

# Agenda for Licensing & Enforcement Sub Committee

Wednesday, 5 August 2015; 9.30am

[Members of the Committee](#)

**Venue:** Council Chamber, Knowle, Sidmouth, EX10 8HL

[View directions](#)

**Contact:** [Chris Lane](#), 01395 517544 (or group number 01395 517546): Issued 29 July 2015



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- 1 **Minutes for 22 April 2015 (pages 2-6)**
- 2 **Apologies**
- 3 [Declarations of interest](#)
- 4 [Matters of urgency](#) – none identified
  
- 5 **To agree any items to be dealt with after the public (including press) have been excluded. There are two items that officers recommend should be dealt with in this way.**
  
- 6 **Determination of an application to licence a Hackney Carriage over 4 years of age**      Licensing Officer 7 - 15

## Part A Matters for Decision

### 7 **The Vice Chairman to move the following:**

“that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part B)”.(page 5)

## Part B Matters for Decision

### 8 **Hackney Carriage Driver Licence Application Suitability** (pages 16 – 24)

Reason for consideration in Part B: Para 3 Schedule 12A Information relating to any individual.

### 9 **Hackney Carriage Driver Licence Application Suitability** (pages 25 – 27)

Reason for consideration in Part B: Para 3 Schedule 12A Information relating to any individual.

**Due to the requirements of the Licensing Act 2003 only parties to the hearing are permitted to address the sub-committee (through their representative as appropriate)**

[Recording the meeting](#)

[Decision making and equalities](#)

**For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546**

EAST DEVON DISTRICT COUNCIL  
Minutes of a Meeting of the Licensing &  
Enforcement Sub-Committee held at Knowle, Sidmouth on  
Wednesday, 22 April 2015

**Attendance list at the end of the document**

**The meeting started at 9.30 am and ended at 11.25 am**

- \*37 Minutes  
The minutes of the meeting of the Licensing and Enforcement Sub-Committee held on 8 April 2015, were confirmed and signed as a true record.
- \*38 Application for a variation of a premises licence to amend the layout of the premises and to extend the hours for entertainment, late night refreshment, the sale of alcohol on and off the premises and opening hours on a Wednesday at Fever, 7 The Parade, Exmouth

The Sub Committee gave consideration to an application for a variation of a Premises Licence to amend the layout of the premises and to extend the hours for entertainment, late night refreshment, the sale of alcohol on and off the premises and opening hours on a Wednesday at Fever, 7 The Parade, Exmouth.

The Sub Committee carefully considered the application with the amendments the applicant proposed for the licensable activities and the extension of proposed hours of operation with a view to deciding whether the application promoted the licensing objectives, as required by the Licensing Act 2003. Government Guidance, the Council's own licensing policy and the Human Rights Act 1998 were also taken into account in making the decision.

The Sub Committee carefully considered the relevant representations that all parties had made and the written representations and other documentation put before the Sub Committee. They considered the particular locality of the premises in a town centre and its physical relationship with other residential and commercial properties in the vicinity.

The Sub Committee considered it relevant that no representations had been received from the police in relation to the Licensing Act objectives that had been the subject of representations, following mediation, which were, public nuisance. From this the Sub Committee concluded that the police did not consider that there were currently any significant problems associated with the current operation of the premises, or that there was likely to be if the application was granted.

At the start of the hearing the Licensing Officer updated the sub committee on the latest developments. Mrs Jill Wheller, EHO had attended the premises very recently at the invitation of the applicant to set the limiter levels in an attempt to further dampen the escape of music, particularly the bass to which the interested party (Mr Gibbon) referred. The sound system had been turned down by 10dB. Mrs Wheller was confident that for the present time the noise nuisance would be limited and acceptable within Mr Gibbon's flat with the windows closed, although she acknowledged that some further 'tweaking' was required to ensure the limiter was

correctly set for night time, and to a level where Mr Gibbon could open his bedroom windows. She hoped to be attending the premises with the applicant's engineer very shortly to ensure that further testing and setting was undertaken.

The applicant's case represented by Mr Andrew Woods of Woods Whur Solicitors and Nigel Blair – applicant, was that the Fever Group was experienced in running 25 premises throughout the UK and dealing with and managing issues associated with the type of premises which was the subject of the application.

There had been investment of £200k in the premises with 30 new employees. It had been open since the 27 March on Temporary Event Notices. The premises had been installed with sound proofing and there was an appropriate distributed 14 speaker sound system installed which would attenuate (reduce the effect of) the noise escape from the premises.

The General Manager, Mr Mason, who was present, had distributed leaflets to all residents in the area prior to the club opening which stated the management's desire to cooperate and work with residents so that the club could coexist in an amicable ongoing relationship of trust with residents. Mr Mason was a resident above the club.

Mr Woods stated that there appeared to be little issue with the first part of the variation which was the change to the internal layout. There had been no representations from the Police or Environmental Health. The club had inherited 69 conditions on its premises licence and conditions 39- 44 dealt with issues of noise and control. The reason for the extension of hours was to match competitors' hours within the town.

It was acknowledged that the smokers outside the club on the public highway were difficult to manage and condition. However Mr Blair and Mr Mason stated that they would revisit the matter. There was an offer made to Mr Gibbon that the cordoned area would be moved to the other side of the entrance during the early hours of Thursday am. Mr Mason stated that whilst he had dialogue with residents he had been unable to speak with Mr Gibbon who had appeared reluctant to engage in dialogue.

Mr Blair stated that management used incident mapping, Challenge 25, fixed and roving security within the premise to ensure that the club was effectively run. He was willing to ensure that a member of staff was available to supervise the smoking area at all times.

Mr Mason stated that he ensured that any issues raised by a resident about the management and supervision of the club would be addressed within 24 hours.

The interested parties' case was on paper regarding the prevention of public nuisance. The constant and intolerably loud thumping bass which penetrates the party's bedroom between 9.30pm and 3.30am, prevented sleep.

On about three occasions the rear door of the property had been opened at around 2.30am which led to the bass beat intensifying and waking Mr Gibbon up. There was also a problem with patrons standing outside the rear door in the early morning talking loudly. This had woken him up and it was difficult to get back to sleep.

There was also continuous loud noise, and on three occasions Mr Gibbon had heard shouting and swearing from a 'street party' of about 12 smokers in the cordoned-off area on the pavement outside of the front of the club. This was loud and prevented the him from sleeping in his front bedroom. Mr Gibbon feels that it was difficult for the club to control this noise because it related to the amount of alcohol that the patrons had consumed.

At the hearing Mr Gibbon added that the setting of the noise limiter had improved matters although he could not sleep in his rear bedroom with a window open.

He still had some concerns about the management of the smoking area at the front of the club in the early hours of the morning, and with doors being opened in the alley way at the rear which led to him being woken up.

The Sub Committee carefully considered the operating schedule put forward by the applicants and the likely impact of the application. In relation to the evidence heard regarding the history of the premises, members considered that the establishment would be well managed with suitable conditions in place.

The Sub Committee did have some concerns with the issue of noise nuisance for residents and particularly for Mr Gibbon and for that reason they were pleased that the applicant and interested party had attempted to reach a compromise to manage the concerns raised.

The Sub Committee also welcomed the applicants' willingness to work with the council's Environmental Health Officer and it was acknowledged that the applicant agreed that the sound system required further monitoring by the EHO and the applicants' engineer to ensure that night time dB levels were appropriate.

The Sub Committee had carefully considered the operating schedule put forward by the applicants and the likely impact of the application. In relation to the evidence heard regarding the history of the premises, it was considered that the establishment will be well managed with suitable conditions in place.

All parties were reminded of the closure and review powers which the Government brought into force when the new licences were operational from 24 November 2005. Premises which did not operate in an acceptable way in terms of the licensing objectives may in extreme cases be closed down by police action or have their scope of operation reduced by the licensing authority.

Whilst acknowledging the concerns expressed by the interested parties, the Sub Committee believed the concerns expressed in representations had been addressed by the hours of operation for the licensable activities and the conditions imposed which had been tailored to the size, characteristics and activities on the premises, and which the Sub Committee believe were necessary and proportionate.

Licensing & Enforcement Sub-Committee 22 April 2015  
that a grant of variation of the Premises Licence be made as follows:

RESOLVED 1.

- a) The extent of the areas within which the various activities will be permitted is as indicated by the legends on the applicants plan.
- b) Permitted hours for the various licensable activities will as set out in the amended Appendix A.
- c) The conditions are shown in Annexes 1, 2 & 3.
- d) Amend Condition 44 of Annexe 2 to read "a noise limiter to be set at a level to the satisfaction of the Council's Environmental Health Officer".
- e) Condition 41 "The Sub Committee would like the applicant to review the issue of signage at key exit points so that noise nuisance is managed appropriately and with consideration for the surrounding residential premises".
- f) Mr Gibbon to be issued with a phone number that is directly connected to the manager on duty on any day the premise is open.
- g) The smoking area to be closed at 2.45am on Thursday mornings.
- h) The applicants' plan to be amended to remove the "smoking area" which is misleading because it refers to an area within the building.

2. the designated Premises Supervisor will be: John Mason.

**Attendance list**

**Councillors present:**

Steve Hall (Chairman)  
Jim Knight (Vice Chairman)  
Frances Newth

**Apologies:**

Councillor Steve Gazzard  
John O'Leary

**Officers present:**

Giles Salter, Solicitor  
Neil McDonald, Licensing  
Chris Lane, Democratic Services

Chairman ..... Date .....

**Report to:** **Licensing and Enforcement Sub Committee**



**Date of Meeting:** 5 August 2015

**Public Document:** Yes

**Exemption:** None

**Review date for release:** None

**Agenda item:** 6

**Subject:** **Determination of an application to licence a Hackney Carriage vehicle which does not comply with the Council's vehicle age policy**

**Purpose of report:** It is the district council's policy that on initial licensing as a hackney carriage a vehicle shall not be more than four years old from the date of first registration as shown on the registration document and shall not normally be licensed in the case of ordinary cars beyond eight years old, and purpose built hackney carriages (as so described in the registration document of the vehicle) beyond ten years of age. Those vehicles continuing to be licensed of a greater age shall be licensed subject to a satisfactory test certificate being obtained every six months.

**Recommendation:** That the Sub Committee considers the application to licence a 4 year and 5 month old Vauxhall Insignia saloon car, registration number VO60 OKZ as a hackney carriage vehicle and determine whether to refuse the application or make an exception to the District Council's vehicle age policy and agree to licence the vehicle. The vehicle falls outside of the criteria as agreed by Council as it is over four years old from date of registration..

**Reason for recommendation:** To ensure that vehicles licensed with this authority meet a high standard of passenger safety and comfort and are fit to carry out the work that is required as a hackney carriage.

**Officer:** Steve Saunders, Licensing Officer, Ext. 2014  
Direct Dial: 01395 517411, Email: ssaunders@eastdevon.gov.uk

**Financial implications:** There are no financial implications in this report. If the applicant appeals against the decision made there may be a possibility of court costs.

**Legal implications:** The legal implications are contained within the report.

**Equalities impact:** Low Impact  
[Click here to enter text on impact level relating to your report. Link to an equalities impact assessment form if necessary.](#)

**Risk:** Low Risk

**Links to background information:**

- Minutes of Tourism and Transportation Committee, March 1994
- Hackney Carriage application for vehicle CK60 JMX 10 March 2015

**Link to Council Plan:** Living in, working in and enjoying this outstanding place

## Report in full

### Main Body of the Report

- 1.1 The licensing of hackney carriages is the responsibility of the council and is governed mainly by legislation under the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976.
- 1.2 Section 47 Local Government (Miscellaneous Provisions) Act 1976 states that:
  - (a) A district council may attach to the grant of a licence of a hackney carriage under the Act of 1847 such conditions as the district council may consider reasonably necessary, and
  - (b) Without prejudice to the generality of the foregoing subsection a district council may require any hackney carriage licensed by them under the Act of 1847 to be of such design or appearance or bear any distinguishing marks as shall clearly identify it as a hackney carriage.
- 1.3 In March 1994 the Council's Tourism and Transportation Committee agreed to consolidate the terms and conditions of hackney carriage and private hire licensing requirements into a policy booklet which should be made available to existing and potential hackney carriage drivers and owners. Within the policy it stated that:
  - On initial licensing as a hackney carriage a vehicle shall not be more than **four years** old from the date of first registration as shown in the registration document.
- 1.4 On 6 May 2015, Mr Khaled Badavi made an application to the District Council to licence a Vauxhall Insignia car, registration number VO60 OKZ. This vehicle was registered on **22 February 2011** making it now **4 years and 5 months old**.
- 1.5 In support of this application the following documentation was produced:
  - (1) An MOT test certificate dated 5 March 2015 - **Appendix A**.
  - (2) V5 United Kingdom Registration Certificate - **Appendix B**.
- 1.6 The vehicle is described in the registration document as a Vauxhall Insignia CDTI and black in colour. The body type is described as a five door hatchback vehicle with an engine cylinder capacity as 1956cc.
- 1.7 Mr Badavi is not a hackney carriage driver or hackney carriage vehicle licence holder with this authority. However he is currently a hackney carriage driver licence holder with Mid Devon District Council. Mr Badavi has applied to this council for a hackney carriage driver's licence and if this application is successful he intends to work in the district for Apple taxis.
- 1.8 The vehicle subject of this application was shown to East Devon licensing staff prior to the application being received and upon examination the vehicle appeared to be in very good condition, being typical of its age. According to Vauxhall, the vehicle manufacturer, the Excnav model of the Insignia has a number of additional refinements including leather seats. The vehicle is currently licensed by Mid Devon District Council as a private hire vehicle licence No. PV0279. When inspected it appeared to be suitable for use in that capacity and as a hackney carriage.



- 1.9 The vehicle configuration has a driver's seat, one front passenger seat, with one set of seats in the rear for passengers. The applicant has requested that if the application is granted that he be allowed to carry 4 fare paying passengers which will comply with current policy.
- 1.10 The recorded mileage on 12 December 2014, when the last MOT test certificate was issued was 91,810 miles. Should members agree to licence this vehicle a fresh MOT certificate will be required before a licence is issued.
- 1.11 The vehicle will be produced by the applicant at the Council Offices on the day of the hearing to enable Members the opportunity to inspect it.
- 1.12 An enquiry with Mid Devon District Council has revealed that the vehicle has been licensed with that authority by the applicant as a private hire vehicle since 9 March 2015. Mr Badavi is also licensed by that authority as both a hackney carriage and a private hire driver.
- 1.13 He would now wish for the vehicle to be licensed as a hackney carriage vehicle in East Devon and he will surrender his driver and vehicle licences for Mid Devon if the application is successful.
- 1.14 When considering this type of application in the past members have voiced concern that they have not been presented with sufficient evidence to show that the mechanical condition of the vehicle to be licensed was exceptional. The applicant has been advised of this and recommended to furnish a suitable report for the Sub Committee's attention. How the applicant does this is a matter for him however he has been recommended to consider having one of the following inspections carried out prior to the hearing – (1) AA Comprehensive Vehicle Inspection or (2) RAC Essential Plus Vehicle Inspection.
- 1.15 If an inspection report is produced then the Sub Committee should place on it what weight they feel is appropriate. However if it reveals any necessary essential repairs this may suggest that the vehicle is not exceptional. The applicant has been advised even if he provides a suitable report it does not mean that the application will be granted.

## **2 Back Ground Information**


- 2.1 As explained at paragraph 1.3, in March 1994 the Council's Tourism and Transportation Committee agreed a policy that on initial licensing as a Hackney Carriage a vehicle shall not be more than **four years** old from the date of first registration as shown in the registration document. This is a policy agreed by members following, as in all cases of policy, consultation with the trade. Policy is more than advice and should not be disregarded unless exceptional circumstances apply. In this case this does not just merely mean that the vehicle should be in exceptional condition. Members may need additional exceptional circumstances. It is for the applicant to provide this information.
- 2.2 In the past when members have been considering this type of application they have expressed concern that they had been presented with no detailed information on the vehicles mechanical condition. If members have concerns of any type then they may well consider that the applicant has not provided them with sufficient reason to make an exception to the policy.
- 2.3 It is this Council's policy to allow existing licensed hackney carriage and private hire vehicles over four years old to be transferred between owners within the district provided that the vehicle in question had already been licensed in East Devon before the four year deadline. Whilst this vehicle has not been licensed previously by East Devon it has been

licensed by a neighbouring council who have confirmed that they have had no issues over the vehicle's use whilst licensed with them. However where an applicant wishes to licence a vehicle which is older than four years and which is licensed in another district it is for members to consider the application as to whether to make an exception to the current policy.

- 2.4 When departing from policy Members should state clearly in their decision the grounds for making the exception.

### **3 Conclusion**

- 3.1 The vehicle subject of this application for a hackney carriage licence is a currently licensed by a neighbouring licensing authority as a private hire vehicle for carriage of the public for hire or reward.
- 3.2 It is the Licensing Manager's recommendation that only if members are satisfied that there are exceptional reasons for doing so should this application be granted. Issues that members should consider is the vehicle's condition, it is only just outside the 4 year policy limit and the vehicle is already licensed as a private hire vehicle by another authority and remains licensed. Members will have the opportunity to hear from the applicant and to inspect the vehicle.
- 3.3 Currently there are 163 hackney carriage vehicles licensed by East Devon District Council of which 109 are older than the vehicle Mr Badavi is seeking to be licensed today.
- 3.4 If this application is refused the applicant has the right of appeal the decision to a Crown Court within 21 days.

MOT Test Number	118094365414
Make	VAUXHALL
Model	INSIGNIA
Colour	BLACK
Issuer's name	D. BROWN
Signature of Issuer	
Expiry Date	MARCH 4th 2016 (SIXTEEN)
Additional Information	
Vehicle Registration Mark	VO600KZ
Vehicle Identification Number	W0LGM6EMXB1102869
Country of Registration	GB
Test Class	IV
Odometer Reading and History	05/03/2015: 91810 13/02/2015: 91044 27/01/2014: 68202
Issued	05/03/2015 13:10

To preserve the anniversary of the expiry date the earliest you can present your vehicle for test is 05/02/2016

Inspection Authority	JEWELLS GARAGE MARSH ROAD LORDS MEADOW INDUSTRIAL ESTATE CREDITON EX17 1EU
Test Station	1ALI73
01363772692	

An executive agency of the  
Department for  
**Transport**

**About this document**

- 1 This document is a receipt style certificate telling you that an MOT Test pass result has been recorded on The Vehicle & Operator Services Agency's (VOSA's) database of MOT Test results; this may be verified at [www.direct.gov.uk/yourmotcheck](http://www.direct.gov.uk/yourmotcheck)
- 2 A test certificate relates only to the condition of the components examined at the time of test. It does not confirm the vehicle will remain roadworthy for the validity of the certificate.
- 3 Check carefully that the details are correct.
- 4 Whilst advisory items listed above do not constitute MOT failure items they are drawn to your attention for advice only.
- 5 For further information about this document please visit [www.direct.gov.uk/mot](http://www.direct.gov.uk/mot) or contact VOSA on 0300 123 9000\*.

\*Your call may be monitored or recorded for lawful purposes.



Registration number

V060 OKZ

APPENDIX B



**THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.**

It shows who is responsible for registering and taxing the vehicle.



Driver & Vehicle  
Licensing  
Agency

**UNITED KINGDOM**  
**UK** REGISTRATION  
CERTIFICATE

European Community

свидетелство за регистрация  
Permiso de circulación  
Osvědčení o registraci  
Registreringsattest  
Zulassungsbescheinigung  
Registreerimistunnistus

Άδεια κυκλοφορίας /  
Πιστοποιητικό Εγγραφής  
Certificat d'immatriculation  
Teastas Cláraithe  
Carta di circolazione  
Reģistrācijas apliecība

Registrācijas liudijimas  
Forgalmi engedély  
Certifikat ta' Registrazzjoni  
Kentekenbewijs  
Dowód Rejestracyjny  
Certificado de matrícula

Certificat de immatriculare  
Osvedčenie o evidencii  
Prometno dovoljenje  
Rekisteröintodistus  
Registreringsbeviset  
Prometna dozvola

1. Registered keeper

[Redacted area for registered keeper name and address]

You **must** make sure that the name and address printed here is correct. If it is not, see section 12.

Document reference number

5083 844 7259

Thinking of buying this vehicle?

**Buyer beware...**

Do you know how to avoid being tricked into buying a stolen vehicle?

For tips and advice go to

[www.gov.uk/checks-when-buying-a-used-car](http://www.gov.uk/checks-when-buying-a-used-car)



2. The previous registered keeper

[Z.1] **T** [Redacted name]

[Z.2] ACQUIRED VEHICLE ON 21 01 2013

[Z] NO. OF FORMER KEEPERS 2

3. Special notes (these notes cannot be removed)

1. DECLARED NEW AT FIRST REGISTRATION.



# UK Registration Certificate

Official use only

## 4. Vehicle details

A Registration number **V060 OKZ** 2 (A.1) Validation character **C** 3

B Date of first registration **22 02 2011**  
 (B.1) Date of first registration in the UK **22 02 2011**

D.1 Make **VAUXHALL**  
 D.2 Type **0G-A**

Variant **DM11**  
 Version **1AACC1ADGKS5**

D.3 Model **INSIG EXCNAV CDTI EFLEX**  
 D.5 Body type **5 DOOR HATCHBACK**  
 [X] Taxation class **DIESEL CAR**  
 [D.6] Suspension Type  
 [Y] Revenue weight

P.1 Cylinder capacity (cc) **1956 CC**  
 CO<sub>2</sub> (g/km) **129 G/KM**  
 P.3 Type of fuel **HEAVY OIL**

S.1 Number of seats, including driver **5**  
 S.2 Number of standing places (where appropriate)

[D.4] Wheelplan **2-AXLE-RIGID BODY**  
 J Vehicle category **M1**  
 K Type approval number **e1\*2007/46\*0374\*03**

P.2 Max. net power (kW) **118**  
 E VIN/Chassis/Frame No. **W0LGM6EMXB1102869**  
 P.5 Engine number **17675153**

F.1 Max. permissible mass (exc. m/c) **2145**  
 G Mass in service **1664**  
 Q Power/Weight ratio (kW/kg) (only for motorcycles)

R Colour **BLACK**  
 O Technical permissible maximum towable mass of the trailer:  
 braked (kg) **1600**  
 O.2 unbraked (kg) **750**

U Sound level:  
 U.1 stationary (dB(A)) **78**  
 U.2 engine speed (min-1) **3000**  
 U.3 drive-by (dB(A)) **71**

V Exhaust Emissions:  
 V.1 CO (g/km or g/kWh) **0.235**  
 V.2 HC (g/km or g/kWh)  
 V.3 NO<sub>x</sub> (g/km or g/kWh) **0.106**  
 V.4 HC+NO<sub>x</sub> (g/km) **0.135**  
 V.5 particulates (g/km or g/kWh)

## 5. Registered keeper

If any details are wrong enter the correct details in section 6, new keeper or new name/new address details.

Please write in black ink and CAPITAL LETTERS.

## 6. New keeper or new name/new address details

Please see section 12

Mr 1 Mrs 2 Miss 3 Please tick  the appropriate box **W** 4

Title (for example, Ms, Rev and so on) or business name:  
 First names:  
 Surname:

For company use only DVLA/DVA Fleet number 7  
 Date of birth (not required by law) 8 Postcode: 9

House No:  
 Address:  
 Post town: 10 11

New keeper? If so tick this box: **K** 12 Date of sale or transfer: 13  
 Driving licence number of the new keeper (not required by law)  
 Present mileage (not required by law) 15

**R** 16 **S** 17

## 7. Changes to current vehicle

Only enter corrected or altered details

**H** 19

Wheelplan / Body type 20

VIN / Chassis / Frame Number 21

New revenue weight 22 Date of change 23 Cylinder capacity (cc) 24

No. of seats inc. driver 25 No. of standing places 26 Type of fuel 27

Engine number 28

New colour 29 Date of change 30 CLR

Tax class\* **Y** 31 32

\*The tax class shown in section 4 can only be changed when taxing. Please apply at your nearest Post Office\*.

## 8 Declaration - You MUST sign, date and return this page to DVLA, Swansea, SA99 1BA when you notify any changes.

Registered keeper: I declare that the new details I have given are correct to the best of my knowledge.

New keeper: I declare that this vehicle was sold or transferred to me on the date shown in section 6 and my name and address are correctly shown.

Signature: Date:

Signature: Date:

Law: If the vehicle is sold or transferred, both the registered keeper and the new keeper must sign this Certificate.

Official use only - Please do not write below this line.

V5C-0614

Doc. Ref. N° 5083 844 7259 27 03 15  
 Des. Codes 1302806290 / 001223 41

V060 OKZ

**C**

14



ISC



V5C3-0614

981

V060 OKZ

C

Date of sale or transfer

Present mileage

02

\* You are not required by law to provide mileage information

Name and address of motor trader

Business name:

Address:

Post town:

Postcode:

VAT number:

**Declaration** Please read the notes over the page before signing.**Registered keeper:**

I declare that I sold or transferred this vehicle to the motor trader, insurer or dismantler named in this section on the date shown.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Motor trader, insurer or dismantler:**

I declare that this vehicle was sold or transferred to me on the date shown in this section.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The Law:** If the vehicle is sold or transferred both the registered keeper and the motor trader, insurer or dismantler must sign this section. The registered keeper must then return it to DVLA.

Document Ref. No.	5083 844 7259	27 03 15
Despatch Codes	1302806290 / 001223	41

**10. New keeper's details** - To be kept by the new keeper. Do not return to DVLA (see notes over the page)

Please tear along dotted line

V5C/2

Registration number

V060 OKZ

Validation character

C

Make  
ModelVAUXHALL  
INSIG EXCNAV CDTI EFLEX

Please write new keeper's name and address in black ink

Suspension Type

Date of first registration

Wheelplan

Revenue weight

\*Taxation class

Type of fuel

Cylinder capacity

CO<sub>2</sub>

No. of seats inc. driver

22 02 2011

2-AXLE-RIGID BODY

DIESEL CAR

HEAVY OIL

1956 CC

129 G/KM

5

Write date of sale/transfer here

Postcode

Doc. Ref. No.

65083 844 7259

27 03 15

Despatch Codes

1302806290 / 001223

41

/5C2-0614

This will not produce a Registration Certificate.

\*The tax class shown can only be changed when taxing. Please apply at your nearest Post Office\*.

FOR OFFICIAL USE ONLY  
8269 3325 0866 8941 5501 9524**11. Notification of permanent export** - Please fill in and return to DVLA (see notes over the page)

Please tear along dotted line

V5C/4

/5C4-0614

Registration number

V060 OKZ

2

Validation character

C

3

Date of export

4

Document Ref. No.

5083 844 7259

27 03 15

Despatch Codes

1302806290 / 001223

41

This section will not produce an export certificate. The V5C replaces the need for a separate export certificate.

**Declaration** Please read the notes over the page before signing.

I declare that the vehicle will be exported on the date shown.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**12. What you need to know about the V5C****Selling or transferring your vehicle privately****What you, the person selling the vehicle as current registered keeper, must do. Failure to tell DVLA may result in a fine or prosecution.**

- Fill in section 6. (Give the name and UK address of the new keeper (buyer).)
- Fill in section 10 (V5C/2) and give it to the new keeper.
- Sign and date the declaration in section 8 along with the new keeper.
- Keep a record of the new keeper's name and address.
- Tear off and return section 1 - 8 to DVLA, Swansea SA99 1BA.

**What the person buying the vehicle must do**

- Sign and date the declaration in section 8 along with the seller.
- Keep section 10 (V5C/2) until you get your Registration Certificate
- Tax your vehicle immediately using section 10 (V5C/2).

**What we will do**

- Update our vehicle record with the new registered keeper details.
- Send you, the current registered keeper (the seller), an acknowledgement within 4 weeks to confirm you are no longer liable for the vehicle and issue an automatic refund of vehicle tax

**If you do not get an acknowledgement letter from us** phone DVLA Customer Enquiries on 0300 790 8802, as you could be liable for the vehicle and may get a penalty and/or be prosecuted. If you are deaf or hard of hearing and have a textphone, phone 0300 123 1279.

**Your name and/or address details**

- If the registered keeper details in section 1 are wrong or you want to change your name or address fill in section 6, sign the declaration and return the whole certificate to DVLA, Swansea, SA99 1BA. (You should also make sure you tell us about these changes on your driving licence by sending it to DVLA, Swansea, SA99 1BN).

There is more information on the website at [www.gov.uk/vehicle-registration](http://www.gov.uk/vehicle-registration)

**Data Protection Act - Release of information**

Your information may be disclosed in a number of lawful circumstances. Please go to [www.gov.uk/data-protection](http://www.gov.uk/data-protection) for more information.

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