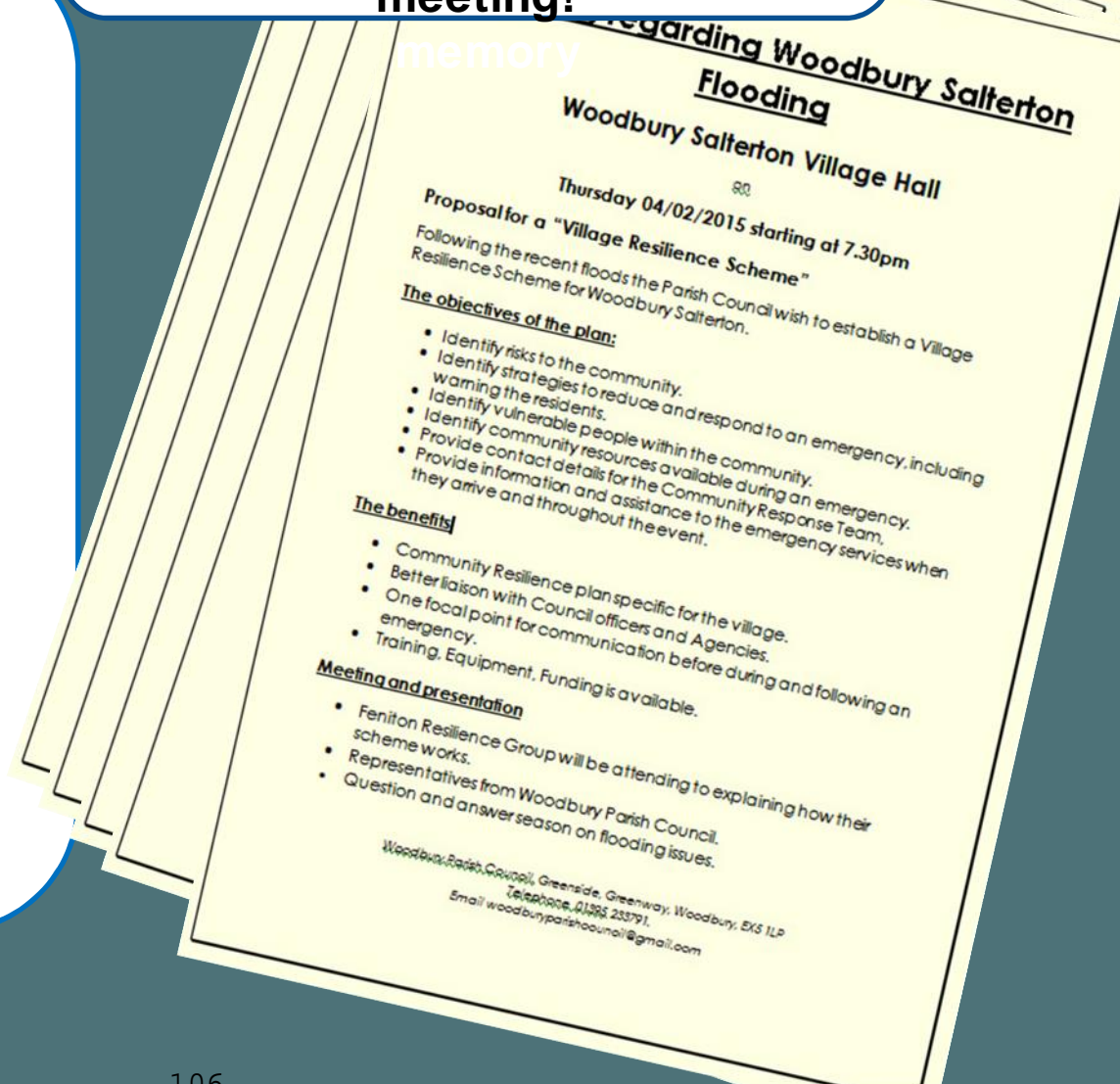
We didn't have all the answers!
But whilst it was fresh in peoples
minds
We organised a village hall
meeting!

How do we get sandbags?
Where do we get sand from?
Where is the fire brigade?
Where is our Policeman?
What's the Council doing?
Do you know if the road is
closed?

When's the next bus? I need to
go to the New Year Sales!!

This is happening and no one is
doing anything!

So what can we do to help
ourselves?



**Woodbury Salterton
Resilience Group**





We set up a steering group to develop the resilience group

We took the name and addresses of all volunteers at the meeting

At the first steering group meeting we decided to

- **Identify the skills of the volunteers and training needs**
- **Identify the physical flooding problems, and to understand how to overcome them.**
- **Ideas for raising funding and grants.**
- **Draw up an Emergency Plan.**
- **Liaise with DCC Flood team (our stream is not an EA responsibility.)**



**Overcoming
the negatives**

- There is no such thing as global warming!
- You are not going to stop the flooding, been happening for years.
- It's the farmers growing all that maize!
- Why should we have to do it.. We pay our rates for the council to do all this!
- You incomers moving here and then you want to change everything!
- Its all because all those new houses!

**Overcoming
old concepts**

- Parish Council originally reluctant but it was agreed that Woodbury Salterton would start off and then if residents wanted it we would include the villages Exton and Woodbury.
- Reluctant to financially support it, all our work and equipment has come from grants!

**Overcoming
Riparian old
laws**

- Residents doing their own thing, with their properties and gardens being a water "no go" area! Pushing water onto the next property!
- Landowners/Farmers cutting hedges and not picking up and damaging ditches.
- Landowners disagreeing its their ditch to clear and not willing to allow water to freely flow through.
- Legal issues and Riparian Owners Responsibilities



**This
didn't
work!**

Resident's doing their own thing



So plan two!

**Woodbury Salterton
Resilience Group**



**Riparian
owners not
clearing their
stream banks
of growth and
debris and
encroaching
the stream bank**



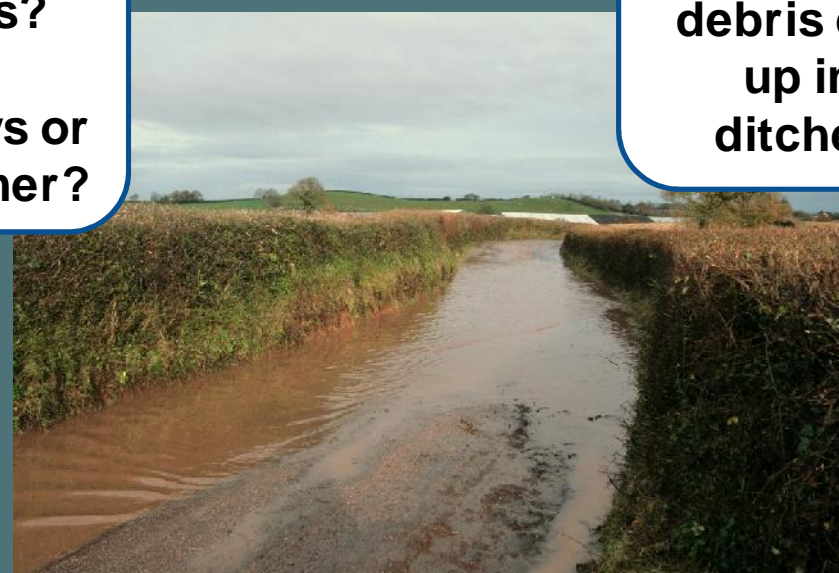


**Who cleans
out the
drainage
ditches?**

**Highways or
the Farmer?**



**Cutting
hedges and
allowing
debris end
up in
ditches**





Farming has changed!

Machines are getting bigger!

**Nov Dec harvesting of Maize
for AD Plants.**

**Surface water running off
compacted fields and mud
filled road drains**



**Woodbury Salterton
Resilience Group**



**We have
lowered the
stream bed
from the
School
Culvert
through the
churchyard**





**Taking this section
out to open up the
second culvert**

**Widened and
straightened the
stream before
the bridge on
Honey Lane**



**Cut the bank away below
Honey Bridge,**



One resident built substantial gabions on the edge of his property, whilst the other bank was restricted by a large tree. The stump is too big to shift (no access for large machinery) so we dug a new channel around it!



**Re-opened an old
relief channel or
boundary ditch to
allow flood water to
flow during a storm
event**

**The work we have
carried out is to
encourage the speed of
flow of water through the
village and**



**Woodbury Salterton
Resilience Group**

It's a great community event!



**We have an
annual stream
clearance, which
we invite all
“riparian”
owners to join in
and we ask
permission to
access the
stream on “their
land”**





**Built a storage
shed to store
Equipment**

**Needed to be in a
central position close
to the flooding areas
but not in the flood
zone**







*We started off with a
basic business plan*

Plan your plan!

- 1. Summary (write this when you have done the following list)**
- 2. Details. Name, of group, if through the Parish Council or a separate entity.**
- 3. Strategy. Aim, Objective, find a model group to follow.**
- 4. Team. Who and how are you going to find a team?**
- 5. How to setup. Meeting, Email list, Facebook, Website.**
- 6. Financial Plans. Grants, Bank Account, Vat Registered?**

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Yarcombe Parish Council

2. Please list all of the town and parish councils involved:

Yarcombe

3. What was your project in brief:

Works in Moorhayne Lane - ditches and drainage

Section B: Finance

4. What was the total cost of your project?

£550.00

5. How much of the money came from the Parishes Together Fund?

£440.00

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

The Parish Council put in £110.00

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

One Councillor assisted with his time

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The Gabion inserted into the ditch/dyke has slowed the water flow to prevent it pushing rubble onto the road. So far, no further complaints have been received, even after the last few months of bad weather. The ditch was also dredged which must have helped too

12. Was your project:

- ☒ Working alone on a drainage and ditches project - please move onto question 14
- ☐ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

14. Did you face any obstacles to completing your project?

- ☐ Yes
- ☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

We are hoping this particular area of concern is now addressed and only a small amount of repair work may be needed in years to come

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

