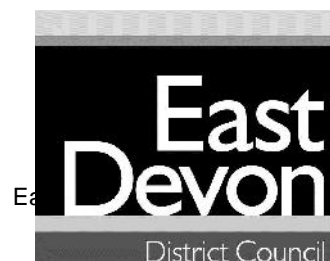


Agenda for New Homes Bonus Panel

Thursday, 23 March 2017; 10.00am

Date: 10 March 2017
Contact name: Chris Lane
Contact number: 01395 517544 (group number 01395 517546)
E-mail: clane@eastdevon.gov.uk



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To: Members of the New Home Bonus Panel

Councillors:

Thomas Wright (Portfolio Holder – Corporate Business)

Andrew Moulding (Portfolio Holder – Strategic Development and Partnerships)

Michael Allen

David Barrett

Marcus Hartnell

Douglas Hull

Geoff Jung

Christopher Pepper

Community Engagement and Funding Officer

DCC Ali Eastland

New Homes Bonus Panel
Thursday 23 March 2017 at 10.00am

The above meeting will be held in the Room 1, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

A G E N D A

- | | | Page/s |
|---|---|--------|
| 1 | To confirm the notes of the New Homes Bonus Panel held on 13 December 2016. | 4 - 5 |
| 2 | To receive any apologies for absence. | |
| 3 | To receive any declarations of interests relating to items on the agenda. | |

4 To note the following documentation:

Parishes Together Fund Guidance Notes

6 – 9

5 Feedback from previous year's grant awards that are now completed:

- Signage project submitted by Axmouth 10 – 13
- Drainage project submitted by Broadclyst 14 – 18
- Lengthsman project submitted by Colyton 19 – 25
- Solar lighting project submitted by Exmouth 26 – 32
- Citizens Advice Bureau printer project submitted by Hawkhurch 33 – 36
- Vegetation management project submitted by Sidmouth 37 – 40
- Godspell theatre project submitted by Talaton 41 – 48

6 **Chelsea's Choice child sexual exploitation play -£1,125.92** 49 - 55
Submitted by Cranbrook Town Council

7 **Educational countryside signage- £3,289.50** 56 - 76
Submitted by Otterton Parish Council

8 **Tourism App and booklet projects - £7,124.70**
Submitted by Seaton Town Council 77 - 89

9 **Community marquee project £520** 90 -96
Submitted by Plymtree Parish Council

10 **Wildflowers project - £8,532.38** 97- 100
Submitted by Sidmouth Town Council

11 **Noticeboards project - £1,509.30**
Submitted by Cranbrook Town Council 101-105

12 **Community heli-pad project- £2,829.82** 106 - 116
Submitted by Broadclyst Parish Council

13 **Defibrillators project - £7,236.90** 117 - 127
Submitted by All Saints Parish Council

14 **Drainage project - £233.20** 128 - 135
Submitted by Buckerell Parish Council

15 **Drainage project - £658.90** 136 - 143
Submitted by Clyst St George Parish Council

16 **Drainage Project - £627** 144 - 150
Submitted by Colaton Raleigh Parish Council

17 **Drainage Project - £193.60** 151 - 158
Submitted by Cotleigh Parish Council

18 **Drainage Project - £512.60** 159 - '171
Submitted by Gittisham Parish Council

19 **Drainage Project-£421.30** 172 -178
Submitted by Luppitt Parish Council

20	Drainage Project- £1,722.60 Submitted by Lympstone Parish Council	179 - 188
21	Drainage Project- £1,905.20 Submitted by Newton Poppleford Parish Council	189 -195
22	Drainage Project - £614.90 Submitted by Payhembury Parish Council	196-202
23	Drainage Project - £580.80 Submitted by Stockland Parish Council	203 - 221
24	Drainage Project - £587.60 Submitted by Upottery Parish Council	222 - 228
25	Drainage Project – £755.70 Submitted by Kilmington Parish Council	229 – 236
26	Drainage Project - £392.70 Submitted by Dalwood Parish Council	237-244
27	Drainage project - £1,653.30 Submitted by Feniton Parish Council	245-252
28	Drainage project - £456.50 Submitted by Membury Parish Council	253-258

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546

EAST DEVON DISTRICT COUNCIL

Notes of a Meeting of the New Homes Bonus Panel held at Knowle, Sidmouth on Tuesday 13 December 2016

Present:	Councillors: Thomas Wright (Chairman) David Barratt Geoff Jung Christopher Pepper
Apologies:	Andrew Moulding Marcus Hartnell Douglas Hull
Officers:	Jamie Buckley, Community Engagement and Funding Officer Ali Eastland, Locality Development Officer, DCC Chris Lane, Democratic Services Officer

The meeting started at 10:00am and finished at 10.25am.

*7 Minutes

The notes of the previous meeting of the New Homes Bonus Panel held on 20 July 2016 were confirmed as a true record.

*8 Declarations of interest

Councillor David Barratt declared a personal interest in Minute *12 as a member of Sidmouth Town Council.

*9 Documentation

The Parishes Together Fund guidance notes and application form, circulated with the agenda, were noted.

- 10 Application from Exmouth and Honiton Town Councils - £37,089.50
The Community Engagement and Funding Officer outlined the project which was to develop and improve the physical and digital tourism promotion solutions for both towns for the purpose of attracting and welcoming tourists to Exmouth and Honiton.

RECOMMENDED: that the Exmouth and Honiton Town Councils application be supported, provided that the expertise gained by both Town Councils be shared for the benefit of other Councils. Also on the provision that the project does not exclude the wider area in its promotion and information work. The example given was not excluding Ladram Bay as a place to stay just because it was outside Exmouth Town Council's area.

- 11 Application from Whimble and Rockbeare Parish Councils –
Allotment provision - £2,384.50

The Community Engagement and Funding Officer outlined the project which was to pay for work to provide allotments in Whimble.

RECOMMENDED: that the application for £2,384.50 for allotment provision in the parishes be supported, with a proviso that the allotments are also clearly made available to Rockbeare residents. Also on the provision that publicity is gained for this project once it is

completed, crediting the Parishes Together Fund.

- 12 Application from Sidmouth Town Council – Youth Mental Health - £2,700

The Locality Development Officer outlined the application to identify and facilitate a group of young people to meet together with trained personnel to discuss issues around young people's mental health and self harming and to identify over a period of time what support was needed in the Sid Valley.

RECOMMENDED: that the application from Sidmouth Town Council for £2,700 to support youth mental health in the Sid Valley, be supported on the condition that regular updates on the outputs of the project are received.

- 13 Application from Yarcombe Parish Council – Drainage Project - £440
The Community Engagement and Funding Officer outlined the application which was to pay for ditching and drainage work required in the parish.

RECOMMENDED: that the application for £440 for ditching and drainage work required in the parish, be supported.

- 14 Application from Musbury Parish Council – Drainage Project - £503.80

The Community Engagement and Funding Officer outlined the application which was to pay for ditching and drainage work required in the parish.

RECOMMENDED: that the application for £503.80 for ditching and drainage work required in the parish, be supported.

- 15 Application from Uplyme Parish Council – Drainage Project - £1,504.80

The Community Engagement and Funding Officer outlined the application which was to pay for ditching and drainage work required in the parish.

RECOMMENDED: that the application for £1,504.80 for ditching and drainage work required in the parish, be supported.

- 16 Application from Broadhembury Parish Council – Drainage Project - £617.10

The Community Engagement and Funding Officer outlined the application which was to pay for ditching and drainage work required in the parish.

RECOMMENDED: that the application for £617.10 for ditching and drainage work required in the parish, be supported.

With regard to the applications for ditching and drainage work, the Panel requested the Community Engagement and Funding Officer research the Communities Together Fund which could provide funding available of up to £2,000 to fund ditching and drainage work for parish councils.

Parishes Together Fund 2016 / 2017

Guidance Notes



Parishes Together Fund- An Introduction

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

How much can you apply for?

There is a funding pot of £1.10 per elector in each parish involved. The numbers of electors is taken from the electoral register as it stood in February 2016. This can be found at www.eastdevon.gov.uk/grants-and-funding/parishes-together-fund

For example if you are in Beer (1,097 electors) and decide to work with Seaton (6,068 electors), you would have 7,165 electors in total. 7,165 electors X £1.10 per elector = £7,881.50

You can apply for funding for more than one project, as long as you don't apply for more than the funding you are eligible for (£1.10 per elector).

We will pay for grants of over £4,000 upon receipt of invoices and receipts, all other grants will be paid up front. If you are claiming for over £4,000 and the organisation paying for the project is VAT registered so is able to claim back VAT, you must only claim for the net amount (total amount minus VAT).

Who can apply

Only Town and / or Parish Councils can apply for this funding. If you have a project you would like funded and are not a Town or Parish Council speak to your Town / Parish Councils and they may wish to get involved and apply on your behalf. To find out how to contact your local council:

http://www.eastdevon.gov.uk/parish_and_town_councils.htm

Town and Parish Councils searching for projects that would help their local area that need funding often find it useful to contact their local voluntary and community groups.

Which projects are eligible for a grant?

1. All applications must involve two or more Town or Parish Councils, the aim of the funding is for Town and Parish Councils to work together on projects. Following a decision of collective support for an application,

nominate a lead council to complete the application form. The officer managing the fund and the decision-makers must be satisfied that the project will benefit more than one Town or Parish and that they are working together.

2. Every Town or Parish Council involved must make a proportionate financial contribution to the project from their own funding.
3. Applications must show towns and parishes involving their communities to try to solve local issues. Projects that create useful networks across parishes involved will be looked on favourably.
4. Grants are for capital (one off costs, costs of a permanent item, structure etc) and / or revenue costs (day to day costs, temporary items, events etc). We will not fund unsustainable projects, salaries for ongoing posts, individuals, private businesses or for profit enterprises or revenue costs for existing projects.
5. Funds cannot be used directly for on-going staff costs or day to day running of a project, unless this is during a transition phase with documented evidence of how the project will become sustainable post transition.
6. Funds should not be used to support projects that are the direct responsibility of another agency.
7. Funds will not be allocated retrospectively. Work must not start on the project before you have received a letter offering you the grant.
8. You can't apply for funding for the same project twice.
9. All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.
10. Please send supporting documents where possible. This could include things such as; quotes for project costs, details of offers/ grants from any other funder/ organization, photographs, specifications and drawings, extracts from your Parish Plan(s), evidence of consultation e.g. letters of support.

The exception to the rules above - ditches and drainage projects

The only exception to the 10 rules above happens when when you are applying for funding for ditches and drainage projects in relation to the prevention of flooding.

Applications for ditching and drainage work are exempt from rules numbers 1, 2, 6 and 8 above. This means you can apply as individual parishes for ditches and drainage projects, you can apply even though Devon County Council are responsible for ditches and drainage, and you can apply more than once.

As well as the remaining rules above, the following are additional rules for ditches and drainage works in relation to flooding:

1. Proposed work will need to increase frequency or be of a higher standard than that currently offered by Devon County Council.
2. Work will need to be carried out subject to the guidance available from DCC Highways:
<https://new.devon.gov.uk/roadsandtransport/maintaining-roads/self-help-and-community-support/>
3. All ditches and drainage works must be approved by Devon County Council's Flood Risk Team and the Environment Agency before being carried out.

When to apply?

The closing dates for applications are 24 June 2016, 4 November 2016 and 8 February 2017. The fund is confirmed for this year only. Once the deadline is reached incomplete applications will not be assessed.

How will we assess your application?

Once the deadline has passed all applications undergo an eligibility check. If your application is incomplete or ineligible we will not take it any further.

Once your application has been passed as eligible it will be presented to a group made up of EDDC Councillors and a Devon County Councillor, for a decision to be made. They will take into account a number of factors such as:

- Evidence of local need
- How Parishes are working together
- Evidence of community support
- How well the project has been thought out and planned
- Project costs and any match funding

You will be told in writing whether your grant application has been successful or not. Successful applicants will receive a grant offer letter which must be signed and sent back to us within three months.

All grant money awarded must be spent and claimed within 12 months of receiving your grant offer letter.

What else can I send to help support my application?

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Who do I contact?

If you have any queries or to send in your application form and supporting documents please use the following contact details:

Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth EX10 8HL

Phone (01395) 517569

E-mail jbuckley@eastdevon.gov.uk

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Axmouth Parish Council

2. Please list all of the town and parish councils involved:

Axmouth Parish Council and Seaton Town Council

3. What was your project in brief:

New Gateway Signs

Section B: Finance

4. What was the total cost of your project?

3825.65

5. How much of the money came from the Parishes Together Fund?

3825.65 (Original grant request was for £4500.00 but only received 3825.65 on proof of invoice)

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

It is now clear that Axmouth is within the AONB, a fact that the residents are proud of, and Seaton are able to show everyone their new trademark, another way of showing that the town is on the up.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

It showed that even a small village and large town can work together. It helped that they are neighbouring, but even without that, if Councils have the same aim then working together is so much easier than working alone.

14. Did you face any obstacles to completing your project?

☒ Yes

☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

Seaton Town Council agreeing on the design!

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

n/a

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

n/a

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Clerks Report to: Broadclyst Parish Council Finance Committee

Date of Meeting: 5 December 2016

Agenda item: 16/209i

Subject: Parish Together Project – River clearance

Purpose of report: to record the Council's joint parish project to remove excessive detritus from the Cyst and Cranny

Recommendation:

- i. that the report be noted and accepted
- ii. that the Council writes to the landowners to thank them for their co-operation
- iii. that due to the project's success it be considered that an addition to the Lengthsman programme and adjustment to that annual budget allocation be made to annual budget in order to carry out similar works each year.

Financial implications: LOW: funding was secured for the project through DCC/EDDC's Parishes Together Fund to which local councils can apply for an amount of £1.10 per elector to spend on a joint project.

Legal implications: LOW: the Parish Council received written consent prior to submitting the grant funding application and this was again reiterated prior to any works commencing. Landowners were made fully aware of the scope of the works proposed and advised contractors where to dispose of detritus removed.

Equalities impact: None

Risk: LOW: use of external professionals for the project did not compromise the routine operation of the Council. A full site risk assessment was carried out; a copy of the contractors public liability insurance is held on file.

Link to Council Action Plan: promotion of community resilience and public safety

REPORT:

Project Background

The project was incepted following observations by Council's community resilience team that water was taking much longer to drain away from the highway in 2 specific areas of the parish.

On further investigation it was discovered that this was possibly due to several fallen trees which showed evidence of having acted as impromptu dams during times of flood, with detritus becoming caught up in fallen trees / branches and forming a mat of leaves/small branches and impeding water flow.



Areas of work

The main area affected is at Burrow, where the road remains impassable and lies underwater for 3-4 days after the floods have receded and the river levels are no longer on flood alert status.

The second area identified for work is adjacent to the old Rockbeare bridge in the Country Park at Cranbrook.

Business interruption

Although properties are not affected by the flooding at Burrow, the road is a well-used north-south route by commuter traffic as well as those wishing to access the more remote parts of the Killerton estate such as Ashclyst Forest, a popular walking area in the parish.

The public highway either side of Burrow bridge is fairly level so it is quick to flood over a large surface area and slow for water to drain away at the best of times.

The aim of the project was simply to remove dead/fallen trees in order to enable water to drain freely from the road into its flood plain, thereby minimising interruption to daily life. There was no intention to dredge the river or to disturb the river bed / banks, flora or fauna.

Community resilience

Historically there have been regular reports of the Fire Service having to rescue stranded motorists, such as the elderly couple rescued from their car on 14/11/2014¹ by an Exeter (Middlemoor-based) fire crew and on 31st December 2015 where a male was rescued from his vehicle².

On the second occasion 3 separate appliances and a boat were utilised; this puts an added strain on blue light resources at a time where they are under additional pressure, not to mention putting the rescuers in danger themselves.

Through the Flood Resilience Community Pathfinder Project³ and in order to protect travellers from the dangers of entering flood water in a vehicle, the Parish Council has been given the Power to temporarily close the public highway. Its trained team of Flood and Road Wardens actively managed 12 weather-related temporary road closures in the winter of 2015-16, resulting in a noticeable decrease in stranded motorists and deceased vehicles.



¹

<https://dsfire.gov.uk/news/newsdesk/IncidentDetail.cfm?IncidentID=30899&siteCategoryId=3&T1ID=26&T2ID=35>

² <http://www.middevongazette.co.uk/breaking-news-crews-use-boat-rescue-man-trapped/story-28445399-detail/story.html>

³ <https://new.devon.gov.uk/floodriskmanagement/flood-resilience/>

Local knowledge

The Council engaged with local farmers along the lengths of the 3 rivers in the parish to seek their opinions of causes and possible actions. All farmers were extremely co-operative and without their local knowledge and input this project would not have been as easy or as effective as it has been.

Caution was expressed at the potential effect on properties downstream if drainage was greatly improved. This was carefully considered and it was decided that the relatively small-scale operation was far enough upstream of any properties so as not to cause any effect. There is some 2 miles of valley flood plain around the north side of Broadclyst between the site of the works and properties on the Clyst at Clyst Honiton.

Similarly, the small amount of work on the Cranny which was identified was located at the far eastern end of the Country Park and would not affect residential houses or the Station.

Project delivery

Once preparation was complete (rivers walked and contractors arranged), a date for works on the Clyst was set. The work went smoothly, with no fences damaged, stock escaping or contractors/diggers falling in rivers. Fuelled by bacon butties and copious amounts of tea, 8 tractor/trailer loads of fallen wood were removed from the Clyst and thanks are due to the landowner who instructed for all the debris to be taken into his farmyard.



Work on the Cranny was consented for the following week and a direct instruction was given with regard the rubbish removed. On the morning of the works it became clear that there was a misunderstanding regarding the scope of the project and its relationship with the country park management scheme; contractors were stopped immediately and pulled off site. The landowners of this stretch of the Cranny will observe their statutory duties in future in line with the management plan.

Project Evaluation

On the night of 19th November 2016, Storm Angus created the perfect evaluation opportunity with 53mm of rain being logged in Exeter in Devon, including 10mm in one hour (Met. Office, 2016). River levels rose accordingly, with the flood alarm for Wishford being triggered at 2am. The Community Emergency Team carried out site visits and monitored the traffic flow across the parish overnight; when the next shift came on duty at 9am the decision was taken not to put a closure on at the Fords but to close the road at Burrow. The fords remained impassable until noon on Sunday 20th November; the river exhibiting its usual behaviour pattern.

Burrow / Clyst

At the time that the road closure was put on at 9am, flood water from the Clyst was back as far as the Haymans Farm driveway. It is usual for flooding on this scale to take between 3 and 4 days to go down.

The Clyst was monitored throughout this period at Scratch Arse bridge, approx quarter a mile downstream, to evaluate any changes in the river's behaviour. At 9am the flooding at Scratch Arse was the same depth as in previous years



Above left: 11 November 2014; above right 20 November 2016

The water reached the bridge on each occasion (above) and covered the path to the same extent (below left 2014; below right 2016)



The project rationale was to reduce the time the road at Burrow is closed when the Clyst bursts its banks by removing dead wood and rubbish from the river.

Conclusion

Subsequent feedback from a local retired farmer is that the old Clyst Valley Drainage Scheme (which was eventually superseded by the Environment Agency) did keep the river clear downstream of Burrow and it is indeed possible that river clearance in that area could decrease flooding at Burrow.

Considering this and off the back of this trial, the Finance Committee included an addition to the Lengthsman programme and made adjustment to that annual budget allocation to include funding for 1 weeks' contractor work to carry out this work on an annual basis. This will continue Council's Action plan to promote community resilience and improve public safety in Broadclyst Parish.

This concludes my report to Council.

Angie Hurren

MILCM

Broadclyst Parish Council Clerk

23 November 2016



Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

COLYTON

2. Please list all of the town and parish councils involved:

COLYTON & SHUTE

3. What was your project in brief:

Clearance of ditches and gullies, those specifically in Shute needed urgent attention and having appointed a lengthsman they needed assistance.

Section B: Finance

4. What was the total cost of your project?

Unknown at the time of requesting funding so requested £625.17. Project cost £334

5. How much of the money came from the Parishes Together Fund?

All

6. Has all the funding from the Parishes Together Fund been spent on your project?

☐ Yes

☒ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

None known.

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☐ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The run off from the fields which would have in the past run off onto the road and freeze, causing a traffic hazard is now piped into the newly laid pipes and cleared ditches.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

14. Did you face any obstacles to completing your project?

☒ Yes

☐ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

Lack of communication with the partner parish was a major problem. So much time was taken up trying to get any response from their clerk or the councillor who initially requested that we look at this as a joint project.

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

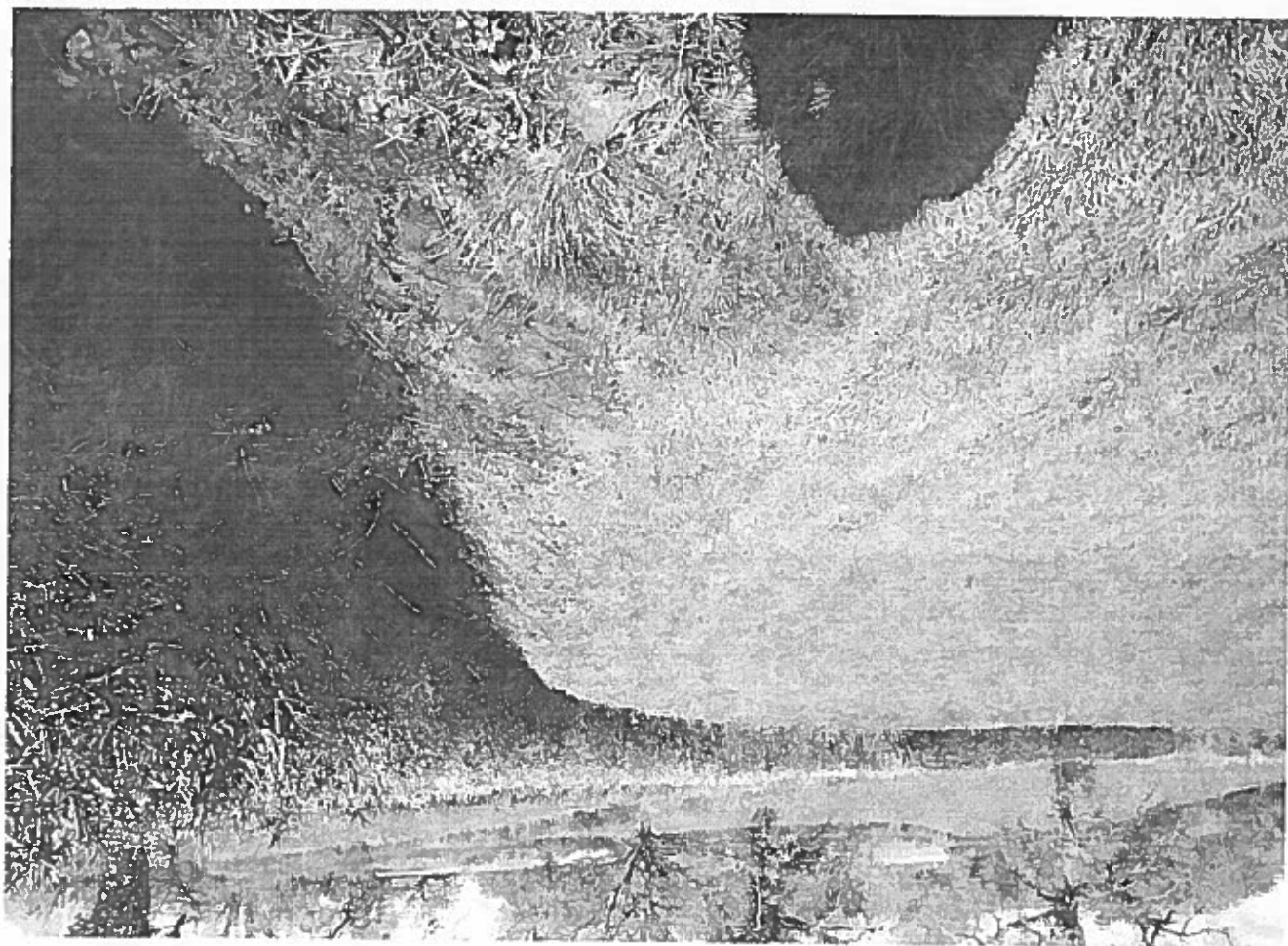
17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.







Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Exmouth Town Council

2. Please list all of the town and parish councils involved:

Exmouth & Lympstone

3. What was your project in brief:

The provision of solar lighting along the Exe Estuary Trail and in Lympstone village.

Section B: Finance

2. What was the total cost of your project?

£24,650.56.

3. How much of the money came from the Parishes Together Fund?

100%

4. Has all the funding from the Parishes Together Fund been spent on your project?

☐ Yes

☒ No - If no, please get in touch as any unspent funding needs to be returned to us.

5. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

n/a

6. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

Not applicable

Section C: The results

7. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

8. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
☐ No

9. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

We received positive feedback from members of the public about the solar lighting along the Exe Estuary Trail and the extent to which it makes people feel safer when cycling at dusk / night. The solar lights help to delineate the

Also, users of Lympstone Village Hall have commented on the improved visibility along the path outside the Hall.

10. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 12
☒ Working together with other town and parish councils

11. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The clerks of the respective councils have had to liaise extensively regarding the purchase contracts and then subsequent installation timings and access by contractors etc.

12. Did you face any obstacles to completing your project?

☐ Yes

☒ No - please move onto question 14

13. Please tell us about the obstacles that you faced:

14. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Ongoing maintenance costs are expected to be minimal but Exmouth Town Council will raise the necessary maintenance funds via its precept in future years.

15. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

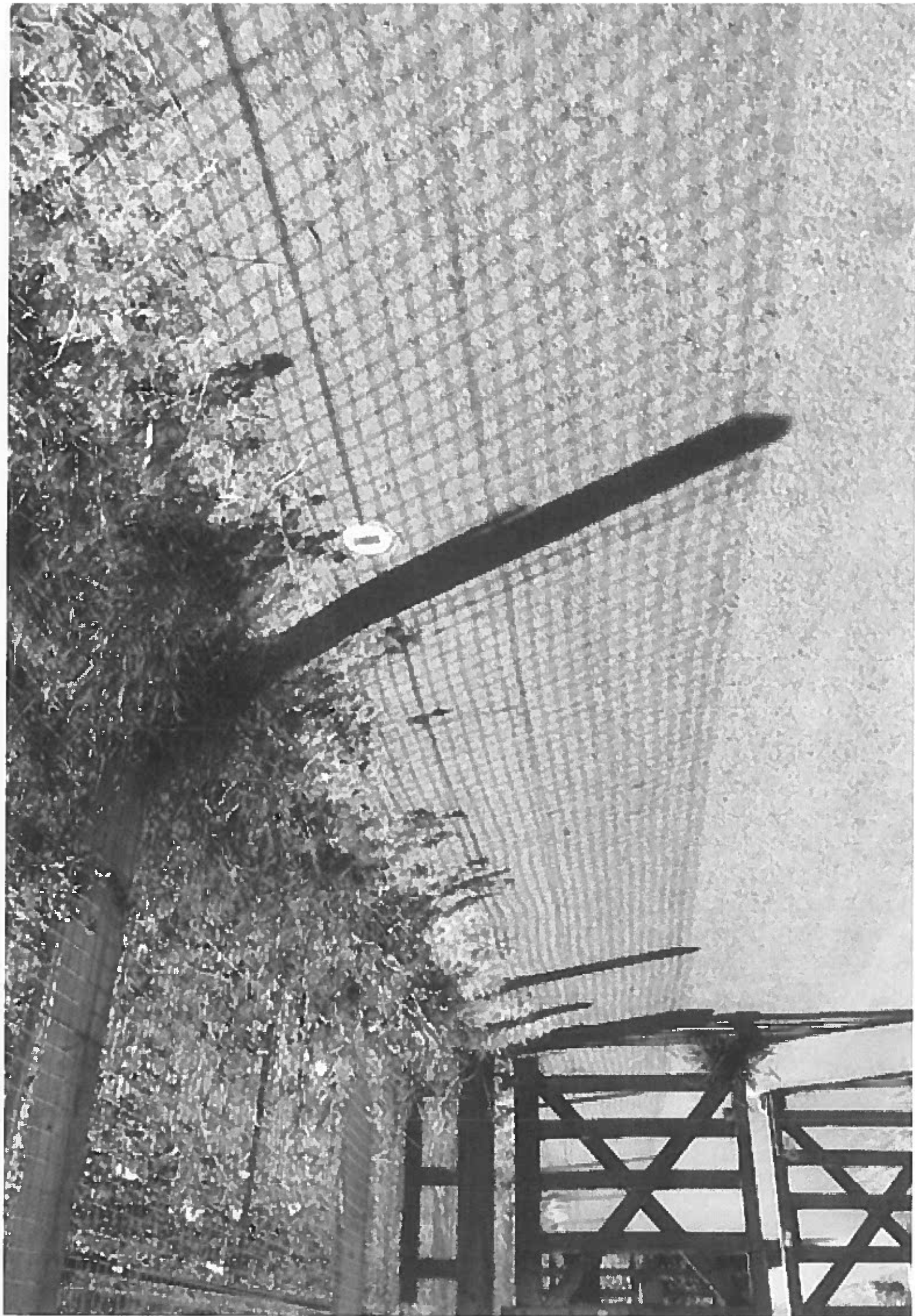
http://www.exmouthjournal.co.uk/news/solar_power_lights_the_way_along_estuary_trail_1_4361964
<http://www.theexeterdaily.co.uk/news/business-daily-local-news/exe-estuary-trail-goes-solar>
<http://eastdevon.gov.uk/news/2015/12/exe-estuary-trail-goes-solar/>

Great new solar lights marking the Exe Estuary Trail between #lympstone and #exmouth @CycleDevon

<https://www.facebook.com/topshamborders/posts/541744602658986>
<http://www.cyclechat.net/threads/lighting-traffic-free-cycleways.198294/>

Thank you for taking the time to complete this form.

Please send it back by e-mail to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL.







Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Hawkchurch

2. Please list all of the town and parish councils involved:

Plus Chardstock

3. What was your project in brief:

Purchase of printer

Section B: Finance

4. What was the total cost of your project?

£142.50

5. How much of the money came from the Parishes Together Fund?

All

6. Has all the funding from the Parishes Together Fund been spent on your project?

☐ Yes

☒ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

N/A

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

N/a

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

CAB serves a wide area of the Axe Valley

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Same answer as question 11

14. Did you face any obstacles to completing your project?

☐ Yes

☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

Not relevant

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

None

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Sidmouth Town Council

2. Please list all of the town and parish councils involved:

Sidmouth Town Council (including Sidmouth, Sidford, Sidbury and Salcombe Regis), Newton Poppleford Parish Council supporting.

3. What was your project in brief:

Pilot project for Highways Vegetation Management (Weed Clearing and Verge Cutting) along pavements and highways in Sidmouth, Sidford, Sidbury and Salcombe Regis.

Section B: Finance

4. What was the total cost of your project?

£8000

5. How much of the money came from the Parishes Together Fund?

8000

6. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

7. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

N/A

8. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

N/A

Section C: The results

9. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☐ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
- ☒ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

10. Do you have any other documents or evidence of success?

- ☐ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
- ☒ No

11. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The verges in and around Sidmouth were cut and maintained when they would otherwise have been left untidy and wild. Being a Tourist town and depending on visitors for it's economy, Sidmouth and the surrounding area depends on looking attractive to those visitors. This was achieved through the project which provided the service no longer given by Devon County Council.

12. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 14
- ☒ Working together with other town and parish councils

13. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Newton Poppleford supported the project as it being a surrounding village with guest accommodation depends on Sidmouth and the area being well maintained and looking attractive.

14. Did you face any obstacles to completing your project?

☐ Yes

☒ No - please move onto question 16

15. Please tell us about the obstacles that you faced:

16. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

It is likely that the Town Council will carry on funding the project though as the Parishes Together system does not allow repeat funding this will be at the expense of the tax payer.

17. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

N/A

Thank you for taking the time to complete this form.

Please click on the 'submit' button below to send your answers to us.

Parishes Together Fund Evaluation Form

This form must be completed by the lead parish or town council for the project and must be submitted by the deadline stated.

Section A: The basics

1. Name of the lead town or parish council:

Talaton Parish Council

2. Please list all of the town and parish councils involved:

Talaton Parish Council ,Whimple Parish Council

3. What was your project in brief:

The parish councils of both Talaton and Whimple supported the formation of a new community theatre company called "Community Theatre 4All". The aim of this new venture was to produce three performances of the 1970's rock musical "Godspell"

Section B: Finance

2. What was the total cost of your project?

£3980

3. How much of the money came from the Parishes Together Fund?

£800

4. Has all the funding from the Parishes Together Fund been spent on your project?

☒ Yes

☐ No - If no, please get in touch as any unspent funding needs to be returned to us.

5. If the Parishes Together Fund did not pay for the whole project, where did you get the rest of the money to pay for it?

Give details of the amounts of funding and where it came from.

Additional Finance for the rest of the Godspell production, over and above the £800 awarded by the PTF came from the following sources:-
Councillor Peter Bowden's Locality Budget £750
The Tale Valley Trust £370
Clyst Hydon Parish Council £100
Talaton Parish Council Grant Giving evening £50 Ticket Sales £2016

6. Were there any in-kind contributions to the project? If so, please give details below:

For example non-monetary contributions such as volunteering time, lending equipment.

In Kind Contributions to Godspell came from Talaton Parish Hall in the form of the loan of Stage Lighting and Stage Sound equipment at no charge.

Section C: The results

7. Do you have any photographs of the project?

Before, during and after the project is carried out.

- ☒ Yes - please send accompanying photographs to jbuckley@eastdevon.gov.uk
☐ No - we do ask that photographs are sent of each project, please ensure you take photos of your Parishes Together Fund project for next year.

8. Do you have any other documents or evidence of success?

- ☒ Yes - please send accompanying documents and evidence to jbuckley@eastdevon.gov.uk
☐ No

9. How has the community benefitted, or how will the community benefit from your completed project?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

The communities of both Talaton and Whimple have benefitted greatly. A new, vibrant, community theatre group is now in existence serving both villages as well as the surrounding area. A second project has already been undertaken – the performance of an original piece of theatre entitled "In Remembrance of a Lost Generation". This work linked local events that occurred in Talaton, Whimple and Escot during the First World War into a wider local and national picture. Performances were given in both villages. The planning and groundwork for three projects to perform during 2017 are now in place. A rehearsed reading of T.S. Eliot's "The Four Quartets" in Whimple in April. An open air production of "A Midsummer Night's Dream" in Talaton in June and "An Evening of Victorian Melodramas" that will perform in both Talaton and Whimple

10. Was your project:

- ☐ Working alone on a drainage and ditches project - please move onto question 12
☒ Working together with other town and parish councils

11. How has the project involved town and parish councils working together?

Please give as much detail as possible, as this in particular provides the evidence we need to keep the funding going for you.

Cllr Samson attended an open session at a Whimble PC meeting where he answered questions on the project Councillors and the Clerks worked together and established a good communication between the 2 Parishes

12. Did you face any obstacles to completing your project?

☐ Yes

☒ No - please move onto question 14

13. Please tell us about the obstacles that you faced:

14. What is the future of the project or work? (if relevant)

For example how will it be funded in the future if it's an ongoing project.

An open air production of "A Midsummer Night's Dream" in Talaton in June and "An Evening of Victorian Melodramas" that will perform in both Talaton and Whimble prior to touring to other villages halls in the immediate locality during December 2017. Planning for events in 2018 is now in the early stages. All that has been achieved so far and planned for the future has only been possible because of the initial support that came from funding sources outlined in point 5 of Section B. From this point on it is intended that Community Theatre 4All should be self-financing for the very large majority of its projects. We do not anticipate the necessity to make an application for financial assistance in the immediate future.

15. Please give details of any media interviews, press reports, newsletter articles etc about your project:

Please note as you agreed in the grant offer letter, all publicity about the project should credit funding from Parishes Together Fund and support from Devon County Council and East Devon District Council.

A page in the programme acknowledged that funding had come from the PTF, the Locality Budget and it had been supported by EDDC and DCC

Thank you for taking the time to complete this form.

Please send it back by e-mail to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL.

EDDC Parishes Together Fund

Community Theatre 4All

Project Report for the production of

"Godspell"

performed between 10th and 12th March 2016 in St Mary's Church Wimble.

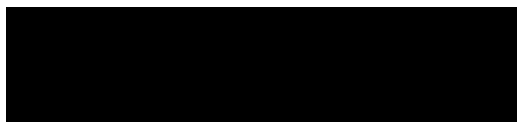
This community theatre venture brought together 30 residents of Talaton and Wimble on a regular weekly basis (between September 2015 and March 2016) for cast rehearsals in St Mary's Church Wimble, in preparation for the three performances of 'Godspell' that were given between 10th and 12 March 2016. In addition to this, an infrastructure of support staff, in the form of technicians, back stage crew and front of house staff was developed to provide all the services that this major project required. The total size of the Community Theatre 4All group exceeded 50 people.

'Godspell' was performed to an audience drawn from the local communities and surrounding areas that was a little in excess of 400 people. Thus, in total, over 450 people were directly affected by the project. The very high quality acting and singing performances combined with high production standards in the areas of music, costume, setting and lighting drew widespread critical acclaim within both Talaton and Wimble.

Because of the very high standard of the end product there is already a groundswell within both Talaton and Wimble to build upon this event. Preparations are already well advanced for a follow up Community Theatre 4All event, in Autumn 2016. Clearly there has been a major drawing together of villagers from both communities and it is the future aim of Community Theatre 4All to continue to build upon this initial success. The aim of the community theatre company will be to widen the membership base to include other villages within the immediate locality. This will be achieved by continually striving to produce varied styles of theatre and performance in a wide variety of local venues, to include churches, village halls and open air spaces.

The £800 awarded by the Parishes Together Fund, from the joint submission by Talaton and Wimble Parish Councils, did, in no small way, play a major part in raising the quality of the end product, the public performances. This funding was used to target two very specific areas of the production, firstly, the creation of raised staging and secondly, the ability to suspend stage lighting, loaned by Talaton Parish Hall, by the creation of a temporary stage lighting bar. This lighting bar, created from lightweight aluminum scaffold piping purchased specifically for this purpose and along with the purchase of freestanding stage lighting stands, enabled the space to be effectively lit for theatrical performance. Staging and Lighting enhanced the production in very specific ways. The Stage Lighting, along with design and creation of bespoke staging, for a very awkward to use performance space, enabled the church to become a more effective theatrical venue. The creation and purchase of these specific facilities will continue to benefit Community Theatre 4All in future projects, in a wide range of venues.

Lastly, may I say a heartfelt 'Thank you' for your very valuable support. A support that will, by the provision of the equipment that has been purchased, continue to be felt through many future projects.



Parish Church of St James the Great Talaton

- to know Christ and to make Him known -

Parish Priest: The Rev'd Chris Martin

The Rectory, Grove Rd,
Whimble, Devon EX5 2TP



16th March 2016

Dear Tom & Frances,

'Godspell'

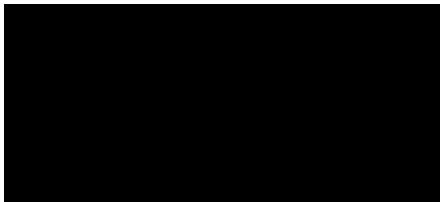
At PCC meetings these days, we have an agenda item called 'Celebrate and Lament'. It enables us to pause and reflect on what has gone well since we last met that we can celebrate and give thanks for, along with what has not gone so well and what we might learn for next time.

At our meeting tonight, you were both celebrated for sharing your gifts, skills, talents, effort and dedication with us in making Godspell such an incredibly enjoyable, thought-provoking and community enriching event!

The PCC asked me to drop you a line on their (and my!) behalf to tell you both how appreciated you are!

Hope you are both having a restful week!!

Yours sincerely,



Revd Chris Martin

A few of the many audience responses to Godspell

We'd just like to say how very much we enjoyed the production last night. It was so amazing and very professional. It's really incredible the amount of talent there is in all these villages!

What a wonderful experience we enjoyed last night. The presentation of Godspell was amazing in every aspect, from the costumes and make up, the numerous props, the lighting effects, the staging and the front of house reception. Then, of course there was the movement and the great challenges posed by the variety of musical styles. These were delivered with enthusiasm and an understanding of the individual emotion of each piece.

Please pass on my gratitude and admiration to, not only the people who had the vision to embark on this journey into the unknown, but to everyone who made that vision possible.

I am very aware of the many facets a production like this entails and it was a pleasure to be part of a new venture.

Looking forward to the next time

It was fun and alive and everyone was clearly really enjoying themselves which was infectious. Congratulations to everyone involved. Really hope the run is a huge success.

Information

Neighbourhood Watch Co-ordinators in Talaton

WESTCOTT	Harry Channon	822339
LEES MEADOWS	Alex Spry	822844
CENTRAL / WEST END	Steve Milton	822187
WOODMANS ORCHARD	Graham Rooms	822108
THE MOOR	Chris Harwood	822143
NEWTOWN	Mike Courtney	823060
LARKBEARE	Richard Shaw	822482
BEACON & IVY COTTAGES	Richard Shaw	822482
TALEWATER	Phil Higginson	850758

Talaton Calendar Contact us

Email: arnic@talatoncalendar.com (Text copy) - Tel : 01404 47566

Email simons@talatoncalendar.com (Editorial & Advertising) - Tel : 01404 822778

TALATON PARISH COUNCIL

Please find below the list of names and telephone numbers of your current Parish Councillors for Talaton. Should you have matters to raise please feel free to contact one of them. You are also reminded that the first part of any Parish Council Meeting is an open forum for all residents to air their views.

Denise Main (Parish Clerk)	01884 277356 / 0771442289
Patricia Lenehan (Chairman)	01404 822890
Gerry Hawkins (Vice Chairman)	01404 822267
Paul Stevenson	01404 823995
Sybil Mealing	01404 822582
Alex Spry	01404 822844
Don Higgs	01404 823206
Tom Samson	01404 822234
Pete Bowden (East Devon District Councillor)	01404 823450

A big Thank you to Parish Magazine Printing at Holsworthy
& Rosemary for Delivering this publication

Editorial / A Loc'1 Rytz

There have been very few occasions in and around the village when such excellent entertainment has been performed, but in the past week we've had two examples of such excellence. Villages in Action on Saturday night presented an absolutely amazing pair The Red Dirt Skinners. No I had never heard of them either, but I have now and we bought all their CDs because they were soooo good. An acoustic guitar and a soprano saxophone never sounded so good, and Rob and Sarah who comprise the Red Dirt Skinners wrote most of the songs. Those of you who didn't attend missed something wonderful in the music field and you also missed an excellent supper..

Follow that - they said! Yes there was a follow up.... We went to Godspell on the dress rehearsal night, in Whimble Church. In all my years of following the likes of "Jesus Christ Superstar" et al, I have never actually seen Godspell. What a show, what a night, and again those who have missed it have missed something wonderful. Church was warm!

So there are many people to thank for these two events, but the prime ones are Tom and Frances Samson whose tireless work in getting us Villages in Action performances is very gratefully appreciated. Thank you both.

Editor

Simon Spencer

Next Deadline is 10th April 2016 May issue is 12th May 2016

A Loc'1 Rytz

Az uz wuz going down t' road wot goez vrum Beacon X to Half moon farm tuther day uz zeed a gang ov chapz that wuz cleaning along t' hedgez wiv a tractor 'n' putting t' dirt into a lorry 'n' taking it away for dizpozal 'n' then anover lorry came along 'n' zwept up wot left 'n' took that away. A couple ov dayz later az uz wuz owt about there a van turned up wiv a couple ov chapz in it, 'n' these chapz wuz marking out zum areaz with white zpray paint vur zum patching workz to be dun. When uz got tu 'av' a chat wiv t' chapz they told uz that later on in the zummer t' road iz also going tu be treated wiv tar 'n' chippingz.

It makez 'e' wonder who decidez wot roadz getz work dun on 'em, when there'z another lezz than a mile away wot 'az more traffic travelling along it 'n' there'z always a problem wiv potholez 'n' ztanding water, 'n' even wiv t' parish council 'n' zum ov t' volkz wot livez there putz in complaintz about t' area 'n' all them told iz "tiz in t' programme".

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues. Please submit joint applications between Parish/ Town Councils.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:

Broadclyst Parish Council
Clyst Honiton Parish Council
Cranbrook Town Council
Poltimore Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved. Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):

Janine Gardner
Town Clerk, Cranbrook Town Council
Younghayes Centre, 169 Younghayes Road, Cranbrook, Devon EX5 7DR

Q3 Main contacts phone number:

01404 514552
07746 909933

Q4 Main contacts e-mail (IN BLOCK CAPITALS):

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

CLERK@CRANBROOKTOWNCOUNCIL.GOV.UK

Section B- About your project

Q5 What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Child Sexual Exploitation Theatre Play

On 29 November 2016, East Devon District Council's Community Safety and Anti-Social Behaviour Co-ordinator emailed town and parish councils across East Devon regarding a secondary school play called "Chelsea's Choice" which deals with the very real problem of child sexual exploitation. He described it as "extremely hard hitting". It is performed by Alter Ego Creative Solutions. Additional information is available on <http://www.alteregocreativesolutions.co.uk/chelseas-choice/>.

The Community Safety and Anti-Social Behaviour Co-ordinator has already contacted all eight secondary schools in East Devon and they would be happy to have the play performed in their school next year but funding was cited as an issue. The Community Safety and Anti-Social Behaviour Co-ordinator suggested the Parishes Together Fund as a funding source and this project seems to fit well within the remit and scope of the Fund as it will benefit all the parishes in which the schools are located. The funding would enable the theatre company Alter Ego to spend a week in East Devon delivering ten performances.

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

"Chelsea's Choice" is a production highlighting the very serious and emotional issue of child sexual exploitation. The production shows how young people, boys and girls, are groomed by adults for the purposes of sexual exploitation using various methods, ensnaring young people and eventually taking complete control and dominating their whole lives. The audience will gain a better understanding of the devastating impact which sexual exploitation has on a young person's life. The play raises awareness of the issues relating to sexual exploitation and reaching young people, giving them some skills and knowledge to be able to protect themselves from this form of abuse. It is hoped that performing "Chelsea's Choice" will stimulate a debate among young people in East Devon which will ultimately help to improve their choices and safeguarding.

"Chelsea's Choice" is internationally recognised and all the local secondary schools are well aware of it. Some have had the performance in the past but are unable to keep funding performances because of budget reductions. It is estimated that in excess of 1,000 pupils in Year 8 (aged 13-14 years) would benefit from the seeing the play in East Devon if the funding could be raised across all eight secondary schools including Colyton Grammar School.

The play concentrates on healthy relationships and safer internet use. A lot of child sexual exploitation involves young people being groomed over the internet. The Community Safety and Anti-Social Behaviour Co-ordinator is aware of examples of this across Devon including in East Devon which is why this play will benefit the young people. Schools will also use this as a talking point in subsequent inputs to the pupils. Below is an extract from the Alter Ego website:

"Chelsea's Choice' is our internationally renowned, hard-hitting Applied Theatre Production that has proven highly successful in raising awareness around the issues surrounding Child Sexual Exploitation (CSE). The play, which has now been seen by hundreds of professionals and over 480,000 young people throughout the UK, is followed by an actor facilitated post-show talk exploring the issues raised."

Q7 How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

East Devon District Council's Community Safety and Anti-Social Behaviour Co-ordinator had emailed all eight secondary schools in the district and reported that they would be happy to have the play performed in their schools next year but funding was cited as an issue. Several schools are aware of the play and speak highly of it.

Kevin Bawn, Principal at Clyst Vale Community College stated that his school used Chelsea's Choice in the past with students when it was commissioned by the Devon Safeguarding Children's Board, and they found it a significant and useful addition to their personal, social, health and economic education (PSHE) programme.

Stephen Farmer, Head of Secondary at the Cranbrook Education Campus, has already made contact with East Devon District Council's Community Safety and Anti-Social Behaviour Co-ordinator to inform him that the school is keen to be involved. Mr Farmer has seen the performance in the past and found it "very hard hitting and thought provoking".

Tackling child sexual exploitation is a priority for a number of agencies including the Police, the Police and Crime Commissioner and the East and Mid Devon Community Safety Partnership.

Q8 When do you intend to start work on this project and how long is work likely to take?
Funding can only be given to work that has not happened yet.

It is anticipated that the play can be performed in secondary schools in East Devon some time during 2017.

Q9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The potential benefits of the play described in the answer to Q6 above will have a long-lasting effect on the young people who see it and they will in turn be able to educate their peers.

Q10. Is your project about ditch and drainage works in relation to flooding?

☐ Yes

☒ No – move onto question 12

Q11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.
Please tell us the current situation with your drainage and/or ditches project:

Not applicable.

Section C Project costs and match funding

Q12 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, Invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

The total cost of Alter Ego spending a week in East Devon delivering ten performances is £4,790.00 + VAT. This is the quote supplied by East Devon District Council's Community Safety and Anti-Social Behaviour Co-ordinator. This sum would cover ten performances during the course of a week and pay for four professional actors, travelling costs, overnight accommodation, food etc. Each performance lasts about 40 to 45 minutes with a session at the end where the young people can interact with the actors and ask questions. This session often proves to be extremely useful where the young people learn a lot about child sexual exploitation.

If less funding is obtained, the Parishes Together contingency fund might be explored and/or Devon County Councillors' locality budget(s). Alternatively, the theatre company might be able to reduce the amount of performances and hence reduce costs.

Q13 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

Other match funding (please specify below and state whether confirmed)

Broadclyst Parish Council	£325.00
Clyst Honiton Parish Council	£128.15
Cranbrook Town Council	£653.70
Poltimore Parish Council	£19.07
Total requested:	£1,125.92
Additional funding and where this has come from	(see section on shortfalls below)

Shortfall (including how you are going to meet the shortfall)

There is a shortfall for the performances of "Chelsea's Choice" of £3,664.08. This shortfall might be met by the Parishes Together contingency fund and/or Devon County Councillors' locality budget(s). Alternatively and/or subsequently, the theatre company might be able to reduce the amount of performances and hence reduce costs. The cost of £4,790.00 covers ten performances across eight secondary schools in Devon.

All town and parish councils were invited to support this project and four councils are contributing to it.

East Devon District Council's Community Safety and Anti-Social Behaviour Co-ordinator contacted the eight secondary schools in East Devon asking them for a contribution. The majority of schools are not able to contribute to the project due to budget constraints.

Section D- Checklist

Before signing, please read

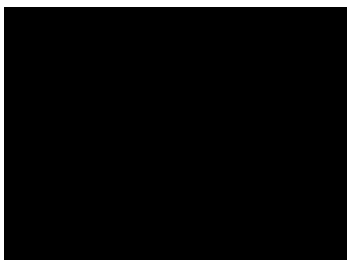
I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

It is understood that EDDC is subject to Freedom Of Information Act 2000 (Government, 2000) and that our information will be made public unless it is subject to the Data Protection Act 1988 (Government, 1998); any exempt information will be redacted prior to publishing.

By submitting this application the applicants confirm we have read and agree with EDDC's FOI policy (East Devon District Council, 2016)

Q11 Signature of applicant:



Janine Gardner
Clerk, Cranbrook Town Council

Q12 Date: 02 February 2017

Please complete and return this application form to:

**Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road,
Sidmouth, EX10 8HL E-mail: jbuckley@eastdevon.gov.uk Phone: 01395 517569**

Extra information Cranbrook Chelsea's Choice application

- **Have you tried other funding sources?**

I think to try and get funding from several other sources makes it quite unwieldy and difficult to manage but as you know I have emailed all the school contacts re making a contribution. One or two did respond positively but would not be able to put much in to the pot. The others said that they had reduced budgets and could not contribute. I am aware that schools are finding it difficult and it did not seem fair that one or two could make a small contribution while others could not. I suppose I was trying to help schools rather than make life difficult for them.

- **Roughly how many children will be reached with each performance?**
- **What age groups will the children be?**

I would estimate that somewhere in excess of 1000 pupils in the Year Group 8 (aged 13 to 14 years) would have the play in East Devon if the money could be raised. This is across all 8 of our secondary schools including Colyton Grammar School.

- **It works out at about £500 per performance. Is this play nationally recognized at all? Is this the cost of performances generally?**

The play is about child sexual exploitation and is performed by a company called Alter Ego Creative Solutions who are based in Northampton.

Tackling child sexual exploitation is a priority for a number of agencies including the Police, the Police and Crime Commissioner and the East and Mid Devon Community Safety Partnership for whom I do most of my work even though I am employed by EDDC.

The theatre company is based at the Innovation Centre which is part of Northampton University. Chelsea's Choice is nationally recognised and local schools are well aware of it. Some have had the performance in the past but can't keep paying for it because of cut backs in funding etc.

The play concentrates on healthy relationships and safer internet use. A lot of child sexual exploitation involves young people being groomed over the internet. There are examples of this across Devon including East Devon so it's not a case of this not happening in our district. It certainly does which is why this play will benefit the young people. Schools also use this as a talking point in subsequent inputs to the pupils. Below is an extract from the Alter Ego website:

Chelsea's Choice' is our internationally renowned, hard-hitting Applied Theatre Production that has proven highly successful in raising awareness around the issues surrounding Child Sexual Exploitation (CSE). The play, which has now been seen by hundreds of professionals and over 480,000 young people throughout the UK, is followed by an actor facilitated post-show talk exploring the issues raised.

In terms of the cost. For £5000 we get 10, performances during the course of a week. This pays for 4 professional actors, travelling costs, overnight accommodation, food etc. Each performance lasts about 40 to 45 minutes with a session at the end where the young people can interact with the actors and ask questions. This 'mop up' session often proves to be extremely useful where the young people learn a lot about child sexual exploitation.

I am also getting funding for all the secondary schools this year to have a play called 'Last Orders' which is about underage/safer drinking etc. This is performed by a company who are based in Hampshire and who charge exactly the same for a weeks work. This is aimed at slightly older pupils.

- **Have you / Gerry approached the other town and parish councils that have secondary schools to see if you can get some of their Parishes Together Fund monies?**

Re the last point about approaching other councils we've both done that as you know.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Otterton and Woodbury Parish Councils

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Mike Miller, Parish Clerk, Otterton - 4 Clyst Hayes Gardens, Budleigh Salterton, EX9 6BE

3. Main contacts phone number:

01395 743223

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

clerk@otterton.eastdevon.gov.uk

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

The project is to produce signage describing plant and animal life, and to locate the signs on some footpaths in both parishes. In Otterton we plan to fit the signs on oak blocks; Woodbury has not yet decided on this. The inspiration for this is the signage at Orcombe Point in Exmouth. Photographs of the signs there are being sent by post. We will locate the signs close to the ground where they will be most easily seen by children. The blocks and signs will be in keeping with the nature of the area and will be sympathetically designed. In Otterton we can source the oak blocks with out cost. The signs to be attached will probably cost £300 or less. We do not yet have specific quotes, but some preliminary contacts with a firm which makes signs of this sort indicate this is a realistic estimate. The signs will be attached and fitted without additional cost. In Otterton we anticipate using land owned by Clinton Devon Estates. In principle approval has been given; an e mail confirming this is being sent separately.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

We believe that this project will highlight important and interesting wildlife sites in the area. The first path to be signed will be that by the River Otter. The signs will present information in such a way as to develop and stimulate the interest of children, but will also be of value to adults. They will be of particular interest to visitors, walkers and tourists who will be able to learn more of the distinctive local flora and fauna. This will benefit local businesses, which depend on tourism.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Both Parish Councils involved are committed to the project and believe in its wide-ranging benefits. Our County and District Councillors are supportive. The Otterton primary school is very keen on the proposal. We have also consulted the East Devon AONB, which supports the project, and has suggested that we may be able to apply for additional funding from their Sustainable Development Grant scheme; Devon County Council believes that this is a worthwhile project. Dr Sam Bridgewater, the Head of Wildlife and Conservation at CDE believes that this is an excellent idea and we will be seeking to draw on his expertise in siting the signs and the exact content of them. The Otter Valley Association also supports the proposal, as does Ladram Bay Holiday Park. Copies of the supporting documents are being sent by post.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

March 2017. We estimate that it will take 8-10 weeks to complete the first phase.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The funding from the PT fund will enable a small number of signs to be produced and put in place. the signs will be extended to other paths if funding can be secured from the East Devon AONB Sustainable Development Fund and using other parish funds. The Otterton Footpath Warden will be asked to inspect the signs regularly so that any necessary maintenance and cleaning can be arranged.

10. Is your project about ditch and drainage works in relation to flooding?

☐ Yes

☒ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Have already got full approval ☐ Will get full approval if application is successful before starting work ☐

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

☐

☐

Environment Agency

☐

☐

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Preliminary estimates indicate that each sign will cost about £300

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Ottertton - £578 Woodbury - ~~£2,700~~ £2,711-50

In total £3,289-50

Town or Parish Councils contributions: £10-50

~~£3,278~~

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

£3,300 initially

Shortfall (please specify below how this shortfall will be met):

Parish funds initially

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Michael A Miller

16. Date:

31 January 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Otterton countryside signage extra information

- In terms of the signage to be placed in Woodbury, do the parish council have the landowners permission? And who would inspect and maintain Woodbury's signs? Not that I expect there would be much maintenance.

It is yet to be decided where the signs go in Woodbury. Woodbury Parish Council have spoken to Clinton Devon Estates who are the landowners for most of the area, they have agreed to it. Greendale who are landowners in some of the rest of the parish are supportive. I presume Woodbury Parish Council will arrange regular inspections.

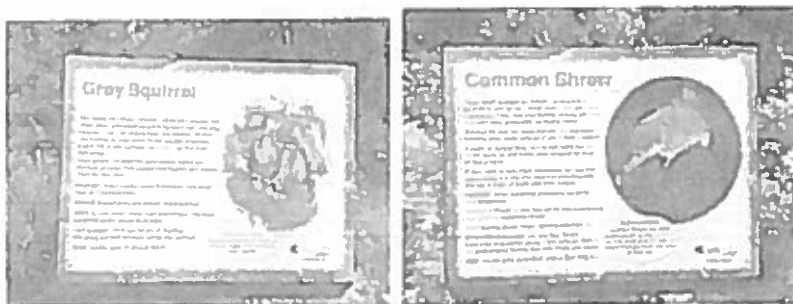
ILLUSTRATIVE EXAMPLES OF TYPES OF SIGNAGE

These are the carved / printed stones that we saw on our walk in Exmouth. They have some information on each one and then a QR code that people can scan with their mobile phones to get more information.



If Councillors felt that this would be better I could look into this option a bit more, and this would obviously have hardly any installation costs.

I have asked a company for examples of their work and they have come back with signs like this:





4th July 2016

Dear Andy

Many thanks for sharing your idea of educational signage in the Otterton & Budleigh Salterton Parishes, and I have to say I think it is an absolutely brilliant idea.

The role that the local environment and nature have to play in the interactive education of everyone in the locality, as well as the many visitors we welcome to this area each year, is ever increasing and that is the main reason why your proposal should be wholeheartedly supported.

I know from my time at Ladram Bay how the participation in our own Nature Trail has increased with people of all age groups, from individuals to families spanning 3 or 4 generations taking part and enjoying the trail, the views and the educational components of the facility in every case.

The design of the signage is almost irrelevant, as long as it is in keeping with the landscape, clear to read and durable it will serve its' purpose, what is more important is the information contained upon it and I am sure you will take great care to ensure that the content is clear, concise, interesting and informative.

I know, because of your conscientious nature, that you will research this project to ensure its' potential is met, I wish you well in your bid to have it approved and if there is any way, or indeed Ladram Bay, can assist you in achieving an important amenity benefit for the area then please do not hesitate to contact me.

Good luck

Kind regards



Mike Hext
Operations Manager
Ladram Bay Holiday Park

Ladram Bay Holiday Park, Otterton, Budleigh Salterton, Devon EX9 7BX

t 01395 568398 f 01395 568338 w www.ladrambay.co.uk e info@ladrambay.co.uk

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Directors: FWS Carter, Robin Carter, Frances Carter, Rowan Carter, Zou House



BEST IN BRITAIN
WINNER

COPY

ack by e-mail
18.1.17

Councillor Christine Channon, MA. ARIC

12 Cricket Field Court, Budleigh Salterton, EX9 6JB

Chairman
Parishes Together Fund
East Devon District Council
The Knowle
Sidmouth

The Parishes of Woodbury and Otterton have made a united bid to pull down money from the Parishes Together Fund to provide and erect place signs presenting information about the local wildlife along some of their paths.

As the County Councillor for both Otterton and Woodbury Salterton I think this is an attractive idea and I am writing on behalf of Otterton Parish Council to support this application.

The Coastal Path between Otter Head and Peak Hill has some very interesting wildlife and the River Otter is home to a wonderful variety of flora and fauna, from sea lavender to beavers. It is a very popular area for walkers of all age groups and an area greatly enjoyed by children from our local schools. As Chairman of the Governing Body of the Raleigh Federation of Schools I would love to think that a few well-presented markers could turn a beautiful country walk into a fascinating nature trail.

I believe that this would be an excellent use of Parishes Together Funding.

Kind regards

Christine Channon

07.01.2017

Mike Miller

WOODBURY'S
CONFIRMATION OF

From: Otterton PC <clerk@otterton.eastdevon.gov.uk>
Sent: 15 September 2016 15:28
To: [REDACTED]
Subject: FW: Parishes Together Fund

Joining

Ian/Andrew – see below for good news from Woodbury

All best wishes

Mike

Mike Miller
Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

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From: Woodbury Pc [<mailto:woodburyparishcouncil@gmail.com>]
Sent: 15 September 2016 12:30
To: Otterton PC
Subject: Re: Parishes Together Fund

Hi Mike, I am pleased to advise that Woodbury PC have agreed to join up with you and East Budleigh for the carved stone information signage project.

I have included the Minute item with this email as our official agreement. The meeting was held on 12 September 2016.

16/084 PARISHES TOGETHER FUND: A request was considered from Otterton Parish Council to join up with them and East Budleigh to fund carved stone information signage at

the side of footpaths in each Parish (App B). The total funding available from Woodbury Parish would be £2,711.50 based on 2,564 electors @ £1.10 per elector.

In the absence of an alternative scheme, this was agreed by the Parish Council and the Clerk would make contact with the Clerk at Otterton to give our agreement. A request was made for our PC name or logo to be included within the signs as a major contributor to the project.

(P/S: McGauley/Edwards – AIF)

If you require anything further, please let me know. Good luck with the project!

Kind regards,
Mandy

Mandy Westlake
Woodbury PC
Clerk to the Council Tel: 01395 233791

On Sun, Jul 17, 2016 at 10:10 AM, Otterton PC <clerk@otterton.eastdevon.gov.uk> wrote:

Many thanks for this, Mandy. We will not be able to submit till November, so there is no problem with timing. Look forward to hearing from you in due course

All best wishes

Mike

Mike Miller

Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

Mike Miller

From: Otterton PC <clerk@otterton.eastdevon.gov.uk>
Sent: 30 January 2017 17:31
To: [REDACTED]
Subject: RE: Wildlife interpretation signage

*Consent to locate signs
on their Land.*

Many thanks for this, Clare. Much appreciated

All best wishes

Mike

Mike Miller
Clerk to Otterton Parish Council
Email: clerk@otterton.eastdevon.gov.uk
Telephone: 01395 743223
Mobile: 07710 791385
Website: www.otterton.info

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-----Original Message-----

From: [REDACTED]
Sent: 30 January 2017 11:54
To: clerk@otterton.info
Cc: [REDACTED]
Subject: Wildlife interpretation signage

Dear Mike

I am wrting to confirm the Estates' formal consent to place signage for wildlife interpretation on Estate land around Otterton. We support this and my colleagues are working with you with regards to messages and location.

Once locations are agreed I will draw up a short licence confirming siting, maintenance and liability.

Please confirm receipt of this email.

Yours sincerely

[REDACTED]
Estates Surveyor

Sent from my iPhone=

Mike Miller

From: Otterton PC <clerk@otterton.eastdevon.gov.uk>
Sent: 05 January 2017 10:14
To: [REDACTED]
Subject: RE: Plant and Animal Signage Proposal

Many thanks for this, Pete. Very much appreciated.

We will of course site the signs sympathetically. We will be asking Sam Bridgewater of CDE to help and advise us on this

I will keep you posted

All best wishes

Mike

Mike Miller
Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

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From: [REDACTED]
Sent: 04 January 2017 12:35
To: clerk@otterton.info
Subject: RE: Plant and Animal Signage Proposal

Dear Mike

We would support the principle of telling people more about the wildlife of this special area of Devon countryside, we would want these to be done sympathetically so as not to detract from the natural beauty of the area that walkers are looking to enjoy and should be appropriately positioned and need to focus on the important things out there.

If these principles are applied and the detail of your proposal is supported by local landowners then you could also apply for Sustainable Development Grant from ourselves which could complement your Parishes Together funding, our maximum grant is £4,000 or for a Parish Council 75% of the total project costs whichever is the smaller amount.

For more information about our SDF visit

<http://www.eastdevonaonb.org.uk/index.php?page=sustainable-development-fund>

I wish you every success with your proposal and hope to hear more from you soon.



East Devon AONB Project Officer

East Devon AONB
Kennaway House
Caburg Road
Sidmouth
EX10 8NG

tel: DD 01404 310012 or 01404 46663 mob: 07976 00 15 19

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http://www.eastdevon.gov.uk/email_disclaimer.htm

Mike Miller

From: Otterton PC <clerk@otterton.eastdevon.gov.uk>
Sent: 22 January 2017 18:01
To: 'Roger Saunders'
Subject: RE: Plant and Animal Signage

Many thanks, Roger. Much appreciated. We will let you know how things progress

All best wishes

Mike

Mike Miller
Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

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From: Roger Saunders [REDACTED]
Sent: 21 January 2017 15:11
To: clerk@otterton.info
Subject: Re: Plant and Animal Signage

Dear Mike,

I am writing to you on behalf of the Executive Committee of the Otter Valley Association. Thank-you for sharing your plans about applying to the Parishes Together Fund for money to place signs along local footpaths.

One of the goals of the OVA is to educate the public about the natural history and geography of our area, and we have helped fund signs placed along the Otter Estuary. We would support the provision of suitable signs to highlight and explain particularly interesting wildlife areas along our local footpaths. The OVA strongly endorses your application to the Parishes Together Fund.

Sincerely,

Roger Saunders

OVA Chairman

On Fri, Jan 6, 2017 at 11:54 AM, Otterton PC <clerk@otterton.eastdevon.gov.uk> wrote:

Many thanks, Roger. Our deadline is the end of the month, so no problem with your proposal

All best wishes

Mike

Mike Miller

Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

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From: Roger Saunders [REDACTED]
Sent: 05 January 2017 18:13
To: clerk@otterton.eastdevon.gov.uk
Subject: Plant and Animal Signage

Hi Mike,

Your email about the possibility of the OVA writing a letter to support an application to Parishes Together was forwarded to me.

I think your proposal sounds good, but would like to run it past our Executive Committee before writing the letter. Our next meeting is January 17th, if that is going to be too late to be useful please let me know and I will try to get a decision made sooner.

Best wishes,

Roger Saunders

OVA Chairman

Mike Miller

From: Otterton PC <clerk@otterton.eastdevon.gov.uk>
Sent: 06 January 2017 15:38
To: 'Richard Spurway'
Subject: RE: Plant and Animal Signage Proposal

Many thanks, Richard. We are in touch with CDE both in relation to permission to site the signs on their land, and with Sam Bridgewater for his expertise on content, location etc.

All best wishes

Mike

Mike Miller
Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

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From: Richard Spurway [<mailto:richard.spurway@devon.gov.uk>]
Sent: 06 January 2017 14:34
To: clerk@otterton.info
Subject: RE: Plant and Animal Signage Proposal

Dear Mike

Thank you for the email outlining your proposal for an application to the Parishes Together Fund.

Providing interpretation along some of your footpaths for both visitors and locals sounds a very worthwhile project that Devon County Council would support.

However, permission will be required from the landowners where these interpretation boards are to be placed, it is not something this Authority can do on their behalf. Also, the Authority will not be able to take on the future maintenance or replacement of these, so it might be desirable to consider this while making the application.

Richard Spurway

Richard Spurway

Public Rights of Way Warden

 Devon County Council, Lucombe House, County Hall, Topsham Road, Exeter, Devon, EX2 4QW

 01392 382626  Fax: 01392 381459

 e-mail: richard.spurway@devon.gov.uk

 The views expressed in this message may be personal and may not reflect those of Devon County Council

(see disclaimer - <http://www.devon.gov.uk/email.html>)

From: Otterton PC [<mailto:clerk@otterton.eastdevon.gov.uk>]

Sent: 04 January 2017 17:14

To: Richard Spurway

Subject: Plant and Animal Signage Proposal

Dear Richard

I am writing to ask if you would be able to provide a letter/e mail of support for our application to the Parishes Together Fund (run by East Devon Council) for funds to place a small number of signs with information about wildlife and plants along some of our footpaths? We are in partnership with Woodbury Parish on this project. I am attaching the original proposal from Cllr Andrew Davies. We will probably mount the signs on wooden blocks.

We feel this would be a very worthwhile use of PT funds as the signs would be a valuable way of:

1. Highlighting particularly important and interesting wildlife sites to the public in general;
2. Presenting plant and animal material in a way which would develop interest from children;
3. Keeping tourists and visitors informed about our flora and fauna; and
4. Keeping up with other areas where such signs are well-established and a valuable aspect of the countryside.

If you would like any more information do please let me know. We would very much appreciate your support.

All best wishes

Mike Miller

From: Otterton PC <clerk@otterton.eastdevon.gov.uk>
Sent: 17 January 2017 16:48
To: 'Otterton Primary'
Cc: [REDACTED]
Subject: RE: Plant and Animal Signage proposals

Many thanks, Carron. This is very much appreciated

All best wishes

Mike

Mike Miller
Clerk to Otterton Parish Council

Email: clerk@otterton.eastdevon.gov.uk

Telephone: 01395 743223

Mobile: 07710 791385

Website: www.otterton.info

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From: Otterton Primary [mailto:otterton@raleighfederation.org.uk]
Sent: 17 January 2017 10:56
To: clerk@otterton.eastdevon.gov.uk
Subject: Plant and Animal Signage proposals

Dear Mike

Following recent contact from yourself in regards to the application for Plant and Animal Signage to be put up along some of our local footpaths, I would like to support the application with the below comment:

I feel the signage would be really valuable to children visiting these local footpaths with the school or with their families, it allows opportunity for the children and their families to learn more about the community around us and offer the opportunity for them to read about the wildlife and plants we have in our outside spaces.

Kind Regards

Mrs Carron Saunders
Executive Head Teacher
Otterton C of E Primary School

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues. Please submit joint applications between Parish/ Town Councils.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:

Seaton Town Council (working with Axmouth & Branscombe)

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved. Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):

Amy Tregellas, Town Clerk, Seaton Town Council, Marshlands, Harbour Road, Seaton, EX12 2 LT

Q3 Main contacts phone number:

01297 21388

Q4 Main contacts e-mail (IN BLOCK CAPITALS):

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

townclerk@seaton.gov.uk

Section B- About your project

Q5 What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

We are requesting the sum of £7,124.70 from the Parishes Together fund to fund two projects to improve the marketing and promotion of Seaton and the surrounding area through two projects.

Project 1 is the production of an app which will enable residents, businesses, and visitors to learn all about Seaton and the surrounding area via one app. The app will enable "push notifications" on a regular basis about news, activities, events and offers. Residents and Businesses would be able to access all year round information about what is happening in their local area. Tourists would use the app for a shorter period, but would get the local experience when staying in the area and benefit from key information enabling them to make the most of their stay in the area. The cost of £4,000 will be for the initial capital outlay for the app as well as getting it up and running. This is a specialist area of expertise as technology is changing all of the time and it would need to be adapted to meet the technological requirements of the products available e.g. android or iOS. Also matters such as being able to be rendered to tablet or mobile phone use would be considered. Seaton Town Council will match fund this project through officer time to put together the content of the app and also to update the app on an ongoing basis. From an estimated cost perspective it has been assumed that training will cost £250 and that 5 hours a month will be spent updating the content on the app. Basing the cost on the hourly rate of the events and marketing officer this would be £100 per month. Seaton Town Council will take the lead on this project and will work in partnership with other Councils in the area including Axmouth, Branscombe, Beer and Sidmouth to ensure that outdoor activities linking and benefitting the towns are featured on the app. This includes walking and cycling routes such as the South West Coast Path and national cycle network route 33.

Project 2 is the design, production and distribution of a Town Guide. We are requesting the sum of £3,124.70 from the Parishes Together fund to go towards funding the production and distribution costs of this project. The town guide will showcase Seaton and the surrounding area (e.g. Axmouth and Branscombe) giving information about the natural environment & outdoor adventure, attractions, activities for families, shopping and the town centre, arts and crafts, food and drink, events in 2017, parks and gardens, where to stay and what else you can do out and about in East Devon. Seaton Town Council employ a marketing and events specialist who will design the guide and also be responsible for generating advertising income (to offset some of the cost of producing the guide). We are looking for the funding to cover the remaining costs of production and also for distributing the guide. We wish to distribute the guide outside the immediate area to accommodation providers, area Tourist Information Centres, Service stations, area attractions, etc. The Seaton Town Guide will also benefit other towns in the area. There is a section in the Town Guide which covers going out and about in the area and also the Jurassic Coast.

Both Axmouth and Branscombe Councils are keen to work in partnership to include information relating to their areas within the guide. The Town Guide features the Seaton Tramway which travels between Seaton, Colyford and Colyton so this will benefit all three towns due to increased visitor numbers. The advertising will not be limited to Seaton businesses and a number of businesses in the surrounding locality have been approached to advertise in the brochure. This means that the Town Guide will benefit both Seaton and the wider area. In terms of the cost for the Town Guide this will be £6,334. Again this excludes the cost of the events and marketing officer's time for pulling together the content and designing the Town Guide. Cost wise it is estimated that the officer will spend circa 70 hours on this project which will cost £1400 in addition. With the funding from the Parishes Together fund and the contribution from Branscombe (£50) this means that Seaton Town Council would match fund this project.

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

These projects link to a number of the themes that the Parishes Together fund is looking to support, which are:

- Tourism, Heritage and culture
- Boosting the local economy
- Community events and celebrations

Tourism is extremely important to Seaton and other towns on the Jurassic Coast. The Town Council, local Businesses and visitor attractions are very keen to actively promote tourism. The principal reason for doing this is to increase footfall into the town and surrounding area and to boost the local economy. A lot of visitors to the area tend to visit larger seaside towns of Sidmouth, Exmouth and Lyme Regis rather than some of the smaller seaside towns along the Jurassic coast.

The idea of the app and the Town Guide is to make people aware of what else there is to offer in the area and to make Seaton and the smaller towns destinations in their own right. By working with Axmouth, Branscombe, Beer and Sidmouth Councils this will enable benefits for all concerned and will ensure that there is a joined up approach to tourism across the area. Seaton Town Council will take the lead in working with the other Councils listed to ensure that details relating to their attractions, events and town centres are featured on the app and in the Town Guide. This includes walking and cycling routes such as the South West Coast Path and national cycle network route 33.

A lot of work has been done to market and promote Seaton through print media and on social media applications such as Facebook and Twitter. These mediums, whilst useful, put the onus on the reader to access information by reading it. The app would enhance the work that has already been done and would also allow push notifications to be sent to the reader on a regular basis to actively market and promote what is happening in the town. The Town Guide will give the public lots of valuable information about Seaton and the surrounding areas in terms of what's on and what they can find in Seaton and the other towns in order to boost the number of tourists and visitors to the area. By distributing the Town Guide outside of the East Devon area it is envisaged that this will boost the footfall (especially into the smaller towns) and be of economic benefit to the area.

This is a time of opportunities for Seaton. Seaton Jurassic opened in March 2016 and attracted 60,000 plus visitors. Alongside Seaton Jurassic sits Seaton Tramway, which saw 90,000 plus visitors in 2016. There is also a 75 bedroom Premier Inn being built in Seaton which should encourage visitors to remain in the area for longer. This will open a whole other type of visit to Seaton. Rather than people just visiting Seaton and the surrounding area for a day trip this has the potential to encourage people to stay for a few days or longer and to really explore what is available in the local area.

Q7 How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Through extensive work with the Seaton Town Development Team. The Town Development Team, Seaton Traders Association, Seaton attractions and Seaton Town Council are working to ensure that Seaton is 'on the map' as the home of outdoor adventure and natural environment. They have been consulted on the app and the Town Guide. Consultation has also taken place with the town and parish councils of Sidmouth, Colyton, Beer, Branscombe and Axmouth. All of these Councils are keen to actively promote the local economy and tourism. Whilst Sidmouth and Colyton have already made bids to the Parishes Together fund (and no longer have any available funding) there is an agreement that we will work together and ensure that all of the marketing and promotional work that is being done will be joined up and dovetail with what has already been done. Axmouth are keen to work in partnership with Seaton and are currently considering adding their Parishes Together money to the pot. Branscombe are keen to be involved with the project and are looking to match fund to £50 from their budget.

Q8 When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

Project 1 We expect to start work on the app in April 2017. Anticipate that it will take 4 months to get the content together. Expect to launch the app by the end July 2017 (obviously we will be looking to get this completed sooner than this date to capitalise on the holiday season).

Project 2 The work will start immediately on the design of the Town Guide and we would be looking to produce and distribute it in April 2017, by Easter.

Q9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Project 1 The £4,000 capital outlay will be the cost for the design and implementation of the app and is needed to kick start the project. The match funding from the Seaton Town Council, with the contribution from Axmouth Parish Council will cover costs of training staff so that they can populate, maintain and keep the app up to date. The match funding will also include the cost of the officers time for keeping the content on the app up to date. The results of receiving the funding will be sustainable and the Town Council will ensure that the app continues to operate through funding and officer time.

Project 2 The money would contribute to the cost of producing and distributing the Town Guide for 2017. The Town Council will contribute match funding for the time of the marketing and events specialist. In order to make this sustainable for future years, the Town Council will review the options for producing a town guide in future years and will fund this themselves going forward. Ultimately we are looking to make the production of an annual Town Guide cost neutral to the Council.

Q10. Is your project about ditch and drainage works in relation to flooding?

☐ Yes

☒ No – move onto question 12

Q11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Not applicable.

Section C Project costs and match funding

Q12 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Project 1 To set up the App = £4,000. A sum of £250 has been allocated by Seaton Town Council to meet the cost of training officers on maintaining and updating the app. Seaton Town Council will also contribute match funding for officers updating the content on the app from its staffing establishment. If we consider that it will take 5 hours a month to keep the app content updated this will roughly cost the Council £100 a month (based on the events and marketing officer's hourly rate).

Project 2 £6,334 to print 25,000 copies of the guide, £700 to distribute 15,000 copies outside of the local area.

Total cost = £12,484

Q13 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

- £6,674.80 for Seaton Town Council
- £449.90 from Axmouth

= £7,124.70

Other match funding (please specify below and state whether confirmed)

All remaining funding will come from Seaton Town Council (£5,309.30) and Branscombe Parish Council (£50).

Total cost of project

£12,484

Shortfall (including how you are going to meet the shortfall)

None

Section D- Checklist

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

It is understood that EDDC is subject to Freedom Of Information Act 2000 (Government, 2000) and that our information will be made public unless it is subject to the Data Protection Act 1988 (Government, 1998); any exempt information will be redacted prior to publishing.

By submitting this application the applicants confirm we have read and agree with EDDC's FOI policy (East Devon District Council, 2016)

Q11 Signature of applicant:

Q12 Date:

Please complete and return this application form to:

**Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road,
Sidmouth, EX10 8HL E-mail: jbuckley@eastdevon.gov.uk Phone: 01395 517569**

Extra information Seaton tourism App

- I'm not that clear on where the final cost has come from for you to carry out both projects as a whole. Please could you just briefly detail how much is for project one, how much for project two and what each of these costs will include?

Project one - the app

Quotes:

- Global - £4,000
- Rock - £6,000 estimated but waiting for a firm quote
- Blaze – £4,000

£250 - cost of training two members of staff to be able to update and add content to the app.
£1,200 - officer time for updating the app (estimated based on 5 hours a month @ £20 an hour - i.e. £100 x 12 months)

Seaton Town Council will match fund the cost of the training and also the staff time for updating the app.

£5,450 total cost of project one

Project two - the town guide

- £6,334 to print 25,000 copies of the Town Guide
- £700 to distribute 15,000 copies outside of the local area. Combined Services in the Taunton and Quantocks and the Chard, Ilminster & Crewkerne areas. Combined Services in the DT6-7 postcode areas will be done on our behalf by our colleagues at Places To Go distribution who are based in Dorset. We will make the leaflets available to the network Tourist Information Centres in the PL, TQ, EX, TA and DT postcode areas.

£7,034 total cost of project two

£12,484 total cost of both projects

Breakdown of funding for project

£6,674.80 - Seaton's Parishes Together pot

£449.90 - Axmouth's Parishes Together pot

£50 - Branscombe's own Council budget

£5,309.30 - to be funded by Seaton Town Council

Total funding is £12,484

- Q8. Please note that you will not find out whether your application has been successful until after 23 March 2017. We can't fund retrospectively, so if work has started on these projects before we let you know whether you have been successful then we can't give you the funding.

Q8 - yes we would need to adjust the timescales for this so project 2 - we would look to get town guide out by end of June (before the school summer holidays).

From [REDACTED]
Sent: 20 February 2017 13:21
To: townclerk@seaton.gov.uk
Subject: Support

Hi Amy

Visit Devon supports projects which improve the visitor experience and I'm sure that your app will fall within this category

--

[REDACTED]
Company Secretary & Treasurer

Visit Devon CIC

07496 084327

simon.fishwick@visitdevon.co.uk

www.visitdevon.co.uk

Normal Days: Mon & Wed

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Version: 2016.0.7998 / Virus Database: 4756/13982 - Release Date: 02/20/17

Sent: 17 February 2017 15:36

To: 'Town Clerk' <townclerk@seaton.gov.uk>

Subject: RE: Parishes Together Fund

Dear Amy

This was discussed at our Parish Council meeting last night and it was decided to contribute £50 out of our own funds for this project if successful. Please let me know how you get on.

If you would like to be kept informed and updated on information from Branscombe Parish Council, join our emailing list, please register using the following link: <http://www.branscombe-pc.org.uk/contact/4590221751>.

Kind Regards,

Gail Llewellyn

Clerk for Branscombe Parish Council and Responsible Financial Officer

18 Burnards Field Road

Colyton

Devon

EX24 6PF

Mob. 07506726403

Email: clerk@branscombe.eastdevon.gov.uk

Web Site: www.branscombe-pc.org.uk





AXMOUTH PARISH COUNCIL

CLERK:
BECKI DAVEY
2 WESSITERS
SEATON
EX12 2PJ
TEL: 01297 24009

Amy Tregellas
Seaton Town Clerk
Marshlands Centre
Harbour Road
SEATON
EX12 2LD

10th February 2017

Dear Amy,

Thank you for contacting Axmouth Parish Council regarding the Parishes Together fund available through East Devon District Council.

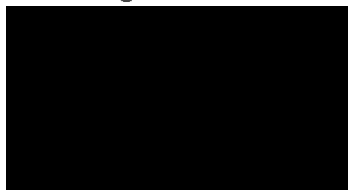
Axmouth Parish Council have considered your proposal of a guide and app and I am happy to confirm that they should like to offer their support in this project and look forward to working together with Seaton Town Council with this Parishes Together project. Axmouth Parish Council has not applied for any of the funding this financial year, therefore their full balance of £449.90 is available to apply for.

Axmouth, like Seaton, has many things to offer local and visitors alike and the Councillors are excited with the chance in being able to show these.

I look forward to hearing from you once you have received a response from East Devon District Council.

Please do not hesitate to contact me should you require any further information.

Kind regards



Becki Davey
Axmouth Parish Council Clerk

Hi Jamie,

Here is the email from Sidmouth Town Council supporting our bid to Parishes Together.

Thanks
Amy

From: Town Clerk [<mailto:town.clerk@sidmouth.gov.uk>]
Sent: 07 February 2017 11:47
To: 'Town Clerk' <townclerk@seaton.gov.uk>
Subject: RE: Parishes Together Fund

Dear Amy,

Please take this email as Sidmouth Town Council's support towards your Parishes Together Application.

Sidmouth Town Council fully supports any project which enhances and encourages tourism in the area. The project which Seaton Town Council have devised to distribute guides to a wider area will be of direct benefit to coastal towns in East Devon and especially Sidmouth which geographically is the closest Devon coastal town.

The Seaton Guide itself already helps to promote nearby locations and a distribution to information points further afield can only help to encourage more visitors from further afield that the towns currently do not promote. Sidmouth Town Council is keen to promote itself to a wider audience as a tourism destination and if the project is successful, would hope to work with Seaton in the future even more closely to help achieve this.

Regards,

Christopher E Holland
Town Clerk

Sidmouth Town Council
Woolcombe House
Sidmouth
Devon.
EX10 9BB

Tel: 01395 512424
Web: www.sidmouth.gov.uk



**Sidmouth
Town Council**



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Senders and recipients of e-mail should be aware that under UK Data Protection and Freedom of Information legislation these contents may have to be disclosed in response to a request.

Nothing in this e-mail message amounts to a contractual or other legal commitment on the part of Sidmouth Town Council unless confirmed by a communication signed on behalf of the Council.

Just to give you some information regarding the application I have drafted a bid which focuses on marketing and promoting Seaton and the surrounding area through an app and a town guide. With the Town Guide we are looking to distribute this outside of the immediate area and this will include the outdoor adventure leaflet that was produced a while ago. Both the Town Guide and leaflet make reference to Sidmouth and the app will promote things going on in the local area and promote things such as walking and cycling paths from Seaton to Sidmouth. Hopefully this will benefit both towns with increased footfall, therefore boosting the local economy.

No virus found in this message.

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Version: 2016.0.7998 / Virus Database: 4756/13903 - Release Date: 02/06/17

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Plymtree and Talaton Parish Councils

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Prof JA Franklyn, Clerk to Plymtree Parish Council, The Old Rectory, Plymtree, Devon EX15 2JP

3. Main contacts phone number:

01884 277 963 or 07850880382

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

jayneplymtree@btinternet.com

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

We wish to purchase an additional marquee for use by our two neighbouring villages. Both villages have active community/social programmes, including for example the Plymtree Annual Country Fayre/Horse show, a major event which attracts approximately 2000 visitors. This is very well attended by those from all surrounding parishes and, at present, we borrow two marquees which were purchased in the past through the "Parishes Together Fund" which Plymtree supported. We have to hire additional marquees so purchase of a new one will save on costs to the Country Fayre, which in turn funds local charities from its profits. It will also enable the other participating parish (Talatón) to make use of this marquee for their community and fund raising activities. Other recent events in Plymtree include our Celebration of the Queen's jubilee and 90th birthday, all involving widespread villager and visitor participation, including our schoolchildren (see Plymtree village website). Similarly, Talatón holds a Village Day which attracts runners from all over East Devon to take part in the Talatón Trotter. Planning for future events is underway; we wish to sustain and augment our relatively limited stock of marquees to increase the scope and fund raising capacity of our community activities. The grant will specifically pay for a robust, easy to erect marquee, which will have the additional benefit of helping to "weather-proof" some of our activities.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

An additional marquee will allow us to reduce costs and increase the number of activities/facilities available e.g. at our annual village fayre and village days, as well as allow us to sustain present activities, some of which are reliant upon use of extremely old (and now leaking) marquees.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

This proposal has been discussed extensively in the Parish Councils and with relevant local groups including the Plymtree Country Fayre committee which represents our largest village event.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

We will purchase a marquee as soon as funding is received.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

This will be a one off purchase but we envisage buying a marquee that will give longlasting service to our two village communities.

10. Is your project about ditch and drainage works in relation to flooding?

☐ Yes

☒ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input type="radio"/>
Environment Agency	<input type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

We request a sum of £520 from the PTF Fund (calculated per elector in Plymtree). We have received quotations from several suppliers of marquees, our preferred option being that illustrated at <http://www.houseoftents.co.uk/Party-Tents-Marquees/7308.html> available at £900 inc VAT.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £520

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Plymtree £470 and Talaton Parish Council £50

Town or Parish Councils contributions:

£200 from Plymtree
PC

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

£720

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Jayne Franklyn

16. Date:

28th January 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Plymtree marquee

- Who will hold, store and maintain the marquee and how will it be transported to the different venues?

As with the other marquees and also our public address system, the new marquee will be stored securely at the Village Hall. As per our other equipment, neighbouring parishes who wish to use the marquee (Talatton) will contact the Chairman, who will arrange for an individual to collect the marquee and be responsible for its condition.

- Q12 and Q13. It says that the preferred marquee will be £900 inc VAT, yet the total cost for the project is £720. Is this because you have taken off the VAT you can claim back?

And yes the £720 represents the full cost minus VAT which will be claimed back.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications between Parish/ Town Councils.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:

Sidmouth Town Council (including Sidmouth, Sidford, Sidbury and Salcombe Regis)

**Q2 Main contacts name, Town or Parish Council they represent, and address
(including postcode):**

C Holland Sidmouth Town Council Woolcombe House Sidmouth EX10 9BB

Q3 Main contacts phone number:

01395 512424

Q4 Main contacts e-mail (IN BLOCK CAPITALS):

town.clerk@sidmouth.gov.uk

Section B- About your project

Q5 What is your project?

Project for sowing of wildflower seeds along highway verges and highway verge management (further wildflower seed sowing and Verge Cutting) along verges in Sidmouth, Sidford, Sidbury and Salcombe Regis.

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?

Residents and businesses have complained that verges are not adequately maintained by Councils along roadsides, pavements and highways to a satisfactory standard and that the cutting of Highways verges which has been reduced by DCC, is not done to a satisfactory standard. It is proposed to use a local contractor to prepare verges in targeted areas of the Sidmouth, Sidford, Sidbury and Salcombe Regis regions then sow wildflower seeds in to improve the attractiveness of what are often dull or unsightly roadways whilst also reducing the need for further cuts. This presentation of the Sid Valley is particularly important for visitors who judge and visit the town based on its appearance.

By focusing on wildflower seed sowing and verge preparation, there is a contractor who would carry out this work as part of a Sid Valley Project.

The project as a whole is being applied for and a local contractor would be commissioned by STC to undertake the project. Verge preparation and maintenance would be paid for by the Council directly in future years if this scheme was deemed successful. It is a service the Council wishes to enhance and continue if successful.

Benefit to other towns/parishes, message from Newton Poppleford Parish Council:
Neighbouring Newton Poppleford Parish Council have supported various projects for the improvement to the look of highways in Sidmouth, Sidford, Sidbury and Salcombe Regis. It is important that public areas of the towns and villages are maintained to reduce pollution and help keep the area attractive for tourism. Untidy areas attract rubbish and dog-owners are less inclined to clear up after their animals. The sowing of wildflowers at key verges could help to ensure cost savings in the longer term by reducing the need for frequent grass cuts. Newton Poppleford residents frequently use facilities in Sidmouth and thus benefit from the surroundings. There are also likely to be benefits to the local economy in Newton Poppleford as a knock-on effect from tourism in Sidmouth.

Q7 How do you know this is needed? Who and how have you consulted?

Residents and businesses have complained that verge maintenance is not done by councils and that cutting of verges is unsatisfactory along roadsides, pavements and highways. Devon County Council has reduced their maintenance of non-essential areas and works. They have encouraged the Council to apply to Parishes Together as the project includes the large area of Sidmouth, Sidford, Sidbury and Salcombe Regis.

Q8 When do you intend to start work on this project and how long is work likely to take?

April - December 2017

Section D- Project costs and match funding

Q9 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

£8500 has been researched and suggested by the Council as an appropriate amount for the pilot year of the project. The Council may then fund themselves additional years based on the success of the pilot.

Q10 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

Sidmouth Town Council (including Sidmouth, Sidford, Sidbury and Salcombe Regis):
£8,532.38

Other match funding (please specify below and state whether confirmed)

None

Total cost of project

£8,532.38

Shortfall (including how you are going to meet the shortfall)

None

Section F- Checklist

Please check you have completed all of the information above.

You may also wish to include:

- Quotes for project costs (see attached)
- Details of offers/ grants from any other funder/ organisation (not applicable)
- Photographs, specifications and drawings (not applicable)

- Extracts from your Parish Plan(s) (not applicable)
- Evidence of consultation e.g. letters of support (not applicable)

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

Q11 Signature of applicant: C.E. Holland

Q12 Date: 1 February 2017

Please complete and return this application form to:

**Jamie Buckley, Engagement and Funding Officer, East Devon District Council,
Knowle, Station Road,
Sidmouth, EX10 8HL
E-mail: jbuckley@eastdevon.gov.uk**

Extra information Sidmouth wildflowers

- In the attached application from last financial year it is stated that 'Weed clearance and verge cutting would be paid for by the Council directly in future years if this scheme is successful. It is a service the Council wish to enhance and continue if successful.' Councillors approved the attached vegetation management project as a trial, with the understanding that Sidmouth Town Council would pay for it in future years if it was successful. Please could you explain why you have not precepted for the verge cutting this year.

This is a different scheme which we feel will be more environmentally friendly and as such will not require so much maintenance and cutting. In other words we have moved from cut and slash to prepare, plant and nurture. Again, Parishes together funding enables the Council to trial this and if successful one or the other scheme will be repeated in the future. It will be interesting to see how successful this one is compared to the more direct cutting approach last year.

- Have you had any quotes? We are asking all towns and parishes to have at least spoken to one contractor, found out they would be willing to carry out the works and got an idea of what they would be getting for the money available. This is due to previous applications that have not done this ending up having to hand the monies back to us. Please could you do this and send me details?

The contractor who carries out this type of work has based his time on similar levels of visits to the cutting scheme of last year. However this project will involve more preparation and management as opposed to simply slash and cut.

- Would the local contractor employed to do the work have appropriate training and insurance?

I have a local contractor who carries out such work who has relevant insurance and training and H&S signage.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues. Please submit joint applications between Parish/ Town Councils.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:

Aylesbeare Parish Council
Cranbrook Town Council
Plymtree Parish Council
Talatton Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved. Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):

Janine Gardner
Town Clerk, Cranbrook Town Council
Younghayes Centre, 169 Younghayes Road, Cranbrook, Devon EX5 7DR

Q3 Main contacts phone number:

01404 514552
07746 909933

Q4 Main contacts e-mail (IN BLOCK CAPITALS):

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

CLERK@CRANBROOKTOWNCOUNCIL.GOV.UK

Section B- About your project

Q5 What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Council Noticeboards

Cranbrook Town Council is in the process of purchasing two noticeboards for Council and community news to be located in Phase 2 of the development and one additional location in Southbrook Meadow which is a development parcel currently separated from the main development at Cranbrook. The Council will fund the purchase of the noticeboards from its precept but will need to fund their delivery and installation and is hoping to use the Parishes Together Fund for the latter.

Talaton and Aylesbeare Parish Councils are also looking to purchase a noticeboard for the display of community news. Plymtree Parish Council is supporting Talaton Parish Council's bid.

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

The town of Cranbrook continues to grow at an unprecedented rate locally and it is reported that 350 additional dwellings are occupied each year. In order to make new residents feel welcome and to ensure community cohesion, it is important that residents continue to be well-informed about Council business and wider community activities in different locations across the town.

Talaton Parish Council is looking to purchase a noticeboard for the display of community news. Aylesbeare Parish Council is looking to purchase a noticeboard for the community of Aylesbeare which is to be located next to the existing Council noticeboard.

Q7 How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The Cranbrook Community Association approached Cranbrook Town Council in May 2016 requesting that additional noticeboards be installed in different parts of the growing town in order to inform as many residents as possible and in order to make those residents in different locations feel part of the community.

Talaton Parish Council are also looking to purchase a noticeboard for the display of community news. The board will be used to advertise various Villages in Action productions across East Devon parishes and it is hoped that the provision of a board will also stop advertising on BT poles and trees. In Aylesbeare, the wooden structure which currently acts as community noticeboard is in a very bad state of repair and extremely old which is why the Parish Council would like to utilise Parishes Together funding to order a board on behalf of the community.

Q8 When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

As soon as the funding is available, Aylesbeare Parish Council, Cranbrook Town Council and Talaton Parish Council can proceed with the order, delivery and installation of the noticeboards.

Q9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Aylesbeare Parish Council, Cranbrook Town Council and Talaton Parish Council will fund the insurance and ongoing maintenance of their noticeboards.

Q10. Is your project about ditch and drainage works in relation to flooding?

☐ Yes

☒ No – move onto question 12

Q11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them. Please tell us the current situation with your drainage and/or ditches project:

Not applicable.

Section C Project costs and match funding

Q12 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, Invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Cranbrook Town Council obtained four quotes for noticeboards and resolved at a full Council meeting to purchase two boards of a total cost of £3,180.00 plus VAT (minute 16/274 refers). The preferred supplier subsequently quoted delivery and installation charges for both boards of £450.00 plus VAT and the Council would like to utilise some funding from the Parishes Together fund to pay for the latter.

Aylesbeare Parish Council is looking to purchase a board at £890.10 plus VAT. Talaton Parish Council is looking to purchase a board at £794.70 plus VAT. Both Councils have already made arrangements to cover the outstanding amounts for purchase, delivery, installation, maintenance and insurance from Council funds.

Q13 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

Other match funding (please specify below and state whether confirmed)

Aylesbeare Parish Council	£532.40
Cranbrook Town Council	£450.00
Plymtree Parish Council	£50.00
Talaton Parish Council	£476.90
Total requested:	£1,509.30
Additional funding and where this has come from	(see section on shortfalls below)

Shortfall (including how you are going to meet the shortfall)

Aylesbeare Parish Council	£357.70
Talaton Parish Council	£267.80
Total Shortfall:	£625.50

Both Aylesbeare and Talaton Parish Councils will meet the shortfall by the respective Councils' precept funds (Aylesbeare Parish Council minute item 10 of 4 January 2017; Talaton Parish Council minute item 7 of 4 January 2017).

Section D- Checklist

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

It is understood that EDDC is subject to Freedom Of Information Act 2000 (Government, 2000) and that our information will be made public unless it is subject to the Data Protection Act 1988 (Government, 1998); any exempt information will be redacted prior to publishing.

By submitting this application the applicants confirm we have read and agree with EDDC's FOI policy (East Devon District Council, 2016)

Q11 Signature of applicant:



Janine Gardner
Clerk, Cranbrook Town Council

Q12 Date: 02 February 2017

Please complete and return this application form to:

Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road,
Sidmouth, EX10 8HL E-mail: jbuckley@eastdevon.gov.uk Phone: 01395 517569

Extra information – Cranbrook noticeboards

- **Will all parishes be putting notices on each other's community noticeboards? This would make it a joint project, as it doesn't look like you will be looking to bulk buy the noticeboards and their installation to make it a joint project in this way?**

All participating councils will be using the other noticeboards as well as our own. Talaton and Aylesbeare Parish Councils are bulk-buying (if you can call it that).

- **Who will look after / maintain the community noticeboards?**

We will all fund installation and the maintenance of the noticeboards from our respective precepts.

- **How will the community be able to put notices in them?**

The community noticeboards will remain unlocked so any member of the community and other parish councils can use them.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016/2017 (re-worked 1516 form)

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues. Please submit joint applications between Parish/ Town Councils.

Section A- Your contact details

Q1 Name(s) of Town and Parish Council(s) involved in submitting this application:

Broadclyst Parish Council
Clyst Honiton Parish Council
Cranbrook Town Council
Poltimore Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

Q2 Main contacts name, Town or Parish Council they represent, and address (including postcode):

Angie Hurren
Parish Clerk, Broadclyst Parish Council
19 New Buildings, Broadclyst, Exeter. EX5 3EX

Q3 Main contacts phone number:

01392 360269
07532 286713

Q4 Main contacts e-mail (IN BLOCK CAPITALS):

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

CLERK@BROADCLYST.ORG

Section B- About your project

Q5 What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Community Helipad, Broadclyst recreation ground.

Devon Air Ambulance (DAA) service is committed to continually improving and developing its service and has set a target to extend flying hours to 10pm all year around from 2016, with a further extension to midnight from 2017.

The newest Devon Air Ambulance (DAA), which has been in operation for over a year, is already equipped to fly at night but is being equipped with some additional items of equipment such as extra spot lights, a wire detection system, enhanced mapping and potentially a Night Vision camera system. Night Vision Goggles (NVG's) are also required for the crew.

The DAA launched an appeal for communities to put forward suitable sites for a community helipad. A Community Helipad could take many different shapes or forms – it could be a green, sports pitch or playing field, a school playground, open ground by a village hall or local field and it can be located on grass, tarmac or concrete. It is a community asset; owned and managed by the community, for the community.

In order to start night flying operations the two key things that are needed are specialist equipment and safe landing sites. Thanks to the generous support of the people of Devon the DAA will shortly be acquiring night vision goggles, spot lights etc needed for one of the helicopters to start flying at night. The team at DAA are starting to work with communities to develop a network of Community Helipads across the county. These pre-surveyed floodlit helipads will ensure paramedics can be brought into the heart of the community, delivering an essential night-time service.

Requirements

The helicopter requires a space of no less than 50 square metres in which to land, free from overhead and high buildings/other obstructions nearby.

Connection to the road network is desirable, as patients often need to be transferred from land ambulance to helicopter to be quickly taken to specialist hospitals across the South West according to their injuries.

A central location within the community is desirable to serve as many dwellings as possible; paramedics can run to patients half a mile away from the helicopter.

Lighting

The DAA has worked with a local electrical company to develop a range of low-impact lighting solutions that would either work alongside existing lighting arrangements (e.g. street lighting or flood lighting for a sports area) or operate as a stand-alone system. Lights are operated remotely meaning no one needs to be on hand when the air ambulance lands or takes-off.

A level of lighting is required to enable safe landing, rapid dispersal of paramedics once on the ground, and safe assessment and loading of patient prior to taking off.

Lighting is installed on a 10m column and provided by 2 small (not much larger than an A4 piece of paper) LED panels, which are ideally connected to a 230v mains supply although there is a (more expensive) solar option.

Q6 Why do you want to carry out this project, why is it wanted and what difference will it make?
Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Hospitals have become more specialist and there is a national shift to transport patients with severe injuries to the hospital best suited to meet their needs.

Broadclyst Parish Council has an adopted Community Emergency Plan in place which identifies 2 sites as potential emergency helicopter landing sites; the most suitable for 24/7 unhindered access being the village playing fields. The B3181 which is the main road through Broadclyst village is the former A38 and is the diversion route for the M5 when it is shut between junctions 28 and 29.

The most direct benefits are for those living in and immediately around Broadclyst. Beyond that, and considering transport routes, it is likely patients within an area from Cranbrook, Whimble, Clyst St Lawrence, Clyst Hydon, Hele, Budlake, Killerton, Westclyst, and Pinhoe would be brought in by land ambulance via the village and so would likely use this site if required for onward transfer.

Evidence of Need

During the darker winter months there are only around 8 hours of daylight during which the DAA is currently able to respond to patients. This means that from about 5pm onwards the service is not able to fly, so an important part of the night time flying plan is to operate during the hours of darkness, covering the winter rush hour and early evening when demand on the service is high. During the lighter summer months the period of service is extended up to 14 hours each day. The extension of flying hours started in 2011 and it has been proven that operating an evening service (during the summer) has served an extra 50 patients per annum.

Q7 How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Community Helipads Development Officer for the Devon Air Ambulance Trust, spoke about the process and cost of extending use of Broadclyst Recreation ground to be an emergency helipad at its public full council meeting on 7 November 2016.

The helipad will be a community asset and the installation and maintenance of the lights etc. will be the responsibility of the community. A site visit to Broadclyst recreation ground earlier this year; the site lends itself well in terms of proximity to road networks, landing and other requirements for community helipad. Requires lighting but no other fixed structures/ground markings. Controlled remotely by text signal switching system from Exeter team.

One of the critical elements of the success of night flying is working with communities to set up landing sites – 50m square, vehicular access nearby, pedestrian access; heart of community. Site requirements – no wires/trees overhead – lighting at site. Safety is priority for paramedics, crew and patients when landing/take off, and to assess patients before transfer to air ambulance.

It is presumed that planning permission will be required for the light pole and landowners consent; this will also present opportunity for public support and community engagement.

The next nearest landing site is Cullompton or the RD&E. Without the community helipad being in place, the air ambulance will not land in Broadclyst.

Q8 When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

Once funding is in place, it is anticipated that the infrastructure can be installed with a lead time of 2-4 weeks.

Q9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The recreation ground is already maintained by the parish council.
The minimal cost of annual maintenance of the lighting equipment will be absorbed into this budget allocation.

Q10. Is your project about ditch and drainage works in relation to flooding?

☐ Yes

☒ No – move onto question 12

Q11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Not applicable.

Section C Project costs and match funding

Q12 What is the total cost of your project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

DAAT has given Pavilions site details to their contractor and a quote for the infrastructure has been presented to Council at an approximate cost of just under £5,600.

The parish council will consider if parts of the project can be delivered by local tradesmen to reduce overall cost.

Q13 Funding

Total grant you are requesting from the Parishes Together Fund (please state name of each Town or Parish Council and how much they are each applying for from their own fund below)

Other match funding (please specify below and state whether confirmed)

Broadclyst Parish Council Total remaining 2016-17: £1,986.50	Chelsea's Choice: £325.00 Community Helipad: <u>£1,661.50</u> £1,986.50
Cranbrook Town Council Total remaining 2016-17: £1,757.40	Chelsea's Choice: £653.70 Delivery and installation of noticeboards: £450.00 Community helipad: <u>£653.70</u> £1,757.40
Clyst Honiton Parish Council Total remaining 2016-17: £256.30	Chelsea's Choice: £128.15 Community Helipad: <u>£128.15</u> £256.30
Poltimore Parish Council	Chelsea's Choice: £19.07 Community Helipad: <u>£19.07</u> £38.14
Rewe Parish Council	Community Helipad: £367.40
Total requested:	Community helipad: £2,829.82
Additional funding and where this has come from	Following receipt of an award from Libor bank fines ¹ , the Devon Air Ambulance Trust (DAAT) has confirmed it the money will be used towards paying for installation costs of community helipad infrastructure. A grant application will be made to the DAAT for the installation costs, worth approx. £2,456

Shortfall (including how you are going to meet the shortfall)

Broadclyst Parish Council has resolved to make provision of £4000 for a community helipad and/or community defibrillators in its 2017/18 budget.
Precept monies not spent on the helipad project will fund defibrillators and associated training costs.

¹ <https://www.daat.org/blog/2016/11/23/devon-air-ambulance-awarded-libor-banking-fines-fund-grant1>

Section D- Checklist

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with a statement of how the funding has benefitted the community

It is understood that EDDC is subject to Freedom Of Information Act 2000 (Government, 2000) and that our information will be made public unless it is subject to the Data Protection Act 1988 (Government, 1998); any exempt information will be redacted prior to publishing.

By submitting this application the applicants confirm we have read and agree with EDDC's FOI policy (East Devon District Council, 2016)

Q11 Signature of applicant:



Q12 Date:

Please complete and return this application form to:

**Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road,
Sidmouth, EX10 8HL E-mail: jbuckley@eastdevon.gov.uk Phone: 01395 517569**

Broadclyst Heli-pad extra information

- Q7. I am pretty sure planning permission would be needed. Have you spoken to our planning team to ask for their advice / chances of success? If not, please could you just give them a call for a chat about your project and let us know what they say to you.

I have spoken to the planning west team who said they couldn't give advice over the phone but could come and meet on site for a fee. DAAT have put in other installations in Mid, North, and West Devon District Councils without any issues and although this will be the first application in EDDC area it was felt the need to pay for a formal pre-app was probably not necessary.

I have a meeting with a local architect at 2pm today who will be doing the preparatory work on the application on our behalf; DAAT have provided the specifications he needs and a Design and Access Statement. It is hoped that Planning consent will be a straightforward formality, however I understand if the Panel wishes to add a codicil that funding is awarded subject to planning consent being approved.

- Q7. Who are the landowners of the field? Have you talked to them about the project? Were they supportive?

The recreation ground is part of the Killerton estate and was leased to the Parish Council "for the use of the community" on a 100 year lease which expires sometime in the 2050's ('52 rings a bell?). Please find attached a letter of consent from the National Trust, landowners of the recreation ground.

- Q12. Would the £5,600 as quoted be for the lighting and installation only? Or would this include some other specialist night flying equipment as well?

The £5,600 is the cost of the necessary infrastructure on site and its installation (which will be paid for from the Libor bank fines). I attach the quote which details the breakdown of the £5,600. The infrastructure will be a community asset, owned, insured and maintained by the parish council. The specialist equipment necessary to fly at night will remain property of the DAAT and will be in the helicopters themselves; this equipment has been funded by other means.



National
Trust

Our Ref: RJ/K1/B4

27 January 2017

Mrs A Hurren MILCM
Broadclyst Parish Council Clerk
19 New Buildings
Broadclyst
Exeter
EX5 3EX

Dear Angie,

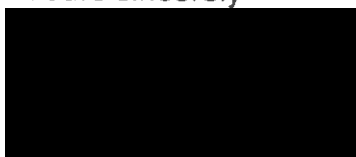
Community Helipad, Broadclyst Recreation ground

Further to your correspondence relating to the installation of a community helipad on ground forming part of Broadclyst Recreation ground I am writing to offer the support of the National Trust as the landowner of this area of land.

I would be keen to be kept up to speed with the progress of your planning application and to offer any support that is required to progress this important facility.

With my regards.

Yours sincerely



Richard Jackson MRICS
Senior Estate Manager

National Trust
South West Region
Killerton House, Broadclyst
Exeter, Devon EX5 3LE
Tel: +44 (0)1392 881691
www.nationaltrust.org.uk

President: HRH The Prince of Wales
Regional Chair: Doug Hulyer
Regional Director: Mark Harold

Registered office
Heelis, Kemble Drive, Swindon, Wiltshire SN2 2NA
Registered charity number 205846



M.A.T Electrics Limited
Unit 10 Sandpiper Court
Harrington Lane, Pinhoe
Exeter EX4 8NS
Tel: 01392 469472
Mob: 07958 011803
Fax: 01392 466721
neilc@matelectrics.co.uk

Broadclyst Parish Council
Broadclyst Sports Pavilion
Holly Close
Broadclyst
Exeter
EX5 3JB

Our Ref: - Q14331/3/TJ

7th November 2016

For The Attention of Angie Hurren

Dear Ms Hurren,

Broadclyst Sports Pavilion – Additional column and lighting

Further to your enquiry regarding the above, we have pleasure in offering you our tender bid for the helipad lighting works as requested.

The total costs of capital equipment & installation is: - £5,598.72 +VAT

This is based on the following:

- New 10m column and luminaire to suit site survey.
- New 90m SWA cable route via, clipped direct on building, excavation in tarmac Path.
- Excavation of 74m, reinstate tarmac and soft ground.
- Provision of GSM controller within the switchroom and provision of a manual, to operate independently.
- New RCD and MCB for the power supply to GSM controller and new external circuit switch.
- All works are in the switch room, at ceiling level in the building, and at field position identified.
- GSM and lighting Demonstration.
- Provision of Completion Certificate.

Cost Breakdown

Excavation & Trenching to Column, and concrete base	£ 1,218.00
10Mtrs Bespoke Column c/w Counterweight, Bracket & Cut-Out	£ 1,372.42
Derwent Rope for raising & lowering of the column	£ 45.00
2No 150Watt High Output LED Floodlights	£ 742.00
90Mtrs XLPE SWA Cable including Marker Tape and Glands	£ 173.25
GSM Switch/Power Pack/Relays/Contactors/Aerial etc to form Control Unit	£ 584.77
Assorted cables, Terminations, MCB's RCD's, Over-ride Switch etc	£ 225.00
Labour to install and manage the project, including Groundworks	£ 1,238.28

The following costs can be removed from quote if independently installed*:

1.	Excavation Works only including base	£ 1,218.00
2.	Installation of SWA cable from switchroom to column.	£ 173.25
Total		£ 1,391.25

* N.B. Please note if you intend to use an independent contractor, you will be provided a detailed specification for installation of column, SWA cable etc. required to meet M.A.T. Electrics & helipad lighting requirements.

Exclusions

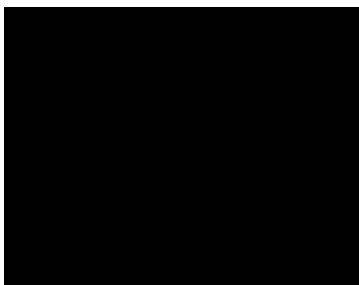
- It is presumed that the existing installation meets current wiring regulations.
- Any works that would require any changes would be outside of this scope of works.
- No other lighting control other than DAAT Control is offered other than manual switching.

All the above works to include for testing and certificating following completion

We trust the above prices are acceptable and we await your further instructions, and assure you of our very best attention at all times,

Yours Sincerely

For & on behalf of M.A.T. Electrics Ltd



Tim Jones
Managing Director



East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) Involved in submitting this application:

ALL SAINTS PARISH COUNCIL (P. HAYWARD - LEAD NOMINEE)
CHARDSTOCK PARISH COUNCIL
AXMINSTER TOWN COUNCIL

Please nominate one lead person at one of the Parish or Town Councils Involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

PAUL HAYWARD, CLERK TO ASPC and CPC. Mayor of Axminster
110 Plumtree, Old North Street, Axminster EX13 5QF

3. Main contacts phone number:

01297 639266 / 07711 92 92 27

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

clerk@aspc.org.uk / chardstockpc@gmail.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

See attached.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

See attached.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

A review of the National AED Register reveals that Axminster does not have enough AED's to provide for the population numbers, espec. in relation to the above average number of over 65's. All Saints and Chardstock Parishes have no coverage at all

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

AS SOON AS MONIES RELEASED. DURATION 1 MONTH

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Once the AED's are installed, each Town and Parish Council will co-ordinate its governance and monitoring through ASPC and take on annualised maintenance costs

10. Is your project about ditch and drainage works in relation to flooding?

via Budget and
Accepts.

☐ Yes

☒ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Environment Agency

Have already got full approval

☐☐

Will get full approval if
application is successful before
starting work

☐☐

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

£7236.90

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below: ...

All Saints Parish Council — £501.60 (£1.10 x 456)
Chardstock " " — £781.00 (£1.10 x 710)
Axminster Town Council — £5954.30 (£1.10 x 5413)

Town or Parish Councils contributions:

£1894.

Other match funding (please give more details below and state whether confirmed):

All Saints Parish Council has allowed for Provision of AED, cabinet and installation from own budget. They are contributing entire TAP allocation to allow

Total cost of project:

£9130

Shortfall (please specify below how this shortfall will be met):

—

NO Shortfall within Project
As All Saints PC and Axminster are Net Donors, Chardstock is a net beneficiary alone.

Chardstock to benefit as CPC could not provide 'solus' under TAP scheme.

All Saints PC will however benefit from shared training and advertising expenditure under Project

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

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16. Date:

13 . JAN . 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying Information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Tri-Parishes Together AED project 2016/17

Parish Together Receipts	All Saints Parish	Axminster Parish	Chardstock Parish	
<i>Electorate</i>	456	5413	710	
<i>£ per elector</i>	£1.10	£1.10	£1.10	Total Project Fund
<i>Permissible Spend</i>	£501.60	£5,954.30	£781.00	£7,236.90
Cost / Expenditure				
<i>AED Unit ONE (a)</i>	n/a	£1,465	£1,465	
<i>Infant Pads Kit</i>	n/a	£115	£115	
<i>Installation</i>	n/a	£100	£100	
<i>Signage</i>	n/a	£14	£14	
<i>LED Lighting</i>	n/a	donated	donated	
<i>AED Unit TWO (a)</i>	n/a	£1,465	n/a	
<i>Infant Pads Kit</i>	n/a	£115	n/a	
<i>Installation</i>	n/a	£100	n/a	
<i>Signage</i>	n/a	£14	n/a	
<i>LED Lighting</i>	n/a	donated	n/a	
<i>AED Unit THREE (a)</i>	n/a	£1,465	n/a	
<i>Infant Pads Kit</i>	n/a	£115	n/a	
<i>Installation</i>	n/a	£100	n/a	
<i>Signage</i>	n/a	£14	n/a	
<i>LED Lighting</i>	n/a	donated	n/a	
<i>Community AED Training</i>	£80	£80	£80	
<i>Tri-Parish media advertising</i>	£60	£100	£60	
Total Costs:	£140.00	£5,262.00	£1,834.00	£7,236.00

(ex-VAT but VAT recoverable)

- (a) SWASFT approved Externally mounted AED in high-visibility Locked, heated, illuminated S/S cabinet provided by AADEFIB.com at greatly reduced price for bulk purchase. Lighting donated by high street retailer

Governance administration provided by All Saints / Chardstock parish councils in co-operation with Axminster TC.

Combined EDDC / DCC Parishes Together Project led by All Saints Parish Council

Only "on-cost" is minimal electricity usage per AED unit (Max £12 pa.), and replacement pads if used (2 sets provided), together with £85 each 24-30 months for replacements of date-stamped pads and battery pack. These costs to be borne by Parish Councils within budget / precept calculation as part and parcel of Community Engagement/Local Services or sponsorship sought externally with local organisations / businesses in exchange for advertising, maintenance, upkeep, etc etc. Each council to make own arrangements.

ALL SAINTS COUNCIL HAS MADE ALTERNATE ARRANGEMENTS FOR AED SUPPLY AND INSTALLATION THROUGH LOCALITY AND PRECEPT/RESERVES BUT SEEKS TO PARTAKE IN TRI-PROJECT VIA TRAINING AND ADVERTISING.

All Saints / Chardstock / Axminster; Joint Parishes Together Project Public Access Defibrillators (AED) – January 2017

Section B: Part 5 and 6

What is your project? / Why do you want to carry it out? / What difference will it make?

Some months ago, our local Tesco store installed a public access defibrillator (PAD) (AED – Automatic External Defibrillator) for use by its staff, customers and nearby residents. Having talked to the Store Manager, I noticed that the two publicly accessible Internet location websites did not recognise this location, neither did they note the unit at the Flamingo pool. The subject of Defibrillators has been raised at all three councils in the past but, due to the costs involved, it has not progressed past the discussion stage, despite the overwhelming evidence of the benefits of having a network of AED's within a parish such as Axminster, with an above-average elderly population (the demographic group that tends to benefit the most). When the subject of TAP Fund projects came around, I raised the subject of AED's again and, at meetings of all three councils in January:

Axminster 9th January

All Saints 10th January

Chardstock 11th January,

members resolved unanimously to submit a tri-parish application to use their entire allocated funds for such a project. Cllr. Moulding (EDDC Axminster Town Ward) gave a very stirring account of an associate of his in Dalwood who was "*revived*" with an AED some years ago and who is very vocal in his support of these devices, readily available to be used by untrained persons. Cllr. Hayward offered to lead the project as Clerk to both All Saints and Chardstock and as Mayor of Axminster.

The monies (if granted) will pay for 3 AED's in Axminster (to cover "cold" spots as advised by SWASFT (South West Ambulance Service Foundation Trust) and to provide a unit for Chardstock also. All Saints has funded their AED separately but will benefit from the collective training and advertising elements of the project (see appendix A) and thus obtain a benefit from the TAP fund application, whilst being a net contributor in the tri-parish application; ditto, Axminster Town Council.

Chardstock Parish is a net beneficiary as their dedicated TAP allocation of £781 would not even cover the cost of the AED, let alone the other items required.

The application also allows for each unit to be equipped with a set of Infant Pads, to provide Defibrillation to infants and children who, whilst being statistically less prone to heart failure, are still susceptible but who are unable to receive a full-power shock. These reduced-Joule pads alleviate the risk of over-powered shock.

Quotations for AED, Cabinet, and Infant Pads enclosed (see Appendix B)

The application also allows for tri-parish training, signage and advertising across the area, to alert the public as to their existence and to tie in with the other units elsewhere in the town. All Saints Parish Council has negotiated an exceptional bulk discount for the provision of 5 in total, together with the provision of a dummy "training" unit which can be loaned out to community groups for training exercises long after the units have been installed. This provides the project with longevity.

Lighting costs have been excluded as a local retailer has agreed to provide these as required free-of-charge.

Installation is to be arranged via a local, certified electrical installer. Training via an external provider. Advertising via social media, local press, local noticeboards, word-of-mouth, national website location inclusion and, we are advised by Cllr. Ian Hall (Axminster Rural Ward), that EDDC I.T. / Strata have agreed to adapt the EDDC APP to allow for inclusion of AED's across the district once the project is completed. This will benefit all residents of EDDC, not just those within the coverage area of this tri-parish application.

Finally, it is noted that the units themselves contain user-replaceable dated parts such as batteries and pads. Instead of entering into long-term maintenance agreements, each council has agreed to replace the parts when required and assume responsibility for the costs via budget and precept arrangements.

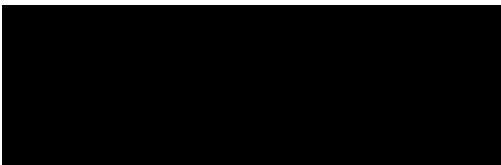
Evidence regarding the benefits of PAD's is to be found via any search engine, and from independent sources such as the BHF (British Heart Foundation), SWASFT and via commercial providers such as Heartsafe.org.uk and CommunityHeartbeat.org.uk.

It is the fervent hope of all members within the councils participating that no-one ever has to use these devices and that they remain within their cabinets "ad-infinitum" but, should they be required in an emergency situation, we hope that their presence and availability saves at least one life; and we are sure that the price of such a life saved far outweighs the financial cost of providing the AED's.

Due Diligence has been undertaken. Preferred supplier is VAT registered and is Chairman of a parish council in Lincolnshire,

<http://parishes.lincolnshire.gov.uk/Swatton/section.asp?catId=12124>

**Paul Hayward (SILCM)
Clerk to All Saints / Chardstock Parish Councils
Nominee Lead for Project
13.1.17**



All Saints defibrillators extra information

- Is there any information from SWASFT or another similar health organisation that states how useful these defibrillators are?

Attached are some hyperlinks from charities and groups supporting the AED concept. I have tried to include a variety so as to not just allow those selling the things to big them up (for a sale)!!

- <http://www.communityheartbeat.org.uk/frequently-asked-questions>
- <http://www.sja.ca/English/Safety-Tips-and-Resources/Pages/aed/why-aeds-are-important.aspx>
- http://www.heart.org/idc/groups/heart-public/@wcm/@hcm/documents/downloadable/ucm_300340.pdf
- <http://www.reactfirst.co.uk/live/tips25.asp>

plus, a PDF document via UK resuscitation council; Guide to Defibrillators, endorsed by National Ambulance Service Medical Directors Group

Andrew Deptford

The Barns, Swaton, Sleaford, Lincs, NG34 0JP.

Tel : 01529 421111 - Email : andrew@aadefib.com

VAT Registration Nr : GB 364 584 623

Quotation

Quotation Date : 05/01/17

To: Paul Hayward on behalf of All Saints Parish Council

To Supply :

		COST	COST INCL. 20% V A T
1	Defibrillator + Ce-tek STANDARD <u>Stainless Steel</u> Outdoor, Heated Cabinet with Marine Grade lock @ £1495.00 each	£ 1,465.00	£ 1,758.00

Option

Each	Infant/Child Reduced Energy Electrode Starter Kit For children less than 8 years of age or less than 55 lbs / 25kg.	£ 115.00	£ 138.00
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DELIVERY CHARGES ARE INCLUDED.

Each Defibrillator comes complete with : 2 sets of Adult Electrodes (pads), ChargeStick (battery), Soft Shell Carry Case, Training DVD and 'Rescue Kit' which Includes 2 sets disposable vinyl gloves. Reusable mouth barrier mask, Disposable razor, Anti bacterial wipes and a pair of trauma scissors.

Ce-Tek Cabinet Keypad Lock Codes are factory pre-set.

Code is : C then a combination of 3 or 4 numbers (0 to 9) or letters (X, Y or Z).

The Default Code is : C 1 5 9 X which is used by many Ambulance Services.

* Please confirm your preferred Keypad Code (if different) with Order.

Delivery : 4 to 8 days.

Payment : On or before delivery.

127

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Buckerell Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Richard Reeve, Parish Clerk, Armoury Cottage, Buckerell, Honiton, Devon EX14 3EJ

3. Main contacts phone number:

01404-850593 or 07710-242132

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

buckerellclerk@gmail.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Clearance of ditches on the Orchards Cross to Buckerell Cross Road.

The grant will be used to cover the costs of hiring a digger and driver to carry out the work.

The contractor has relevant insurances and training

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

The ditches involved are adjacent to one of the main road into and out of the Parish and are located at the bottom of a hill. The area is prone to short term flooding during heavy rain due to the current limited capacity of the ditches. The project will ensure that the ditches are cleared to a sufficient depth to allow the water to run away. The road is also prone to icing in cold weather and despite being used by school buses on a daily basis it not gritted. The clearance of the ditches should reduce any residual water on the road.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The area was one of three identified as problems by members of the public and councilors, however it was the only one deemed not to be the direct responsibility of other agencies e.g. Highways

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

April/ May 2017

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Once the ditches have been cleared the Parish Council will be repairing the fence above the ditch and will allocate some funds to keeping them clear as part of its annual maintenance budget.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☒ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Have already got full approval

☐

Will get full approval if
application is successful before
starting work

☒

Environment Agency

☐☒

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

The project will cost £276(inc Vat) for the hire of a digger and driver for one day

THIS is a firm cost from our contractor.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

£233-20

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below: ...

Buckereu ONLY

Town or Parish Councils contributions:

£42-80

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

£276

Shortfall (please specify below how this shortfall will be met):

£0

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.

☒

Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Richard Reeve

16. Date:

8th February 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk



Ditch will be cleared and channels cleared or new ones made to allow excess water to run off road.



Ditch is completely silted up



Channel needs to be dug to allow road to drain



Parish Council will be funding repairing and repainting of the fence

This message was sent with High Importance.

From:

To:

Cc:

Subject:

Machinery Hire

Good Afternoon Wendy,

As discussed please see quotation below:

Price for 1.5 ton mini digger for 1 Day to Buckerell @ £90 + VAT

Price for 1.5 ton mini digger for 1 Day including operator (Only available weekends) @ £230 + VAT

This price wouldn't include diesel used – You can either return full or we can re-fuel @ cost of £0.90 P/L + VAT.

Anything else I can help with, just let me know

Kind Regards

Cplant Services

Fenny Bridges

Honiton

Devon

EX14 3BG

www.cplantservices.com



East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

CLYST ST GEORGE PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

CATHRYN NEWBERY - CLYST ST GEORGE PARISH COUNCIL - MOUNT GRINDLE, CLYST ST MARY, EXETER EX5 1AS

3. Main contacts phone number:

07740531980

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

clyststgeorgeparishcouncil@gmail.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

DITCH AND DRAINAGE WORKS IN RELATION TO FLOODING

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

THIS WORK WILL SOLVE THE PROBLEM OF BLOCKED DRAINS AND THUS ALLEVIATE THE PROBLEM OF FLOODING IN THE PARISH.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

THIS MATTER ARISES AND NEEDS TO BE ADDRESSED. WE HAVE COMMUNICATED WITH DEVON HIGHWAYS OVER THIS A NUMBER OF TIMES.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

COMMENCE WORK IN MARCH 2017 AND WORK SHOULD NOT TAKE MORE THAN A WEEK

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

ANY SHORTFALL WILL BE PAID FROM BUDGETS. HOPEFUL THAT THE WORK CAN BE CARRIED OUT WITH THE AMOUNT PAID BY THE PARISHES TOGETHER FUND.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Have already got full approval

Will get full approval if
application is successful before
starting work

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk



Environment Agency



Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

£658.90 - WE ARE HOPEFUL THAT THE AMOUNT OF THE FUND WILL BE SUFFICIENT TO COMPLETE THE PROJECT

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes 658.90

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions:

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

658.90

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

CATHRYN NEWBERY

16. Date:

06.02.2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Clyst St George drainage

- Who will be carrying out the project? Is it a contractor or someone else? Do / would they have the appropriate insurances and training?

The PC will be appointing a contractor and it will be part of the criteria that they have the appropriate insurance and training for the project.

- Q6. Would this funding clear all the blocked drains in Clyst St George? If not, how would you decide which ones are a priority?

The PC intend clearing all the blocked drains in Clyst St George Parish.

- What issues are the blocked drains causing for parishioners?

The blocked drains are causing flooding in the roads.

- Have you had any quotes? We are asking all towns and parishes to have at least spoken to one contractor, found out they would be willing to carry out the works and got an idea of what they would be getting for the money available. This is due to previous applications that have not done this ending up having to hand the monies back to us. Please could you do this and send me details?

The PC are in the process of obtaining quotes.

- Q9. Councillors on the decision making panel are asking that parish and town councils think about putting plans in place to pay for any future ditches and drainage works, possibly by precepting for it the following year, rather than relying on the Parishes Together Fund. Do you wish to amend the wording in this box in light of this?

The PC will raise the question of putting this on the Precept for the next year - it will be an Agenda item.

- Q7. Have residents complained about the blocked drains?

Yes, residents have complained about the blocked drains.

- Q7. What have Devon Highways said when you have communicated with them?

Devon Highways had been notified of the problem, and declared that it was no longer their duty to clear the drains.

- Does Clyst St George have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

Neighbourhood Plan is presently under construction. So far as I am aware, drainage will be considered for the Plan.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) Involved in submitting this application:

Colaton Raleigh Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

David Smith Councillor Colaton Raleigh Parish Council. Home address is Morish Cottey, Hawkerland, Colaton Raleigh, Sidmouth EX10 0JA

3. Main contacts phone number:

01395 567957

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

Clerk Lesley Willmott colatonraleighpc@gmail.com Councillor Smith

[Redacted]

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

We need the funds to carry out ditch clearance and the unblocking of drains and culverts to try and reduce the risk of flooding within the Village. During the storms about three years ago, 12 houses flooded or suffered from water ingress, with one house suffering damage in the region of £100,000. We have contacted Chris Drake of Garden and Countryside Maintenance, and he has agreed that he will carry out the clearance works to the value of £1000. I understand that this contractor is known to yourselves and has public Liability insurance to the value of £10m. The stream that causes the village to flood carries water from the commons right through the village to eventually join the River Otter.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

We believe that the ditches are currently in poor condition following the summers growth and with the fallen leaves over the last two/three month. A single blockage may easily be the cause of flood water backing up and causing further problems within the village.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

I am the Councillor with overall responsibility for our Parish's Emergency Plan. As part of my responsibilities I walk the length of the stream where it comes off the commons to where it joins the flood plain at Otter Farm. Following these walks, where the stream passes through peoples garden, and where it is observed that there are potential hazards caused by compost heaps and other debris left on the bank of the stream, those responsible are contacted by the Parish Council and asked to remove the obstruction to avoid it being washed into the stream and thereby causing a further blockage. There are three other councillors on the Emergency Plan sub committee, and this is also their view. DCC have said that they are unable to provide a ditch clearing service due to budget restrictions

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

Once we have obtained funding, we will notify the contractor who will then allocate us a slot for the works to be completed. We intend to have the work undertaken as soon as possible.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The ditches have not been properly maintained for probably two-three years. It is hoped that once the works are completed, we will endeavour to arrange a working party from time to time to help remove future undergrowth and keep them free of debris.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Have already got full approval

Will get full approval if
application is successful before
starting work

Environment Agency

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

In response to DCC. They have already told us that they are unable to finance these works. Garden & Countryside Maintenance already carry out the same ditching works for a number of Parishes and have told us that works on the main highways is much more expensive because of the requirements made by DCC. The majority of clearance work will not be along the main highways, and the budget will restrict us from carrying out highways work. Our budget would be in excess of £2000 should we carry out ditch clearance on the main highway, which is not being proposed

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Colaton Raleigh Parish Council

~~£1000.00~~ £627

Town or Parish Councils contributions:

Other match funding (please give more details below and state whether confirmed):

We are not inviting another Parish to join us in this project as it is purely for flood prevention within our Parish.

~~£1000.00~~

£373

From Devon County Councils flood resilience funding

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

£1,000

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

D.E. Smith

16. Date:

18 January 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Colaton Raleigh drainage extra information

- Do Colaton Raleigh have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

A Neighbourhood Plan is in its initial phase, flooding is likely to be one of the issues that come up.

- Q10. Your project is about ditches and drainage in relation to the prevention of flooding. Please could you let me know your answers to question 11.

Already has DCC approval as DCC are contributing some funding towards the project for equipment and storage costs.

- Q13. Colaton Raleigh has £627 available to it (570 electors X £1.10 each). The project is £1,000. Where will the remaining £373 come from?

The DCC funding for flood resilience which the Parish Council have already got.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Cotleigh Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Mrs Kerry Kennell, Cotleigh Parish Council, Courtmoor Farm, Uptontery, Honiton, Devon EX14 9QA

3. Main contacts phone number:

01404 861129 / 07921394143

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

cotleighclerk@yahoo.co.uk

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

The parish council want to use a contractor to clear ditches within the parish for 1/2 day.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

There are many roads within Cotleigh Parish. This work will reduce the amount of surface water on the roads after heavy rain on some of the more frequently used roads within the parish.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The parish councillors have toured the parish after heavy rain to identify areas where remedial work is required.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

This work will be carried out in February 2018.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Work has already been carried out within the parish to clear ditches but due to the geographical location of the roads within the parish not all ditches have been cleared. Work has not been carried out to many of the ditches for many years. If further work is required once the initial ditch clearance is carried out it will be included in future precepts.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Have already got full approval

Will get full approval if application is successful before starting work

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk



Environment Agency



Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

The project will cost £200.00

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes 193.60

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions: 6.40

Other match funding (please give more details below and state whether confirmed):

Total cost of project: 200.00

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to Include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Kerry Kennell

16. Date:

06/02/2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Cotleigh drainage

- Will the contractor have the appropriate insurances and training?

Yes we will be using [REDACTED] who has both the appropriate insurance and training.

- Q7. Have residents complained about the surface water?

Residents have raised concerns regarding water remaining on the roads after heavy rain.

- What issues are caused by the excessive surface water in the areas you will be working on?

We will be tackling the issue of water lying on the roads This has been exasperated by reduced lengthman service in the parish.

- What areas / roads will the project be working on?

We will be working on areas that have not been addressed previously.

- Q8. You will not be told whether you are successful or not until the end of March and we can't fund projects retrospectively. Please could you confirm that it would be ok with you if the project started in April 2017?

Yes that would be fine.

- Cotleigh applied for funding for ditches and drainage works in relation to the prevention of flooding last year. Please explain why additional works are still needed? E.g. was last year's funding not enough?

Although Cotleigh is a relatively small parish in relation to the number of residents geographically there are a lot of roads that run through the parish. This is ongoing work and we are unable to tackle all issues in one go.

- Your signed offer letter from last year as attached states: "Councillors on the decision making panel have asked that you think about putting plans in place to pay for any future ditches and drainage works, possibly by precepting for it." Please could you just explain why you are applying for the same works again and have not precepted for it?

Cotleigh is a very small parish and it is very difficult to precept for something that affects a minority of residents within the parish however valuable it may be.

- How do you know it will be £200 for a day? Have you spoken to any contractors (if you will be employing a contractor) about whether they will be willing to do the works? We are asking all towns and parishes to have at least spoken to one contractor, found out they would be willing to carry out the works and got an idea of what they would be getting for the money available. This is due to previous applications that have not done this ending up having to hand the monies back to us. Please could you do this and send me details?

Yes we have spoken to [REDACTED] who is happy to do the work.

- Q10. Your project has to be about ditches and drainage works in relation to the prevention of flooding. Please could you confirm whether you have approval from the Devon County Council flood risk team and the Environment Agency, or whether you will get it before starting work?

We do not have approval from DCC or Environment Agency and it is my understanding that this is not necessary for the work that we want to carry out.

- Does Cotleigh have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

Cotleigh did begin the process but there was no interest from within the parish to proceed and so it has been parked.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Gittisham Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Fiona Clampin, Clerk, Gittisham Parish Council, Garlands, Gittisham, Honiton, Devon EX14 3AJ

3. Main contacts phone number:

01404 851442

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

clerk@gittisham.eastdevon.gov.uk

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

A lengthsmen began work in 2016 to maintain gullies, ditches and drains in Gittisham parish. This contractor has lived all his life in the village and knows the land intimately. For just two days a month over the past year, his work has made a world of difference. But there is an ongoing need for his services to tackle a historic backlog of maintenance. We are therefore applying for financial support for a block of contractor's time to ensure this work can continue.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Gittisham parish has historically experienced issues with surface water and blocked drains which have resulted in flooding, road closures, loss of bus services, rural isolation, damage to homes and emotional stress to those affected. Exceptional downpours produce run-off, which is unable to get into water courses. The quality of the lengthsmen's regular work over the past year has been commented on extensively by people living in the parish. They can see that his work – funded by the parish council – has made a positive difference. Parishioners had become used to occasional visits from DCC's lengthsmen, a service which due to budget cuts has been gradually reduced. Gittisham's lengthsmen has helped restore pride in the community, and provide parishioners with peace of mind that their properties will be at reduced risk of flooding. We secured a grant from the Parishes Together Fund in 2016-17 which paid for equipment and clothing that enabled the lengthsmen to carry out his work. We would like to extend this to help us cover the cost of his time.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The 2010 Parish Plan, with 260 respondents, found that lack of maintenance of roads and verges was one of the main issues in the parish. In fact, the service identified with the worst ratings was the maintenance of roads, verges and gutters. Extreme weather in recent years has led to flooding, which was not helped by blocked drains and gullies. The lengthsmen's work for the past year has made a marked difference in the flow of water and the appearance of the parish (see photos). However due to years of infrequent maintenance, the challenge facing the lengthsmen is considerable. He has achieved much over the past year, but there is still a lot of work to be done. Funding from the Parishes Together fund would enable the lengthsmen to carry out more of this essential work. Work to be done in the parish is a standing item on the PC's agenda.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

The lengthsman began work in January 2016 on the basis of two days a month. The need for this work is ongoing.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

We anticipate that once the lengthsman has been able to clear the backlog of ditch maintenance, he will work less frequently in subsequent years. This will reduce the pressure on parish council funds.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input checked="" type="radio"/>	<input type="radio"/>
Environment Agency	<input checked="" type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Gittisham parish council has budgeted for £2,850 to cover the annual costs of the lengthsman based on two days' work a month at £102 / day, as well as public liability insurance and sundry expenses. In the context of the council's precept for 2017-18 of £8,160, this is a significant outlay. We estimate that £500 will do 4.5 day's work, or a sixth of the contract.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £512.60
Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Gittisham Parish Council

Town or Parish Councils contributions: £2337.90

Other match funding (please give more details below and state whether confirmed): 0

Total cost of project: £2,850.00 50

Shortfall (please specify below how this shortfall will be met): ~~£2337.90~~

~~The shortfall will be met from the parish council's reserves~~

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Fiona Clampin

16. Date:

08.02.2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

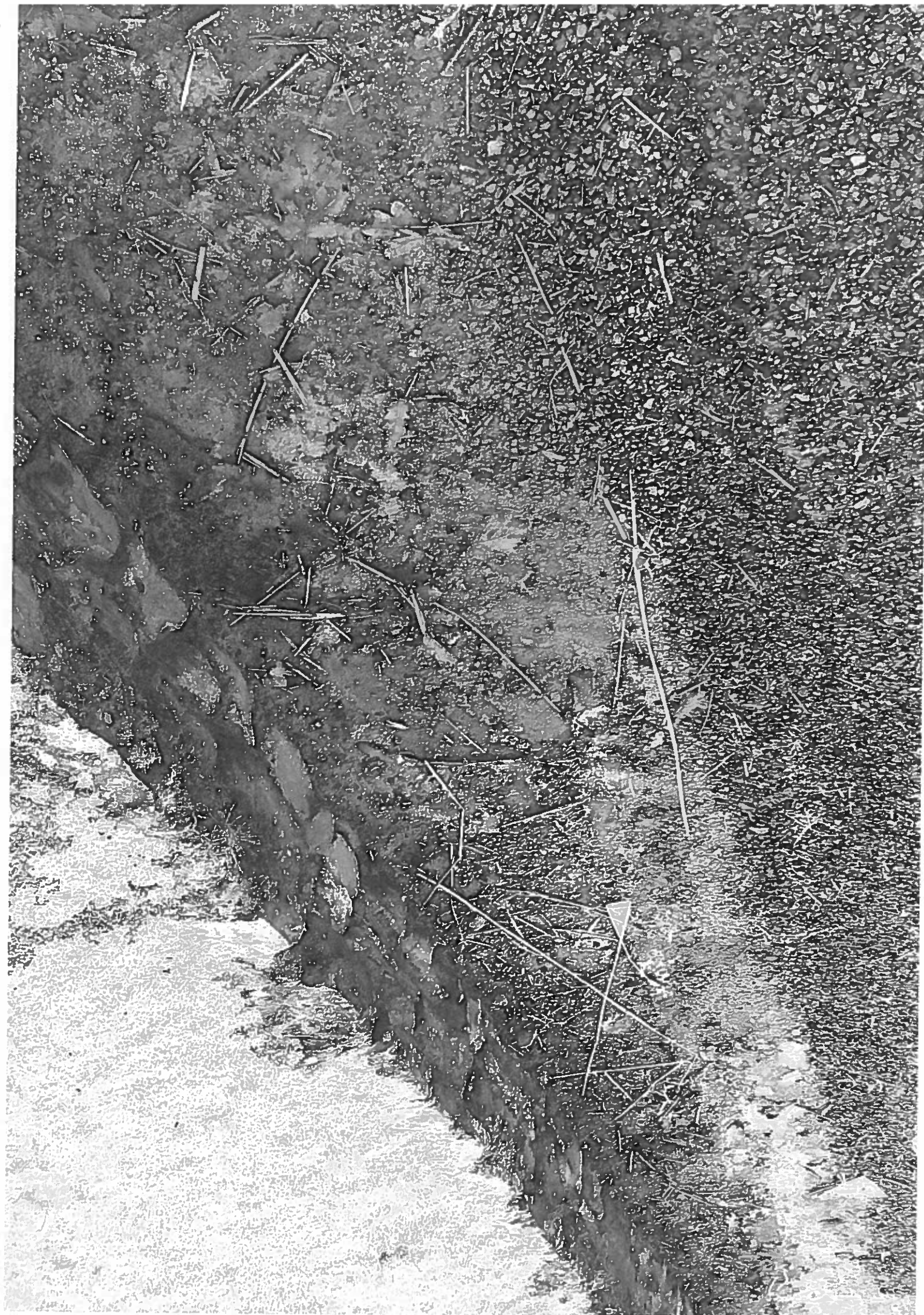
Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk







Parish Plan Evidence

The Survey

We received 122 forms covering a total of 260 respondents. The response rate was 47% for the proportion of households and nearly 45% for the population as a whole. The responses were divided fairly equally between the Village and the Vale.

The majority of households are small with 48% of respondents having two members in the household and 31% only one person. Households in the Vale tended to be smaller than those in the Village with 54% consisting of two people and 32% of one person.

The age profile of respondents was high with over 43% of all respondents aged 65 years or over. In the Village 15% were under the age of 16 and 24% over 65 whereas in the Vale there were 2% under 16 and 60% over 65. These figures are consistent with those of the 2001 census.

The population appears fairly static with fewer than 10% of respondents reporting that a household member had moved away in the last 5 years and an overwhelming 88% stating that they had no intention of moving within the next 5 years.

What were the best things about the parish?

- The countryside which provides recreational activities and contributes to the beauty of the area.
- The community spirit and the events that it brings about.
- The Location: it is well situated in the country with good road rail links. There is also an active regional airport.

What were the worst things about the parish?

- Lack of maintenance of roads and verges.
- A lack of facilities i.e. shop and/or cafe etc. within the village.
- The concern that the increase of second homes will eventually lead to the loss of the community that makes the parish so special.

Survey Findings

The majority of respondents appreciated the appearance of the parish and the countryside. The peace and quiet and quality of life were frequently mentioned, as was the location.

The vast majority of respondents want the village to retain its present character and develop as a balanced community. The responses indicated broad agreement that there should be some additional housing in the parish, but not in the area around the Vale. The Parish Council feels that there may be a case for the conversion of some of the dwellings in the Vale to sheltered housing to cater for the inevitable consequences of the aging population.

Housing development elsewhere should be strictly limited in number and directed to the provision of more affordable housing for local people to use as their main home. There was a strong agreement that any development must enhance the environment.

The survey was carried out in the middle of the coldest winter for more than 20 years. Ice on roads and pavements lingered for many days and there were complaints about the lack of gritting down the spine road in the Vale and in the access lanes to the village. There was also a lot of damage done to the lanes with many pot-holes persisting into early Summer. It was no surprise that the service with the worst ratings was the maintenance of roads, verges and gutters. However, most of the other services were rated as adequate or good by over 80% of the respondents. The postal service and recycling were particularly appreciated.

Some properties in the Village have been flooded in the recent past, indeed 12 of the 50 Village respondents reported properties affected by flooding. Much of this has resulted from exceptional downpours producing run-off unable to get into watercourses.

Respondents felt that the footpaths and bridleways are accessible. There were mixed views on the necessity for a Parish dog warden with more respondents agreeing in the Vale and disagreeing in the Village.

Actions:

- Continue to prioritise a sustainable natural and built environment to maintain the quality of life of the residents and the natural diversity of the Parish landscape.
- Support any initiatives to provide some sheltered accommodation for the Vale, without additional use of green-field sites.
- Support strictly limited housing development on brown-field sites elsewhere in the Parish and under strict planning and residency constraints.
- Continue to press Devon County to maintain the roads to acceptable standards and grit main access roads and bus routes in severe weather.
- Seek funding and agency support for small-scale measures to prevent flooding from field run-off.
- Publicise the availability of the East Devon District Council dog warden service.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

LUPPITT PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Rosalind Buxton, Luppitt Parish Clerk, Courtmoor Farm, Upottery, Honiton, EX14 9QA

3. Main contacts phone number:

01404 861565

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

luppittclerk@yahoo.co.uk

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Clearing ditches around Luppitt to ensure that water drains away and does not lie on the roads causing damage to the road surface and potholes.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Luppitt has an abundance of water that runs down from the fields, many of which are higher than the roads. Maintaining the condition of the ditches so that they are free flowing will ensure that water drains away rather than lay as surface water. The project will help to preserve the condition of the roads and therefore result in fewer potholes. The intention is to reduce any household flooding and result in fewer road repairs being needed.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The problem is ongoing and well-known to Highways. It will only be possible to keep on top of the problem by keeping the ditches clear to allow water to run freely into the drains. By so doing, the roads are in better condition than they would be otherwise and this contributes to the safety and well-being of parishioners.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

As soon as possible. The work is ongoing.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

This is a perennial problem for Luppitt and has been for many years. We were granted money from the Parishes Together fund last year for the same project. It is a great help to us and has covered the cost of a large amount of ditch clearing work carried out in this financial year. Almost half of Luppitt's precept is set aside in the budget each year to be used for parish maintenance and so if the Parishes Together funding did not continue next year we would dip into this parish maintenance fund to continue the work. Luppitt is a very self-sufficient parish and we are lucky to have a local qualified contractor to carry out work. The Parish Council appreciates that funding is

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Have already got full approval

Will get full approval if
application is successful before
starting work

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Environment Agency

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Luppitt has 383 electors according to the electoral roll. We should like to raise the sum of £421.30 (383 x £1.10). This will not be the total cost of the project but the balance will be met from the precept.

£1,045 total project cost estimate

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £421.30

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Luppitt Parish Council

Town or Parish Councils contributions:

£ 623-70

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

£ 1045

Shortfall (please specify below how this shortfall will be met):

The shortfall will be met from the precept.

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Rosalind Buxton

16. Date:

28 January 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Luppitt drainage

- Luppitt applied for funding for the ditching and drainage work last year. Please could you explain why additional works are still needed? E.g. was last years funding not enough?

Answer: They aren't additional works – rather ongoing works. It's an uphill battle in Luppitt to keep the ditches clear all the year round so that water can flow freely.

- What areas will you be working on?

Answer: All lanes throughout the parish.

- Do Luppitt have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

Answer: Luppitt is working on its Neighbourhood Plan although here has been a bit of a lull over the last few months. We hope to reconvene some time in the not too distant future. Not sure if drainage is mentioned. The problem with Luppitt is that it has an abundance of water. Many of the fields are higher than the lanes and so the water pours off the fields and into the ditches. If the ditches are blocked then the water ends up pouring down the roads. This in turn causes damage to the road surface. Luppitt Parish Council believes that prevention is better than cure!

- How much work does your contractor anticipate getting done for the funding available? For example how many days will he work?

Answer: Our contractor, [REDACTED] is also a Parish Councillor and he has a list of work, agreed by the whole Parish Council, that he works on throughout the year. The Parishes Together funding is just part of the total cost but is a very welcome contribution.

- Q10. Your project has to be about ditches and drainage works in relation to the prevention of flooding. Please could you confirm whether you have approval from the Devon County Council flood risk team and the Environment Agency, or whether you will get it before starting work?

Answer: [REDACTED] are both well aware of Luppitt's problems and the efforts of the Parish Council to minimise them.

- Q12. What do you anticipate being the total project cost, and so how much of this will be met by the Parish Council precept?

Answer: It's difficult to say but part of the work for 2015/16 came to £1,045 and the balance left after the Parishes Together funding had been used came from the precept.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Lympstone Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Tony Le Riche, Lympstone Parish Council, 8 Drakes Gardens, Drakes Avenue, Exmouth, EX8 4AD

3. Main contacts phone number:

01395 279665

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

lympstonepc@gmail.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Improvements to surface water drainage in the Parish. Various parts of Lympstone are prone to flooding. This is mainly from surface water but is also from raw sewage surcharges due to surface water entering the aged combined sewers in parts of the Parish. The Wotton Brook flows through the Parish and is fed by rain water falling on the Commons high above the Parish and draining into the Brook and its many feeder streams. Works have been carried out in the Parish to go some way to alleviating the risk of flooding. the Parish Council is grateful to the Environment Agency for the work it has carried out but this is in the lower village. We are also grateful for the Parishes Together funding that was used last year to raise a bridge over the Wotton Brook, allowing water from a feeder stream to flow better and so reduce the risk of flooding to houses in Pretty Corner. Photographs of this work will be supplied separately. Information has been supplied by the Environment Agency on options for increasing the capacity of water courses and for holding back the flow of water in times of high rainfall. The Parish Council will work with Landowners and local volunteers, including a retired Civil Engineer to clear water courses and introduce works to help control the flow of water.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

The Parish Council is strongly committed to reducing the risk of flooding and improving the ability of residents to prepare for this horrible occurrence. It recognises that there is not one solution but that a series of measures are needed to reduce the risk and to help residents. It has provided first response flood protection equipment in the lower village funded by a Devon Flood resilience grant. There will be a further project to provide similar equipment at Pretty Corner and other parts of the Parish when space for the equipment has been found. This gives residents the confidence that the Parish Council, supported by other Authorities, is doing something that allows them to help themselves immediately if flooding is likely. This project will help to control surface water flowing into Lympstone and should reduce the risk of flooding to houses in the Parish for the longer term.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Lympstone has been at risk of flooding for many years. In 2004, the Environment Agency installed flood gates at each point where water flows into the River Exe. These points provide a point where at high tide or in stormy weather, water from the River may pose a threat to houses in the village. They work very well and are operated by a team of local volunteers. Unfortunately the gates also stop water flowing from the various water courses into the River Exe and in times of storms, this rate of flow is also likely to be high. by putting in measures to control the flow of water higher upstream, this will reduce the volume of water hitting the lower village at the 'wrong' time. The problem of flooding is raised regularly at parish Council meetings, where there is always a good attendance by residents. There was an open meeting in 2015 attended by DCC Flood Risk Team and the Environment Agency. This led to the recognition that the problem lies in the upper reaches of water courses and also led to the application for Parishes Together funds to raise the bridge at pretty Corner.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

The Parish Council will need to make contact with Landowners to assess where the works might be carried out and then seek prices for carrying out the work. The Environment Agency and DCC Flood Risk Team will also be involved with this. These meetings will start in the next few months. There will be a series of small projects that

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

Each project is individual but will be long lasting. It is expected that works will have a life of many years. The number of opportunities for such works is not yet known and so the total cost cannot be calculated. The Parish Council can include funds for such works in its future budgets and will seek further external funding to ensure that as many small projects can be put in place as possible.

10. Is your project about ditch and drainage works in relation to flooding?

- ☒ Yes
- ☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input checked="" type="radio"/>
Environment Agency	<input type="radio"/>	<input checked="" type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

The total cost is not known and so the Parish Council is applying for the whole of its funding. Any funds that are not spent will be returned but it is anticipated that there will be enough small projects to use all the funds that are available from Parishes Together supported by Parish Council funds.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £1722.60

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Lympstone Parish Council

Town or Parish Councils contributions:

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

Any shortfall will be met by the Parish Council.

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

A J Le Riche

16. Date:

7th February 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Lympstone drainage extra information

- Will the people carrying out the works have the appropriate insurances and training?

Any contractors that are used will be experienced in this type of work and will carry their own public liability insurance. This is always a condition of commissioning any works.

- Does Lympstone have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

Lympstone does indeed have a Neighbourhood Plan. Section 9 Covers Environment, Community Policy CA21 states:

Flooding; the risk of flooding in the lower village and along the Wotton Valley must not be increased.

Objective: Where possible measures will be taken to reduce flood risk below the 2013 level.

A Flood Risk Assessment will be carried out for flooding from the Wotton Brook and a 2013 baseline established. This Assessment will be repeated every 5 years. The results of the Assessment and the required measures to maintain the flood risk at the 2013 level will be reported to the community and actioned by the Parish Council.

Objective: Increase attention to the risk of flooding. The Parish Council will maintain two Flood Wardens to patrol the Wotton Valley and report on any blockages within the Wotton Brook that could lead to flooding. All drains and gullies in proven risk areas will be given "high risk" status. Take measures to monitor the cleanliness of all drains and gullies and report all blockages to Devon County Highways for clearing.

Objective: New building development (including roads) must not be allowed to contribute to flood risk. All new developments will be assessed and through the planning process measures will be taken within their plans to ensure they do not contribute to the flood risk.

The Environment Agency is carrying out a detailed survey of one of the feeder stream to the Wotton Brook to the north. The Parish Council will, therefore, concentrate its efforts on the higher reaches of the Wotton Brook itself. We will continue to work together to produce a number of schemes to reduce the risk of flooding.

Hello Jamie,

I submitted a Parishes Together application for Lympstone yesterday

Here are the details of the suggestions by the Environment Agency. They apply to areas in Woodbury but the ideas are also applicable to Lympstone. Woodbury PC will be considering these and may decide to apply for funding in the next round for this. If so I hope that the two Parishes could work together.

I have sent this from Woodbury but I would be grateful if you could respond to my Lympstone email address - lympstonepc@gmail.com

Thanks

Tony

Tony Le Riche
Locum Clerk
Woodbury PC
Tel: 01395 233791

Hi Geoff

Speaking to [REDACTED] and our reservoir team, an attenuation pond in this location is not advised unless there is a large pot of money to pay for planning, engineering, site supervision and ongoing maintenance. [REDACTED]
[REDACTED]

If one is to be built, it should all be below natural ground level as there is no 'structure' however being on a slope, it limits the size of pond achievable for the material excavated, so I am not sure if it's the best use of resources.

I have copied in Steve's text below.

My thinking is, as always, to implement measures that will slow the runoff response to rainfall where safe to do so. So anything that will ;

Increase field storage capacity.

- a) So, all of the fields east of the cricket pitch appear to be ploughed up and down the slope. Ask the farmer nicely if he will go with the contours across the slope.
- b) Implement any measures that you can dream that avoid working the land with heavy machines when soils are wet/moist, etc.
- c) Encourage rank grass growth. This is the cheapest and most effective method I know to reducing runoff rates and volumes from open agricultural land. It is also great for encouraging mice/voles etc and thus Owls & Kestrels etc.
- d) Planting an orchard/wood could be even better (subject to understorey land use) as the trees intercept rainfall, the tree roots open the soils and assist infiltration at source etc.

Impede drainage where safe to do so.

- a) Avoiding narrow/deep drainage ditches as these efficiently convey flows downslope.
- b) Create wide shallow flat "V" or better, grassed swale type features that route water.
- c) Avoid cleaning ditches outwhere possible!

Create safe storage areas for flood water.

- a) The more the merrier.

Finally – and perhaps most importantly for Woodbury - upsize the inadequate culvert under Town Lane.....

I am not sure what budget we are looking at, and how much maintenance is to be done in future?

By far the most cost effective thing would be to build debris dams down the ditch, which would slow water significantly. These may need clearing every few years.

If an excavator is to be used, another option would be to meander the ditch, bringing it out from the corner. This could be done attractively, with wide swales, which would normally be dry, but under rain, would slow the water down, and give more opportunity for it to soak back in. This could be complimented with planting. I have attached a pdf showing the method.

To aid percolation into the ground (and a great use for any spare river pebbles...) the above swales could have French drains installed in their base, so that any flow could find its way deep into the ground.

A final suggestion may be a series of mini dam's in the existing ditch. Land drainage consent would be required, but these could simply be approximately 10 separate low gabions (500x500x1000) with a pipe through the bottom of it. In normal rain events, water and debris would pass through the pipe. In heavy rainfalls, these would be overwhelmed and each dam would slowly back up, creating limited storage. If these mini storage areas are overwhelmed then water would cascade over the top and into the next one. The ditch could possibly be widened to allow a little more capacity, but rather than one large pond, lots of small temporary ones may work better. This is an extension of the debris dams idea, but with the addition of the dedicated flow pipe, which may need less maintenance than wood dams. Even lower tech would be no pipe, but allowing some water under the gabion check dam. (shown below, but clearly we would do as smaller scale)

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

PAUL HAYWARD (Clerk / RFO)
c/o Plumtree, Old North Street, Axminster, EX13 5QF

3. Main contacts phone number:

01297 639266 / 07711 929227

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

(Theclerk.nph@gmail.com)

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Newton Poppleford and Hartford PC wish to apply for Parish Together Funding 16/17 for the purposes of Ditches and Drainage works, Solus.

Funds will be used for costs of improving drainage within Parish catchment and to provide tools to facilitate same.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

NPH Parish is a flood risk area and habitually receives inordinate amounts of surface water run-off which necessitates regular clearance and improvement of existing drain / ditch network. With reductions in Parish lengthman (DCC) service, members wish to avail themselves of these funds whilst the "Special DD" measures apply.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Historic evidence supports application.

As the River Otter runs through centre of Parish,
the need to improve and maintain D+O can not be
understated or underestimated.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

Once PT grant application approved.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

This will be an ongoing, annual, activity. If PT funding
ceases, budgets and precepts will require review to ensure
continuation of works undertaken.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Have already got full approval

☐

Will get full approval if
application is successful before
starting work

☒

Environment Agency

☐☒

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

The vast amount of D+O work, within the Parish catchment, required as a result of DCC PL reductions means that all funds will be used. Entire cost is wholly open-ended. Constrained by Budget.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below: ...

£1905.20

(1732 x 1.10)

Newton Poppelford + Harpford
PC. (100%)

Town or Parish Councils contributions:

As required.

Other match funding (please give more details below and state whether confirmed):

—

Total cost of project:

Not known

Shortfall (please specify below how this shortfall will be met):

Not known

Full allocation of PT
funding required under
existing DCC dispensation scheme.

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your Information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any Information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the Information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

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16. Date:

7 / 2 / 17

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying Information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

BY HAND

Extra information Newton Poppleford drainage

In response, I am able to provide the following supplementary answers after consultation with council, and local parties:

The works can be carried out by GCM in Venn Ottery who have both the equipment, the experience, the insurance and the local know-how of how water travels around the parish and where the "wet-spots" are, based on historic local flooding events. Any works would, of course, be formally costed and then the details forwarded to the NHO and Flood Risk teams for assessment and approval prior to works being carried out. If grant funding is made available through PT, then copies of insurances / risk assessments and training history would be made available.

Residents have been complaining, as evidence shows, since time immemorial given the parishes proximity to the Otter and all its adjoining leats, streams, brooks, tributaries, ditches and channels throughout the entire parish. Pictorial evidence is available from multiple sources and can be evidenced by a simple google search illustrates the historic risk to the parish and the need for ongoing preventative flood alleviation works. Reference is also made to East Devon Flood Management Catchment Plan (see attached)

Residents have also expressed concerns via the recent N/Plan consultation exercise, with emphasis being placed on drainage and gulleys and a raft of correspondence back and forwards between DCC and NPHPC seeking works and parish lengthsman support. County Councillor Channon can corroborate these matters I am sure.

(christine.channon@devon.gov.uk). The N/Plan is proceeding to referendum by end of June 2017.

Council has increased it's precept for the financial year 2017/18 as it considers the limitation of drainage and ditches support from DCC and will assess again as developments warrant during the coming 12 months. Council has struggled with planning for such works as their has been no clear transfer of responsibilities between the relevant parties with landowners still unsure as to their exact obligations. With the arrival of the new Clerk, Paul Hayward, who has created Land Owner registers in his other parishes, councillors will be able to see at a glance where landowners are shying away from their responsibilities and NPHPC is working with other local parish councils via the Otter to Exe PC network to develop a consistent and effective method of encouraging landowners to undertake the works voluntarily, but whilst also creating a structure to enforce and charge errant parties accordingly. One of the buildings that the council uses for meetings (The Pavilion) is especially vulnerable to flooding and thus it is in the councils interest to mitigate the risk via preventative works, rather than having to spend far greater sums dealing with the aftermath of a flooding event.

Council has also recently entered into agreements with PSMA and Parish Online Mapping to provide clear, flood risk mapping at it's own cost which can be used by NPH council to provide instant access to flood channel mapping via the EA so that any funds provided under PT can be used in the key areas; not a penny shall be wasted!

Council recognises that PT panel has reservations regarding monies allocated previously that remained unspent, but also understands that unless the higher authority gives clear indications of what it will, and won't, undertake in the forthcoming 12 months, and also co-operates with smaller councils to map the areas concerned and identify critical areas for attention, then council can not effectively target said areas to ensure maximum benefit for minimum expenditure and thus protect this scant resource, and taxpayers funding. It is a clear-cut case of close co-operation between CCllrs', local councillors, HWO's and the

District Council to share information, share data and facilitate the rapid response to emails and communications to allow effective works to be carried out across the whole of NP parish; from Harpford to Southerton, from Venn Ottery to The Bowd.

Hope this helps to fill in the gaps and demonstrate that NPHPC will use this (proposed) grant funding to effectively pick up the baton from DCC and undertake targeted, evidenced-based, and much-needed works around the parish over the next 12 months.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Payhembury Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Louise Scott, Payhembury Clerk, Cider Barn, Honiton, EX14 3HL

3. Main contacts phone number:

01884 277280

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

PayhemburyPC@googlemail.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

We intend to clear ditches around the parish, including Mousehole, Cheriton Pond, the road north of Milton and Haskins Lane

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

It will hopefully allow parishioners to continue with their daily lives even during heavy rain and stormy weather

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

Flooding in these areas is an ongoing challenge

Residents complained at our last Parish Council meeting particularly regarding the situation at Mousehole. Other flooded areas were highlighted by Parish Counsellors following heavy rains in the Autumn.

When Mousehole floods it can prevent school children getting to and from school. It can also prevent residents in Upton from reaching the centre of the village.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

Work will start in early March

We will work in March using the remainder of this years budget. We will continue the work once further funds are granted in April.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The project is ongoing

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Will get full approval if
application is successful before
starting work

Have already got full approval

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

☐

☒

Environment Agency

☐

☒

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

£650, based on historical quotes for work carried out in previous years

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

£614-90

Town or Parish Councils contributions:

Other match funding (please give more details below and state whether confirmed):

£35-10

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

£650

We can make up a small shortfall from our precept if necessary, we also have a limited amount available from this years funds

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Louise E Scott

16. Date:

1st February 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Payhembury drainage

- Who will be carrying out the works? Is it a contractor or someone else? Do they have the appropriate insurances and training?

The majority of the work will be carried out by [REDACTED] who has undertaken DCC Chapter 8 highways training.

- Payhembury applied for funding for drainage works last year. Please could you explain why additional works are still needed? E.g. was last years funding not enough?

We only applied for £400 last year. The areas identified last year were successfully cleared and flooding alleviated. We have applied to clear new areas which have now become blocked.

- Please see attached signed grant offer letter from last year: "Councillors on the decision making panel have asked that you think about putting plans in place to pay for any future ditches and drainage works, possibly by precepting for it." Please could you explain why you have not precepted for these drainage works this year? Have you precepted for other drainage works?

We have increased the precept to undertake additional highways work which DCC are unwilling to fund completely (the road at Uggaton Cross, line painting in the village). Adding the extra highways works of drainage would have pushed the precept increase beyond the government guide of keeping the increase less than 5%.

- Do Payhembury have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

NP is in the early stage of development. We have undertaken the survey but do not have results yet. We expect road flooding may be raised by affected parishioners.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

STOCKLAND

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

KEN PEARSON, 8 FAIRFIELD GREEN, CHURCHINFORD, TAUNTON, TA3 7RR

3. Main contacts phone number:

01823 601365, 07789 055942

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

stocklandpc@outlook.com / clerk@stockland.eastdevon.gov.uk

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Alleviate Flooding at Stockland Victory Hall by undertaking immediate action to the drains, levels and gradients around the Hall to prevent incursions of water coming off the Playing Field (see attached pictures PTF i-vi). This has been happening over a number of years but is increasing in intensity and frequency as the pictures show. A longer term plan is also required to prevent flooding onto the field, which is not part of this application. The immediate work required is to the drains and surrounds in the N, NE, NW and SW outside of the Hall (see Plan PDF 29 Aug 09). The quote for the work says what is needed as; Dig path 18" wider and 4" deeper; scrape back and save chippings; move concrete blocks which currently form steps up a bank; lower two manholes; place existing chippings previously saved on path; supply and lay 4" scalplings on path; make good with 3 tonne new chippings.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

The pictures from over the years show the extent of the flooding with the latest flood happening on the morning of Monday 21st November 2016, when a severe storm hit the Stockland area resulting in major flooding at some locations. A near casualty was Stockland Victory Hall where immediately prior to intervention flooding was within a millimetre of entering the building through the committee room fire exit door in the NW corner. The Pre-school, to the SW of the fire exit door, was also at risk and as a result was evacuated. Immediate action was taken and the community managed to divert the water flow and block the committee room fire exit, which prevented the building from being flooded but the risk continued until early afternoon. The Hall Committee will be taking action to prepare for these increasingly common weather events in the future, sand bags are now permanently located in readiness by the committee room fire exit door. Additionally all the drains have been cleared of leaf fall debris and will be monitored throughout the winter. They will also investigate making a moderate expenditure in flood defences such as a flood door protector for the committee room and a portable flood barrier system to divert running flood water away from the building. Currently the latter is achieved by dismantling a step and using the

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The community are well aware of the history of flooding and have attempted to alleviate it over the years, which is part of the longer term plan the Parish Council will put in place. Stockland village and Hall are in a valley and the gradient of the Playing Field channels water from NE to SW down to the Hall. The pictures, together with an email from the chair of the Victory Hall on the 25th Nov (attached), show the urgency of action to prevent further incursions and was discussed at the Council meeting on 14th December, 2016, where it was agreed as a possible bid to the PT Fund. At the Finance and Staff Committee meeting of the 10th Jan, '17, the Council agreed this project should be an urgent bid for this fund; to prioritise three cllrs and clerk to meet on site with the chair of the Hall Committee on the 18th Jan to decide what was needed and then meet with a contractor who was involved with previous work, to check details and obtain an urgent quote for the emergency and longer term work on Sun 21st Jan. The clerk contacted both the Environment Agency and DCC Highways and Flood Risk Team who confirmed their agreement to the work going ahead on the 17th Jan

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

As soon as we get the grant and it will take two days.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

This grant pays for the emergency work needed to prevent medium term flooding that the council, as owners, have to complete, together with the Victory Hall Committee match funding for the emergency equipment. Longer term work is subject to further investigations needing discussions with other riparian owners and possible further grants. The council has added an amount of money to its budget this year to address some of the longer term priority needs.

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Have already got full approval



Will get full approval if
application is successful before
starting work



Environment Agency



Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

Total Amount available £580.80; quote £535 + VAT from A Podbery. Emergency Quote received from contractor who has completed other drainage work across the community within the Council's Financial Regulations and Standing Orders.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Stockland PC will be funding their part of the longer term work needed to prevent flooding onto the Playing Field.

~~£535 is being requested from this part of their fund.~~

~~£535.00~~ £580-80

Town or Parish Councils contributions:

n/a

Other match funding (please give more details below and state whether confirmed):

n/a

Stockland Victory Hall Committee is funding the Emergency Equipment needed to prevent actual flooding into the hall, door barriers, temporary flood barrier, sand bags etc

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

~~£535~~ £580-80 (includes a contingency amount)

n/a

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Ken Pearson

16. Date:

6/02/17

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Stockland drainage extra information

- Q5 How effective will this project be on its own, and what plans are being formed for the longer term aim of preventing flooding onto the field? How much would this longer term aim cost?

This application won't be effective by itself if there's severe flooding, but will deal with the less than severe, which is already happening more frequently. We need to do more exploration to prevent the severe occasions and have provided funding from the council to do that asap with the contractor (£120). We are starting discussions with the other riparian owners, who have each undertaken work of their own, which does affect the water run-off. Until we know the feedback from this exploration the council cannot know the costs and have increased the budget to allow for some funding each year (£200). I have contacted Devon Communities Together to see if any money can be accessed and am waiting on the exploration of the results to move an application forward (£2000 is possible).

- Q5 I'm not clear how these works will improve the current situation, please could you explain? Who has stated that they will improve the situation?

Over the years the councillors have seen the flooding gradually increasing and each time have noticed that there are blockages and gradients that hold up whatever water comes down to the hall and it is this back surge that's the problem, confirmed by the contractor. The steps are also creating a blockage and need to be set back more, as does the grassed bank that is too close to the hall and needs a wider passage, to allow better flow away. Opening up the exits will improve the flow to limit possible flooding at these pinch points.

- Q13 Stockland has £580.80 available to it from the Parishes Together Fund, do you wish to apply for this full amount? This could be a contingency amount just incase?

If that's possible yes please, as it would help in case any small unforeseen issues arise.

Jamie Buckley

From: stocklandpc@outlook.com on behalf of Ken Pearson
Sent: 25 November 2016 14:58
To: [REDACTED]

Subject: FW: FLOODING RISK - STOCKLAND VICTORY HALL

Importance: High

Please see below and whilst it is not specifically on the Agenda for next Tue, you may want to discuss it under item 7d) and/or 13d)

Ken Pearson
Stockland PC Clerk
8 Fairfield Green
Churchinford
Taunton
TA3 7RR
01823 601365/ 07789 055942

-----Original Message-----

From: [REDACTED]
Sent: Friday, November 25, 2016 14:48
To: Ken Pearson
Subject: FLOODING RISK - STOCKLAND VICTORY HALL

Ken,

Please present the below to the Parish Council:

Dear Parish Councillors,

On the morning of Monday 21st November 2016 a severe storm hit the Stockland area resulting in major flooding at some locations. A near casualty was Stockland Victory Hall where immediately prior to intervention flooding was within a millimetre of entering the building through the committee room fire exit door, pre-school was also at risk and as a result was evacuated. Immediate action was taken and we managed to divert the water flow and block the committee room fire exit, these actions prevented the building from being flooded but the risk continued until early afternoon. The Hall Committee will be taking action to prepare for these increasingly common weather events in the future, sand bags are now permanently located in readiness by the committee room fire exit door. Additionally all the drains have been cleared of leaf fall debris and will be monitored throughout the winter. We will also investigate making a moderate expenditure in flood defences such as a flood door protector for the committee room and a portable flood barrier system to divert running flood water away from the building. Currently the latter is achieved by dismantling a step and using the blocks to form a barrier, this is unacceptable and an alternative solution must be found.

The source of the flood on this occasion and I am told in the past has been run-off from the fields adjacent to the cricket pitch. The contours of the field push the flow directly towards the hall which of course sits on a lower elevation than any of the fields or cricket pitch beyond, it in effect acts as a drain. The cricket pitch is of course the responsibility of the Parish Council who I believe also have some responsibility for clearing ditches and some drains? I would therefore request that the Parish Council consider the flood risk to the Victory Hall and any actions open to them to prevent or minimise the flood risk at this location.

The Hall Committee are of course happy to work in partnership with the Parish Council to find a solution to this problem or implement measures that minimise the risk. The Victory Hall provides vital services to the

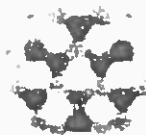
village and parish and its temporary loss through flooding would have significant implications for its residents.

Kind Regards

Brian Gosden,
Chairman,
Stockland Victory Hall Committee.

Land Registry
Official copy of
title plan

Title number DN568810
Ordnance Survey map reference ST24849E
Scale 1:1250 enlarged from 1:2500
Administrative area Devon: East Devon



© Crown Copyright. Produced by Land Registry. Reproduction in whole or in part is prohibited without the prior written permission of Ordnance Survey. Licence number 100003948.



This official copy issued on 3 November 2007 shows the state of this title plan on 3 November 2007 at 00:00:01. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002). This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. See Land Registry Public Guide 19 - Title Plans and Boundaries. This title is dealt with by Land Registry, Plymouth Office.

STOCKLAND VICTORY HALL

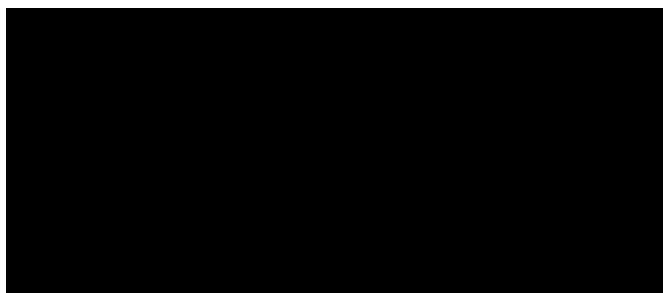
(HALL IMPROVEMENT TEAM)

Charity No 300977

c/o "Oaklea", Stockland, Honiton, Devon, EX14 9EF

01404 881856 dereks838@aol.com

26 August 2009



Dear Jim,

Victory Hall – Drainage

As I am standing down as Co-Chairman shortly, and you are looking after the overall drainage situation (I hope!?) thought it a good idea if I set down on paper what I think is the current situation.

The attached drawing shows these thoughts as follows:

Drains **A & B** are the most recent, added by Andrew Podbury, and due to have the existing coverings taken off and replaced with fresh scalplings.

Drains **C** were added by Harts when carrying out Phases 1 & 2 of the recent building work.

Drain **D** was added by Keith Parris when the Play Area was opened. This drain links into an earlier drain **E** which discharges into the goyle. Where it comes from is not known.

I have spoken in the past to Mr Strawbridge who dug some of the drains around the 1962 building, but he admitted he did not know of the existence of any drainage plans.

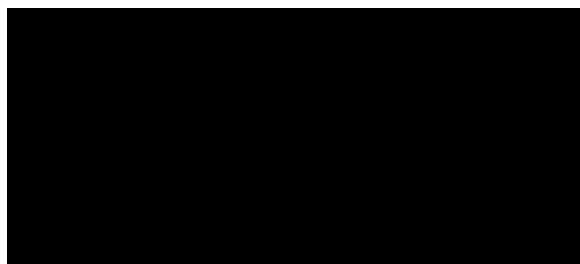
Continued

Not much help I know, but we are fairly certain that other drains exist as there is evidence of several pipe ends being visible coming into the goyle bank on the Hall side. Few of them show much water flow though.

There is an obvious need to clear as much run-off as possible from the Committee Room side of the Hall, and from the Climbing Frame area. Making the existing gully running down to the goyle from the right hand side of the Boiler House a permanent feature would probably be a good first step.

Could I now please leave the matter in your very capable hands. If you do have a query regarding any of the above you only have to ask.

Sincerely

A large black rectangular redaction box covering the signature and any text that might have been below it.

Drainage plan for new right area (













Andy Podbery
Rosshayne Farm
Stockland
Honiton
EX14 9DZ



Tel: 01404861357

Mobile: 07778749657

	<i>Date 32.2017</i>
--	---------------------

Stockland Parish Council

QUOTE

Work involved to prevent water gathering around Stockland Village Hall.

Move concrete blocks.
Scrape back and save chipping.
Dig path 18" wider and 4" deeper.
To supply and lay 4" scalpings on path.
Place existing chippings previously saved on path.
Make good with 3 tonne new chippings.
Lower two manholes.

Total cost of the above is £ 535.00 plus VAT at 20%.

QFA T Ray No 634 5692 21



East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Upottery Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Mrs Kerry Kennell, Upottery Parish Council, Courtmoor Farm, Upottery, Honiton, Devon EX14 9QA

3. Main contacts phone number:

01404 861129 / 07921394143

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

upotteryclerk@yahoo.co.uk

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

The parish council wish to hire a road sweeper to clear out gullies around the parish. The grant will cover the cost of the road sweeper hire for one day in the parish.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Over the past three years the parish has carried out work to clear ditches to remove residual water from the roads. By clearing out the gullies in problem areas this will complement the work that has already been carried out and will continue to minimise the amount of standing water on the roads, particularly after heavy rain.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

A tour of the parish was carried out. It was identified that the ditch clearance that has been carried out has greatly improved the amount of standing water/water lying on the roads but that in heavy rain blocked gullies are still causing the roads to be covered in water.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

This work will be carried out in November 2017

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

This work will complement that work already carried out in the parish. If this work is required again the parish council can include it in the Precept for future years.

10. Is your project about ditch and drainage works in relation to flooding?



No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input type="radio"/>	<input type="radio"/>
Environment Agency	<input type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

£600.00- this will cover hire of a road sweeper in the parish for one day. The parish council have obtained a quotation from a local business who has carried out similar work within the parish.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes 587.60

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions:

12.40

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

600.00

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Kerry Kennell

16. Date:

06/02/2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying Information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Upottery drainage

- Who will be using the road sweeper? Is it a contractor or someone else? Do they have the appropriate insurances and training?

The road sweeper will be hired with a driver from a company and therefore they will have the appropriate insurance and training.

- Q7. Have residents complained?

Q7 Residents are concerned about the ongoing issues with the roads during times of heavy rainfall. Due to the reduced lengthsman service and geographical size of the parish and number of roads within it there is always someone affected by water within the parish.

- Upottery applied for funding for the same work last year. Please explain why additional works are still needed? E.g. was last year's funding not enough?
- Your signed offer letter as attached states: "Councillors on the decision making panel have asked that you think about putting plans in place to pay for any future ditches and drainage works, possibly by precepting for it." Please could you just explain why you are applying for the same works again and have not precepted for it?

We have not used a road sweeper before – we have used a digger to clear out ditches etc. This will complement the work that has been carried out already.

- Q7. Who carried out the tour of the parish?

The parish council carried out a tour of the parish to identify areas requiring work.

- Do Upottery have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

Upottery are working on a Neighbourhood Plan but it has been on hold for the last few months. A meeting is being held within the next month to resume work on the plan so I can ask that drainage is included in it.

- How do you know it will be £600 for a day? Do you have a quote? Have you spoken to any contractors (if you will be employing a contractor) about whether they will be willing to do the works?

Yes we have received a verbal quote from two local companies who would be willing to do the work.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

KILMINGTON PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

MISS HILARY KIRKCHALDIE
HUNTHAY CLOSE
AXMINSTER
DEVON EX13 5RJ

3. Main contacts phone number:

01297 33462

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

kilmingtonpc@btconnect.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

CLEARANCE GRIPS, DITCHES & BUDDLEHOLES ETC
NOT BEING MAINTAINED ADEQUATELY BY D.C.C.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

TO ENSURE THAT RAINWATER IS USING PROPERLY
MAINTAINED CHANNELS TO MINIMISE POSSIBLE
DAMAGE TO ROAD SURFACES & AVOID CREATION
OF POTHOLE

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

FREQUENT & REGULAR COMPLAINTS (FORMAL & INFORMAL) TO COUNCILLORS & CLERK FROM PUBLIC

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

APRIL 2017 - THROUGHOUT YEAR

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

REMEDIATION OF PREVIOUS LACK OF MAINTENANCE SHOULD MAKE IT EASIER TO KEEP ON TOP OF FUTURE MAINTENANCE - BUT NEED IS SELF-PERPETUATING GIVEN WAY IN WHICH SILT, STONES ETC ARE MOVED BY HEAVY RAIN

10. Is your project about ditch and drainage works in relation to flooding?

- ☒ Yes POSSIBLY
☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Environment Agency

Have already got full approval

☐☐

Will get full approval if application is successful before starting work

☒☒

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

OPEN ENDED GIVEN BACK-LOG OF WORK NEEDED

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes

755.70

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

KILMINGTON

Town or Parish Councils contributions:

755.70

Other match funding (please give more details below and state whether confirmed):

ANY BALANCE WOULD
BE MET FROM PARISH
COUNCIL FUND

Total cost of project:

CA 800.00

Shortfall (please specify below how this shortfall will be met):

PARISH COUNCIL FUNDS

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.

☒

Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

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16. Date:

8.11.2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Kilmington drainage extra information

- Who will be carrying out the works? Is it a contractor or someone else? Do they have the appropriate insurances and training?

It would be a contractor whom we have used on previous occasions.

- Q9. Councillors on the decision making panel are asking that parish and town councils think about putting plans in place to pay for any future ditches and drainage works, possibly by precepting for it the following year, rather than relying on the Parishes Together Fund. Do you wish to amend the wording in this box in light of this?

No, the situation is as explained in the box.

- Do Kilmington have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

It is in the early stages of doing one.

- We are asking all towns and parishes to have at least spoken to one contractor, found out they would be willing to carry out the works and got an idea of what they would be getting for the money available. This is due to previous applications that have not done this ending up having to hand the monies back to us. Please could you do this and send me details?

No costings provided by the time the agenda was being made.

DITCHES IN KILMINGTON PARISH IDENTIFIED FOR CLEARING

1. The Street & Springhead:

- a. Opposite the Old Post Office
- b. Brook by Brooklands
- c. Elm Lodge & below
- d. Opposite Spout Hill
- e. Adjacent to Brunden
- f. Springhead lane (higher side)
- g. Corner of Breach lane

2. The Hill:

- a. Beside Hill House & Paul Ross
- b. Both sides below New Inn

3. Shute Road & Roman Road:

- a. Opposite Old Chapel
- b. Both sides adjacent to the old Garage site
- c. Bottom of Roman Road adjacent to Hill Crest
- d. Top of Hill Crest where Roman road commences adjacent to the Common

4. Coryton Lane:

- a. Top of lane below Brierley's 10yds either side of culvert.
- b. Coryton lane on corner by drains into the field.

5. George Lane:

- a. Ditch higher side of lane (by hand only)

6. Silver Street:

- a. From corner of Old Post Office to bottom of lane.

In addition the recent heavy rain has washed out part of the bank on the village green which is going to need some remedial work to stop further erosion.

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

DALWOOD PARISH COUNCIL

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

MISS HILARY KIRKCHALDIE
HURTHAY CLOSE - AXMINSTER, DEVON. EX13 5RT

3. Main contacts phone number:

01297 33462

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

dalwoodpc@btconnect.com

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

CLEARANCE GRIDS, DITCHES & BODDLEHOLES ETC
NOT BEING MAINTAINED ADEQUATELY BY D.C.C.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

TO ENSURE THAT RAINWATER IS USING PROPERLY
MAINTAINED CHANNELS TO MINIMISE POSSIBLE
DAMAGE TO ROAD SURFACES & AVOID CREATION
OF POTHOLE

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

FREQUENT & REGULAR COMPLAINTS (FORMAL & INFORMAL) TO COUNCILLORS & CLERK

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

APRIL 2017 - THROUGHOUT YEAR

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

REMEDIATION OF PREVIOUS LACK OF MAINTENANCE SHOULD MAKE IT EASIER TO KEEP ON TOP OF FUTURE MAINTENANCE - BUT NEED IS SELF-PERPETUATING GIVEN WAY IN WHICH SILT, STONES ETC ARE MOVED BY HEAVY RAIN

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes POSSIBLY

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

Environment Agency

Have already got full approval

☐☐

Will get full approval if application is successful before starting work

☒☒

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

OPEN ENDED - WORKING THROUGH BACK LOG OF
WORK NEEDED

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes
Together Fund:

392.70

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

DIALWOOD

Town or Parish Councils contributions:

~~£57-30~~

Other match funding (please give more details below and state whether confirmed):

ANY BALANCE WOULD
BE MET FROM PARISH
COUNCIL FUNDS

Total cost of project:

~~£450-00~~

Shortfall (please specify below how this shortfall will be met):

~~£450-00~~

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.

☒

Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

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16. Date:

8. 11. 2017

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk



QUOTE

INVOICE	DATE
	02/03//2017

BILL TO

Dalwood Parish Council

DESCRIPTION	AMOUNT
<p>Quotation for drain clearing around Dalwood. Including the following:</p> <p>Coombehead Lane Halwey Bottom Brimblecoombe Lane Dalwood Bridge</p> <p>A total of 30 hours labour at £15.00p/h</p> <p>Thank you for your enquiry.</p> <p>Kind Regards Shaun Burns 07521614057 01404 881039 burns.shaun@gmail.com</p>	
<p>Thank you for your business!</p>	<p>Total £450.00</p>



East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Feniton Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Shelley Spry , Feniton Parish Council, 6 Lees Meadow , Talaton , Exeter, Devon, EX5 2SG

3. Main contacts phone number:

07842 041798

4. Main contacts e-mail:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

feniton.parish.clerk@live.co.uk

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

To continue the excellent work carried out in March 2016 involving clearing of drains and ditches in Ottery road and Broad road. Feniton Parish Council has an on-going need to keep ditched and gullies clear across the village , because of concerns over flooding .

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

Ditch and gully clearance is needed on a very regular basis to reduce the risk of surface water flooding in numerous sites across the village. Feniton has a long and well documented history of flooding and is currently the subject of a £1.6m flood alleviation scheme lead by EDDC.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

As stated in question 6 , Feniton has a well documented history of flooding. Ditch an gully clearance is needed on a very regular basis to reduce the risk of surface water flooding in numerous sites across the village.

8. When do you intend to start work on this project and how long is work likely to take?

Funding can only be given to work that has not happened yet.

As soon as confirmation of Grant received ,The work is continuous. There is no start and end date as work, by its nature has to continue across the year.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

This money will help to ensure our project continues into the future and the project is not a one off event, but funds are needed for the on-going maintenance of gully and ditch clearance in an area which is prone to flooding .

10. Is your project about ditch and drainage works in relation to flooding?

☒ Yes

☐ No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

	Have already got full approval	Will get full approval if application is successful before starting work
Devon County Council Flood Risk Team, floodrisk@devon.gov.uk or call 01392 383000 and ask for Flood Risk	<input checked="" type="radio"/>	<input type="radio"/>
Environment Agency	<input type="radio"/>	<input type="radio"/>

Section C - Project costs and match funding

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc before the funding is given to you.

The amount of surface water run off varies depending on the weather in any particular year . Costs for this project are on-going and will always be more than the grant available from Parishes Together and will be made up from Parish Precept if necessary. Feniton Parish Council would like to apply for the full grant

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Feniton Parish Council.



£1,653.30

Town or Parish Councils contributions:

Other match funding (please give more details below and state whether confirmed):

Total cost of project:

Shortfall (please specify below how this shortfall will be met):

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>

If you don't tick this box your application can't go forward.



Please check you have completed all of the information above.

You may also wish to include the following to support your application:

- Quotes for project costs
- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

15. Signature of applicant (or type name and this will be counted as a signature):

Shelley Spry

16. Date:

31/1/17

The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.

At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.

Please send completed forms and accompanying information to:

Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road, Sidmouth, EX10 8HL

E-mail: jbuckley@eastdevon.gov.uk

Extra information Feniton drainage

- Q5. Who paid for the works carried out in March 2016? How do you know they were successful?

Feniton Parish Council paid for the works and fully inspected.

- Q6. Q7. What issues are caused by the surface water? Do residents complain about the surface water and the issues it causes?

Blocked gulleys and drains eventually causing flooding of properties. Yes they complain

- Q6. Q7. Do you have evidence of Feniton's flooding issues that you could send along to support your application please?

Please talk to EDDC Senior Engineer who will give you details of the alleviation project and the serious problems the village experiences.

- Who will be carrying out the works? Is it a contractor or someone else? Do they have the appropriate insurances and training?

Same Contractor as last year hopefully, who is fully insured and fully trained

- Q9. Councillors on the decision making panel are asking that parish and town councils think about putting plans in place to pay for any future ditches and drainage works, possibly by precepting for it the following year, rather than relying on the Parishes Together Fund. Do you have any other plans for how it could be paid for in the future? Do you wish to amend the wording in this box in light of this?

We do not want to precept and hope the Alleviation Scheme will mean it will not be necessary in future. We do not want to amend.

- Do Feniton have a Neighbourhood Plan at any stage? If so, has drainage been mentioned at all?

Yes and Yes

- We are asking all towns and parishes to have at least spoken to one contractor, found out they would be willing to carry out the works and got an idea of what they would be getting for the money available. This is due to previous applications that have not done this ending up having to hand the monies back to us. Please could you do this and send me details?

Official Quotation

- > To the supply of machine (wheeled excavator) and operator plus 1
- > number banksman, signage etc. £575.00 plus VAT for 10 hour day.
- >
- > Extra over transport of machine say £60.00
- >
- > Disposal to licensed tip of leaf mould, road scrapings etc. I have
- > made enquiries with local hauliers and tip and it appears that fallen
- > leaves are considered to be vegetation matter and require special disposal.
- >
- > This would mean the cost would be £162.80 per tonne plus £115.00
- > haulage, the haulage is based on a maximum of 15 tonnes, I will make
- > further enquiries re disposal of material but I know that licensed tip
- > facilities are charging these type of rates.

>
> If you have any further enquiries regarding the above matter please do
> not hesitate to contact me.
>
> Kind regards,

Any costs over and above the £1653.30 available through the Parishes Together Fund would met by the Parish Council.

- Q11. Have you already got approval from the Environment Agency for the works, or will you get full approval if you are successful?

The EA is aware, but can get approval if necessary

- Q13. Feniton has £1,653.30 available to it. Do you wish to apply for the full amount?

Yes

East Devon District Council and Devon County Council Parishes Together Fund Application Form 2016 / 2017

Devon County Council and East Devon District Council have allocated a sum of money to be given in grants. This equates to £1.10 per elector in the District. The Parishes Together Fund is to be used by towns and parishes working together and involving their communities to try to solve local issues.

Please submit joint applications from two or more town and parish councils. This is unless the funding is for a project around ditches and drainage in relation to the prevention of flooding, then town and parish councils can apply individually.

Please read the guidance notes thoroughly before completing the application form.

IMPORTANT- If your application is incomplete by the deadline, it will not be assessed and will be returned to you. Please ensure that all sections are complete and any supporting documentation has been attached before submitting your application.

Section A - Your contact details

1. Name(s) of ALL Town and Parish Council(s) involved in submitting this application:

Membury Parish Council

Please nominate one lead person at one of the Parish or Town Councils involved and fill in their details below. This person will receive all communications about the funding and their Parish or Town Council will receive and be responsible for any funding received on behalf of all involved.

Ensure you put your official clerk or councillor contact details below and not your personal ones where this is different. The contact details below will be made public as part of the agenda and minutes of the decision making meeting. Please see question 14 for further details.

2. Main contacts name, Town or Parish Council they represent, and address (including postcode):

Mrs S C J Jones Clerk to Membury Parish Council 50 Norcombe Court Harbour Road Seaton EX12 2XN

3. Main contacts phone number:

01297 21462

4. Main contacts email:

Please put your official clerk or councillor contact details and not your personal ones where this is different. The contact details on this form will be made public as part of the agenda and minutes of the decision making meeting.

clerk@membury.eastdevon.gov.uk

Section B - About your project

5. What is your project?

Describe in detail what is involved with your project. What do you intend to do? We want to know what you will do with the grant and what it will pay for.

Maintenance work on drainage and ditches.

6. Why do you want to carry out this project and what difference will it make?

Outline what impact / difference the project will have on the quality of life for your users and community e.g. how it will solve a local issue, improve services or engage more residents in their communities.

The drains and gullies in the village fill up with silt and debris if there has been a heavy rainfall. This gets washed down from the fields due to the topography of the area around the village and parish. This situation has gradually got worse over the past few years and the drains and ditches are needing to be cleared out on a more regular bases. Due to Devon County Council cutbacks they are unable to come out to attend to the drains and ditches. Therefore we need to ensure that these are regularly cleared of silt and debris as a build-up causes flooding issues in different parts of the village which could be avoided if drains and ditches are maintained regularly.

Membury have not had a Road Warden for sometime as the previous one moved away. A village resident has now come forward and will be receiving his Chapter 8 training from DCC when a place on the course is available. The PC have no equipment for the Warden to be able to do the job which he will be required to do eg, clearing ditches, drains and gullies. The PC need to purchase a set of draining rods and any other equipment which he may need along with high visibility clothing as he will be working on narrow lanes around the village. At the time of writing the PC does not envisage paying the Road Warden, but if more help is required we may have to look for a contractor to help the Road Warden.

7. How do you know this is needed? Who and how have you consulted?

How do you know this is what is needed and wanted by the community? You may wish to include letters of support from the Town and Parish Councils involved, voluntary and community groups, residents, local organisations, businesses, Councillors etc. Have you undertaken any consultation exercises like Parish Plans, public meetings, other surveys that support your application.

The issue of blocked drains and ditches is reported by residents at many of the Parish Council meetings as these blockages then cause flooding to occur on the roads. There is a particular problem on the main road leading down into the village where flooding occurs several times a year due to the drains and ditches in the area building up with silt and debris. After a heavy rainfall the lanes are covered in gravel and debris which gets washed down from the fields and then gets washed into the drains and ditches. Devon County Council Highways are aware of this problem as is the County Councillor. Residents complain about this and the issues it causes in the village.

8. When do you intend to start work on this project and how long is work likely to take? Funding can only be given to work that has not happened yet.

Immediately, once the Road Warden has received their Chapter 8 training and approval for the grant has been given. The Parish Council have advertised for volunteers and will ensure they receive the appropriate training. The Parish Council intended to discuss the possibility of advertising for a contractor to do the main work if volunteers do not come forward.

9. How is your project sustainable?

For example, is it a one off event, will the money pay for buying some items that will stay with the project, is it some funding to kick start a project or is it work that the results of will last for a long time. If it is successful and needs longer term funding how will you make sure the project can carry on, for example by paying for it from main parish or town council budgets.

The Parish Council plan to keep the drains and ditches regularly cleared using this funding with the help of the Road Warden. If more volunteers do not come forward, adverts have been placed asking for volunteers in the Parish Magazine, the Parish Council may have to look for a contractor to do some of the work.

For the precept/budget for 2017/18 the PC have put an amount in the budget specifically for Highway Maintenance which will support any maintenance required along with any funding we receive. For future years the Council intended to increase this budget year on year. Once equipment has been purchased and any other initial purchases it should just be a case of buying any extra supplies needed to do the job.

10. Is your project about ditch and drainage works in relation to flooding? YES

No - please move onto question 12

11. If yes, you must get approval from Devon County Council's Flood Risk Team and the Environment Agency for all of the work you are undertaking. It may be that they say the work you are undertaking is not relevant to them, but you must discuss this with them.

Please tell us the current situation with your drainage and/or ditches project:

Will get full approval if application is successful before starting work.

Have already got full approval

Will get full approval if application is successful before starting work

Devon County Council Flood Risk Team, floodrisk@devon.gov.uk
or call 01392 383000 and ask for Flood Risk

YES

Environment Agency

YES

12. What is the total cost of your whole project, and how have you arrived at that cost e.g. please detail and include any quotes you have received for the project?

If you are applying for more than £4,000, invoices and / or receipts must be provided for all goods and services etc. before the funding is given to you.

At the moment we do not envisage spending any monies which are not covered by the Parishes Together Funding and the precept.

13. Funding

You do not have to have funding from other sources but you may wish to increase the amount you have to spend by applying for match funding for your project, or each Town/ Parish contributing towards costs.

Total grant you are requesting from the Parishes £456.50

Together Fund:

Please state name of each Town or Parish Council and how much they are each applying for from their own fund below:

Town or Parish Councils contributions: NONE

Other match funding (please give more details below and state whether confirmed): NONE

Total cost of project: £456.50

Shortfall (please specify below how this shortfall will be NIL met): NIL

Section D - Checklist

14. Please tick below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is legally classed as confidential or protected under the Data Protection Act it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published. Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/> **If you don't tick this box your application can't go forward.**

ml ji

Please check you have completed all of the information above.

You may also wish to include the following to support your application: -

Quotes for project costs

- Details of offers/ grants from any other funder/ organisation
- Photographs, specifications and drawings
- Extracts from your Parish Plan(s)
- Evidence of consultation e.g. letters of support

Before signing, please read

I confirm that:

- I am authorised by the organisations involved to sign on their behalf.
- Funding will not directly benefit any individual or private business and will only be used for the purposes specified within the application.
- Funding for projects of over £4,000 will only be paid upon receipt of valid invoices/ receipts. Any unspent monies for projects of under £4,000 will be returned to EDDC promptly.
- That we will provide East Devon District Council with information of how the funding has benefitted the community on request.

- 15. Signature of applicant (or type name and this will be counted as a signature):

- Stephanie C J Jones

16. Date: 5/2/2017

**The closing dates for applications will be on 24 June 2016, 4 November 2016 and 8 February 2017.
At this stage Devon County Council have only been able to confirm their funding of this scheme for this year only.**

**Please send completed forms and accompanying information to:
Post: Jamie Buckley, Engagement and Funding Officer, East Devon District Council, Knowle, Station Road,
Sidmouth, EX10 8HL
E-mail: jbuckley@eastdevon.gov.uk**