

# EAST DEVON DISTRICT COUNCIL

## Minutes of a Meeting of the Licensing & Enforcement Sub-Committee held at Knowle, Sidmouth on Wednesday, 21 March 2018

Present: Councillors:  
Steve Hall (Chairman)  
John O'Leary  
Geoff Jung

Also present: Megan Armstrong  
Maddy Chapoman  
Steve Gazzard  
Cherry Nicholas

Officers: Lesley Carlo – Licensing Officer  
Steve Saunders – Licensing Manager  
Chris Lane – Democratic Services Officer

The meeting started at 10.30 am and ended at 10.35 am.

- \*45 Minutes  
The minutes of the meeting of the Licensing and Enforcement Sub-Committee held on 7 March 2018, were confirmed and signed as a true record.
- \*46 Declaration of interest  
Councillor John O'Leary  
Minute \*47 and \*48  
Disclosable Pecuniary Interest – Personal Licence Holder
- Councillor Geoff Jung  
Minute \*47 and \*48  
Disclosable Pecuniary Interest – Personal Licence Holder
- \*47 Schedule of application for Sub Committee approval where an agreed position has been reached and all parties have agreed a hearing is unnecessary  
The Sub Committee gave consideration to an application for a grant of a premise licence where an agreed position had been reached and all parties had agreed that a hearing was unnecessary. The Sub Committee considered equality impacts when making their decision.

The Licensing Officer explained the background to the application and the negotiations that had been carried out.

**RESOLVED** that the application be granted as below, subject to the agreed position set out in the schedule and any relevant statutory conditions and the applicants having complied with the relevant statutory requirements.

**Schedule:**

**Type of application:**

Application for the grant of a premises licence

**Name of premises and address:**

Andrewshayes, Caravan Park, Dalwood, Axminster, Devon, EX13 7DY

**Agreed position reached by the parties:**

Following mediation the applicant and Devon and Cornwall Constabulary had agreed that they considered a hearing to be unnecessary if the agreed position set out below was approved.

The application be approved as submitted subject to the following amendment and conditions:

Additional Conditions

- . 1. CCTV will be installed, operated and maintained to the satisfaction of the Licensing Authority and Chief Officer of Police.
  2. Images will be retained for a minimum of 28 days copies of which will be supplied to the Licensing Authority or Police upon request.
  3. A4 sized warning notices must be displayed in public areas of the premises and at all entrances advising that CCTV is in operation. The signs located at entrances should be located on the exterior of the building at, and adjacent to, all public access doors.
  4. All signs must comply with the requirements of the Data Protection Act 2002.
  5. The CCTV system must be operational at all times whilst the premises are trading. If the system is faulty or not working then the Police and East Devon Licensing Service must be informed immediately. Details of the malfunction must be recorded in the premises incident book.
  6. An incident book must be maintained within which full details of all occurrences of disorder and refused alcohol sales at the premises must be recorded.
  7. The incident book must be kept on the premises at all times and must be made available for inspection by officers of both the Licensing Authority and the police.
- \*48 Schedule of application for Sub Committee approval where an agreed position has been reached and all parties have agreed a hearing is unnecessary  
The Sub Committee gave consideration to an application for a grant of a premise licence where an agreed position had been reached and all parties had agreed that a hearing was unnecessary. The Sub Committee considered equality impacts when making their decision.

The Licensing Officer explained the background to the application and the negotiations that had been carried out.

**RESOLVED** that the application be granted as below, subject to the agreed position set out in the schedule and any relevant statutory conditions and the applicants having complied with the relevant statutory requirements.

**Schedule:**

**Type of application:**

Application for the grant of a premises licence

**Name of premises and address:**

The Golden Hind, The Street, Musbury, EX13 8AU.

**Agreed position reached by the parties:**

Following mediation the applicant and Devon and Cornwall Constabulary had agreed that they considered a hearing to be unnecessary if the agreed position set out below was approved.

The application be approved as submitted subject to the following amendment and conditions:

Amendment

1. New plans to be submitted to include fire doors left off of the original plan.

Conditions

1. CCTV will be installed, operated and maintained to the satisfaction of the Licensing Authority and Chief Officer of Police.
2. Images will be retained for a minimum of 28 days copies of which will be supplied to the Licensing Authority or Police upon request.
3. The CCTV system must be operational at all times whilst the premises are trading. If the system is faulty or not working then the Police and East Devon Licensing Service must be informed immediately. Details of the malfunction must be recorded in the premises incident book.
4. An incident book must be maintained within which full details of all occurrences of disorder and refused alcohol sales at the premises must be recorded. The incident book must be kept on the premises at all times and must be made available for inspection by officers of both the Licensing Authority and the Police.
5. The licence holder must ensure that all staff receive appropriate training regarding emergency and general safety precautions and procedures.
6. The licence holder must ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.
7. Training records will be retained for at least 12 months and made available for inspection by officers of both the Licensing Authority and the Police.

Chairman ..... Date .....