

# Agenda for New Homes Bonus Panel

## Tuesday, 19 July 2017; 10.00am



Date: 10 July 2017  
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To: Members of the New Home Bonus Panel

### Councillors:

Iain Chubb (Portfolio Holder – Corporate Business)  
Phil Twiss (Portfolio Holder – Strategic Development and Partnerships)

Michael Allen  
David Barratt  
Simon Grundy  
Geoff Jung  
Christopher Pepper

Community Engagement and Funding Officer  
DCC Ali Eastland

New Homes Bonus Panel  
Wednesday 19 July 2017 at 10.00am

The above meeting will be held in the Room 1, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

## AGENDA

	Page/s
1 Election of Chairman	
2 To confirm the notes of the New Homes Bonus Panel held on 23 March 2017.	3 - 7
3 To receive any apologies for absence.	
4 To receive any declarations of interests relating to items on the agenda.	
5 Parishes Together Fund Guidance Notes	8 – 17
6 <b>Application for decision – Kilmington drainage project -£766.70</b> Kilmington Parish Councils	18 – 26
7 <b>Feedback from previous Parishes Together fund projects for Panel's information and comment</b> a) Axminster Youth Netball	27-29

Chief Executive: Mark Williams  
Deputy Chief Executive: Richard Cohen

b) Brampford Speke footpath	30-33
c) Broadclyst PA system for community events	34-36
d) Dunkeswell paperless planning	37-38
e) Ottery St Mary public toilets	40-43
f) Ottery St Mary Scout Hut	44
g) Rewe footpath	45-47
h) Stockland benches	48-52
i) All Saints ditches and drainage	53-58
j) Beer ditches and drainage	59-61
k) Cotleigh ditches and drainage	62-64
l) Farway ditches and drainage	65-71
m) Gittisham ditches and drainage	72-76
n) Hawkchurch ditches and drainage	77-79
o) Luppitt ditches and drainage	80
p) Lympstone ditches and drainage	81-83
Q) Payhembury ditches and drainage	84-86
r) Payhembury ditches and drainage 2	87-89
s) Plymtree ditches and drainage	90-92
t) Uplyme ditches and drainage	93-100
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## **EAST DEVON DISTRICT COUNCIL**

### **Notes of a Meeting of the New Homes Bonus Panel held at the Knowle, Sidmouth on Thursday 23 March 2017**

- Present:** Councillors:  
Thomas Wright (Chairman)  
Marcus Hartnell  
Douglas Hull  
Geoff Jung  
Andrew Moulding
- Officers:** Jamie Buckley, Community Engagement and Funding Officer  
Ali Eastland, Locality Development Officer, DCC  
Chris Lane, Democratic Services Officer
- Apologies** Councillor:  
David Barrett  
Christopher Pepper

The meeting started at 10.00am and finished at 11.00am.

**\*14 Minutes**

The notes of the previous meeting of the New Homes Bonus Panel held on 13 December 2016 were confirmed as a true record.

**\*15 Documentation**

The Parishes Together Fund guidance notes and application form, circulated with the agenda were noted. The Community Engagement & Funding Officer confirmed that there was up to £50,000 remaining under spent from previous year's budgets that could be used to 'top up' projects that the Panel considered worthy for additional funding.

It was noted that all drainage and ditching projects would need approval from Devon County Council and the Environmental Agency. Members expressed concern that a number of the drainage and ditches projects were being 'double funded' from the Devon Resilience Fund. The large number of these projects was also felt to be stopping parishes working together and preventing more creative projects emerging.

**16 Application from Cranbrook Town Council, Broadclyst, Clyst Honiton and Rockbeare Parish councils – Chelsea's Choice – child sexual exploitation play - £1,125.82**

The Community Engagement and Funding Officer outlined the project which was to provide funding for the production of a play called "Chelsea's Choice", which dealt with the problem of sexual exploitation. The Panel were in agreement that this could be "topped up to the required amount from previous years underspent funding to help provide the play to all secondary schools in East Devon. They were also keen to make the production more widely publicised.

**RECOMMENDED:** that Cranbrook Town Council's application for ' £1,625.82 be supported and an additional £3,164.08 be provided from previous years' underspent funding for funding performances of "Chelsea's Choice" in other secondary schools in East Devon. A condition of the funding was that all those involved work together to get some good publicity for the project when it

actually happened, crediting money from the Parishes Together Fund.

17 **Application from Otterton and Woodbury Parish Councils – Educational countryside signage - £3,289.50**

This was a project to produce signage describing plant and animal life and to locate the signs on some footpaths in both parishes

**RECOMMENDED:** that the application for £3,289.50 from Otterton Parish Council be supported.

18 **Application from Seaton Town Council– Tourism app and booklet projects- £7,124.70**

The Community Engagement and Funding Officer outlined the application to fund projects to improve the marketing and promotion of Seaton and the surrounding area.

**RECOMMENDED:** that the application from Seaton Town Council for tourism app and booklet projects, be supported. A condition of the funding was that Seaton Town Council get in touch with Honiton Town Council and Exmouth Town Council, who were also running tourism projects with their Parishes Together Funding next financial year, to share any tips and lessons learnt.

19 **Application from Plymtree and Talaton Parish Councils – Community marquee project - £520**

The Community Engagement and Funding Officer outlined the application for the purchase of a community marquee for the two neighbouring villages.

**RECOMMENDED:** that the application for the purchase of a community marquee, be supported.

20 **Application for Sidmouth Town Council – Wildflowers Project - £8,532.38**

The Chairman explained the application from Sidmouth Town Council to sow wildflowers seeds along highway verges and highway verge management. They applied for something similar last in 2015/16. The Panel were concerned that Sidmouth Town Council should look to precept for similar work in future years and that this was the last year that they would look favourably on this sort of application from Sidmouth Town Council.

**RECOMMENDED:** that the Sidmouth Town Council application for wildflowers, be supported. Councillors stated that they wanted the grant offer letter to state that they would not look favourably on projects of a similar vein (lengthsman duties) from Sidmouth Town Council working together with other town and parish councils.

21 **Application from Cranbrook Town Council, Aylesbeare, Plymtree and Talaton Parish Councils – Noticeboards - £1,509.30**

The Community Engagement and Funding Officer outlined the application from Cranbrook Town Council for noticeboards in the town and also in Aylesbeare and Talaton.

**RECOMMENDED:** that the application from Cranbrook Town Council for noticeboards in the town and also Aylesbeare and Talaton, be supported, subject to the addition of signage on the noticeboard's saying that these had been provided through the

Parishes Together Fund. The cost of this additional work to be paid for from previous years underspent funding.

22 **Application from Broadclyst, Clyst Honiton and Poltimore Parish Councils and Cranbrook Town Council – Community heli-pad - £2,829.82**

The Community Engagement and Funding Officer outlined the application for extending the use of Broadclyst Recreation ground to be an emergency heli-pad.

**RECOMMENDED:** that the Broadclyst Parish Council application for a community heli-pad, be supported.

23 **Application from All Saints and Chardstock Parish Councils and Axminster Town council – Defibrillators - £7,236.90**

The Community Engagement and Funding Officer explained the application from All Saints Parish Council for funding defibrillators in the parish.

**RECOMMENDED:** that the application from All Saints Parish Council for funding to for defibrillators in the parish, be supported.

24 **Application from Buckerell Parish Council – Drainage - £233.20**

The Community Engagement and Funding Officer explained the application from Buckerell Parish Council which was for drainage and ditch work. It was stated that for future drainage work applications the applicant would have to seek permission from DCC Neighbourhood Highways Team. The Parish Councils should also be encouraged to join the Community Resilience Group.

**RECOMMENDED:** that Buckerell Parish Council's application for drainage and ditch work, be supported.

25 **Clyst St George Parish Council – Drainage - £658.90**

The Community Engagement and Funding Officer explained the application from Clyst St George Parish Council for funds to enable the clearing of ditches and gullies within the parish.

**RECOMMENDED:** that Clyst St George Parish Councils application for funds to enable the clearing of ditches and gullies within the parish, be supported.

26 **Colaton Raleigh Parish Council Drainage - £627**

The Community Engagement and Funding Officer explained that Colaton Raleigh Parish Council wished to carry out gully and drain cleaning in the parish.

**RECOMMENDED:** that Colaton Raleigh Parish Council's request to carry out drainage and ditch work, be supported.

27 **Cotleigh Parish Council- Drainage - £193.60**

A request from Cotleigh Parish Council was for drainage work.

**RECOMMENDED:** that the request from Cotleigh Parish Council for drainage work, be supported.

28 **Gittisham drainage - £1,457.50**

A request from Gittisham Parish Council for drainage and ditching work in the parish was considered.

**RECOMMENDED:** that Gittisham Parish Council request to undertake drainage and ditching work in the parish be supported.

29 **Luppitt drainage - £421.30**

The Community Engagement and Funding Officer explained that Luppitt Parish Council wished to undertake drainage work in the parish

**RECOMMENDED:** that Luppitt Parish Council's request for funding to undertake drainage work be supported.

30 **Lympstone Parish Council – Drainage -£1,722.60**

The Community Engagement and Funding Officer explained that Lympstone Parish Council wished to carry out ditch and drainage work in the parish.

**RECOMMENDED:** that Lympstone Parish Council's request for funding to carry out ditch and drainage work in the parish be supported.

31 **Newton Poppleford Parish Council – Drainage - £1,905.20**

The Community Engagement and Funding Officer explained that Newton Poppleford Parish Council wished to have funding to undertake Drainage work.

**RECOMMENDED:** that Newton Poppleford Parish Council's request for funding for drainage work, be supported.

32 **Payhembury Parish Council – drainage - £614.90**

The application from Payhembury Parish Council was to provide drainage work.

**RECOMMENDED:** that Payhembury Parish Council's request to provide drainage work, be supported.

33 **Stockland Parish Council – Drainage - £580.80**

The Community Engagement and Funding Officer explained that Stockland Parish Council wished to apply for financial support for drainage work.

**RECOMMENDED:** that Stockland Parish Council's request for funding for drainage work, be supported.

34 **Upton Parish Council–Drainage - £587.60**

The Community Engagement and Funding Officer explained that Upton Parish Council wished to apply for funding for drainage work.

**RECOMMENDED:** that Upton Parish Council's request to fund drainage work, be supported.

35 **Kilmington Parish Council drainage - £755.70**

The Community Engagement and Funding Officer explained that Kilmington Parish Council wished to apply for funding for drainage work.

**RECOMMENDED:** that Kilmington Parish Council's request to apply for funding for drainage work, be supported, once a quotation had been received for the works.

36 **Dalwood Parish Council – Drainage - £392.70**

The Community Engagement and Funding Officer explained that Dalwood Parish Council wished to carry out drainage work.

**RECOMMENDED:** that Dalwood Parish Council's request to carry out drainage work, be supported.

37 **Feniton Parish Council – Drainage - £1,653.30**

The Community Engagement and Funding Officer explained that Feniton Parish Council wished to undertake drainage work.

**RECOMMENDED:** that Feniton Parish Council's request to undertake drainage work, be supported.

38 **Membury Drainage - £396**

The Community Engagement and Funding Officer explained that Membury Parish Council wished to undertake drainage work.

**RECOMMENDED:** that Membury Parish Council's request for funding for drainage work, be supported.

39 **New ways of dealing with funding**

The Community Engagement and Funding Officer and DCC Locality Engagement Officer reported that they were considering piloting a different way of dealing with funding in East Devon, possibly through a feasibility study involving Budleigh Salterton.

# Parishes Together Fund 2017 / 2018



## Guidance Notes



### Parishes Together Fund- An Introduction

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

### How much can you apply for?

There is a funding pot of £1.10 per elector in each parish involved. The numbers of electors is taken from the electoral register as it stood in February 2016. This can be found at [www.eastdevon.gov.uk/grants-and-funding/parishes-together-fund](http://www.eastdevon.gov.uk/grants-and-funding/parishes-together-fund)

For example if you are in Beer (1,112 electors) and decide to work with Seaton (6,333 electors), you would have 7,445 electors in total. 7,445 electors X £1.10 per elector = £8,190.60

You can apply for funding for more than one project, as long as you don't apply for more than the funding you are eligible for (£1.10 per elector).

We will pay for grants of over £4,000 upon receipt of invoices and receipts, all other grants will be paid up front. If you are claiming for over £4,000 and the organisation paying for the project is VAT registered so is able to claim back VAT, you must only claim for the net amount (total amount minus VAT).

### Who can apply

Only Town and / or Parish Councils can apply for this funding. If you have a project you would like funded and are not a Town or Parish Council speak to your Town / Parish Councils and they may wish to get involved and apply on your behalf. To find out how to contact your local council:

[http://www.eastdevon.gov.uk/parish\\_and\\_town\\_councils.htm](http://www.eastdevon.gov.uk/parish_and_town_councils.htm)

Town and Parish Councils searching for projects that would help their local area that need funding often find it useful to contact their local voluntary and community groups.

### Which projects are eligible for a grant?

1. All applications must involve two or more Town or Parish Councils, the aim of the funding is for Town and Parish Councils to work together on projects. Following a decision of collective support for an application,



nominate a lead council to complete the application form. The officer managing the fund and the decision-makers must be satisfied that the project will benefit more than one Town or Parish and that they are working together.

2. Every Town or Parish Council involved must make a proportionate financial contribution to the project from their own funding.
3. Applications must show towns and parishes involving their communities to try to solve local issues. Projects that create useful networks across parishes involved will be looked on favourably.
4. Grants are for both capital (one off costs, costs of a permanent item, structure etc) and / or revenue costs (day to day costs, temporary items, events etc). We will not fund unsustainable projects, salaries for ongoing posts, individuals, private businesses or for profit enterprises or revenue costs for existing projects.
5. Funds cannot be used directly for on-going staff costs or day to day running of a project, unless this is during a transition phase with documented evidence of how the project will become sustainable post transition.
6. All projects need to include a written quotation from at least one contractor (if using a contractor) / supplier. If the total cost of your project is over £5,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project.
7. Funds should not be used to support projects that are the direct responsibility of another agency.
8. Funds will not be allocated retrospectively. Work must not start on the project before you have received a letter offering you the grant.
9. You can't apply for funding for the same project twice.
10. All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.
11. Please send supporting documents where possible. This could include things such as; quotes for project costs, details of offers/ grants from any other funder/ organization, photographs, specifications and drawings, extracts from your Parish Plan(s), evidence of consultation e.g. letters of support.

### **The exception to the rules above - ditches and drainage projects**

The only exception to the 11 rules above happens when when you are applying for funding for ditches and drainage projects in relation to the prevention of flooding.

Applications for ditching and drainage work are exempt from rules numbers 1, 2, 7 and 9 above. This means you can apply as individual parishes for ditches

and drainage projects, you can apply even though Devon County Council are responsible for ditches and drainage, and you can apply more than once.

As well as the remaining rules above, the following are additional rules for ditches and drainage works in relation to flooding:

1. Proposed work will need to increase frequency or be of a higher standard than that currently offered by Devon County Council.
2. Work will need to be carried out subject to the guidance available from DCC Highways:  
<https://new.devon.gov.uk/roadsandtransport/maintaining-roads/self-help-and-community-support/>
3. All ditches and drainage works must be approved by Devon County Council's Flood Risk Team, Devon County Council's Neighbourhood Highways Team and the Environment Agency before being carried out.

### **When to apply?**

The closing dates for applications are 19 June 2017, 10 November 2017 and 7 February 2017. The fund is confirmed for this year only. Once the deadline is reached incomplete applications will not be assessed.

### **How will we assess your application?**

Once the deadline has passed all applications undergo an eligibility check. If your application is incomplete or ineligible we will not take it any further.

Once your application has been passed as eligible it will be presented to a group made up of EDDC Councillors and a Devon County Councillor, for a decision to be made. They will take into account a number of factors such as:

- Evidence of local need
- How Parishes are working together
- Evidence of community support
- How well the project has been thought out and planned
- Project costs and any match funding

You will be told in writing whether your grant application has been successful or not. Successful applicants will receive a grant offer letter which must be signed and sent back to us within three months.

All grant money awarded will be handed over to the main Parish or Town Council as named in the application form. All monies must be spent and claimed within 12 months of receiving your grant offer letter.

### **What else can I send to help support my application?**

You may also wish to include the following to support your application:

- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings

- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

**Who do I contact?**

If you have any queries or to send in your application form and supporting documents please use the following contact details:

Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth EX10 8HL

Phone (01395) 517569

E-mail [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)

# East Devon District Council and Devon County Council

## Parishes Together Fund Application Form

### 2017 / 2018

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

#### Section A - Your contact details

**1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:**

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below and your application will be made public as part of the agenda and minutes of the decision making meeting. Anything that legally needs to be removed under the Data Protection Act or confidentiality laws will be removed before publication. Please see question 16 for further details.

**2. Main contacts name, Town or Parish Council they represent, and address (including postcode):**

**3. Main contacts phone number:**

**4. Main contacts e-mail:**

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

## Section B - About your project

### 5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what exactly it will pay for.

### 6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

### 7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

### 8. Do the parishes / towns involved in this application have a Neighbourhood Plan(s) at any stage?

- Yes
- No - please move onto question 11

### 9. If yes, is your project mentioned in your Neighbourhood Plan(s) at all?

- Yes
- No - please move onto question 11

**10. Please describe how it is mentioned in your Neighbourhood Plan(s):**

**11. When do you intend to start work on this project and how long is work likely to take?**

Funding can only be given to work that has not happened. Do not start spending on your project until we have confirmed we have received back your signed copy of your official letter offering the grant, which we would normally send to you a couple of months after the closing date. We can't pay for the project if it has been started before this has happened.

**12. How is your project sustainable?**

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

**13. Is your project about ditch and drainage works in relation to flooding?**

This includes any ditch and drain clearance works

- Yes
- No - please move onto question 16

**14. If yes, you must get approval from Devon County Council's Flood Risk Team, your local Devon County Council Neighbourhood Highways Team, and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.**

**Please tell us the current situation with your drainage and/or ditches project:**

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input type="radio"/>
Your local Devon County Council Neighbourhood Highways Team	<input type="radio"/>	<input type="radio"/>
Environment Agency	<input type="radio"/>	<input type="radio"/>

**15. Will the contractor and / or people carrying out the works have the necessary qualifications / training and the necessary insurance?**

- Yes
- No - we can only fund works where they have these. If they don't have them then you would need to either get people that have any relevant insurance and/or training, or give the people the relevant insurance and/or training.

## Section C - Project costs and match funding

**16.** Every project needs to include a written quotation from at least one contractor / supplier / provider if relevant. If the total cost of the project is over £5,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If you are applying for a project to be run by a specific voluntary or community group they must provide a quotation detailing their costs. Have you done this and included it as part of your application?

- Yes - please detail as part of question 17 and send written quote(s) with your application
- No - you need to do this before submitting your application, even with ditches and drainage projects

**17.** What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you. If your project cost is over £5,000 and you are supplying less than three quotations please tell us why.

**18.** Can you claim the VAT back on any of your project costs?

Please note that all of the funding will be passed onto the parish or town council leading the application. It will be up to the applicants to distribute from there.

- Yes - please apply for the costs without including the VAT you can claim back
- No - please apply for the project costs inclusive of VAT

## 19. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

**Total grant you are requesting from the Parishes Together Fund:**

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions:

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

## Section D - Checklist

**20.** Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless the information contained with and within this application is legally classed as confidential or protected under the Data Protection Act it will be made public, usually in the form of being published on our website. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

**If you don't tick this box your application can't go forward.**



**Please check you have completed all of the information above.**

**You may also wish to include the following to support your application:**

- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s) or Neighbourhood Plan(s)
- Evidence of consultation e.g. letters of support



**Before signing, please read**

**I confirm that:**

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

**21. Signature of applicant (or type name and this will be counted as a signature):**

**22. Date:**

The closing dates for applications will be at 5pm on 23 June 2017, 10 November 2017 and 9 February 2018. At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)

# East Devon District Council and Devon County Council

## Parishes Together Fund Application Form

### 2017 / 2018

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Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

**IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.**

#### Section A - Your contact details

**1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:**

KILMINGTON PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below and your application will be made public as part of the agenda and minutes of the decision making meeting. Anything that legally needs to be removed under the Data Protection Act or confidentiality laws will be removed before publication. Please see question 16 for further details.

**2. Main contacts name, Town or Parish Council they represent, and address (including postcode):**

MIS HILARY KIRKCALDIE, HUNTHAY CLOSE, AXMINSTER, DEVON. EX13 5RJ

**3. Main contacts phone number:**

01297 33462

**4. Main contacts e-mail:**

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

kilmingtonpc@btconnect.com

## Section B - About your project

### **5. What is your project?**

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what exactly it will pay for.

APPROPRIATE WORKS TO CLEAR DITCHES, GRIPS AND BUDDLE HOLES WHICH, OVER A PERIOD OF TIME HAVE BECOME CHOKED WITH MUD/DEBRIS AS A RESULT OF WHICH, AT TIMES OF HEAVY AND/OR PROLONGED RAIN SURFACE WATER DRAINS OVER THE ROAD SURFACES. THE CONSEQUENCE OF THIS IS THAT THE PARISH COUNCIL RECEIVES MANY COMPLAINTS ABOUT POTHOLES AND THE LESS THAN PRO-ACTIVE APPROACH TO THEIR REPAIR BY THE COUNTY COUNCIL DUE TO ITS SHORTAGE OF FUNDS. HOPEFULLY A CONCERTED PROGRAMME OF WORKS WILL THEN ENABLE REGULAR MAINTENANCE IN FUTURE TO KEEP THE SYSTEMS IN GOOD ORDER WITH THE HELP OF VOLUNTEERS/LANDOWNERS AS APPROPRIATE.

### **6. Why do you want to carry out this project and what difference will it make?**

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

IT IS EXPECTED THAT IF THE DITCHES, GRIPS AND BUDDLEHOLES OPERATE AS THEY SHOULD, THEN LESS WATER WILL RUN OVER THE ROAD SURFACE AND IT WILL NOT BREAK UP SO READILY. AT THE MOMENT THIS IS NOT THE CASE. THE PARISH COUNCIL IS ALSO CONSIDERING SIGNING UP TO THE ROADWARDEN SCHEME WHICH WILL ENABLE VOLUNTEERS TO ATTEND TO LOCAL PROBLEMS AS AND WHEN REQUIRED RATHER THAN THESE BEING ADDED TO A LIST TO BE DEALT WITH WHEN THE COUNTY LENGTHSMAN IS IN THE AREA.

### **7. How do you know this is needed? Who and how have you consulted?**

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

PERSONAL EXPERIENCE OF COUNCILLORS THEMSELVES AND THE REGULAR COMMENTS RECEIVED FROM RESIDENTS.

**8. Do the parishes / towns involved in this application have a Neighbourhood Plan(s) at any stage?**

- Yes  
 No - please move onto question 11

**9. If yes, is your project mentioned in your Neighbourhood Plan(s) at all?**

- Yes  
 No - please move onto question 11

**10. Please describe how it is mentioned in your Neighbourhood Plan(s):**

IT IS LIKELY THAT IT WILL BE MENTIONED BUT THE NATURE OF THE PROJECT IS NOT, STRICTLY, PLANNING RELATED AND THEREFORE MAY HAVE TO BE IN THE "COMMUNITY ASPIRATIONS" APPENDICES

**11. When do you intend to start work on this project and how long is work likely to take?**

Funding can only be given to work that has not happened. Do not start spending on your project until we have confirmed we have received back your signed copy of your official letter offering the grant, which we would normally send to you a couple of months after the closing date. We can't pay for the project if it has been started before this has happened.

AS SOON AS APPROVAL HAS BEEN GRANTED AND CONSENT OF OTHER RELEVANT AUTHORITIES OBTAINED.

**12. How is your project sustainable?**

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

TO A CERTAIN EXTENT THE PROJECT IS NOT SUSTAINABLE IN THE LONG TERM GIVEN THE DYNAMICS OF WATER MOVEMENT. HOWEVER, IT WILL BE EASIER TO ENCOURAGE LOCAL INVOLVEMENT ON A COMMUNITY VOLUNTEER BASIS IF WE ARE ABLE TO START WITH A "WORKING" SYSTEM. THE PARISH COUNCIL IS AWARE THAT WORKS LIKE THIS, PREVIOUSLY FUNDED BY THE COUNTY COUNCIL ARE NOW FALLING ON PARISH COUNCILS FOR FUNDING AND EQUALLY THAT RESIDENTS

**13. Is your project about ditch and drainage works in relation to flooding?**

This includes any ditch and drain clearance works

- Yes  
 No - please move onto question 16

**14. If yes, you must get approval from Devon County Council’s Flood Risk Team, your local Devon County Council Neighbourhood Highways Team, and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.**

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input checked="" type="radio"/>
Your local Devon County Council Neighbourhood Highways Team	<input type="radio"/>	<input checked="" type="radio"/>
Environment Agency	<input type="radio"/>	<input checked="" type="radio"/>

**15. Will the contractor and / or people carrying out the works have the necessary qualifications / training and the necessary insurance?**

Yes

No - we can only fund works where they have these. If they don't have them then you would need to either get people that have any relevant insurance and/or training, or give the people the relevant insurance and/or training.

## Section C - Project costs and match funding

**16. Every project needs to include a written quotation from at least one contractor / supplier / provider if relevant. If the total cost of the project is over £5,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If you are applying for a project to be run by a specific voluntary or community group they must provide a quotation detailing their costs. Have you done this and included it as part of your application?**

- Yes - please detail as part of question 17 and send written quote(s) with your application
- No - you need to do this before submitting your application, even with ditches and drainage projects

**17. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include quotes you have received for the project?**

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you. If your project cost is over £5,000 and you are supplying less than three quotations please tell us why.

LOCAL CONTRACTOR WAS SUPPLIED WITH LIST OF SITES WHERE WORK IS REQUIRED AND SUBMITTED QUOTE ACCORDINGLY.

**18. Can you claim the VAT back on any of your your project costs?**

Please note that all of the funding will be passed onto the parish or town council leading the application. It will be up to the applicants to distribute from there.

- Yes - please apply for the costs without including the VAT you can claim back
- No - please apply for the project costs inclusive of VAT

## 19. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes Together Fund: 766.7  
Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions: 766.7  
Other match funding (please give more details below and state whether confirmed): 133.3

Total cost of project: 900  
Shortfall (please specify below how this shortfall will be met): 133.3  
PARISH COUNCIL FUNDS

## Section D - Checklist

**20. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation.** Unless the information contained with and within this application is legally classed as confidential or protected under the Data Protection Act it will be made public, usually in the form of being published on our website. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>  
If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s) or Neighbourhood Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

**21. Signature of applicant (or type name and this will be counted as a signature):**

HILARY KIRKCALDIE

**22. Date:**

23/06/2017

**The closing dates for applications will be at 5pm on 19 June 2017, 10 November 2017 and 7 February 2018.**

**At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.**

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)



**DITCHES IDENTIFIED FOR CLEARING**

**1. The Street & Springhead:**

- a. Opposite the Old Post Office
- b. Brook by Brooklands
- c. Elm Lodge & below
- d. Opposite Spout Hill
- e. Adjacent to Brunden
- f. Springhead lane (higher side)
- g. Corner of Breach lane

**2. The Hill:**

- a. Beside Hill House & Paul Ross
- b. Both sides below New Inn

**3. Shute Road & Roman Road:**

- a. Opposite Old Chapel
- b. Both sides adjacent to the old Garage site
- c. Bottom of Roman Road adjacent to Hill Crest
- d. Top of Hill Crest where Roman road commences adjacent to the Common

**4. Coryton Lane:**

- a. Top of lane below Brierley's 10yds either side of culvert.
- b. Coryton lane on corner by drains into the field.

**5. George Lane:**

- a. Ditch higher side of lane (by hand only)

**6. Silver Street:**

- a. From corner of Old Post Office to bottom of lane.

In addition the recent heavy rain has washed out part of the bank on the village green which is going to need some remedial work to stop further erosion.

**Fernwood Farm  
Gore Lane  
Kilminster  
Axminster  
Devon  
EX13 7NU  
Mob:07944620016**

**Mr M Collier  
Chairman  
Kilminster Parish Council**

**24th March 2017**

**QUOTATION FOR DITCHES IN KILMINGTON**

To clear and dig out excess waste from the ditches from around the village. Also, to remove any unnecessary debris from the ditches.

£900

# Parishes Together Fund Evaluation Form

**This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.**

## Section A: The basics

**1. Name of the lead town or parish council:**

AXMINSTER TOWN COUNCIL

**2. Please list all of the town and parish councils involved:**

AXMINSTER TOWN COUNCIL KILMINGTON PARISH COUNCIL DALWOOD PARISH COUNCIL

**3. What was your project in brief:**

EARLY DAYS SUPPORT FOR AXE VALE NETBALL CLUB TO PROVIDE JUNIOR NETBALL IN THE AXE VALLEY

## Section B: Finance

**4. What was the total cost of your project?**

3946.50

**5. How much of the money came from the Parishes Together Fund?**

ALL

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

WHILE THIS PARTICULAR PROJECT WAS SELF-CONTAINED, I AM AWARE THAT THE GROUP IS VERY ENTHUSIASTIC AND HAS UNDERTAKEN FUND RAISING WITH A VIEW TO THE FUTURE DEVELOPMENT OF THE CLUB.

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

I AM SURE THAT THERE IS CONSIDERABLE VOLUNTEERING OF TIME, NOT LEAST FROM PARENTS WITH TRANSPORT AND LAUNDERING OF KIT!

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

WHILST I HAVE RESPONDED NO TO BOTH THE ABOVE QUESTIONS THAT IS SIMPLY BECAUSE THE ACTIVITY IS UNDERTAKEN AWAY FROM OUR PREMISES AND THE PARTICIPANTS, BEING MINORS, MAY BE CONSIDERED VULNERABLE SO I WOULD BE RELUCTANT TO TAKE PHOTOGRAPHS. I AM SURE THAT THE GROUP ITSELF HAS SUCH EVIDENCE. I HAVE CERTAINLY HEARD ANECDOTAL EVIDENCE FROM RESIDENTS IN ALL THREE PARISHES OF THE APPRECIATION THAT THE PARTICIPANTS HAVE FOR THE OPPORTUNITIES THIS PROJECT OFFERS. WHILE BEING BENEFICIAL TO THEIR HEALTH GENERALLY, IT IS ALSO GIVING THEM A PERSPECTIVE ON THE VALUE IN VOLUNTEERING AND HELPING OTHERS WHICH THEY MAY IN TURN PASS ON TO THE NEXT GENERATION. ALL PART OF LIFE'S LEARNING CURVE.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

THE VALUE TO THE PARISHES HAS BEEN IN PROVIDING A FACILITY/SERVICE WHICH BENEFITS THE COMMUNITY, PARTICULARLY THE YOUNGER MEMBERS WHO ARE OFTEN LESS WELL PROVIDED FOR AND PARIS COUNCILS ARE VERY AWARE OF THE BENEFITS OF YOUNG PEOPLE BEING INVOLVED IN THEIR OWN LOCAL COMMUNITY AS IT WILL HELP THEM TO WANT TO STAY IN THAT COMMUNITY AND SUPPORT ITS SERVICES AND ULTIMATELY ITS SURVIVAL.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

HAPPILY THE PROJECT HAS TAKE OFF AND OTHER SOURCES OF FUND RAISING WILL ENABLE IT TO CONTINUE TO FLOURISH.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

We are so grateful for all the funding that we have received so far. It has made such a difference to us and the club continues to grow and grow. We started a 3rd netball session in in January, offering a further 30 places and we were full by week 2! We now have a waiting list for all 3 sessions and we will be trying our best to find a solution to this problem as we just hate turning away any girl that wants to play netball. The causes being supported by the Parishes Together Fund this year are very worthy - hopefully we will benefit from the potholes and drainage and not need to benefit from the defibrilators! A photo opportunity

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

**1. Name of the lead town or parish council:**

Bramford Speke

**2. Please list all of the town and parish councils involved:**

Upton Pyne Parish Council

**3. What was your project in brief:**

To improve the footpath between the two parishes by laying sleepers on the marshy/wet path

## Section B: Finance

**4. What was the total cost of your project?**

£787.20

**5. How much of the money came from the Parishes Together Fund?**

£666.60

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

From our P3 budget

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

Yes a councillor used his time a equipment to lay the sleepers

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The villages are now reconnected by the Exe Valley Way which is where the footpath runs. We have received many compliments on the works completed and parishioners and visitors can now walk between the two villages comfortable and safely.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Brampford Speke and Upton Pyne recognised the benefit for both villages and applied for funding together

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

N/A the footpath has now been repaired and enhanced

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**



## Brampford Speke Footpath project photos



# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

**1. Name of the lead town or parish council:**

Broadclyst Parish Council

**2. Please list all of the town and parish councils involved:**

Broadclyst Parish Council, Clyst Honiton Parish Council, Cranbrook Town Council, Poltimore Parish Council, Rockbeare Parish Council

**3. What was your project in brief:**

Purchase of a PA system

## Section B: Finance

**4. What was the total cost of your project?**

£1,253.22

**5. How much of the money came from the Parishes Together Fund?**

£1,253.22

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

Councillor giving up his time to configure the system and produce a user handbook.

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The equipment enables us to provide entertainment at large community events and to communicate effectively with attendees for e.g. health and safety messages. The equipment has been used during community events, including the first Cranbrook Fun Run on 17 September 2016, Cycle Sunday on 2 October 2016 and Community Fun Day on 11 March 2017 and will be used again at Cranbrook Town Council's annual electors' meeting on 3 April 2017.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The equipment has been well-used and is available for free-of-charge hire to other town and parish councils and community organisations.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

Cranbrook Town Council will fund the ongoing maintenance and insurance of the equipment and it will continue to be available for use at events and for any other suitable purpose by town and parish councils and community organisations.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

None.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

**1. Name of the lead town or parish council:**

Dunkeswell

**2. Please list all of the town and parish councils involved:**

Aylesbeare Broadclyst Branscombe Clyst Honiton Clyst Hydon Cranbrook Colyton Raleigh  
Dunkeswell Farringdon Offwell Poltimore Rockbeare Sheldon Whimple

**3. What was your project in brief:**

Paperless parishes - a move towards helping small parishes work paperlessly

## Section B: Finance

**4. What was the total cost of your project?**

13000

**5. How much of the money came from the Parishes Together Fund?**

13000

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

n/a

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

Each parish has answered separately on the form i asked them to use to claim their funding, but i believe there was volunteered time and so on.

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Most parishes involved are becoming more technically able to cope with the move towards paperless systems, this means we are able to be less of a burden on other organisations and communicate better with our parishioners. This project enabled clerks to purchase equipment that the parish council may otherwise have seen as frivolous or unnecessary, offering a change in systems that may have otherwise been resisted eternally. The use of technology has certainly helped our councillors see benefits and will ensure that the investment in tech is now part of the culture that is necessary to be taken seriously and interact with parishioners. Without the project I feel we may have been at a stalemate, with complete resistance to the new systems. Within our own parish we have tried to spread the benefit wider by enabling the Youth Club, Preschool and Parish Council, as well as giving both halls projection equipment which will have many uses. We are still working on full wifi connectivity and training sessions. We are truly embracing the spirit and although it hasn't been the simplest project or without problems and

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

All the parishes came together to get initial training on what was available and our options. This was facilitated by Project Cosmic and helped us all immensely. Each parish has brought what would best suit their needs, and we have all kept in touch throughout for best buying deals and support.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

Rural broadband speeds and downloading planning files were the main two issues, EDDC have helped by making their files easier to download as PDFs - although I think there is still room for improvement here by labelling their files and in other ways. Rural Broadband is possibly a few years from advancement in many areas, but we are ready and enabled for when it is an option.

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

I would like to see Cosmic use the new facilities created in many halls to deliver community training, this is an area we might move further on collaboratively.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

We had press coverage in the View From newspaper and their sister papers, used social media and will continue to do so when the equipment is enabling delivery of future events.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

**This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.**

## Section A: The basics

**1. Name of the lead town or parish council:**

Ottery St Mary Town Council

**2. Please list all of the town and parish councils involved:**

Ottery St Mary Town Council and Talaton Parish Council

**3. What was your project in brief:**

Provision of public toilets as an integral part of the new library/information centre but also as a 'Stand Alone' facility for persons who do not use the aforementioned facilities

## Section B: Finance

**4. What was the total cost of your project?**

£13850

**5. How much of the money came from the Parishes Together Fund?**

£6330.80

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

£500 from County Councillor Claire Wright's Locality and the The Town Council provided the remaining monies

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

Cllr Paul Bartlett was the Project Administrator and Cllrs Dobson and Holmes made daily checks to the property to ensure works was progressing satisfactorily and to deal with any problems 'as and when' they arose. All councillors gave their time freely



## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The public toilets will be open shortly. At the present time the Council is trying to source a cleaning company able to take on a contract for the cleaning of the toilets. Once this has been achieved then the toilets will be open and they will provide a modern, clean and much needed facility for not only the users of the Library and Information Centre but all members of the public. This facility has been high on the wish list of a huge number of parishioners which has been made clear at various public consultations in the past and as the nearest other public toilets are in Sainsburys (and many people think that you would need to purchase an item from Sainsburys to be able to use them or are not even aware of the facility) then the new toilets will undoubtedly benefit the community particularly elderly people and children

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Talaton Parish Council very generously contributed towards the cost of the toilets as they were of the view that as some of their parishioners came into Ottery that this was a facility which they may wish to use, particularly if they visited the library/information centre

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

The toilets will be maintained by the Council to ensure that they are kept in a good state of repair and condition and cleanliness in order to preserve the life of the facility

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

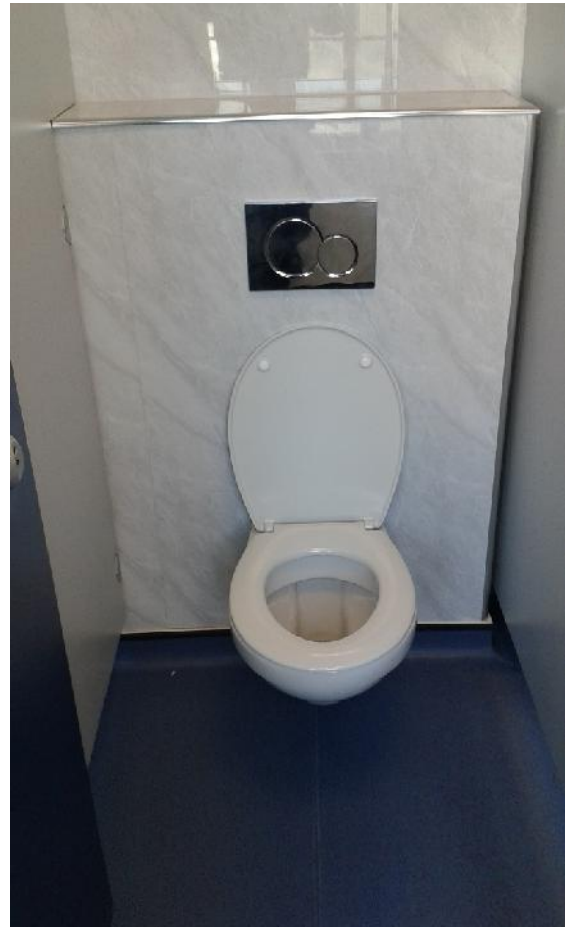
Once the toilets are officially open then there will be articles in the press etc and mention will be made of the funding source

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Ottery St Mary

## Public toilets photos



**Ottery St Mary Scout Hut Project, Tipton St John Scout Hut Feedback  
2015/2016 project**

**Report from [REDACTED] Tipton Scouts**

The extension is now completely in use, however the toilet and a gas cooker still need to be fitted plus it needs a coat of paint.

First let me say on behalf of the Group how very grateful we are to the Parishes Together Funding making this long wanted extension to our hut possible. I am sure we would still be struggling to raise money were it not for the very generous donation to our appeal for funds made by your committee.

During the winter the Scouts mainly use the hut at Tipton St John and they have found the extension very useful. They have been able to split up into Patrols and each work on their own in one of the rooms we now have. Also of course as we now have a working kitchen the Leaders can have a hot drink, very welcome.

Additionally we have been able to hold our Executive Committee meetings at the hut, thus saving the cost of hiring the Tipton St John Hall

The Cubs and Beaver Scouts are due to start using the Tipton site from next term and our programme for the next two terms is able to be more creative now we have additional space. Our Beaver Scouts have increased to eighteen so we will need more room.

We already have two bookings from other Scout Groups who will be using our site and its enhanced facilities this summer. We also expect visits from a school in Exeter who will be sending their Duke of Edinburgh hikers to stay on our site. As there will be a mixed bunch the additional space will be vital to keep the girls and boys separate.

We still have some work to do to complete the extension and this is due to be planned at our next Executive Committee meeting on 18th April.

Our next big project will be to provide running water to the site so we may be back to you again asking for help.

Once again thank you for your support and continuing interest. All of our 12 strong Leader team are appreciative of the support you have given us enabling them to add more to their programmes.

[REDACTED] Tipton Scouts

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

**1. Name of the lead town or parish council:**

Rewe Parish Council

**2. Please list all of the town and parish councils involved:**

Rewe Parish Council Stoke Canon Parish Council

**3. What was your project in brief:**

Footpath Improvement

## Section B: Finance

**4. What was the total cost of your project?**

950.00

**5. How much of the money came from the Parishes Together Fund?**

950.00

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

Yes

No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Parishioners gave positive comments on the improved path and we are hoping to continue improving the area.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

Discussions are ongoing with County on combining a cycle route aswell as footpath.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

**This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.**

## Section A: The basics

**1. Name of the lead town or parish council:**

Stockland PC

**2. Please list all of the town and parish councils involved:**

Yarcombe PC

**3. What was your project in brief:**

To replace 2 rotted wooden benches on the playing field/cricket pitch with 3 teak benches with memorial plaques; one to a previous ~Stockland clerk, another to a prominent Yarcombe parishioner, both of whom were involved in the cricket club; with the third being placed near the Play Area iby the Stockland village hall

## Section B: Finance

**4. What was the total cost of your project?**

£1412.26;

**5. How much of the money came from the Parishes Together Fund?**

£1052.26

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

Stockland and Yarcombe Cricket Club £360 (confirmed)

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

Benches were sited by the Cricket Club, teak-oiled, placed on stone slabs to prevent rotting and fixed to the slabs.



## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The three benches required replacing as identified by our annual play equipment inspection carried out by our inspection company. They arrived in time to be used at the annual Stockland Fair when approx 2,500 people attended. The two parishes and the cricket club were invited to an official opening event and pictures were taken as attached. Representatives of those they were dedicated to also attended, again photos attached. They were used throughout the year by children/parents using the Play Area, Cricket Club during the season, Tennis Club and the general public when visiting the village hall events.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Stockland PC was the lead for the project; the Cricket Club is a combined Stockland and Yarcombe CC; the benches are on the Playing Field at Stockland by the Victory Hall.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

Stockland PC has agreed to buy teak oil each year so that the cricket club can undertake the maintenance

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

None that I'm aware of, I'm afraid, but now that we have a working website and Parish email system I will place it on there and send it on.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

## Photos of Stockland benches





# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

**1. Name of the lead town or parish council:**

All Saints Parish Council

**2. Please list all of the town and parish councils involved:**

Chardstock

**3. What was your project in brief:**

Ditches and Drainage works in adjoining parishes

## Section B: Finance

**4. What was the total cost of your project?**

£715

**5. How much of the money came from the Parishes Together Fund?**

£715

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

Yes

No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

n/a

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

Councillors were on hand to assist with refreshments etc

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The section of Egg Moor lane was (in)famous for becoming waterlogged and thus impassable with only moderate amounts of water due to the lay of the land. The landowner had neither the means or equipment to undertake the works but the benefits to the community of using PT funding outweighed the slight precedent that others may believe that they can allow their riparian responsibilities to slide in the future. The works that All Saints PC intended to do were actually done by either the Salisbury Diocese / Devon CC Highways contractors and thus we have sought an invoice from EDDC to return the non-spent funds to the Grant Funding authority as per the regulations for Parishes Together applications.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

Chardstock PC has raised it's Precept considerably this year to allow reserves to be established for exactly this type of work in light of developments at DCC. All Saints raised it's own precept last year and has budgeted for similar works this year although, as mentioned above, the scope of the works recently undertaken should negate the need for such significant works in this financial year.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

None

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Photos All Saints drainage project

**Before:**







**After:**





# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

Beer Parish Council

2. Please list all of the town and parish councils involved:

Beer

3. What was your project in brief:

Additional gully sucking of drains to help alleviate flood risk.

## Section B: Finance

4. What was the total cost of your project?

£1280.47

5. How much of the money came from the Parishes Together Fund?

£1174.80

6. Has all the funding from the Parishes Together Fund been spent on your project?

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Beer Parish Council reserves paid the balance of £105.67

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

N/A

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The project was needed as many of the gullies and drains in Beer were full of silt and stones and were prone to over-flowing in the event of heavy rainfall. The current level of service offered by DCC is not sufficient to ensure the gullies and drains are kept clear. The Parish Council was able to pay for a mechanical gully sucker to clear the worst affected gullies and drains in October 2016 and local residents were hugely relieved. After periods of sustained rainfall, the drainage system is overwhelmed and in certain areas of the village, significant localised flooding occurs. The Parish Council had received many complaints regarding this matter and the grant from the Parishes Together Fund finally enabled the Council to take a proactive approach to the problem.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

The Parish Council feels strongly that the gullies and drains should be cleared annually to ensure that the drainage system can cope in the event of severe weather. The Parish Council has made provision for this within the annual budget.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

Information was included in the parish newsletter.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

Cotleigh Parish Council

2. Please list all of the town and parish councils involved:

Cotleigh Parish Council

3. What was your project in brief:

Drainage project

## Section B: Finance

4. What was the total cost of your project?

£240.00

5. How much of the money came from the Parishes Together Fund?

£184.80

6. Has all the funding from the Parishes Together Fund been spent on your project?

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

The parish council paid for the rest of the work.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

No.

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The community has benefited from reduced water on the road. Key problem areas were targeted and the community has benefited from reduced water on the roads which has meant that pot holes are not inadvertently hit, or made worse by lying water and on unsalted roads the dangers were reduced during cold weather as there were less areas to freeze. The area looks better with clear ditches beside the road.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

The parish council will include this work in their precept.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**



# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

FARWAY PARISH COUNCIL

2. Please list all of the town and parish councils involved:

NO OTHERS

3. What was your project in brief:

DITCHES AND DRAINAGE IN FARWAY

## Section B: Finance

4. What was the total cost of your project?

£226.60

5. How much of the money came from the Parishes Together Fund?

£226.60

6. Has all the funding from the Parishes Together Fund been spent on your project?

Yes

No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

N/A

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

N/A

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

With the funds we had for this project we were able to get a local contractor to clear a couple of the ditches and drains in Farway. The main purpose to assist water flow off the roads and in turn prevent flooding and water lying on the roads causing road deterioration. The couple areas which were focused on in this project also makes the areas look neat, tidy and looked after. It will be of huge benefit when rainfall comes as the water will flow into cleared drains and not collect in the wrong places.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

The parish council will have to try and maintain these works hopefully by further funding grants which may be available.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

N/A

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

## Farway drainage photos

Before:



After:



**Before:**



**After:**



**Before:**



**After:**



**Before:**



**After:**



# Parishes Together Fund Evaluation Form

**This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.**

## Section A: The basics

**1. Name of the lead town or parish council:**

Gittisham Parish Council

**2. Please list all of the town and parish councils involved:**

Gittisham Parish Council

**3. What was your project in brief:**

Lengthsman services

## Section B: Finance

**4. What was the total cost of your project?**

£1,764.12

**5. How much of the money came from the Parishes Together Fund?**

£511.50

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

Yes

No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

We spent £485.96 from the PT Fund on equipment and sundry expenses for the lengthsman's work. The rest of the money (£1,278.16) came from parish council reserves, and was spent on public liability insurance and the hours worked.

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

No.



## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The project is ongoing, but the work done over the past year has helped provide residents with peace of mind. Ditches and drains which have been historically blocked, leading to flooding and surface water problems, have been kept clear. The work has also improved the appearance of the parish, and residents have commented on this favourably.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

We have applied successfully to PT for another year of funding to help continue the lengthsman's work. Parish councillors believe that with regular maintenance by the lengthsman over a two-year period in principle will clear a historic backlog and lead to less need for intervention in future years.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

We have a monthly parish newsletter, the Gittisham Gazette, which is distributed to all residents. It contains a monthly parish council report, and therefore mentions the lengthsman's work.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

## Gittisham drainage photos





# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

Hawkchurch

2. Please list all of the town and parish councils involved:

Hawkchurch

3. What was your project in brief:

Highway works like gully cleaning

## Section B: Finance

4. What was the total cost of your project?

£2,000

5. How much of the money came from the Parishes Together Fund?

£462

6. Has all the funding from the Parishes Together Fund been spent on your project?

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Precept

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

No

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The community benefits by having their highways maintained to a higher standard than would be possible without this funding

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

Hopefully a combination of precept and TAP funding

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

Nil

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

PARISHES TOGETHER FUND – 2015/16 – LUPPITT PARISH COUNCIL

Contact: Rosalind Buxton

Address: Courtmoor Farm, Upottery, Honiton, Devon, EX14 9QA

Tel: 01404 861565

Email: [luppittclerk@yahoo.co.uk](mailto:luppittclerk@yahoo.co.uk)

Total grant: £396.00

Amount from Parish Council: £24.00

Amount from other sources: Nil

Project: Ditching work as follows:

- Ditch cleaned out at Clouds
- Pipe extended from edge of road to ditch at Uxford Cottage
- Ditch reinstated on corner of Gully Lane and Luppitt Common
- Ditch cleaned out at Sharcombe path towards Beacon
- Easement into Lloyd Warren's field cleaned out on left-hand side downward

No other members of the community were involved in the work.

Immediate benefits: Keeping the ditches clean and free from leaves and other debris ensures that water is kept off the roads thus preventing potholes and damage to the road surface. Luppitt has a parish maintenance programme which is ongoing. In the financial year ended 31 March 2017, Luppitt Parish Council's expenditure on Parish Maintenance came to £6,979.00.



# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

Broadhembury

2. Please list all of the town and parish councils involved:

Payhembury

3. What was your project in brief:

Grass cutting and weed control in public spaces

## Section B: Finance

4. What was the total cost of your project?

£705

5. How much of the money came from the Parishes Together Fund?

£610

6. Has all the funding from the Parishes Together Fund been spent on your project?

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Parish Precept

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Volunteer time

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Broadhembury being a 14th century thatched village attracts many visitors which we rely on to keep our shop/Post Office open, Church and village Inn.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Being adjoining parishes we have historical links and this fund ensures a close relationship

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

In future we are hoping the Community will work on these issues

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

The Parish magazine has covered the progress of the project and asked for volunteers for future years

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

Payhembury

2. Please list all of the town and parish councils involved:

Payhembury

3. What was your project in brief:

Ditch clearance

## Section B: Finance

4. What was the total cost of your project?

Ditch clearance is ongoing but last year we spent £600

5. How much of the money came from the Parishes Together Fund?

£581.90

6. Has all the funding from the Parishes Together Fund been spent on your project?

Yes

No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

The shortfall of £18.10 came from our precept

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

None

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

At Lower Milton, Mousehole and Cheriton - pre-ditch clearance the flooding was so bad that a normal vehicle would not attempt to cross the flooded roads this meant that children were late to school and people in general could not reach the facilities in the centre of Payhembury Village. Post-ditch clearing flood waters are carried away far more quickly leading to shallower puddles which are generally passable except in the heaviest rain.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

We have secured further Parishes Together funding for this year ie 2017/18. In future years we may look to incorporate maintenance costs in our precept.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

We are holding a Community Coffee morning later this month and photos of cleared ditches will be displayed.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

PLYMTREE

2. Please list all of the town and parish councils involved:

No other participating councils

3. What was your project in brief:

To improve the flow of water over and under the existing ford located at Old Bridge Sanguishays by removal of silt, vegetation and other obstructions.

## Section B: Finance

4. What was the total cost of your project?

£544.30 Ex VAT

5. How much of the money came from the Parishes Together Fund?

£508.20

6. Has all the funding from the Parishes Together Fund been spent on your project?

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

£36.10 funded from Plymtree P C's Road Warden budget

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

No

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The purpose of the works were to reduce the incidence of the ford becoming impassable following moderate and more intensive rainfall. In addition the works were aimed at reducing the risk of flooding to an adjacent residential property. The ford is on the main route from Plymtree to Cullompton, the A373 and the M5. When impassable the alternative route is via less suitable roads also prone to areas of flooding. The works were in 2 parts and involved removing a build up of silt from the bank of the stream on the downstream side of the ford which effectively doubled the stream width and increased its capacity to accept and remove water flowing over and under the ford. The 2nd part was to clean out 3 culverts under the road using specialist jetting equipment. 2 of these culverts are immediately under the ford and satisfactorily carry stream water under normal conditions. The 3rd culvert is 50m from the ford and carries water under the road, by-passing the ford, from a ditch which provides an overflow facility for the stream. This culvert was completely blocked with silt but now running freely. The capacity of the 2

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16



**15. Please tell us about the obstacles that you faced:**

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

It is anticipated that there will be no need to repeat the works for at least 5 years and probably longer.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

None

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

1. Name of the lead town or parish council:

Uplyme Parish Council

2. Please list all of the town and parish councils involved:

Uplyme

3. What was your project in brief:

Drainage and Ditches

## Section B: Finance

4. What was the total cost of your project?

3257.50

5. How much of the money came from the Parishes Together Fund?

1457.50

6. Has all the funding from the Parishes Together Fund been spent on your project?

- Yes
- No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Parish General Funds

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Yes, Volunteers and Councillors spent their time helping to reduce flooding.

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

There have been several annual serious flood episodes since January 2011, the Drainage and Ditches funding has enabled us as a Parish to concentrate on some of the worst hit areas in Uplyme, reducing the impact on flooding to local residents with the help of a local contractor, the local volunteers and residents who are very appreciative of the preventative measures we try to achieve. This project is ongoing as many Ditches silt up quite quickly with the way land lies within Uplyme, see <http://uplymeparishcouncil.org/wp-content/uploads/UplymeParishFloodMap.pdf> The ever reducing service now being offered by the County Council because of monetary cuts increases the need for this funding and more.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

As item 11 - The weather obviously plays a big part and the increasing debris and growing foliage always makes this project difficult to maintain.

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

Ongoing project and possible more funding research will be required as again because of cuts in local services this is a project that will have to be regularly sustained.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

The Parish Together Fund is always being promoted and publicised on Facebook, Local newsletters, Parish website and Public/Council meetings which are minuted.

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**

Hi Jamie

I have completed the online survey form regarding the feedback of the Drainage & Ditches funding for 2016/17.

Please find attached photos to support some of the work before and after throughout Uplyme.

Also, we have a video about flooding in Uplyme at our website

<http://uplymeparishcouncil.org/flood-news-and-reports/>

A big thanks on behalf of Uplyme Parish for all your help and support.

Regards

Ricky



1)



2)











# Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

## Section A: The basics

**1. Name of the lead town or parish council:**

Upottery Parish Council

**2. Please list all of the town and parish councils involved:**

Upottery Parish Council

**3. What was your project in brief:**

Drainage project

## Section B: Finance

**4. What was the total cost of your project?**

£630.00

**5. How much of the money came from the Parishes Together Fund?**

£630.30

**6. Has all the funding from the Parishes Together Fund been spent on your project?**

Yes

No - If no, please get in touch as any unspent funding needs to be returned to us.

**7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?**

Give details of the amounts of funding and where it came from.

**8. Were there any in-kind contributions to the project? If so, please give details below:**

For example non-monetary contributions such as volunteering time, lending equipment.

No.

## Section C: The results

### 9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- Yes - please send accompanying photographs to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

### 10. Do you have any other documents or evidence of success?

- Yes - please send accompanying documents and evidence to [jbuckley@eastdevon.gov.uk](mailto:jbuckley@eastdevon.gov.uk)
- No

### 11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The community has benefited by the work which reduced the amount of lying water on the roads. This is particularly beneficial during times of heavy rain when potholes have previously lay underwater and been unseen, let alone the water speeding up the deterioration of the road. Parishioners have also commented on how ice on the now untreated roads was reduced due to the work to improve the drainage by clearing ditches. Aesthetically the parish looks better with clear ditches beside the road.

### 12. Was your project:

- Working alone on a drainage and ditches project - please move onto question 14
- Working together with other town and parish councils

### 13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

### 14. Did you face any obstacles to completing your project?

- Yes
- No - please move onto question 16

**15. Please tell us about the obstacles that you faced:**

None.

**16. What is the future of the project or work? (if relevant)**

**For example how will it be funded in the future if it's an ongoing project.**

The parish council will precept for this work to be carried out in future.

**17. Please give details of any media interviews, press reports, newsletter articles etc about your project:**

**Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.**

**Thank you for taking the time to complete this form.**

**Please click on the 'submit' button below to send your answers to us.**